

# Ireland: Internet and intranet software package

## 2024/017 Establishment of a Single Party framework agreement for a Web-based employee engagement and communications platform for Enterprise Ireland

Contract or concession notice – standard regime

### 1 Buyer

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#### 1.1 Buyer

*Official name:* Enterprise Ireland

*Legal type of the buyer:* Body governed by public law

*Activity of the contracting authority:* Economic affairs

### 2 Procedure

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#### 2.1 Procedure

*Title:* 2024/017 Establishment of a Single Party framework agreement for a Web-based employee engagement and communications platform for Enterprise Ireland

*Description:* Enterprise Ireland proposes to engage in a competitive process for the establishment of a single party framework agreement for the provision of a Web-based employee engagement and communications platform.

Enterprise Ireland is a global organisation with a diverse workforce spread across multiple time zones. They have circa 845 staff spread across their Dublin headquarters, 10 regional offices, and 37 international offices. Enterprise Ireland are seeking a cutting-edge, web-based employee engagement and communications platform to support their staff. This platform will serve as a central hub, promoting seamless communication and collaboration among our employees, regardless of their location. The ideal platform will not only streamline internal communications and news dissemination but also empower our employees to actively engage with Enterprise Ireland's core strategy and values. Enterprise Ireland envision a user-focused platform that can deliver accurate, up-to-date information and encourages employee contributions, promoting a sense of community and shared purpose. Tenderers must associate themselves with the competition in order to access the tender documents, ask and receive queries and submit a tender response. All responses must be submitted in a ZIP FILE format.

*Procedure identifier:* 5554d040-085f-44c7-84f4-662c73b9cdad

*Type of procedure:* Open

*The procedure is accelerated:* no

*Justification for the accelerated procedure:*

*Main features of the procedure:*

##### 2.1.1 Purpose

*Main nature of the contract:* Supplies

*Main classification (cpv):* 48220000 Internet and intranet software package

*Additional classification (cpv):* 48200000 Networking, Internet and intranet software package

*Additional classification (cpv):* 48224000 Web page editing software package

*Additional classification (cpv):* 48000000 Software package and information systems

*Additional classification (cpv):* 72000000 IT services: consulting, software development, Internet and support

##### 2.1.2 Place of performance

*Country subdivision (NUTS):* Dublin (IE061)

*Country:* Ireland

##### 2.1.3 Value

*Maximum value of the framework agreement: 190 000 Euro*

#### **2.1.4 General information**

*Additional information:* (1) Interested parties must associate their organisation with this competition on the eTenders web site ([www.etenders.gov.ie](http://www.etenders.gov.ie)) in order to be included on the mailing list for clarifications and to upload tender responses. To do this you must do the following: Log-in to the eTenders portal; Locate the competition using the Advanced Search by searching under the Contracting Authority or Resource ID. Click on the hyperlink for the competition which will bring you to the Cft Workspace. In the Show Cft Menu for the competition click on the "Expression of Interest in the drop-down menu. Complete the Association with the Cft tab. This will then provide you with a link to Tender under the Show Cft Menu where you can prepare your submission. (2) When finalising your tender submission please upload your final response as a ZIP file as individual documents may lose their titles if uploaded individually. Also ensure that you receive a message under the status header called Submitted, as the percentage tab does not necessarily imply you have successfully submitted your response. (3) There is a maximum upload limit of 250MB per file and 500MB per tender submission. (4) Suppliers should note the following when making their submission suppliers must ensure that they give themselves sufficient time to upload & submit all required documentation before the submission deadline. Suppliers should consider the fact that upload speeds vary and that the new eTenders system operates in a different manner to the previous platform operated by EU-Supply. The submit button will be disabled automatically upon the expiration of the response deadline. (5) If you experience difficulty when uploading documents, please contact the eTenders Support Desk for technical assistance. Email [irish-eproc-helpdesk@eurodym.com](mailto:irish-eproc-helpdesk@eurodym.com) or Telephone: +353(0)818 001459 (09:00 – 17:00 hours). (6) Tenders submitted by any other means (including but not limited to email, post, messaging system on etenders or hand delivery) will not be accepted. (7) All information relating to attachments, including clarifications and changes, will be published on the Irish Government Procurement Opportunities Portal ([www.etenders.gov.ie](http://www.etenders.gov.ie)) only. Registration is free of charge. The contracting authority will not accept responsibility for information relayed (or not relayed) via third parties. (8) All queries regarding this tender requirement or process must be submitted through the Irish Government Procurement Opportunities Portal [www.etenders.gov.ie](http://www.etenders.gov.ie) as a specific question. Responses will be circulated to those tenderers that have registered an interest in this notice on [www.etenders.gov.ie](http://www.etenders.gov.ie). The details of the person making a query will not be disclosed when circulating the response (9) The contracting authority will not be responsible for any costs, charges or expenses incurred by candidates or tenderers. Contract award will be subject to the approval of the competent authorities. (10) Without prejudice to the principle of equal treatment, the contracting authority is not obliged to engage in a clarification process in respect of the procurement documents with missing or incomplete information. Therefore, respondents are advised to ensure that they return completed documentation in order to avoid the risk of elimination from the competition. (11) Where applicable, please note in relation to all documents, that where reference is made to a particular standard, make, source, process, trademark, type, or patent, that this is not to be regarded as a de facto requirement. In all such cases it should be understood that such indications are to be treated strictly and solely for reference purposes only, to which the words "or equivalent" will always be appended. (12) At its absolute discretion, the contracting authority may elect to terminate this procurement process, the framework agreement or any contract awarded under the framework agreement at any time.

*Legal basis:*

Directive 2014/24/EU

#### **2.1.5 Terms of procurement**

*Terms of submission:*

*Maximum number of lots for which one tenderer can submit tenders: 0*

#### **2.1.6 Grounds for exclusion**

Purely national exclusion grounds:

5 Lot

## **5.1 Lot technical ID: LOT-0001**

*Title:* 2024/017 Establishment of a Single Party framework agreement for a Web-based employee engagement and communications platform for Enterprise Ireland

*Description:* Enterprise Ireland proposes to engage in a competitive process for the establishment of a single party framework agreement for the provision of a Web-based employee engagement and communications platform. Enterprise Ireland is a global organisation with a diverse workforce spread across multiple time zones. They have circa 845 staff spread across their Dublin headquarters, 10 regional offices, and 37 international offices. Enterprise Ireland are seeking a cutting-edge, web-based employee engagement and communications platform to support their staff. This platform will serve as a central hub, promoting seamless communication and collaboration among our employees, regardless of their location. The ideal platform will not only streamline internal communications and news dissemination but also empower our employees to actively engage with Enterprise Ireland's core strategy and values. Enterprise Ireland envision a user-focused platform that can deliver accurate, up-to-date information and encourages employee contributions, promoting a sense of community and shared purpose. Tenderers must associate themselves with the competition in order to access the tender documents, ask and receive queries and submit a tender response. All responses must be submitted in a ZIP FILE format.

*Internal identifier:* 0

### **5.1.1 Purpose**

*Main nature of the contract:* Supplies

*Main classification (cpv):* 48220000 Internet and intranet software package

*Additional classification (cpv):* 48200000 Networking, Internet and intranet software package

*Additional classification (cpv):* 48224000 Web page editing software package

*Additional classification (cpv):* 48000000 Software package and information systems

*Additional classification (cpv):* 72000000 IT services: consulting, software development, Internet and support

### **5.1.2 Place of performance**

*Country subdivision (NUTS):* Dublin (IE061)

*Country:* Ireland

*Additional information:*

### **5.1.3 Estimated duration**

*Other duration:* Unknown

### **5.1.5 Value**

*Estimated value excluding VAT:* 190 000 Euro

### **5.1.6 General information**

*Reserved participation:* Participation is not reserved.

Procurement Project not financed with EU Funds.

*The procurement is covered by the Government Procurement Agreement (GPA):* no

### **5.1.7 Strategic procurement**

*Aim of strategic procurement:* No strategic procurement

### **5.1.9 Selection criteria**

*Criterion:*

*Type:* Other

### **5.1.11 Procurement documents**

*Languages in which the procurement documents are officially available:* English

*Languages in which the procurement documents (or their parts) are unofficially available:* English

Address of the procurement documents: <https://www.etenders.gov.ie/epps/cft/listContractDocuments.do?resourceId=4302841>

#### **5.1.12 Terms of procurement**

Terms of submission:

Electronic submission: Required

Address for submission: <https://www.etenders.gov.ie/epps/cft/viewTenders.do?resourceId=4302841>

Languages in which tenders or requests to participate may be submitted: English

Electronic catalogue: Not allowed

Tenderers may submit more than one tender: Allowed

Deadline for receipt of tenders: 24/10/2024 12:00 +01:00

Deadline until which the tender must remain valid: 12 Month

Information about public opening:

Opening date: 24/10/2024 12:30 +01:00

Place: <https://www.etenders.gov.ie/epps/cft/prepareViewCfTWS.do?resourceId=4302841>

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: yes

Electronic payment will be used: yes

#### **5.1.15 Techniques**

Framework agreement:

Framework agreement, without reopening of competition

Information about the dynamic purchasing system:

No dynamic purchase system

Electronic auction: no

#### **5.1.16 Further information, mediation and review**

Review organisation: The High Court of Ireland

Organisation providing offline access to the procurement documents: Enterprise Ireland

Organisation receiving requests to participate: Enterprise Ireland

Organisation processing tenders: Enterprise Ireland

TED eSender: European Dynamics S.A.

## **8 Organisations**

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### **8.1 ORG-0001**

Official name: Enterprise Ireland

Registration number: Unknown

Postal address: The Plaza, East Point Business Park

Town: Dublin

Postcode: D3 E5R6

Country: Ireland

Email: [malcolm.kavanagh@enterprise-ireland.com](mailto:malcolm.kavanagh@enterprise-ireland.com)

Telephone: 017272100

Internet address: <https://www.enterprise-ireland.com/en/>

Buyer profile: <https://www.enterprise-ireland.com/en/>

Roles of this organisation:

*Buyer*

*Organisation providing offline access to the procurement documents*

*Organisation receiving requests to participate*

*Organisation processing tenders*

#### **8.1 ORG-0002**

*Official name:* The High Court of Ireland

*Registration number:* The High Court of Ireland

*Department:* The High Court of Ireland

*Postal address:* Four Courts, Inns Quay, Dublin 7

*Town:* Dublin

*Postcode:* D07 WDX8

*Country:* Ireland

*Email:* [HighCourtCentralOffice@courts.ie](mailto:HighCourtCentralOffice@courts.ie)

*Telephone:* +353 1 8886000

*Roles of this organisation:*

*Review organisation*

#### **8.1 ORG-0003**

*Official name:* European Dynamics S.A.

*Registration number:* 002024901000

*Department:* European Dynamics S.A.

*Town:* Athens

*Country:* Greece

*Email:* [eproc-esender@eurodyn.com](mailto:eproc-esender@eurodyn.com)

*Telephone:* +30 2108094500

*Roles of this organisation:*

*TED eSender*

### 11 Notice information

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#### **11.1 Notice information**

*Notice identifier/version:* 9239154a-14b5-43b8-9f96-e8beaa66df43 - 01

*Form type:* Competition

*Notice type:* Contract or concession notice – standard regime

*Notice dispatch date:* 03/10/2024 11:10 +01:00

*Languages in which this notice is officially available:* English

#### **11.2 Publication information**