

Ireland: Business services: law, marketing, consulting, recruitment, printing and security Tender for the provision of shortlisting, temporary placement and other related services for the Citizens Information Board

Contract or concession notice – standard regime

1 Buyer

1.1 Buyer

Official name: Citizens Information Board

Legal type of the buyer: Body governed by public law

Activity of the contracting authority: General public services

2 Procedure

2.1 Procedure

Title: Tender for the provision of shortlisting, temporary placement and other related services for the Citizens Information Board

Description: The provision of candidate shortlisting services to CIB for recruitment competitions taking place through external open competition (via publicjobs.ie), providing ad hoc temporary agency staff up to and including Assistant Principal grade and providing other related services.

Procedure identifier: 2f197d78-5b80-4394-b16e-38295af77a52

Type of procedure: Open

The procedure is accelerated: no

2.1.1 Purpose

Main nature of the contract: Services

Main classification (cpv): 79000000 Business services: law, marketing, consulting, recruitment, printing and security

Additional classification (cpv): 79600000 Recruitment services

2.1.2 Place of performance

Country: Ireland

Anywhere in the given country

2.1.3 Value

Estimated value excluding VAT: 350 000 Euro

2.1.4 General information

Legal basis:

Directive 2014/24/EU

2.1.6 Grounds for exclusion

Sources of grounds for exclusion: European Single Procurement Document (ESPD)

5 Lot

5.1 Lot technical ID: LOT-0001

Title: Tender for the provision of shortlisting, temporary placement and other related services for the Citizens Information Board

Description: The provision of candidate shortlisting services to CIB for recruitment competitions taking place through external open competition (via publicjobs.ie), providing ad hoc temporary agency staff up to and including Assistant Principal grade and providing other related services.

Internal identifier: 0

5.1.1 Purpose

Main nature of the contract: Services

Main classification (cpv): 79000000 Business services: law, marketing, consulting, recruitment, printing and security

Additional classification (cpv): 79600000 Recruitment services

5.1.2 Place of performance

Country: Ireland

Anywhere in the given country

Additional information:

5.1.3 Estimated duration

Duration: 84 Month

5.1.5 Value

Estimated value excluding VAT: 350 000 Euro

5.1.6 General information

Reserved participation: Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): yes

5.1.7 Strategic procurement

Aim of strategic procurement: No strategic procurement

5.1.9 Selection criteria

Sources of selection criteria: Procurement Document

5.1.11 Procurement documents

Languages in which the procurement documents are officially available: English

Languages in which the procurement documents (or their parts) are unofficially available: English

Deadline for requesting additional information: 08/12/2025 15:00 +00:00

Address of the procurement documents: <https://www.etenders.gov.ie/epps/cft/listContractDocuments.do?resourceId=6956665>

5.1.12 Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://www.etenders.gov.ie/epps/cft/viewTenders.do?resourceId=6956665>

Languages in which tenders or requests to participate may be submitted: English

Electronic catalogue: Not allowed

Tenderers may submit more than one tender: Not allowed

Deadline for receipt of tenders: 16/12/2025 15:00 +00:00

Deadline until which the tender must remain valid: 180 Day

Information about public opening:

Opening date: 16/12/2025 15:30 +00:00

Place: <https://www.etenders.gov.ie/epps/cft/prepareViewCfTWS.do?resourceId=6956665>

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Allowed

Electronic ordering will be used: no

Electronic payment will be used: yes

5.1.15 Techniques

Framework agreement:

No framework agreement

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16 Further information, mediation and review

Review organisation: The High Court of Ireland

Organisation providing offline access to the procurement documents: Citizens Information Board

Organisation providing more information on the review procedures: The High Court of Ireland

Organisation receiving requests to participate: Citizens Information Board

Organisation processing tenders: Citizens Information Board

8 Organisations

8.1 ORG-0001

Official name: Citizens Information Board

Registration number: 0000

Postal address: Ground Floor, George's Quay House, 43 Townsend Street, Dublin 2

Town: Dublin

Postcode: D02 VK65

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

Email: gary.watters@ciboard.ie

Telephone: +353 16059000

Internet address: <https://www.citizensinformationboard.ie>

Buyer profile: <https://www.citizensinformationboard.ie>

Roles of this organisation:

Buyer

Organisation providing offline access to the procurement documents

Organisation receiving requests to participate

Organisation processing tenders

8.1 ORG-0002

Official name: The High Court of Ireland

Registration number: The High Court of Ireland

Department: The High Court of Ireland

Postal address: Four Courts, Inns Quay, Dublin 7

Town: Dublin

Postcode: D07 WDX8

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

Email: HighCourtCentralOffice@courts.ie

Telephone: +353 1 8886000

Roles of this organisation:

Review organisation

Organisation providing more information on the review procedures

8.1 ORG-0003

Official name: European Dynamics S.A.

Registration number: 002024901000

Department: European Dynamics S.A.

Town: Athens

Postcode: 15125

Country subdivision (NUTS): Βόρειος Τομέας Αθηνών (EL301)

Country: Greece

Email: eproc-esender@eurodyn.com

Telephone: +30 2108094500

Roles of this organisation:

TED eSender

Notice information

Notice identifier/version: 7ae1ba7c-1128-411a-9df7-ff588474ddb9 - 01

Form type: Competition

Notice type: Contract or concession notice – standard regime

Notice dispatch date: 10/11/2025 09:43 +00:00

Languages in which this notice is officially available: English