

Ireland: Printing and related services

UCDOPP5569 Multifunction Devices and Printers, and Associated Services

Contract or concession notice – standard regime

1 Buyer

1.1 Buyer

Official name: University College Dublin (UCD)

Legal type of the buyer: Body governed by public law

Activity of the contracting authority: Education

2 Procedure

2.1 Procedure

Title: UCDOPP5569 Multifunction Devices and Printers, and Associated Services

Description: UCD is seeking to appoint a suitable experienced Contractor to provide Multifunction Devices and Printers, and Associated Services to University College Dublin as follows: (i) Supply of equipment for the Student and Staff print/copy/scan (Copi-Print UCD). (ii) Supply of equipment for purchase by UCD staff (iii) Maintain the existing portfolio of equipment – see UCDOPP5569 Existing Equipment Asset Register (iv) Provide full time Service Manager and part time Staff Member

Procedure identifier: c3883706-2976-4b59-b017-29a6a6275b9c

Type of procedure: Open

The procedure is accelerated: no

2.1.1 Purpose

Main nature of the contract: Services

Main classification (cpv): 79800000 Printing and related services

Additional classification (cpv): 30125120 Toner for photocopiers

Additional classification (cpv): 42991200 Printing machinery

2.1.2 Place of performance

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

2.1.3 Value

Estimated value excluding VAT: 1 290 000 Euro

2.1.4 General information

Legal basis:

Directive 2014/24/EU

2.1.6 Grounds for exclusion

Sources of grounds for exclusion: Procurement Document

5 Lot

5.1 Lot technical ID: LOT-0001

Title: UCDOPP5569 Multifunction Devices and Printers, and Associated Services

Description: UCD is seeking to appoint a suitable experienced Contractor to provide Multifunction Devices and Printers, and Associated Services to University College Dublin as follows: (i) Supply of equipment for the Student and Staff print/copy/scan (Copi-Print UCD). (ii) Supply of equipment for purchase by UCD staff (iii) Maintain the existing portfolio of equipment – see UCDOPP5569 Asset Register (iv) Provide full time Service Manager and part time Staff Member

Internal identifier: 0

5.1.1 Purpose

Main nature of the contract: Services

Main classification (cpv): 79800000 Printing and related services

Additional classification (cpv): 30125120 Toner for photocopiers

Additional classification (cpv): 42991200 Printing machinery

5.1.2 Place of performance

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

Additional information:

5.1.3 Estimated duration

Duration: 60 Month

5.1.5 Value

Estimated value excluding VAT: 1 290 000 Euro

5.1.6 General information

Reserved participation: Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): yes

5.1.7 Strategic procurement

Aim of strategic procurement: Reduction of environmental impacts

Description: 1. Product longevity and warranty Repair or replacement of the equipment and each of its components must be covered by the warranty terms for a minimum of one year from the date of commissioning. The tenderer must confirm that genuine or equivalent spare parts will be available for at least ten years from the date of purchase. Where repair work is undertaken the maximum time period from notification of the fault through to its resolution must be stated together with the provision which will be made for temporary alternative equipment where required. Verification: Tenderers must provide a copy of the warranty terms which includes the above requirements. 2. Installation instructions and user information The equipment must be supplied with installation instructions and user information in printed (on the packaging and/or on documentation accompanying the product) and electronic format, which include the following: a. Full installation instructions, including: i. instructions specifying that the equipment shall be installed by fully trained fitters; ii. any specific precautions that shall be taken when the equipment is assembled or installed; iii. instructions specifying how the control settings of the equipment shall be adjusted properly after installation; iv. information on who the fitter can approach for guidance on installation; b. Operating instructions for service personnel; c. User information, including: i. references to competent installers and service personnel; ii. recommendations on the proper use and maintenance of the equipment; iii. advice on how users can minimise the environmental impact of the equipment, in particular information on use to minimise energy consumption; iv. if applicable, information on how diagnostic results should be interpreted and how they can be improved; v. information about which spare parts can be replaced; d. Details for end-of-life handling, including contact details for the scheme responsible for WEEE. Verification: A copy of the installation instructions and user information which will be supplied with the equipment must be provided in electronic format as part of the tender.

3. End-of-life service Tenderers must provide a service for the re-use and recycling of the whole product or of components requiring selective treatment in accordance with Annex VII of the WEEE Directive, for equipment that has reached the end of its service life. The service must comprise the following activities: • Collection (take back system); • Functional testing, servicing, repair and upgrading to prepare products or components for re-use; • Dismantling for component re-use, recycling and/or disposal. Preparation for re-use, recycling and disposal operations must be carried out in full compliance with the requirements in Article 8 and Annexes VII and VIII of the (recast) WEEE Directive 2012/19/EU (as amended) and with reference to the list of components for selective treatment. Verification: The tenderer must provide details of the arrangements for collection, preparation for re-use, and recycling/disposal. This must include valid proof of the producer's registration with the national registration scheme for WEEE. 4. Confirmation of WEEE reporting At the time of submitting an invoice in respect of any products supplied under the contract, the contractor must provide evidence that the producer has reported these products to the national registration body, in accordance with S.I. 149/2014 (as amended) on waste electrical and electronic equipment. This may be in the form of a link showing the producer's up-to-date registration with the national registration body.

Approach to reducing environmental impacts: Other

Green Procurement Criteria: National Green Public Procurement criteria

5.1.9 Selection criteria

Sources of selection criteria: Procurement Document

5.1.11 Procurement documents

Languages in which the procurement documents are officially available: English

Languages in which the procurement documents (or their parts) are unofficially available: English

Deadline for requesting additional information: 20/04/2026 12:00 +00:00

Address of the procurement documents: <https://www.etenders.gov.ie/epps/cft/listContractDocuments.do?resourceId=7605153>

5.1.12 Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://www.etenders.gov.ie/epps/cft/viewTenders.do?resourceId=7605153>

Languages in which tenders or requests to participate may be submitted: English

Electronic catalogue: Not allowed

Tenderers may submit more than one tender: Not allowed

Deadline for receipt of tenders: 28/04/2026 12:00 +00:00

Deadline until which the tender must remain valid: 60 Month

Information about public opening:

Opening date: 28/04/2026 12:30 +00:00

Place: <https://www.etenders.gov.ie/epps/cft/prepareViewCfTWS.do?resourceId=7605153>

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: yes

Electronic payment will be used: yes

5.1.15 Techniques

Framework agreement:

No framework agreement

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16 Further information, mediation and review

Review organisation: The High Court of Ireland

Organisation providing offline access to the procurement documents: University College Dublin (UCD)

Organisation providing more information on the review procedures: The High Court of Ireland

Organisation receiving requests to participate: University College Dublin (UCD)

Organisation processing tenders: University College Dublin (UCD)

8 Organisations

8.1 ORG-0001

Official name: University College Dublin (UCD)

Registration number: IE 6517386K

Postal address: Belfield, Dublin 4

Town: Dublin

Postcode: D04 V1W8

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

Email: procurement@ucd.ie

Telephone: 0035317164990

Internet address: <https://www.ucd.ie>

Buyer profile: <https://www.ucd.ie>

Roles of this organisation:

Buyer

Organisation providing offline access to the procurement documents

Organisation receiving requests to participate

Organisation processing tenders

8.1 ORG-0002

Official name: The High Court of Ireland

Registration number: The High Court of Ireland

Department: The High Court of Ireland

Postal address: Four Courts, Inns Quay, Dublin 7

Town: Dublin

Postcode: D07 WDX8

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

Email: HighCourtCentralOffice@courts.ie

Telephone: +353 1 8886000

Roles of this organisation:

Review organisation

Organisation providing more information on the review procedures

8.1 ORG-0003

Official name: European Dynamics S.A.

Registration number: 002024901000

Department: European Dynamics S.A.

Town: Athens

Postcode: 15125

Country subdivision (NUTS): Βόρειος Τομέας Αθηνών (EL301)

Country: Greece
Email: eproc-esender@eurodyn.com
Telephone: +30 2108094500
Roles of this organisation:
TED eSender

Notice information

Notice identifier/version: 5c93d7f3-2cdc-4c10-8232-7d910d7072a7 - 01
Form type: Competition
Notice type: Contract or concession notice – standard regime
Notice dispatch date: 10/03/2026 09:06 +00:00
Languages in which this notice is officially available: English