

Ireland: Recruitment services

RFT for the provision of services for the management of recruitment processes.

Contract or concession notice – standard regime

1 Buyer

1.1 Buyer

Official name: The Department of Enterprise Tourism and Employment

Legal type of the buyer: Central government authority

Activity of the contracting authority: Economic affairs

2 Procedure

2.1 Procedure

Title: RFT for the provision of services for the management of recruitment processes.

Description: The successful Tenderer must design and administer in consultation with the Department of Enterprise, Tourism and Employment, an effective, efficient and fair recruitment and selection process for the Department, in line with the Commission for Public Service Code of Practice for appointments to positions in the Civil and Public Service. This will involve developing and implementing, to completion, recruitment campaigns for a number of posts throughout the duration of the contract. These campaigns are expected to produce a number of appointees to an agreed standard within the timeframes set by the Department.

Procedure identifier: 09b01d17-c0e0-4c55-95e6-bc7e94e235cd

Type of procedure: Open

The procedure is accelerated: no

2.1.1 Purpose

Main nature of the contract: Services

Main classification (cpv): 79600000 Recruitment services

2.1.2 Place of performance

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

2.1.3 Value

Estimated value excluding VAT: 300 000 Euro

2.1.4 General information

Legal basis:

Directive 2014/24/EU

2.1.6 Grounds for exclusion

Sources of grounds for exclusion: European Single Procurement Document (ESPD)

5 Lot

5.1 Lot: LOT-0001

Title: RFT for the provision of services for the management of recruitment processes.

Description: The successful Tenderer must design and administer in consultation with the Department of Enterprise, Tourism and Employment, an effective, efficient and fair recruitment and selection process for the Department, in line with the Commission for Public Service Code of Practice for appointments to positions in the Civil and Public Service. This will involve developing and implementing, to completion, recruitment campaigns for a number of posts throughout the duration of the contract. These campaigns are expected to produce a number of appointees to an agreed standard within the timeframes set by the Department.

Internal identifier: 0

5.1.1 Purpose

Main nature of the contract: Services

Main classification (cpv): 79600000 Recruitment services

5.1.2 Place of performance

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

Additional information:

5.1.3 Estimated duration

Duration: 60 Month

5.1.5 Value

Estimated value excluding VAT: 300 000 Euro

5.1.6 General information

Reserved participation: Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): yes

5.1.7 Strategic procurement

Aim of strategic procurement: No strategic procurement

5.1.9 Selection criteria

Sources of selection criteria: Procurement Document

5.1.11 Procurement documents

Languages in which the procurement documents are officially available: English

Languages in which the procurement documents (or their parts) are unofficially available: English

Deadline for requesting additional information: 23/10/2026 18:00 +01:00

Address of the procurement documents: <https://www.etenders.gov.ie/epps/cft/listContractDocuments.do?resourceId=9180999>

5.1.12 Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://www.etenders.gov.ie/epps/cft/viewTenders.do?resourceId=9180999>

Languages in which tenders or requests to participate may be submitted: English

Electronic catalogue: Not allowed

Tenderers may submit more than one tender: Not allowed

Deadline for receipt of tenders: 11/11/2026 12:00 +01:00

Duration during which the tender must remain valid: 60 Day

Information about public opening:

Opening date: 11/11/2026 12:30 +01:00

Place: <https://www.etenders.gov.ie/epps/cft/prepareViewCfTWS.do?resourceId=9180999>

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Not allowed

Electronic ordering will be used: no

Electronic payment will be used: yes

5.1.15 Techniques

Framework agreement:

No framework agreement

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16 Further information, mediation and review

Review organisation: The High Court of Ireland

Organisation providing offline access to the procurement documents: The Department of Enterprise Tourism and Employment

Organisation providing more information on the review procedures: The High Court of Ireland

Organisation receiving requests to participate: The Department of Enterprise Tourism and Employment

Organisation processing tenders: The Department of Enterprise Tourism and Employment

8 Organisations

8.1 ORG-0001

Official name: The Department of Enterprise Tourism and Employment

Registration number: n/a

Department: Department of Enterprise, Tourism and Employment

Postal address: 23-28 Kildare St

Town: Dublin

Postcode: D02 TD30

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

Email: paul.keating@enterprise.gov.ie

Telephone: 35316312121

Internet address: <https://www.enterprise.gov.ie/>

Buyer profile: <https://www.enterprise.gov.ie/>

Roles of this organisation:

Buyer

Organisation providing offline access to the procurement documents

Organisation receiving requests to participate

Organisation processing tenders

8.1 ORG-0002

Official name: The High Court of Ireland

Registration number: The High Court of Ireland

Department: The High Court of Ireland

Postal address: Four Courts, Inns Quay, Dublin 7

Town: Dublin

Postcode: D07 WDX8

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

Email: HighCourtCentralOffice@courts.ie

Telephone: +353 1 8886000

Roles of this organisation:

Review organisation

Organisation providing more information on the review procedures

8.1 ORG-0003

Official name: European Dynamics S.A.

Registration number: 002024901000

Department: European Dynamics S.A.

Town: Athens

Postcode: 15125

Country subdivision (NUTS): Βόρειος Τομέας Αθηνών (EL301)

Country: Greece

Email: eproc-esender@eurodyn.com

Telephone: +30 2108094500

Roles of this organisation:

TED eSender

Notice information

Notice identifier/version: 3346811f-d3a0-4ab6-a403-38207a6b2fdf - 01

Form type: Competition

Notice type: Contract or concession notice – standard regime

Notice dispatch date: 29/09/2026 13:32 +01:00

Languages in which this notice is officially available: English