

Ireland: Recruitment services

Open Competition for the provision of South Asia Representative Office for International Office Maynooth University 533

Contract or concession notice – standard regime

1 Buyer

1.1 Buyer

Official name: Maynooth University

Legal type of the buyer: Body governed by public law

Activity of the contracting authority: Education

2 Procedure

2.1 Procedure

Title: Open Competition for the provision of South Asia Representative Office for International Office Maynooth University 533

Description: The International Office (IO) is responsible for managing international partnerships, incoming and outgoing Erasmus+ and non-EU exchange programmes, international marketing and promotion, non-EU international student recruitment and conversion, and the provision of guidance and support pre- and post-entry to the University. The IO also encompasses the Arqus European University Alliance and the Maynooth International Engineering College (MIEC). The office has a commitment to high quality service to all international applicants and students on campus, as well as to Maynooth University students and staff who wish to participate in MU's outgoing mobility programmes.

Procedure identifier: 22141bc1-0a78-4b79-a6f2-ddd1d8f7a522

Type of procedure: Open

The procedure is accelerated: no

2.1.1 Purpose

Main nature of the contract: Services

Main classification (cpv): 79600000 Recruitment services

2.1.2 Place of performance

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

2.1.3 Value

Estimated value excluding VAT: 1 100 000 Euro

2.1.4 General information

Legal basis:

Directive 2014/24/EU

2.1.6 Grounds for exclusion

Sources of grounds for exclusion: European Single Procurement Document (ESPD)

5 Lot

5.1 Lot: LOT-0001

Title: Open Competition for the provision of South Asia Representative Office for International Office Maynooth University 533

Description: The International Office (IO) is responsible for managing international partnerships, incoming and outgoing Erasmus+ and non-EU exchange programmes, international marketing and promotion, non-EU international student recruitment and conversion, and the provision of guidance and support pre- and post-entry to the University. The IO also encompasses the Arqus European University Alliance and the Maynooth International Engineering College (MIEC). The office has a commitment to high quality service to all international applicants and students on campus, as well as to Maynooth University students and staff who wish to participate in MU's outgoing mobility programmes.

Internal identifier: 0

5.1.1 Purpose

Main nature of the contract: Services

Main classification (cpv): 79600000 Recruitment services

5.1.2 Place of performance

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

Additional information:

5.1.3 Estimated duration

Duration: 60 Month

5.1.5 Value

Estimated value excluding VAT: 1 100 000 Euro

5.1.6 General information

Reserved participation: Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): yes

5.1.7 Strategic procurement

Aim of strategic procurement: No strategic procurement

5.1.9 Selection criteria

Sources of selection criteria: European Single Procurement Document (ESPD)

5.1.11 Procurement documents

Languages in which the procurement documents are officially available: English

Languages in which the procurement documents (or their parts) are unofficially available: English

Deadline for requesting additional information: 07/09/2026 12:00 +01:00

Address of the procurement documents: <https://www.etenders.gov.ie/epps/cft/listContractDocuments.do?resourceId=8815054>

5.1.12 Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://www.etenders.gov.ie/epps/cft/viewTenders.do?resourceId=8815054>

Languages in which tenders or requests to participate may be submitted: English

Electronic catalogue: Not allowed

Tenderers may submit more than one tender: Not allowed

Deadline for receipt of tenders: 14/09/2026 12:00 +01:00

Duration during which the tender must remain valid: 4 Month

Information about public opening:

Opening date: 14/09/2026 12:30 +01:00

Place: <https://www.etenders.gov.ie/epps/cft/prepareViewCfTWS.do?resourceId=8815054>

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: yes

Electronic payment will be used: yes

5.1.15 Techniques

Framework agreement:

No framework agreement

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16 Further information, mediation and review

Review organisation: The High Court of Ireland

Organisation providing offline access to the procurement documents: Maynooth University

Organisation providing more information on the review procedures: The High Court of Ireland

Organisation receiving requests to participate: Maynooth University

Organisation processing tenders: Maynooth University

8 Organisations

8.1 ORG-0001

Official name: Maynooth University

Registration number: 2163

Department: international office

Postal address: Maynooth University

Town: Maynooth

Postcode: W23

Country subdivision (NUTS): Mid-East (IE062)

Country: Ireland

Email: procurement@mu.ie

Telephone: +4747679

Internet address: <https://www.maynoothuniversity.ie>

Buyer profile: <https://www.maynoothuniversity.ie/>

Roles of this organisation:

Buyer

Organisation providing offline access to the procurement documents

Organisation receiving requests to participate

Organisation processing tenders

8.1 ORG-0002

Official name: The High Court of Ireland

Registration number: The High Court of Ireland

Department: The High Court of Ireland

Postal address: Four Courts, Inns Quay, Dublin 7

Town: Dublin

Postcode: D07 WDX8

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

Email: HighCourtCentralOffice@courts.ie

Telephone: +353 1 8886000

Roles of this organisation:

Review organisation

Organisation providing more information on the review procedures

8.1 ORG-0003

Official name: European Dynamics S.A.

Registration number: 002024901000

Department: European Dynamics S.A.

Town: Athens

Postcode: 15125

Country subdivision (NUTS): Βόρειος Τομέας Αθηνών (EL301)

Country: Greece

Email: eproc-esender@eurodyn.com

Telephone: +30 2108094500

Roles of this organisation:

TED eSender

Notice information

Notice identifier/version: 1e4251ee-c06b-4e93-afa7-9bc4c66fef46 - 01

Form type: Competition

Notice type: Contract or concession notice – standard regime

Notice dispatch date: 10/08/2026 10:25 +01:00

Languages in which this notice is officially available: English