

# Ireland: Recruitment services

## HEAnet Recruitment Services

Contract or concession notice – standard regime

1 Buyer

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### 1.1 Buyer

*Official name:* HEAnet CLG

*Legal type of the buyer:* Body governed by public law

*Activity of the contracting authority:* Education

2 Procedure

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### 2.1 Procedure

*Title:* HEAnet Recruitment Services

*Description:* HEAnet is seeking the provision of Recruitment Services to source, when the need arises, suitably qualified and experienced candidates for a range of permanent, fixed term and fixed purpose contract positions, for roles in HEAnet CLG and its subsidiary company EduCampus Services DAC. The intention is to establish a multi-lot multi-supplier Framework.

*Procedure identifier:* d160b310-c4e7-476a-bea2-50a492413c1c

*Type of procedure:* Open

*The procedure is accelerated:* no

*Justification for the accelerated procedure:*

*Main features of the procedure:*

#### 2.1.1 Purpose

*Main nature of the contract:* Services

*Main classification (cpv):* 79600000 Recruitment services

#### 2.1.2 Place of performance

*Country:* Ireland

Anywhere in the given country

#### 2.1.3 Value

*Maximum value of the framework agreement:* 750 000 Euro

#### 2.1.4 General information

*Legal basis:*

Directive 2014/24/EU

#### 2.1.5 Terms of procurement

*Terms of submission:*

*Maximum number of lots for which one tenderer can submit tenders:* 5

*The tenderer must submit tenders for all lots*

#### 2.1.6 Grounds for exclusion

Conflict of interest due to its participation in the procurement procedure:

5 Lot

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## **5.1 Lot technical ID: LOT-0001**

*Title:* Information Technology and Engineering

*Description:* HEAnet is seeking the provision of Recruitment Services to source, when the need arises, suitably qualified and experienced candidates for a range of permanent, fixed term and fixed purpose contract positions, for roles in HEAnet CLG and its subsidiary company EduCampus Services DAC. The intention is to establish a multi-lot multi-supplier Framework.

*Internal identifier:* 1

### **5.1.1 Purpose**

*Main nature of the contract:* Services

*Main classification (cpv):* 79600000 Recruitment services

### **5.1.2 Place of performance**

*Country:* Ireland

Anywhere in the given country

*Additional information:*

### **5.1.3 Estimated duration**

*Other duration:* Unknown

### **5.1.5 Value**

*Estimated value excluding VAT:* 750 000 Euro

*Maximum value of the framework agreement:* 750 000 Euro

### **5.1.6 General information**

*Reserved participation:* Participation is not reserved.

Procurement Project not financed with EU Funds.

*The procurement is covered by the Government Procurement Agreement (GPA):* yes

### **5.1.7 Strategic procurement**

*Aim of strategic procurement:* No strategic procurement

### **5.1.9 Selection criteria**

*Criterion:*

*Type:* Technical and professional ability

*Name:* Refer to Tender documents

### **5.1.10 Award criteria**

*Criterion:*

*Type:* Quality

*Name:*

*Description:* Refer to Tender documents

*Description of the method to be used if weighting cannot be expressed by criteria:*

*Justification for not indicating the weighting of the award criteria:*

### **5.1.11 Procurement documents**

*Languages in which the procurement documents are officially available:* English

*Languages in which the procurement documents (or their parts) are unofficially available:* English

*Address of the procurement documents:* <https://www.etenders.gov.ie/epps/cft/listContractDocuments.do?resourceId=4725603>

### **5.1.12 Terms of procurement**

*Terms of submission:*

*Electronic submission:* Required

*Address for submission:* <https://www.etenders.gov.ie/epps/cft/viewTenders.do?resourceId=4725603>

*Languages in which tenders or requests to participate may be submitted:* English

*Electronic catalogue:* Not allowed

*Tenderers may submit more than one tender:* Not allowed

*Deadline for receipt of tenders:* 01/01/2025 11:00 +00:00

*Information about public opening:*

*Opening date:* 02/01/2025 00:00 +00:00

*Place:* <https://www.etenders.gov.ie/epps/cft/prepareViewCfTWS.do?resourceId=4725603>

*Terms of contract:*

*The execution of the contract must be performed within the framework of sheltered employment programmes:* No

*Electronic invoicing:* Required

*Electronic ordering will be used:* yes

*Electronic payment will be used:* yes

### **5.1.15 Techniques**

*Framework agreement:*

Framework agreement, without reopening of competition

*Maximum number of participants:* 10

*Information about the dynamic purchasing system:*

No dynamic purchase system

*Electronic auction:* no

### **5.1.16 Further information, mediation and review**

*Review organisation:* The High Court of Ireland

*Organisation providing offline access to the procurement documents:* HEAnet CLG

*Organisation receiving requests to participate:* HEAnet CLG

*Organisation processing tenders:* HEAnet CLG

*TED eSender:* European Dynamics S.A.

### **5.1 Lot technical ID: LOT-0002**

*Title:* Projects and Change

*Description:* HEAnet is seeking the provision of Recruitment Services to source, when the need arises, suitably qualified and experienced candidates for a range of permanent, fixed term and fixed purpose contract positions, for roles in HEAnet CLG and its subsidiary company EduCampus Services DAC. The intention is to establish a multi-lot multi-supplier Framework.

*Internal identifier:* 2

#### **5.1.1 Purpose**

*Main nature of the contract:* Services

*Main classification (cpv):* 79600000 Recruitment services

#### **5.1.2 Place of performance**

*Country:* Ireland

Anywhere in the given country

*Additional information:*

#### **5.1.3 Estimated duration**

*Other duration:* Unknown

### **5.1.5 Value**

*Estimated value excluding VAT: 750 000 Euro*

*Maximum value of the framework agreement: 750 000 Euro*

### **5.1.6 General information**

*Reserved participation: Participation is not reserved.*

*Procurement Project not financed with EU Funds.*

*The procurement is covered by the Government Procurement Agreement (GPA): yes*

### **5.1.7 Strategic procurement**

*Aim of strategic procurement: No strategic procurement*

### **5.1.9 Selection criteria**

*Criterion:*

*Type: Technical and professional ability*

*Name: Refer to Tender documents*

### **5.1.11 Procurement documents**

*Languages in which the procurement documents are officially available: English*

*Languages in which the procurement documents (or their parts) are unofficially available: English*

*Address of the procurement documents: <https://www.etenders.gov.ie/epps/cft/listContractDocuments.do?resourceId=4725603>*

### **5.1.12 Terms of procurement**

*Terms of submission:*

*Electronic submission: Required*

*Address for submission: <https://www.etenders.gov.ie/epps/cft/viewTenders.do?resourceId=4725603>*

*Languages in which tenders or requests to participate may be submitted: English*

*Electronic catalogue: Not allowed*

*Tenderers may submit more than one tender: Not allowed*

*Deadline for receipt of tenders: 01/01/2025 11:00 +00:00*

*Information about public opening:*

*Opening date: 02/01/2025 00:00 +00:00*

*Place: <https://www.etenders.gov.ie/epps/cft/prepareViewCfTWS.do?resourceId=4725603>*

*Terms of contract:*

*The execution of the contract must be performed within the framework of sheltered employment programmes: No*

*Electronic invoicing: Required*

*Electronic ordering will be used: yes*

*Electronic payment will be used: yes*

### **5.1.15 Techniques**

*Framework agreement:*

*Framework agreement, without reopening of competition*

*Maximum number of participants: 10*

*Information about the dynamic purchasing system:*

*No dynamic purchase system*

*Electronic auction: no*

### **5.1.16 Further information, mediation and review**

*Review organisation: The High Court of Ireland*

*Organisation providing offline access to the procurement documents: HEAnet CLG*

*Organisation receiving requests to participate: HEAnet CLG*

Organisation processing tenders: HEAnet CLG

TED eSender: European Dynamics S.A.

### **5.1 Lot technical ID: LOT-0003**

*Title:* Governance and Compliance

*Description:* HEAnet is seeking the provision of Recruitment Services to source, when the need arises, suitably qualified and experienced candidates for a range of permanent, fixed term and fixed purpose contract positions, for roles in HEAnet CLG and its subsidiary company EduCampus Services DAC. The intention is to establish a multi-lot multi-supplier Framework.

*Internal identifier:* 3

#### **5.1.1 Purpose**

*Main nature of the contract:* Services

*Main classification (cpv):* 79600000 Recruitment services

#### **5.1.2 Place of performance**

*Country:* Ireland

Anywhere in the given country

*Additional information:*

#### **5.1.3 Estimated duration**

*Other duration:* Unknown

#### **5.1.5 Value**

*Estimated value excluding VAT:* 750 000 Euro

*Maximum value of the framework agreement:* 750 000 Euro

#### **5.1.6 General information**

*Reserved participation:* Participation is not reserved.

Procurement Project not financed with EU Funds.

*The procurement is covered by the Government Procurement Agreement (GPA):* yes

#### **5.1.7 Strategic procurement**

*Aim of strategic procurement:* No strategic procurement

#### **5.1.9 Selection criteria**

*Criterion:*

*Type:* Technical and professional ability

*Name:* Refer to Tender documents

#### **5.1.11 Procurement documents**

*Languages in which the procurement documents are officially available:* English

*Languages in which the procurement documents (or their parts) are unofficially available:* English

*Address of the procurement documents:* <https://www.etenders.gov.ie/epps/cft/listContractDocuments.do?resourceId=4725603>

#### **5.1.12 Terms of procurement**

*Terms of submission:*

*Electronic submission:* Required

*Address for submission:* <https://www.etenders.gov.ie/epps/cft/viewTenders.do?resourceId=4725603>

*Languages in which tenders or requests to participate may be submitted:* English

*Electronic catalogue:* Not allowed

*Tenderers may submit more than one tender:* Not allowed

*Deadline for receipt of tenders:* 01/01/2025 11:00 +00:00

*Information about public opening:*

*Opening date:* 02/01/2025 00:00 +00:00

*Place:* <https://www.etenders.gov.ie/epps/cft/prepareViewCfTWS.do?resourceId=4725603>

*Terms of contract:*

*The execution of the contract must be performed within the framework of sheltered employment programmes:* No

*Electronic invoicing:* Required

*Electronic ordering will be used:* yes

*Electronic payment will be used:* yes

#### **5.1.15 Techniques**

*Framework agreement:*

Framework agreement, without reopening of competition

*Maximum number of participants:* 10

*Information about the dynamic purchasing system:*

No dynamic purchase system

*Electronic auction:* no

#### **5.1.16 Further information, mediation and review**

*Review organisation:* The High Court of Ireland

*Organisation providing offline access to the procurement documents:* HEAnet CLG

*Organisation receiving requests to participate:* HEAnet CLG

*Organisation processing tenders:* HEAnet CLG

*TED eSender:* European Dynamics S.A.

#### **5.1 Lot technical ID: LOT-0004**

*Title:* Business Supports

*Description:* HEAnet is seeking the provision of Recruitment Services to source, when the need arises, suitably qualified and experienced candidates for a range of permanent, fixed term and fixed purpose contract positions, for roles in HEAnet CLG and its subsidiary company EduCampus Services DAC. The intention is to establish a multi-lot multi-supplier Framework.

*Internal identifier:* 4

##### **5.1.1 Purpose**

*Main nature of the contract:* Services

*Main classification (cpv):* 79600000 Recruitment services

##### **5.1.2 Place of performance**

*Country:* Ireland

Anywhere in the given country

*Additional information:*

##### **5.1.3 Estimated duration**

*Other duration:* Unknown

##### **5.1.5 Value**

*Estimated value excluding VAT:* 750 000 Euro

*Maximum value of the framework agreement:* 750 000 Euro

##### **5.1.6 General information**

*Reserved participation:* Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): yes

### **5.1.7 Strategic procurement**

*Aim of strategic procurement:* No strategic procurement

### **5.1.9 Selection criteria**

*Criterion:*

*Type:* Technical and professional ability

*Name:* Refer to Tender documents

### **5.1.11 Procurement documents**

*Languages in which the procurement documents are officially available:* English

*Languages in which the procurement documents (or their parts) are unofficially available:* English

*Address of the procurement documents:* <https://www.etenders.gov.ie/epps/cft/listContractDocuments.do?resourceId=4725603>

### **5.1.12 Terms of procurement**

*Terms of submission:*

*Electronic submission:* Required

*Address for submission:* <https://www.etenders.gov.ie/epps/cft/viewTenders.do?resourceId=4725603>

*Languages in which tenders or requests to participate may be submitted:* English

*Electronic catalogue:* Not allowed

*Tenderers may submit more than one tender:* Not allowed

*Deadline for receipt of tenders:* 01/01/2025 11:00 +00:00

*Information about public opening:*

*Opening date:* 02/01/2025 00:00 +00:00

*Place:* <https://www.etenders.gov.ie/epps/cft/prepareViewCfTWS.do?resourceId=4725603>

*Terms of contract:*

*The execution of the contract must be performed within the framework of sheltered employment programmes:* No

*Electronic invoicing:* Required

*Electronic ordering will be used:* yes

*Electronic payment will be used:* yes

### **5.1.15 Techniques**

*Framework agreement:*

Framework agreement, without reopening of competition

*Maximum number of participants:* 10

*Information about the dynamic purchasing system:*

No dynamic purchase system

*Electronic auction:* no

### **5.1.16 Further information, mediation and review**

*Review organisation:* The High Court of Ireland

*Organisation providing offline access to the procurement documents:* HEAnet CLG

*Organisation receiving requests to participate:* HEAnet CLG

*Organisation processing tenders:* HEAnet CLG

*TED eSender:* European Dynamics S.A.

### **5.1 Lot technical ID: LOT-0005**

*Title:* Communications and Office Management

*Description:* HEAnet is seeking the provision of Recruitment Services to source, when the need arises, suitably qualified and experienced candidates for a range of permanent, fixed term and fixed purpose contract positions, for roles in HEAnet CLG and its subsidiary company EduCampus Services DAC. The intention is to establish a multi-lot multi-supplier Framework.

*Internal identifier:* 5

#### **5.1.1 Purpose**

*Main nature of the contract:* Services

*Main classification (cpv):* 79600000 Recruitment services

#### **5.1.2 Place of performance**

*Country:* Ireland

Anywhere in the given country

*Additional information:*

#### **5.1.3 Estimated duration**

*Other duration:* Unknown

#### **5.1.5 Value**

*Estimated value excluding VAT:* 750 000 Euro

*Maximum value of the framework agreement:* 750 000 Euro

#### **5.1.6 General information**

*Reserved participation:* Participation is not reserved.

Procurement Project not financed with EU Funds.

*The procurement is covered by the Government Procurement Agreement (GPA):* yes

#### **5.1.7 Strategic procurement**

*Aim of strategic procurement:* No strategic procurement

*Approach to reducing environmental impacts:* Other

#### **5.1.9 Selection criteria**

*Criterion:*

*Type:* Technical and professional ability

*Name:* Refer to Tender documents

#### **5.1.11 Procurement documents**

*Languages in which the procurement documents are officially available:* English

*Languages in which the procurement documents (or their parts) are unofficially available:* English

*Address of the procurement documents:* <https://www.etenders.gov.ie/epps/cft/listContractDocuments.do?resourceId=4725603>

#### **5.1.12 Terms of procurement**

*Terms of submission:*

*Electronic submission:* Required

*Address for submission:* <https://www.etenders.gov.ie/epps/cft/viewTenders.do?resourceId=4725603>

*Languages in which tenders or requests to participate may be submitted:* English

*Electronic catalogue:* Not allowed

*Tenderers may submit more than one tender:* Not allowed

*Deadline for receipt of tenders:* 01/01/2025 11:00 +00:00

*Information about public opening:*

*Opening date:* 02/01/2025 00:00 +00:00

Place: <https://www.etenders.gov.ie/epps/cft/prepareViewCfTWS.do?resourceId=4725603>

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: yes

Electronic payment will be used: yes

#### 5.1.15 Techniques

Framework agreement:

Framework agreement, without reopening of competition

Maximum number of participants: 10

Information about the dynamic purchasing system:

No dynamic purchase system

Electronic auction: no

#### 5.1.16 Further information, mediation and review

Review organisation: The High Court of Ireland

Organisation providing offline access to the procurement documents: HEAnet CLG

Organisation receiving requests to participate: HEAnet CLG

Organisation processing tenders: HEAnet CLG

TED eSender: European Dynamics S.A.

## 8 Organisations

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### 8.1 ORG-0001

Official name: HEAnet CLG

Registration number: 275301

Postal address: 3rd Floor, North Dock 2, 93/94 North Wall Quay,

Town: Dublin

Postcode: D01V8Y6

Country subdivision (NUTS): Dublin (IE061)

Country: Ireland

Email: [tenders@heanet.ie](mailto:tenders@heanet.ie)

Telephone: 016609040

Internet address: <https://www.heanet.ie>

Buyer profile: <https://www.heanet.ie>

Roles of this organisation:

Buyer

Organisation providing offline access to the procurement documents

Organisation receiving requests to participate

Organisation processing tenders

### 8.1 ORG-0002

Official name: The High Court of Ireland

Registration number: The High Court of Ireland

Department: The High Court of Ireland

Postal address: Four Courts, Inns Quay, Dublin 7

Town: Dublin

Postcode: D07 WDX8

*Country subdivision (NUTS):* Dublin (IE061)

*Country:* Ireland

*Email:* [HighCourtCentralOffice@courts.ie](mailto:HighCourtCentralOffice@courts.ie)

*Telephone:* +353 1 8886000

*Roles of this organisation:*

*Review organisation*

### **8.1 ORG-0003**

*Official name:* European Dynamics S.A.

*Registration number:* 002024901000

*Department:* European Dynamics S.A.

*Town:* Athens

*Postcode:* 15125

*Country subdivision (NUTS):* Βόρειος Τομέας Αθηνών (EL301)

*Country:* Greece

*Email:* [eproc-esender@eurodyn.com](mailto:eproc-esender@eurodyn.com)

*Telephone:* +30 2108094500

*Roles of this organisation:*

*TED eSender*

## 11 Notice information

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### **11.1 Notice information**

*Notice identifier/version:* 9bc14e62-e8f5-43d1-8ee3-5667c7c22233 - 01

*Form type:* Competition

*Notice type:* Contract or concession notice – standard regime

*Notice dispatch date:* 20/11/2024 13:59 +00:00

*Languages in which this notice is officially available:* English

### **11.2 Publication information**