

# Ireland: Document management software package UCDOPP5601 Reseach Ethics Application Management System

Contract or concession notice – standard regime

1 Buyer

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## 1.1 Buyer

*Official name:* University College Dublin ( UCD )

*Legal type of the buyer:* Body governed by public law

*Activity of the contracting authority:* Education

2 Procedure

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## 2.1 Procedure

*Title:* UCDOPP5601 Reseach Ethics Application Management System

*Description:* University College Dublin seeks an established online business process automation solution which is appropriate to receive, triage, approve, generate forms and reports and store ethics applications. The system must be a SaaS solution. The workflow system must be customised and rolled out within 6 months of contract finalisation. The solution should be accessible via a web browser over a standard internet connection from both on and off-campus locations.

*Procedure identifier:* bd5881dd-0263-4128-b1a7-3899fa5026b0

*Internal identifier:* UCDOPP5601

*Type of procedure:* Restricted

*The procedure is accelerated:* no

### 2.1.1 Purpose

*Main nature of the contract:* Supplies

*Main classification (cpv):* 48311000 Document management software package

*Additional classification (cpv):* 48170000 Compliance software package

*Additional classification (cpv):* 48783000 Content management software package

*Additional classification (cpv):* 48900000 Miscellaneous software package and computer systems

*Additional classification (cpv):* 48000000 Software package and information systems

*Additional classification (cpv):* 48219300 Administration software package

*Additional classification (cpv):* 48517000 IT software package

### 2.1.2 Place of performance

*Country subdivision (NUTS):* Dublin (IE061)

*Country:* Ireland

### 2.1.3 Value

*Estimated value excluding VAT:* 500 000 Euro

### 2.1.4 General information

*Legal basis:*

Directive 2014/24/EU

### 2.1.6 Grounds for exclusion

*Sources of grounds for exclusion:* Procurement Document

### **5.1 Lot: LOT-0001**

*Title:* UCDOPP5601 Reseach Ethics Application Management System

*Description:* University College Dublin seeks an established online business process automation solution which is appropriate to receive, triage, approve, generate forms and reports and store ethics applications. The system must be a SaaS solution. The workflow system must be customised and rolled out within 6 months of contract finalisation. The solution should be accessible via a web browser over a standard internet connection from both on and off-campus locations.

*Internal identifier:* 0

#### **5.1.1 Purpose**

*Main nature of the contract:* Supplies

*Main classification (cpv):* 48311000 Document management software package

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*Additional classification (cpv):* 48000000 Software package and information systems

*Additional classification (cpv):* 48219300 Administration software package

*Additional classification (cpv):* 48517000 IT software package

#### **5.1.2 Place of performance**

*Country subdivision (NUTS):* Dublin (IE061)

*Country:* Ireland

*Additional information:*

#### **5.1.3 Estimated duration**

*Duration:* 60 Month

#### **5.1.5 Value**

*Estimated value excluding VAT:* 500 000 Euro

#### **5.1.6 General information**

*Reserved participation:* Participation is not reserved.

Procurement Project not financed with EU Funds.

*The procurement is covered by the Government Procurement Agreement (GPA):* no

#### **5.1.7 Strategic procurement**

*Aim of strategic procurement:* No strategic procurement

#### **5.1.9 Selection criteria**

*Sources of selection criteria:* Procurement Document

*Information about the second stage of a two-stage procedure:*

*Minimum number of candidates to be invited for the second stage of the procedure:* 5

#### **5.1.11 Procurement documents**

*Languages in which the procurement documents are officially available:* English

*Languages in which the procurement documents (or their parts) are unofficially available:* English

*Deadline for requesting additional information:* 12/06/2026 17:00 +01:00

*Address of the procurement documents:* <https://www.etenders.gov.ie/epps/cft/listContractDocuments.do?resourceId=8210331>

### **5.1.12 Terms of procurement**

*Terms of submission:*

*Electronic submission:* Required

*Address for submission:* <https://www.etenders.gov.ie/epps/cft/viewTenders.do?resourceId=8210331>

*Languages in which tenders or requests to participate may be submitted:* English

*Electronic catalogue:* Not allowed

*Tenderers may submit more than one tender:* Not allowed

*Deadline for receipt of requests to participate:* 22/06/2026 12:00 +01:00

*Terms of contract:*

*The execution of the contract must be performed within the framework of sheltered employment programmes:* No

*Electronic invoicing:* Required

*Electronic ordering will be used:* yes

*Electronic payment will be used:* yes

### **5.1.15 Techniques**

*Framework agreement:*

No framework agreement

*Information about the dynamic purchasing system:*

No dynamic purchase system

### **5.1.16 Further information, mediation and review**

*Review organisation:* The High Court of Ireland

*Organisation providing offline access to the procurement documents:* University College Dublin ( UCD )

*Organisation providing more information on the review procedures:* The High Court of Ireland

*Organisation receiving requests to participate:* University College Dublin ( UCD )

*Organisation processing tenders:* University College Dublin ( UCD )

## **8 Organisations**

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### **8.1 ORG-0001**

*Official name:* University College Dublin ( UCD )

*Registration number:* CHY152

*Postal address:* Belfield, Dublin 4

*Town:* Dublin

*Postcode:* D04 V1W8

*Country subdivision (NUTS):* Dublin (IE061)

*Country:* Ireland

*Email:* [procurement@ucd.ie](mailto:procurement@ucd.ie)

*Telephone:* 0035317164990

*Internet address:* <https://www.ucd.ie>

*Buyer profile:* <https://www.ucd.ie>

*Roles of this organisation:*

*Buyer*

*Organisation providing offline access to the procurement documents*

*Organisation receiving requests to participate*

*Organisation processing tenders*

### **8.1 ORG-0002**

*Official name:* The High Court of Ireland

*Registration number:* The High Court of Ireland  
*Department:* The High Court of Ireland  
*Postal address:* Four Courts, Inns Quay, Dublin 7  
*Town:* Dublin  
*Postcode:* D07 WDX8  
*Country subdivision (NUTS):* Dublin (IE061)  
*Country:* Ireland  
*Email:* [HighCourtCentralOffice@courts.ie](mailto:HighCourtCentralOffice@courts.ie)  
*Telephone:* +353 1 8886000  
*Roles of this organisation:*  
    *Review organisation*  
    *Organisation providing more information on the review procedures*

### **8.1 ORG-0003**

*Official name:* European Dynamics S.A.  
*Registration number:* 002024901000  
*Department:* European Dynamics S.A.  
*Town:* Athens  
*Postcode:* 15125  
*Country subdivision (NUTS):* Βόρειος Τομέας Αθηνών (EL301)  
*Country:* Greece  
*Email:* [eproc-esender@eurodyn.com](mailto:eproc-esender@eurodyn.com)  
*Telephone:* +30 2108094500  
*Roles of this organisation:*  
    *TED eSender*

#### *Notice information*

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*Notice identifier/version:* d9295fda-59d5-453d-b518-c24c836a1ed7 - 01  
*Form type:* Competition  
*Notice type:* Contract or concession notice – standard regime  
*Notice dispatch date:* 21/05/2026 12:54 +01:00  
*Languages in which this notice is officially available:* English