

Ireland: Recreational, cultural and sporting services

Contract for Services for Cataloguing of historical records in the National Archives, Ireland

Contract or concession notice – standard regime

1 Buyer

1.1 Buyer

Official name: Department of Culture Communications Sport

Legal type of the buyer: Central government authority

Activity of the contracting authority: Recreation, culture and religion

2 Procedure

2.1 Procedure

Title: Contract for Services for Cataloguing of historical records in the National Archives, Ireland

Description: The successful tenderer will be contracted to perform professional duties in connection with the sorting, cataloguing, numbering, rehousing of the Historical Records, and will liaise with National Archives staff engaged in related work.

Procedure identifier: 9dbe4da6-c7ff-4b93-bede-bb0759112030

Type of procedure: Open

The procedure is accelerated: no

2.1.1 Purpose

Main nature of the contract: Services

Main classification (cpv): 92000000 Recreational, cultural and sporting services

Additional classification (cpv): 75124000 Administrative recreational, cultural and religious services

Additional classification (cpv): 79994000 Contract administration services

Additional classification (cpv): 75000000 Administration, defence and social security services

Additional classification (cpv): 75100000 Administration services

Additional classification (cpv): 79995000 Library management services

Additional classification (cpv): 92500000 Library, archives, museums and other cultural services

Additional classification (cpv): 92510000 Library and archive services

Additional classification (cpv): 92511000 Library services

Additional classification (cpv): 72221000 Business analysis consultancy services

Additional classification (cpv): 72224000 Project management consultancy services

Additional classification (cpv): 79411000 General management consultancy services

Additional classification (cpv): 73000000 Research and development services and related consultancy services

Additional classification (cpv): 73220000 Development consultancy services

Additional classification (cpv): 73200000 Research and development consultancy services

Additional classification (cpv): 79410000 Business and management consultancy services

Additional classification (cpv): 79400000 Business and management consultancy and related services

Additional classification (cpv): 73210000 Research consultancy services

2.1.2 Place of performance

Postal address: Dublin

Town: Dublin

Postcode: D08DF85

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

2.1.3 Value

Estimated value excluding VAT: 112 000 Euro

2.1.4 General information

Legal basis:

Directive 2014/24/EU

2.1.6 Grounds for exclusion

Sources of grounds for exclusion: European Single Procurement Document (ESPD)

5 Lot

5.1 Lot technical ID: LOT-0001

Title: Contract for Services for Cataloguing of historical records in the National Archives, Ireland

Description: The successful tenderer will be contracted to perform professional duties in connection with the sorting, cataloguing, numbering, rehousing of the Historical Records, and will liaise with National Archives staff engaged in related work.

Internal identifier: 0

5.1.1 Purpose

Main nature of the contract: Services

Main classification (cpv): 92000000 Recreational, cultural and sporting services

Additional classification (cpv): 75124000 Administrative recreational, cultural and religious services

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Additional classification (cpv): 73210000 Research consultancy services

5.1.2 Place of performance

Town: Dublin

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

Additional information:

5.1.3 Estimated duration

Duration: 36 Month

5.1.5 Value

Estimated value excluding VAT: 112 000 Euro

5.1.6 General information

Reserved participation: Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): yes

5.1.7 Strategic procurement

Aim of strategic procurement: No strategic procurement

5.1.9 Selection criteria

Sources of selection criteria: Procurement Document

5.1.11 Procurement documents

Languages in which the procurement documents are officially available: English

Languages in which the procurement documents (or their parts) are unofficially available: English

Deadline for requesting additional information: 04/11/2025 12:30 +01:00

Address of the procurement documents: <https://www.etenders.gov.ie/epps/cft/listContractDocuments.do?resourceId=6796620>

5.1.12 Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://www.etenders.gov.ie/epps/cft/viewTenders.do?resourceId=6796620>

Languages in which tenders or requests to participate may be submitted: English

Electronic catalogue: Not allowed

Tenderers may submit more than one tender: Allowed

Deadline for receipt of tenders: 24/11/2025 12:30 +01:00

Deadline until which the tender must remain valid: 90 Day

Information about public opening:

Opening date: 24/11/2025 13:00 +01:00

Place: <https://www.etenders.gov.ie/epps/cft/prepareViewCfTWS.do?resourceId=6796620>

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Not allowed

Electronic ordering will be used: no

Electronic payment will be used: no

5.1.15 Techniques

Framework agreement:

No framework agreement

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16 Further information, mediation and review

Review organisation: The High Court of Ireland

Organisation providing offline access to the procurement documents: Department of Culture Communications Sport

Organisation providing more information on the review procedures: The High Court of Ireland

Organisation receiving requests to participate: Department of Culture Communications Sport

Organisation processing tenders: Department of Culture Communications Sport

8.1 ORG-0001

Official name: Department of Culture Communications Sport

Registration number: 4000113V

Postal address: Leeson Lane, Dublin 2

Town: Dublin

Postcode: D08DF85

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

Contact point: National Archives

Email: procurement@tcagsm.gov.ie

Telephone: 014072300

Internet address: <https://www.gov.ie/en/organisation/department-of-culture-communications-and-sport>

Buyer profile: <https://www.gov.ie/en/organisation/department-of-culture-communications-and-sport>

Roles of this organisation:

Buyer

Organisation providing offline access to the procurement documents

Organisation receiving requests to participate

Organisation processing tenders

8.1 ORG-0002

Official name: The High Court of Ireland

Registration number: The High Court of Ireland

Department: The High Court of Ireland

Postal address: Four Courts, Inns Quay, Dublin 7

Town: Dublin

Postcode: D07 WDX8

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

Email: HighCourtCentralOffice@courts.ie

Telephone: +353 1 8886000

Roles of this organisation:

Review organisation

Organisation providing more information on the review procedures

8.1 ORG-0003

Official name: European Dynamics S.A.

Registration number: 002024901000

Department: European Dynamics S.A.

Town: Athens

Postcode: 15125

Country subdivision (NUTS): Βόρειος Τομέας Αθηνών (EL301)

Country: Greece

Email: eproc-esender@eurodyn.com

Telephone: +30 2108094500

Roles of this organisation:

TED eSender

Notice information

Notice identifier/version: 9d2062e5-3759-49fc-ab9e-c4f50113101c - 01

Form type: Competition

Notice type: Contract or concession notice – standard regime

Notice dispatch date: 17/10/2025 12:32 +01:00

Languages in which this notice is officially available: English