

## **Ireland: Event services**

# **Tender for Provision of Design, Supply, Installation and Removal of Exhibition Display Systems, Bespoke Signage, Staging, Backdrops, and Mesh Banner Cladding Services.**

Contract notice – light regime

## **1 Buyer**

---

### **1.1 Buyer**

*Official name:* Office of Public Works (OPW)

*Legal type of the buyer:* Body governed by public law

*Activity of the contracting authority:* General public services

## **2 Procedure**

---

### **2.1 Procedure**

*Title:* Tender for Provision of Design, Supply, Installation and Removal of Exhibition Display Systems, Bespoke Signage, Staging, Backdrops, and Mesh Banner Cladding Services.

*Description:* The State Event Management Unit (SEMU) of the Office of Public Works is seeking tenders from suitably competent companies to enter onto a multi-party framework agreement for Design, Supply, Installation and Removal of Exhibition Display Systems, Bespoke Signage, Staging, Backdrops, and Mesh Banner Cladding, Services.

*Procedure identifier:* 92a64459-e5b8-474f-a5f5-bec355e18778

*Type of procedure:* Open

*Main features of the procedure:* See Procurement Documents

#### **2.1.1 Purpose**

*Main nature of the contract:* Services

*Main classification (cpv):* 79952000 Event services

*Additional classification (cpv):* 79950000 Exhibition, fair and congress organisation services

*Additional classification (cpv):* 39154000 Exhibition equipment

*Additional classification (cpv):* 79822500 Graphic design services

*Additional classification (cpv):* 92331100 Fair services

#### **2.1.2 Place of performance**

*Country:* Ireland

Anywhere in the given country

#### **2.1.3 Value**

*Maximum value of the framework agreement:* 6 000 000 Euro

#### **2.1.4 General information**

*The procedure will be relaunched if cancelled or unsuccessful*

*Additional information:* Please consult the associated documentation, which contains full instructions regarding the submission of tenders and is available to download from [www.eTenders.gov.ie](http://www.eTenders.gov.ie) using Resource ID – 4953476 Interested parties must associate etenders their organisation on the eTenders web site ([www.etenders.gov.ie](http://www.etenders.gov.ie)) in order to be included on the mailing list for clarifications and to upload tender responses. It is critical to be associated with the competition, as failure to associate your company will result in the full suite of documents and clarifications not being made available to the applicant/tenderer. All information relating to attachments, including clarifications and changes, will be published on the Irish Government Procurement Opportunities Portal ( [www.etenders.gov.ie](http://www.etenders.gov.ie))

only. Registration is free of charge. The contracting authority will not accept responsibility for information relayed (or not relayed) via third parties. Suppliers should note the following when making their submission: • Suppliers must ensure that they give themselves sufficient time to upload & submit all required documentation before the submission deadline. Suppliers should consider the fact that upload speeds vary and that the new eTenders system operates in a different manner to the old platform. • If you experience difficulty when uploading documents, please contact eTenders Support Desk for technical assistance. Email [irish-eproc-helpdesk@eurodym.com](mailto:irish-eproc-helpdesk@eurodym.com) or Telephone: +353(0)818 001459 (09:00am – 17:00pm GMT). All queries regarding this tender requirement or process must be submitted through the Irish Government Procurement Opportunities Portal [www.etenders.gov.ie](http://www.etenders.gov.ie) as a specific question. Responses will be circulated to those tenderers that have registered an interest in this notice on . The details of the person making a query will not be disclosed when circulating the response This is the sole call for competition for this contract. The contracting authority will not be responsible for any costs, charges or expenses incurred by candidates or tenderers. Contract award will be subject to the approval of the competent authorities. It will be a condition of award that the successful tenderer is and remains tax compliant. At its absolute discretion, the contracting authority may elect to terminate this procurement process, the framework agreement or any contract awarded under the framework agreement at any time. Please note in relation to all documents, that where reference is made to a particular standard, make, source, process, trademark, type, or patent, that this is not to be regarded as a de facto requirement. In all such cases it should be understood that such indications are to be treated strictly and solely for reference purposes only, to which the words "or equivalent" will always be appended. Without prejudice to the principle of equal treatment, the contracting authority is not obliged to engage in a clarification process in respect of the procurement documents with missing or incomplete information. Therefore, respondents are advised to ensure that they return completed documentation in order to avoid the risk of elimination from the competition.

*Legal basis:*

Directive 2014/24/EU

## 5 Lot

---

### **5.1 Lot technical ID: LOT-0001**

*Title:* Tender for Provision of Design, Supply, Installation and Removal of Exhibition Display Systems, Bespoke Signage, Staging, Backdrops, and Mesh Banner Cladding Services.

*Description:* The State Event Management Unit (SEMU) of the Office of Public Works is seeking tenders from suitably competent companies to enter onto a multi-party framework agreement for Design, Supply, Installation and Removal of Exhibition Display Systems, Bespoke Signage, Staging, Backdrops, and Mesh Banner Cladding, Services.

*Internal identifier:* 0

#### **5.1.1 Purpose**

*Main nature of the contract:* Services

*Main classification (cpv):* 79952000 Event services

*Additional classification (cpv):* 79950000 Exhibition, fair and congress organisation services

*Additional classification (cpv):* 39154000 Exhibition equipment

*Additional classification (cpv):* 79822500 Graphic design services

*Additional classification (cpv):* 92331100 Fair services

#### **5.1.2 Place of performance**

*Country subdivision (NUTS):* Dublin (IE061)

*Country:* Ireland

*Additional information:*

#### **5.1.5 Value**

*Estimated value excluding VAT:* 6 000 000 Euro

Maximum value of the framework agreement: 6 000 000 Euro

### **5.1.6 General information**

*Reserved participation:* Participation is not reserved.

Procurement Project not financed with EU Funds.

*Additional information:* (1) Interested parties must associate their organisation with this competition on the eTenders web site in order to be included on the mailing list for clarifications and to upload tender responses. To do this ([www.etenders.gov.ie](http://www.etenders.gov.ie)) you must do the following: Log-in to the eTenders portal; Locate the competition using the Advanced Search by searching under the Contracting Authority or Resource ID. Click on the hyperlink for the competition which will bring you to the CFT Workspace. In the Show CFT Menu for the competition click on the "Expression of Interest in the drop-down menu. Complete the Association with the CFT tab. This will then provide you with a link to Tender under the Show CFT Menu where you can prepare your submission. (2) When finalising your submission please upload your final response as a zip file as individual documents will lose their titles if uploaded individually. Also ensure that you receive a message under the status header called Submitted, as the percentage tab does not imply you have successfully submitted your response. (3) There is a maximum upload limit of 250mb per file / 500mb per submission. (4) Suppliers should note the following when making their submission suppliers must ensure that they give themselves sufficient time to upload & submit all required documentation before the submission deadline. Suppliers should consider the fact that upload speeds vary and that the new eTenders system operates in a different manner to the previous platform operated by EU Supply. The submit button will be disabled automatically upon the expiration of the response deadline. (5) If you experience difficulty when uploading documents, please contact the eTenders Support Desk for technical assistance. Email [irish-eproc-helpdesk@eurodym.com](mailto:irish-eproc-helpdesk@eurodym.com) Telephone: +353(0)818 001459 (09:00 – 17:00 hours). (6) Applications submitted by any other means (including but not limited to email or post or hand delivery) will not be accepted. (7) All information relating to attachments, including clarifications and changes, will be published on the Irish Government Procurement Opportunities Portal only. ([www.etenders.gov.ie](http://www.etenders.gov.ie)) Registration is free of charge. The contracting authority will not accept responsibility for information relayed (or not relayed) via third parties. (8) All queries regarding this process must be submitted through the Irish Government Procurement Opportunities Portal [www.etenders.gov.ie](http://www.etenders.gov.ie) as a specific question. Responses will be circulated to those tenderers that have registered an interest in this notice on [www.etenders.gov.ie](http://www.etenders.gov.ie). The details of the person or organisation making a query will not be disclosed when circulating the response (9) The estimated value for the contract published is provided strictly for indicative purposes only as there is no guaranteed expenditure under the contract. (10) The contracting authority will not be responsible for any costs, charges or expenses incurred by candidates or tenderers. Contract award will be subject to the approval of the competent authorities. (11) Without prejudice to the principle of equal treatment, the contracting authority is not obliged to engage in a clarification process in respect of the procurement documents with missing or incomplete information. Therefore, respondents are advised to ensure that they return completed documentation in order to avoid the risk of elimination from the competition. (12) Where applicable, please note in relation to all documents, that where reference is made to a particular standard, make, source, process, trademark, type, or patent, that this is not to be regarded as a de facto requirement. In all such cases it should be understood that such indications are to be treated strictly and solely for reference purposes only, to which the words "or equivalent" will always be appended. (13) At its absolute discretion, the contracting authority may elect to terminate this procurement process, or any contract awarded at any time. Legal basis: Directive 2014/24 /EU

### **5.1.7 Strategic procurement**

*Aim of strategic procurement:* No strategic procurement

*Approach to reducing environmental impacts:* Other

### **5.1.9 Selection criteria**

*Criterion:*

Type: Other

Name: See Procurement Documents

### **5.1.11 Procurement documents**

Languages in which the procurement documents are officially available: English

Languages in which the procurement documents (or their parts) are unofficially available: English

Address of the procurement documents: <https://www.etenders.gov.ie/epps/cft/listContractDocuments.do?resourceId=4953476>

#### 5.1.12 Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://www.etenders.gov.ie/epps/cft/viewTenders.do?resourceId=4953476>

Languages in which tenders or requests to participate may be submitted: English

Electronic catalogue: Not allowed

Tenderers may submit more than one tender: Not allowed

Deadline for receipt of tenders: 17/02/2025 12:00 +00:00

Information about public opening:

Opening date: 17/02/2025 12:30 +00:00

Place: <https://www.etenders.gov.ie/epps/cft/prepareViewCFTWS.do?resourceId=4953476>

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

#### 5.1.15 Techniques

Framework agreement:

Framework agreement, partly without reopening and partly with reopening of competition

Maximum number of participants: 3

Information about the dynamic purchasing system:

No dynamic purchase system

Electronic auction: no

#### 5.1.16 Further information, mediation and review

Review organisation: The High Court of Ireland

Organisation providing offline access to the procurement documents: Office of Public Works (OPW)

Organisation receiving requests to participate: Office of Public Works (OPW)

Organisation processing tenders: Office of Public Works (OPW)

TED eSender: European Dynamics S.A.

## 8 Organisations

---

### 8.1 ORG-0001

Official name: Office of Public Works (OPW)

Registration number: Not Known

Postal address: Jonathan Swift Street

Town: Trim

Postcode: C15 NX36

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

Email: [info@opw.ie](mailto:info@opw.ie)

Telephone: +353 46 942 2000

Internet address: <https://www.gov.ie/en/organisation/office-of-public-works/>

Buyer profile: <https://www.gov.ie/en/organisation/office-of-public-works/>

Roles of this organisation:

*Buyer*

*Organisation providing offline access to the procurement documents*

*Organisation receiving requests to participate*

*Organisation processing tenders*

#### **8.1 ORG-0002**

*Official name:* The High Court of Ireland

*Registration number:* The High Court of Ireland

*Department:* The High Court of Ireland

*Postal address:* Four Courts, Inns Quay, Dublin 7

*Town:* Dublin

*Postcode:* D07 WDX8

*Country subdivision (NUTS):* Dublin (IE061)

*Country:* Ireland

*Email:* [HighCourtCentralOffice@courts.ie](mailto:HighCourtCentralOffice@courts.ie)

*Telephone:* +353 1 8886000

*Roles of this organisation:*

*Review organisation*

#### **8.1 ORG-0003**

*Official name:* European Dynamics S.A.

*Registration number:* 002024901000

*Department:* European Dynamics S.A.

*Town:* Athens

*Postcode:* 15125

*Country subdivision (NUTS):* Βόρειος Τομέας Αθηνών (EL301)

*Country:* Greece

*Email:* [eproc-esender@eurodyn.com](mailto:eproc-esender@eurodyn.com)

*Telephone:* +30 2108094500

*Roles of this organisation:*

*TED eSender*

### 11 Notice information

---

#### **11.1 Notice information**

*Notice identifier/version:* 98563006-0e58-434a-996b-3878c32ad2a7 - 01

*Form type:* Competition

*Notice type:* Contract notice – light regime

*Notice dispatch date:* 15/01/2025 17:29 +00:00

*Languages in which this notice is officially available:* English

#### **11.2 Publication information**