

Ireland: Event services

RFQ for the provision of Exhibition Space Organiser Services for The International AI Summit (14th October 2026)

Contract notice – light regime

1 Buyer

1.1 Buyer

Official name: The Department of Enterprise Tourism and Employment

Legal type of the buyer: Central government authority

Activity of the contracting authority: Economic affairs

2 Procedure

2.1 Procedure

Title: RFQ for the provision of Exhibition Space Organiser Services for The International AI Summit (14th October 2026)

Description: In summary, the Services comprise: Services from an experienced Exhibition Space Organiser to provide end-to-end project and production management for the Innovation Spotlight as the Exhibition Space at the International AI Summit 2026 at the Royal Dublin Society (RDS), working in close collaboration with the Department of Enterprise, Tourism and Employment and Deloitte Ireland, the RDS, vendors, and relevant co-hosts and stakeholders. The successful tenderer will also be expected to engage with the chosen exhibitors and to ensure that the branding, look and feel and user experience is consistent with the overall International AI Summit Branding and strategic objectives. NOTE: the event management services being sought in this RFQ are only for the Innovation Spotlight / Exhibition Space. The appointed Lead Event Manager will be responsible for designing and delivering the overall AI summit experience including planning, coordinating and delivering all pre-event, on-site and post-event services, including programme and production scheduling, venue and supplier management, delegate registration and stakeholder liaison, branding and communications support, sponsorship and budget oversight, and the delivery of associated conference elements. The AI Summit will consist of a full day conference with main stage key note addresses, plenary sessions, fireside chats, on-stage demonstrations with an accompanying Innovation Spotlight as an exhibition space providing networking opportunities throughout the day as well as hospitality from morning until evening. The Innovation Spotlight (Exhibition Space) will be hosted in Hall 1 and Hall 4 of the RDS with the plenary AI Summit in Hall 2.

Procedure identifier: e34318a4-dee9-436b-ab27-7a22429cbbe1

Type of procedure: Open

Main features of the procedure: As per tender documents

2.1.1 Purpose

Main nature of the contract: Services

Main classification (cpv): 79952000 Event services

2.1.2 Place of performance

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

2.1.3 Value

Estimated value excluding VAT: 180 000 Euro

2.1.4 General information

Legal basis:

Directive 2014/24/EU

2.1.6 Grounds for exclusion

Sources of grounds for exclusion: European Single Procurement Document (ESPD)

5 Lot

5.1 Lot: LOT-0001

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Internal identifier: 0

5.1.1 Purpose

Main nature of the contract: Services

Main classification (cpv): 79952000 Event services

5.1.2 Place of performance

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

Additional information:

5.1.3 Estimated duration

Duration: 6 Month

5.1.5 Value

Estimated value excluding VAT: 180 000 Euro

5.1.6 General information

Reserved participation: Participation is not reserved.

Procurement Project not financed with EU Funds.

5.1.7 Strategic procurement

Aim of strategic procurement: No strategic procurement

5.1.9 Selection criteria

Sources of selection criteria: European Single Procurement Document (ESPD)

5.1.11 Procurement documents

Languages in which the procurement documents are officially available: English

Languages in which the procurement documents (or their parts) are unofficially available: English

Deadline for requesting additional information: 25/05/2026 11:00 +01:00

Address of the procurement documents: <https://www.etenders.gov.ie/epps/cft/listContractDocuments.do?resourceId=8178230>

5.1.12 Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://www.etenders.gov.ie/epps/cft/viewTenders.do?resourceId=8178230>

Languages in which tenders or requests to participate may be submitted: English

Electronic catalogue: Not allowed

Tenderers may submit more than one tender: Allowed

Deadline for receipt of tenders: 26/05/2026 12:00 +01:00

Information about public opening:

Opening date: 26/05/2026 12:30 +01:00

Place: <https://www.etenders.gov.ie/epps/cft/prepareViewCfTWS.do?resourceId=8178230>

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

5.1.15 Techniques

Framework agreement:

No framework agreement

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16 Further information, mediation and review

Review organisation: The High Court of Ireland

Organisation providing offline access to the procurement documents: The Department of Enterprise Tourism and Employment

Organisation providing more information on the review procedures: The High Court of Ireland

Organisation receiving requests to participate: The Department of Enterprise Tourism and Employment

Organisation processing tenders: The Department of Enterprise Tourism and Employment

8 Organisations

8.1 ORG-0001

Official name: The Department of Enterprise Tourism and Employment

Registration number: n/a

Postal address: 23-28 Kildare St

Town: Dublin

Postcode: D02 TD30

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

Email: patrick.ryan@enterprise.gov.ie

Telephone: 35316312121

Internet address: <https://www.enterprise.gov.ie/>

Buyer profile: <https://www.enterprise.gov.ie/>

Roles of this organisation:

Buyer

Organisation providing offline access to the procurement documents

Organisation receiving requests to participate

Organisation processing tenders

8.1 ORG-0002

Official name: The High Court of Ireland

Registration number: The High Court of Ireland

Department: The High Court of Ireland

Postal address: Four Courts, Inns Quay, Dublin 7

Town: Dublin

Postcode: D07 WDX8

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

Email: HighCourtCentralOffice@courts.ie

Telephone: +353 1 8886000

Roles of this organisation:

Review organisation

Organisation providing more information on the review procedures

8.1 ORG-0003

Official name: European Dynamics S.A.

Registration number: 002024901000

Department: European Dynamics S.A.

Town: Athens

Postcode: 15125

Country subdivision (NUTS): Βόρειος Τομέας Αθηνών (EL301)

Country: Greece

Email: eproc-esender@eurodyn.com

Telephone: +30 2108094500

Roles of this organisation:

TED eSender

Notice information

Notice identifier/version: 36e0a188-1a98-42cb-ab05-40b439ce786d - 01

Form type: Competition

Notice type: Contract notice – light regime

Notice dispatch date: 18/05/2026 17:09 +01:00

Languages in which this notice is officially available: English