

# IRELAND: FOREIGN AFFAIRS AND OTHER SERVICES FRAMEWORK- CONSULTANTS TO SUPPORT THE MANAGEMENT OF THE CIVIL SOCIETY FUND

Contract or concession notice – standard regime

## 1 Buyer

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### 1.1 Buyer

*Official name:* Department of Foreign Affairs/An Roinn Gnóthaí Eachtracha

*Legal type of the buyer:* Central government authority

*Activity of the contracting authority:* General public services

## 2 Procedure

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### 2.1 Procedure

*Title:* Framework- Consultants to Support the Management of the Civil Society Fund

*Description:* The Civil Society Fund (CSF) is the Department's main funding scheme for NGO overseas development projects. Applications are open on an annual basis from Irish NGOs – mainly small to medium sized organisations - and invited international NGOs. The Civil Society Unit (CSU) within the Development Cooperation Division of the Department of Foreign Affairs administers the CSF and is responsible for quality assurance and ensuring value for money and accountability. A focus on project cycle management is at the core of how CSU manages its grants and partnerships with NGOs. This includes the appraisal, approval, monitoring and evaluation of all programmes of work and partners. In order to support the quality assurance process and best practice, CSU is establishing a Framework of consultants to provide technical support for the management of partner's approved projects under the CSF. The overall objective of this consultancy is to provide high quality technical input/support to ensure that best practice quality standards are coherently applied across all stages of the Civil Society Fund project cycle. This consultancy will encompass a range of specific skills to support the appraisal, approval, financial review, monitoring and evaluation of projects, as well as processes supporting the effective management of the funding to the NGOs in receipt of Civil Society Fund grants.

*Procedure identifier:* bbae1886-4740-4692-a857-8567ec695e2f

*Type of procedure:* Open

*The procedure is accelerated:* no

*Justification for the accelerated procedure:*

*Main features of the procedure:*

#### 2.1.1 Purpose

*Main nature of the contract:* Services

*Main classification (cpv):* 75210000 Foreign affairs and other services

*Additional classification (cpv):* 75211000 Foreign-affairs services

*Additional classification (cpv):* 73220000 Development consultancy services

*Additional classification (cpv):* 80000000 Education and training services

#### 2.1.2 Place of performance

*Country:* Ireland

Anywhere in the given country

#### 2.1.3 Value

*Maximum value of the framework agreement:* 420 000 Euro

#### **2.1.4 General information**

*Legal basis:*

Directive 2014/24/EU

#### **2.1.5 Terms of procurement**

*Terms of submission:*

*Maximum number of lots for which one tenderer can submit tenders: 0*

#### **2.1.6 Grounds for exclusion**

Purely national exclusion grounds:

5 Lot

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### **5.1 Lot technical ID: LOT-0001**

*Title:* Framework- Consultants to Support the Management of the Civil Society Fund

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*Internal identifier:* 0

#### **5.1.1 Purpose**

*Main nature of the contract:* Services

*Main classification (cpv):* 75210000 Foreign affairs and other services

*Additional classification (cpv):* 75211000 Foreign-affairs services

*Additional classification (cpv):* 73220000 Development consultancy services

*Additional classification (cpv):* 80000000 Education and training services

#### **5.1.2 Place of performance**

*Country:* Ireland

Anywhere in the given country

*Additional information:*

#### **5.1.3 Estimated duration**

*Start date:* 01/01/2025

*Duration:* 4 Year

#### **5.1.5 Value**

*Estimated value excluding VAT:* 420 000 Euro

#### **5.1.6 General information**

*Reserved participation:* Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): no

#### **5.1.7 Strategic procurement**

*Aim of strategic procurement:* No strategic procurement

#### **5.1.9 Selection criteria**

*Criterion:*

Type: Other

Name: Please refer to the CFT documents

#### **5.1.11 Procurement documents**

*Languages in which the procurement documents are officially available:* English

*Languages in which the procurement documents (or their parts) are unofficially available:* English

*Address of the procurement documents:* <https://www.etenders.gov.ie/epps/cft/listContractDocuments.do?resourceId=4112131>

#### **5.1.12 Terms of procurement**

*Terms of submission:*

*Electronic submission:* Required

*Address for submission:* <https://www.etenders.gov.ie/epps/cft/viewTenders.do?resourceId=4112131>

*Languages in which tenders or requests to participate may be submitted:* English

*Electronic catalogue:* Not allowed

*Tenderers may submit more than one tender:* Allowed

*Deadline for receipt of tenders:* 11/09/2024 18:00 +01:00

*Information about public opening:*

*Opening date:* 11/09/2024 18:30 +01:00

*Place:* <https://www.etenders.gov.ie/epps/cft/prepareViewCfTWS.do?resourceId=4112131>

*Terms of contract:*

*The execution of the contract must be performed within the framework of sheltered employment programmes:* No

*Electronic invoicing:* Required

*Electronic ordering will be used:* yes

*Electronic payment will be used:* yes

#### **5.1.15 Techniques**

*Framework agreement:*

Framework agreement, with reopening of competition

*Information about the dynamic purchasing system:*

No dynamic purchase system

*Electronic auction:* no

#### **5.1.16 Further information, mediation and review**

*Review organisation:* The High Court of Ireland

*Organisation providing offline access to the procurement documents:* Department of Foreign Affairs/An Roinn Gnóthaí Eachtracha

*Organisation receiving requests to participate:* Department of Foreign Affairs/An Roinn Gnóthaí Eachtracha

*Organisation processing tenders:* Department of Foreign Affairs/An Roinn Gnóthaí Eachtracha

*TED eSender:* European Dynamics S.A.

8 Organisations

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### 8.1 ORG-0001

*Official name:* Department of Foreign Affairs/An Roinn Gnóthaí Eachtracha

*Registration number:* Department of Foreign Affairs

*Postal address:* Iveagh House. 80 St Stephen's Green. Dublin 2.

*Town:* Dublin

*Postcode:* D02 VY53

*Country:* Ireland

*Email:* [consultant.tenders@dfa.ie](mailto:consultant.tenders@dfa.ie)

*Telephone:* +353 14082000

*Internet address:* <https://www.dfa.ie/>

*Buyer profile:* <https://www.dfa.ie/>

*Roles of this organisation:*

*Buyer*

*Organisation providing offline access to the procurement documents*

*Organisation receiving requests to participate*

*Organisation processing tenders*

### 8.1 ORG-0002

*Official name:* The High Court of Ireland

*Registration number:* The High Court of Ireland

*Department:* The High Court of Ireland

*Postal address:* Four Courts, Inns Quay, Dublin 7

*Town:* Dublin

*Postcode:* D07 WDX8

*Country:* Ireland

*Email:* [HighCourtCentralOffice@courts.ie](mailto:HighCourtCentralOffice@courts.ie)

*Telephone:* +353 1 8886000

*Roles of this organisation:*

*Review organisation*

### 8.1 ORG-0003

*Official name:* European Dynamics S.A.

*Registration number:* 002024901000

*Department:* European Dynamics S.A.

*Town:* Athens

*Country:* Greece

*Email:* [eproc-esender@eurodyn.com](mailto:eproc-esender@eurodyn.com)

*Telephone:* +30 2108094500

*Roles of this organisation:*

*TED eSender*

## 11 Notice information

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### 11.1 Notice information

*Notice identifier/version:* c34bda73-78b2-4e63-a80d-f6bee434d1ee - 01

*Form type:* Competition

*Notice type:* Contract or concession notice – standard regime

*Notice dispatch date:* 12/08/2024 10:24 +01:00

*Languages in which this notice is officially available:* English

## 11.2 *Publication information*