

Ireland: Exhibition, fair and congress organisation services

CFT 3985 - Project management of the National Enterprise Awards (Pre-event and on site management)

Contract or concession notice – standard regime

1 Buyer

1.1 Buyer

Official name: South Dublin County Council

Legal type of the buyer: Local authority

Activity of the contracting authority: General public services

2 Procedure

2.1 Procedure

Title: CFT 3985 - Project management of the National Enterprise Awards (Pre-event and on site management)

Description: The successful service provider will act as Project Manager for the planning, coordination and delivery of the National Enterprise Awards (NEA) Final in May 2027. Working closely with the National Enterprise Awards Committee, Local Enterprise Offices (LEOs), Enterprise Ireland and other stakeholders, the Project Manager will oversee all aspects of event preparation and execution, including project planning, stakeholder engagement, supplier and venue management, invitation and RSVP management, AV and technical coordination, event branding and programme development, risk management, and on-site event delivery. The role also includes managing event-day operations, ensuring all project milestones are achieved, coordinating third-party suppliers within budget, and producing a comprehensive post-event evaluation report. The contract will require attendance at planning meetings and site visits in Dublin, together with full on-site management of the awards ceremony at the selected venue.

Procedure identifier: 8fc333e2-7181-43ff-ae31-5403f5f41cc9

Type of procedure: Open

The procedure is accelerated: no

2.1.1 Purpose

Main nature of the contract: Services

Main classification (cpv): 79950000 Exhibition, fair and congress organisation services

Additional classification (cpv): 79952000 Event services

Additional classification (cpv): 79951000 Seminar organisation services

Additional classification (cpv): 79952100 Cultural event organisation services

Additional classification (cpv): 79954000 Party organisation services

Additional classification (cpv): 79956000 Fair and exhibition organisation services

2.1.2 Place of performance

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

2.1.3 Value

Estimated value excluding VAT: 50 000 Euro

2.1.4 General information

Legal basis:

Other

2.1.6 Grounds for exclusion

Sources of grounds for exclusion: Procurement Document

5 Lot

5.1 Lot: LOT-0001

Title: CFT 3985 - Project management of the National Enterprise Awards (Pre-event and on site management)

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Internal identifier: 0

5.1.1 Purpose

Main nature of the contract: Services

Main classification (cpv): 79950000 Exhibition, fair and congress organisation services

Additional classification (cpv): 79952000 Event services

Additional classification (cpv): 79951000 Seminar organisation services

Additional classification (cpv): 79952100 Cultural event organisation services

Additional classification (cpv): 79954000 Party organisation services

Additional classification (cpv): 79956000 Fair and exhibition organisation services

5.1.2 Place of performance

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

Additional information:

5.1.3 Estimated duration

Duration: 36 Month

5.1.5 Value

Estimated value excluding VAT: 50 000 Euro

5.1.6 General information

Procurement Project not financed with EU Funds.

This procurement is also suitable for small and medium-sized enterprises (SMEs): yes

5.1.7 Strategic procurement

Aim of strategic procurement: Reduction of environmental impacts

Description: Tenderers should provide details of the measures they will implement to minimise the environmental impact of the National Enterprise Awards. This may include sustainable event management practices, waste reduction initiatives, environmentally responsible sourcing of goods and services, reduction of travel-related emissions, digital-first communications, energy-efficient event delivery, and any other actions that support the Council's sustainability objectives.

Approach to reducing environmental impacts: The transition to a circular economy

5.1.9 Selection criteria

Sources of selection criteria: Procurement Document

5.1.11 Procurement documents

Languages in which the procurement documents are officially available: English

Languages in which the procurement documents (or their parts) are unofficially available: English

Deadline for requesting additional information: 04/08/2026 16:00 +01:00

Address of the procurement documents: <https://www.etenders.gov.ie/epps/cft/listContractDocuments.do?resourceId=8679909>

5.1.12 Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://www.etenders.gov.ie/epps/cft/viewTenders.do?resourceId=8679909>

Languages in which tenders or requests to participate may be submitted: English

Electronic catalogue: Not allowed

Tenderers may submit more than one tender: Not allowed

Deadline for receipt of tenders: 14/08/2026 16:00 +01:00

Duration during which the tender must remain valid: 12 Month

5.1.15 Techniques

Framework agreement:

No framework agreement

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16 Further information, mediation and review

Review organisation: The High Court of Ireland

Organisation providing offline access to the procurement documents: South Dublin County Council

Organisation providing more information on the review procedures: The High Court of Ireland

Organisation receiving requests to participate: South Dublin County Council

Organisation processing tenders: South Dublin County Council

8 Organisations

8.1 ORG-0001

Official name: South Dublin County Council

Registration number: 9509808P

Postal address: County Hall, Tallaght, Dublin 24, D24 YNN5

Town: Dublin

Postcode: D24 YNN5

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

Email: procurement@sdublincoco.ie

Telephone: +3531 4149320

Internet address: <https://www.sdcc.ie>

Buyer profile: <https://www.sdcc.ie>

Roles of this organisation:

Buyer

Organisation providing offline access to the procurement documents

Organisation receiving requests to participate

Organisation processing tenders

8.1 ORG-0002

Official name: The High Court of Ireland

Registration number: The High Court of Ireland

Department: The High Court of Ireland

Postal address: Four Courts, Inns Quay, Dublin 7

Town: Dublin

Postcode: D07 WDX8

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

Email: HighCourtCentralOffice@courts.ie

Telephone: +353 1 8886000

Roles of this organisation:

Review organisation

Organisation providing more information on the review procedures

8.1 ORG-0003

Official name: European Dynamics S.A.

Registration number: 002024901000

Department: European Dynamics S.A.

Town: Athens

Postcode: 15125

Country subdivision (NUTS): Βόρειος Τομέας Αθηνών (EL301)

Country: Greece

Email: eproc-esender@eurodyn.com

Telephone: +30 2108094500

Roles of this organisation:

TED eSender

Notice information

Notice identifier/version: d7c8e40c-2139-47c5-84e0-bca221ef5ce2 - 01

Form type: Competition

Notice type: Contract or concession notice – standard regime

Notice dispatch date: 20/07/2026 11:00 +01:00

Languages in which this notice is officially available: English