

## **Ireland: Public relations services**

# **Single-Party Framework Agreement for the provision of Communications Support Services including Media Relations, Public Relations and Public Affairs to the Health and Safety Authority**

Contract or concession notice – standard regime - Change

## **1 Buyer**

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### **1.1 Buyer**

*Official name:* Health and Safety Authority

*Legal type of the buyer:* Body governed by public law

*Activity of the contracting authority:* Health

## **2 Procedure**

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### **2.1 Procedure**

*Title:* Single-Party Framework Agreement for the provision of Communications Support Services including Media Relations, Public Relations and Public Affairs to the Health and Safety Authority

*Description:* This Competition offers interested service providers the opportunity to participate in a competition for a place on a single-party Framework Agreement for the provision of communications support, specifically in the area of media relations, public relations and public affairs services to the Health and Safety Authority (HSA). The Framework Agreement will be established under this competition for an Initial Call Off Contract for the provision of communications support, specifically in the area of media relations, public relations and public affairs services to the HSA. The Initial Call Off Contract will be awarded to the successful tenderer shortly after the formal establishment of the Framework Agreement.

*Procedure identifier:* b45434c5-ef6e-439b-adc1-80670908cc71

*Type of procedure:* Open

*The procedure is accelerated:* no

*Justification for the accelerated procedure:*

*Main features of the procedure:*

#### **2.1.1 Purpose**

*Main nature of the contract:* Services

*Main classification (cpv):* 79416000 Public relations services

*Additional classification (cpv):* 79416100 Public relations management services

*Additional classification (cpv):* 79416200 Public relations consultancy services

#### **2.1.2 Place of performance**

*Country:* Ireland

Anywhere in the given country

#### **2.1.3 Value**

*Estimated value excluding VAT:* 200 000 Euro

*Maximum value of the framework agreement:* 200 000 Euro

#### **2.1.4 General information**

*Additional information:* Please consult the associated documentation, which contains full instructions regarding the submission of tenders and is available to download from [www.etenders.gov.ie](http://www.etenders.gov.ie) using eTenders Resource ID

– 4415127 Interested parties must associate their organisation with this competition on the eTenders web site ([www.etenders.gov.ie](http://www.etenders.gov.ie)) in order to be included on the mailing list for clarifications and to upload tender responses. To do this you must do the following: Log-in to the eTenders portal; Locate the competition using the Advanced Search by searching under the Contracting Authority or Resource ID. Click on the hyperlink for the competition which will bring you to the CfT Workspace. In the Show CfT Menu for the competition click on the “Expression of Interest in the drop-down menu. Complete the Association with the CfT tab. This will then provide you with a link to Tender under the Show CfT Menu where you can prepare your submission. (1) When finalising your tender submission please upload your final response as a ZIP file as individual documents may lose their titles if uploaded individually. Also ensure that you receive a message under the status header called Submitted, as the percentage tab does not necessarily imply you have successfully submitted your response. (2) There is a maximum upload limit of 250MB per file and 500MB per tender submission. (3) Suppliers should note the following when making their submission suppliers must ensure that they give themselves sufficient time to upload & submit all required documentation before the submission deadline. Suppliers should consider the fact that upload speeds vary and that the new eTenders system operates in a different manner to the previous platform operated by EU-Supply. The submit button will be disabled automatically upon the expiration of the response deadline. (4) If you experience difficulty when uploading documents, please contact the eTenders Support Desk for technical assistance. Email [irish-eproc-helpdesk@eurodym.com](mailto:irish-eproc-helpdesk@eurodym.com) or Telephone: +353(0)818 001459 (09:00 – 17:00 hours). (5) Tenders submitted by any other means (including but not limited to email, post, messaging system on etenders or hand delivery) will not be accepted. (6) All information relating to attachments, including clarifications and changes, will be published on the Irish Government Procurement Opportunities Portal ([www.etenders.gov.ie](http://www.etenders.gov.ie)) only. Registration is free of charge. The contracting authority will not accept responsibility for information relayed (or not relayed) via third parties. (7) All queries regarding this tender requirement or process must be submitted through the Irish Government Procurement Opportunities Portal [www.etenders.gov.ie](http://www.etenders.gov.ie) as a specific question. Responses will be circulated to those tenderers that have registered an interest in this notice on [www.etenders.gov.ie](http://www.etenders.gov.ie). The details of the person making a query will not be disclosed when circulating the response (8) The contracting authority will not be responsible for any costs, charges or expenses incurred by candidates or tenderers. Contract award will be subject to the approval of the competent authorities. (9) Without prejudice to the principle of equal treatment, the contracting authority is not obliged to engage in a clarification process in respect of the procurement documents with missing or incomplete information. Therefore, respondents are advised to ensure that they return completed documentation in order to avoid the risk of elimination from the competition. (10) Where applicable, please note in relation to all documents, that where reference is made to a particular standard, make, source, process, trademark, type, or patent, that this is not to be regarded as a de facto requirement. In all such cases it should be understood that such indications are to be treated strictly and solely for reference purposes only, to which the words "or equivalent" will always be appended. (11) At its absolute discretion, the contracting authority may elect to terminate this procurement process, the framework agreement or any contract awarded under the framework agreement at any time.

*Legal basis:*

Directive 2014/24/EU

### **2.1.5 Terms of procurement**

*Terms of submission:*

*Maximum number of lots for which one tenderer can submit tenders: 0*

### **2.1.6 Grounds for exclusion**

Purely national exclusion grounds: Please consult the selection criteria in the procurement documents available on eTenders.

5 Lot

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### **5.1 Lot technical ID: LOT-0001**

*Title:* Single-Party Framework Agreement for the provision of Communications Support Services including Media Relations, Public Relations and Public Affairs to the Health and Safety Authority

*Description:* This Competition offers interested service providers the opportunity to participate in a competition for a place on a single-party Framework Agreement for the provision of communications support, specifically in the area of media relations, public relations and public affairs services to the Health and Safety Authority (HSA). The Framework Agreement will be established under this competition for an Initial Call Off Contract for the provision of communications support, specifically in the area of media relations, public relations and public affairs services to the HSA. The Initial Call Off Contract will be awarded to the successful tenderer shortly after the formal establishment of the Framework Agreement.

*Internal identifier:* 0

#### **5.1.1 Purpose**

*Main nature of the contract:* Services

*Main classification (cpv):* 79416000 Public relations services

*Additional classification (cpv):* 79416100 Public relations management services

*Additional classification (cpv):* 79416200 Public relations consultancy services

#### **5.1.2 Place of performance**

*Country:* Ireland

Anywhere in the given country

*Additional information:*

#### **5.1.3 Estimated duration**

*Start date:* 01/12/2024

*Duration:* 4 Year

#### **5.1.5 Value**

*Estimated value excluding VAT:* 200 000 Euro

*Maximum value of the framework agreement:* 200 000 Euro

#### **5.1.6 General information**

*Reserved participation:* Participation is not reserved.

Procurement Project not financed with EU Funds.

*The procurement is covered by the Government Procurement Agreement (GPA):* no

#### **5.1.7 Strategic procurement**

#### **5.1.9 Selection criteria**

*Criterion:*

*Type:* Other

*Name:* Selection criteria

*Description:* Please consult the selection criteria in the procurement documents available on eTenders.

#### **5.1.11 Procurement documents**

*Languages in which the procurement documents are officially available:* English

*Languages in which the procurement documents (or their parts) are unofficially available:* English

*Address of the procurement documents:* <https://www.etenders.gov.ie/epps/cft/listContractDocuments.do?resourceId=4415127>

#### **5.1.12 Terms of procurement**

*Terms of submission:*

*Electronic submission:* Required

Address for submission: <https://www.etenders.gov.ie/epps/cft/viewTenders.do?resourceId=4415127>

Languages in which tenders or requests to participate may be submitted: English

Electronic catalogue: Not allowed

Variants: Not allowed

Tenderers may submit more than one tender: Not allowed

Deadline for receipt of tenders: 01/11/2024 12:00 +01:00

Deadline until which the tender must remain valid: 12 Month

Information about public opening:

Opening date: 01/11/2024 12:30 +01:00

Place: <https://www.etenders.gov.ie/epps/cft/prepareViewCfTWS.do?resourceId=4415127>

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: yes

Electronic payment will be used: yes

Financial arrangement: To be agreed with the successful tenderer.

Information about review deadlines: In line with remedies legislation.

### 5.1.15 Techniques

Framework agreement:

Framework agreement, without reopening of competition

Information about the dynamic purchasing system:

No dynamic purchase system

Electronic auction: no

### 5.1.16 Further information, mediation and review

Review organisation: The High Court of Ireland

Organisation providing offline access to the procurement documents: Health and Safety Authority

Organisation receiving requests to participate: Health and Safety Authority

Organisation processing tenders: Health and Safety Authority

TED eSender: European Dynamics S.A.

## 8 Organisations

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### 8.1 ORG-0001

Official name: Health and Safety Authority

Registration number: not available

Postal address: The Metropolitan Building, James Joyce Street, Dublin 1

Town: Dublin

Postcode: D01 K0Y8

Country: Ireland

Email: [john\\_moran@hsa.ie](mailto:john_moran@hsa.ie)

Telephone: 0818 289 389

Buyer profile: <https://www.hsa.ie>

Roles of this organisation:

Buyer

Organisation providing offline access to the procurement documents

Organisation receiving requests to participate

Organisation processing tenders

### **8.1 ORG-0002**

*Official name:* The High Court of Ireland  
*Registration number:* The High Court of Ireland  
*Department:* The High Court of Ireland  
*Postal address:* Four Courts, Inns Quay, Dublin 7  
*Town:* Dublin  
*Postcode:* D07 WDX8  
*Country:* Ireland  
*Email:* [HighCourtCentralOffice@courts.ie](mailto:HighCourtCentralOffice@courts.ie)  
*Telephone:* +353 1 8886000  
*Roles of this organisation:*  
*Review organisation*

### **8.1 ORG-0003**

*Official name:* European Dynamics S.A.  
*Registration number:* 002024901000  
*Department:* European Dynamics S.A.  
*Town:* Athens  
*Country:* Greece  
*Email:* [eproc-esender@eurodyn.com](mailto:eproc-esender@eurodyn.com)  
*Telephone:* +30 2108094500  
*Roles of this organisation:*  
*TED eSender*

## 10 Change

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*Version of the previous notice to be changed:* e43a0239-2689-44ee-b40c-2d28970b7d26-01  
*Main reason for change:* Information updated  
*Description:* Please note that this Notice 598720-2024 is being published on the OJEU a voluntary basis - the contract is not covered by the Public Procurement Directive.

## 11 Notice information

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### **11.1 Notice information**

*Notice identifier/version:* 7fb8ac08-57f0-4282-9e5d-ce69ed634e29 - 02  
*Form type:* Competition  
*Notice type:* Contract or concession notice – standard regime  
*Notice dispatch date:* 04/10/2024 11:11 +01:00  
*Languages in which this notice is officially available:* English

### **11.2 Publication information**