

Ireland: Event services

Facilitation and Note Taking Services for Convention on Education

Contract or concession notice – standard regime

1 Buyer

1.1 Buyer

Official name: Department of Education and Youth

Legal type of the buyer: Central government authority

Activity of the contracting authority: Education

2 Procedure

2.1 Procedure

Title: Facilitation and Note Taking Services for Convention on Education

Description: The Convention on Education will be held by the Department of Education and is a once in a generation opportunity for children, young people, parents, educators and wider society to help shape Ireland's education system for decades to come. The Department requires providers with experience of facilitation of discussion of large groups (50+), including facilitation of young people and people with additional needs, through a deliberative democracy model and note taking, at a Convention on Education to be held over 4 weekends in 2026. Further details can be found at <https://www.gov.ie/en/department-of-education/campaigns/convention-on-education-and-national-conversation/>

Procedure identifier: 82a1178b-8a32-4871-a612-074363840f7a

Type of procedure: Open

The procedure is accelerated: no

2.1.1 Purpose

Main nature of the contract: Services

Main classification (cpv): 79952000 Event services

Additional classification (cpv): 79951000 Seminar organisation services

Additional classification (cpv): 80522000 Training seminars

2.1.2 Place of performance

Postal address: Marlborough Street, Dublin 1

Town: Dublin

Postcode: D01 RC96.

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

Additional information: The Convention will be held over 4 weekends around Ireland in Athlone, Limerick, Sligo and the greater Dublin area

2.1.3 Value

Estimated value excluding VAT: 250 000 Euro

2.1.4 General information

Legal basis:

Directive 2014/24/EU

2.1.6 Grounds for exclusion

5 Lot

5.1 Lot technical ID: LOT-0001

Title: Discussion Facilitation and Note Taking Services for Convention on Education

Description: The Convention on Education will be held by the Department of Education and is a once in a generation opportunity for children, young people, parents, educators and wider society to help shape Ireland's education system for decades to come. The Department requires providers with experience of facilitation of discussion of large groups (50+), including facilitation of young people and people with additional needs, through a deliberative democracy model and note taking, at a Convention on Education to be held over 4 weekends in 2026. Further details can be found at <https://www.gov.ie/en/department-of-education/campaigns/convention-on-education-and-national-conversation/>

Internal identifier: 0

5.1.1 Purpose

Main nature of the contract: Services

Main classification (cpv): 79952000 Event services

Additional classification (cpv): 79951000 Seminar organisation services

Additional classification (cpv): 80522000 Training seminars

5.1.2 Place of performance

Town: Dublin

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

Additional information: Convention will be held over 4 weekends in Athlone, Limerick, Sligo & Dublin

5.1.3 Estimated duration

Duration: 27 Month

5.1.5 Value

Estimated value excluding VAT: 250 000 Euro

5.1.6 General information

Reserved participation: Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): yes

5.1.7 Strategic procurement

Aim of strategic procurement: No strategic procurement

Green Procurement Criteria: Other Green Public Procurement criteria

5.1.9 Selection criteria

Sources of selection criteria: Procurement Document

5.1.11 Procurement documents

Languages in which the procurement documents are officially available: English

Languages in which the procurement documents (or their parts) are unofficially available: English

Deadline for requesting additional information: 16/01/2026 12:00 +00:00

Address of the procurement documents: <https://www.etenders.gov.ie/epps/cft/listContractDocuments.do?resourceId=7231591>

5.1.12 Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://www.etenders.gov.ie/epps/cft/viewTenders.do?resourceId=7231591>

Languages in which tenders or requests to participate may be submitted: English

Electronic catalogue: Not allowed

Tenderers may submit more than one tender: Not allowed

Deadline for receipt of tenders: 30/01/2026 12:00 +00:00

Deadline until which the tender must remain valid: 120 Day

Information about public opening:

Opening date: 30/01/2026 12:30 +00:00

Place: <https://www.etenders.gov.ie/epps/cft/prepareViewCfTWS.do?resourceId=7231591>

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: Yes

Electronic invoicing: Allowed

Electronic ordering will be used: no

Electronic payment will be used: no

5.1.15 Techniques

Framework agreement:

No framework agreement

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16 Further information, mediation and review

Review organisation: The High Court of Ireland

Organisation providing offline access to the procurement documents: Department of Education and Youth

Organisation providing more information on the review procedures: The High Court of Ireland

Organisation receiving requests to participate: Department of Education and Youth

Organisation processing tenders: Department of Education and Youth

8 Organisations

8.1 ORG-0001

Official name: Department of Education and Youth

Registration number: 2125

Postal address: Marlborough Street

Town: Dublin 1

Postcode: D01 RC96

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

Contact point: Rory Kinane

Email: procurement@education.gov.ie

Telephone: 018896400

Internet address: <https://www.education.ie/>

Buyer profile: <https://www.education.ie/>

Roles of this organisation:

Buyer

Organisation providing offline access to the procurement documents

Organisation receiving requests to participate
Organisation processing tenders

8.1 ORG-0002

Official name: The High Court of Ireland
Registration number: The High Court of Ireland
Department: The High Court of Ireland
Postal address: Four Courts, Inns Quay, Dublin 7
Town: Dublin
Postcode: D07 WDX8
Country subdivision (NUTS): Dublin (IE061)
Country: Ireland
Email: HighCourtCentralOffice@courts.ie
Telephone: +353 1 8886000
Roles of this organisation:
Review organisation
Organisation providing more information on the review procedures

8.1 ORG-0003

Official name: European Dynamics S.A.
Registration number: 002024901000
Department: European Dynamics S.A.
Town: Athens
Postcode: 15125
Country subdivision (NUTS): Βόρειος Τομέας Αθηνών (EL301)
Country: Greece
Email: eproc-esender@eurodyn.com
Telephone: +30 2108094500
Roles of this organisation:
TED eSender

Notice information

Notice identifier/version: 6729bdce-fd48-4bd6-aed7-6cd63cd8b275 - 01
Form type: Competition
Notice type: Contract or concession notice – standard regime
Notice dispatch date: 22/12/2025 14:15 +00:00
Languages in which this notice is officially available: English