

# IRELAND - EVENT SERVICES - PANEL TITLE III FOR EVENT MANAGEMENT SERVICES FOR COMMUNITY AND CULTURAL EVENTS IN THE PUBLIC DOMAIN FOR 5 GEOGRAPHICAL LOTS WITHIN THE DUBLIN CITY COUNCIL ADMINISTRATIVE AREAS

Contract notice – light regime

## 1. Buyer

### 1.1 Buyer

*Official name:* Dublin City Council

*Legal type of the buyer:* Body governed by public law

*Activity of the contracting authority:* General public services

## 2. Procedure

### 2.1 Procedure

*Title:* PANEL TITLE III for Event Management Services for Community and Cultural Events in the Public Domain for 5 Geographical Lots within the Dublin City Council Administrative Areas

*Description:* Dublin City Council seeks to establish a panel to engage high quality, professional and committed Event Management Companies (EMCs) for Event Management Services for Community and Cultural Events in the Public Domain in five (5) Lots for different geographical areas within the Dublin City Council administrative area including: • Lot 1 – North West Area • Lot 2 – Central Area • Lot 3 – North Central Area • Lot 4 – South Central Area • Lot 5 – South East Area The Panel will be established for 6 years. Contracts may extend past the life of the panel. The total maximum combined value of all five lots over the duration of the panel is estimated to be six million euro (€6,000,000). This Panel is being established under Competitive Procedure with Negotiation on the basis that the service comprises a title III Service in accordance with Directive 2014/24/EU. For further information please refer to documentation available to download from [www.etenders.gov.ie](http://www.etenders.gov.ie) Resource ID 2680714

*Procedure identifier:* 6aa90e61-6110-4e89-ae43-3dba95489d01

*Type of procedure:* Open

*Main features of the procedure:* As stated in procurement documents available to download from [www.etenders.gov.ie](http://www.etenders.gov.ie) using Resources ID 2680714

#### 2.1.1 Purpose

*Nature of the contract:* Services

*Main classification (cpv):* 79952000 Event services

*Additional classification (cpv):* 79952100 Cultural event organisation services

#### 2.1.2 Place of performance

*Country subdivision (NUTS):* Dublin (IE061)

*Country:* Ireland

#### 2.1.3 Value

*Estimated value excluding VAT:* 6,000,000 EUR

*Maximum value of the framework agreement:* 6,000,000 EUR

#### 2.1.4 General information

*Additional information:* PANEL TITLE III 1. Suppliers must register their interest on the Irish Government procurement opportunities portal [www.etenders.gov.ie](http://www.etenders.gov.ie) in order to be included on the mailing list for clarifications. 2. Please note that all information relating to attachments, including clarifications and changes, will be published on [www.etenders.gov.ie](http://www.etenders.gov.ie) only. Registration is free of charge. DCC will not accept responsibility for information relayed (or not relayed) via third parties. 3. Submission information: Submissions must be sent via the eTenders website (CfT ID: 2680714), online tender facility ONLY. Tenders submitted by any other means (including but not limited to by email, fax, post or hand delivery) will NOT be accepted. Please note that the eTenders electronic tender facility closes at the stated date and time precisely. It is the responsibility of Applicants / Tenderers to use the tender facility correctly, which includes taking responsibility for the safe and timely delivery of the tender. Please ensure that you allow adequate time for uploading your documentation. Should you experience difficulty when uploading documents or have any queries regarding the tender submission, please contact eTenders directly via phone +353 818001459 Email [irish-eproc-helpdesk@eurodyn.com](mailto:irish-eproc-helpdesk@eurodyn.com) or select 'Contact Us' on the home page. The Contracting Authority will not be responsible if an economic operator fails to upload their documentation or if the uploaded file(s) is/are corrupted and cannot be read by Dublin City Council. In order to facilitate assessment, Applicants / Tenderers are kindly requested to submit a single attachment inclusive of the completed questionnaire(s)/ tender(s) and all related appendices. 10 In order to download all documents associated with a particular Call for Tender, Economic Operators must express an interest in the Call for Tender by associating a user from your organisation with the CfT. 4. Economic Operators should note the following when making their submission: In order to submit a document to the electronic tender facility you must first accept the agreement for a Call for Tender and confirm the validity of your user details. This will launch the online Tender Preparation Tool where you can create your tender online and prepare your tender response for submission. There is a maximum upload limit of 100MB per tender submission. After submitting a response, the response may be modified and re-submitted as many times as may be necessary until the CfT deadline has expired. The 'Submit' button will be disabled automatically upon the expiration of the response deadline. 5. All queries must be submitted through the messaging facility on [www.etenders.gov.ie](http://www.etenders.gov.ie). Resource ID: 2680714, and must be in question format. Responses will be circulated to those that have registered an interest in this notice on [www.etenders.gov.ie](http://www.etenders.gov.ie). The details of the party making the query will not be disclosed when circulating the response. All queries must be submitted by 12 noon (Irish time) 8th January 2024 to enable issue of responses to all interested parties. 6. Refer to document 'Additional Information' available to download from [www.etenders.gov.ie](http://www.etenders.gov.ie) using Resource ID 2680714 for further information.

*Legal basis:*

Directive 2014/24/EU

#### 2.1.5 *Terms of procurement*

*Terms of submission:*

*Maximum number of lots for which one tenderer can submit tenders: 5*

#### 2.1.6 *Grounds for exclusion*

Purely national exclusion grounds: As stated in procurement documents available to download from [www.etenders.gov.ie](http://www.etenders.gov.ie) using Resources ID 2680714

## 5. Lot

## 5.1 Lot: LOT-0001

*Title:* North West Area

*Description:* Dublin City Council seeks to establish a panel to engage high quality, professional and committed Event Management Companies (EMCs) for Event Management Services for Community and Cultural Events in the Public Domain in five (5) Lots for different geographical areas within the Dublin City Council administrative area including: • Lot 1 – North West Area • Lot 2 – Central Area • Lot 3 – North Central Area • Lot 4 – South Central Area • Lot 5 – South East Area The Panel will be established for 6 years. Contracts may extend past the life of the panel. The total maximum combined value of all five lots over the duration of the panel is estimated to be six million euro (€6,000,000). This Panel is being established under Competitive Procedure with Negotiation on the basis that the service comprises a title III Service in accordance with Directive 2014/24/EU. For further information please refer to documentation available to download from [www.etenders.gov.ie](http://www.etenders.gov.ie) Resource ID 2680714

*Internal identifier:* 1

### 5.1.1 Purpose

*Nature of the contract:* Services

*Main classification (cpv):* 79952000 Event services

*Additional classification (cpv):* 79952100 Cultural event organisation services

### 5.1.2 Place of performance

*Country subdivision (NUTS):* Dublin (IE061)

*Country:* Ireland

*Additional information:*

### 5.1.5 Value

*Estimated value excluding VAT:* 1,200,000 EUR

*Maximum value of the framework agreement:* 6,000,000 EUR

### 5.1.6 General information

*Reserved participation:* Participation is not reserved.

Procurement Project not financed with EU Funds.

### 5.1.9 Selection criteria

*Criterion:*

*Type:* Other

*Description:* As stated in procurement documents available to download from [www.etenders.gov.ie](http://www.etenders.gov.ie) using Resources ID 2680714

### 5.1.11 Procurement documents

*Deadline for requesting additional information:* 2024-01-08Z 12:00:00Z

*Address of the procurement documents:* [https://www.etenders.gov.ie/epps/dps/listDPSContractDocuments.do?resourceId=2680714,](https://www.etenders.gov.ie/epps/dps/listDPSContractDocuments.do?resourceId=2680714)

### 5.1.12 Terms of procurement

*Terms of submission:*

*Electronic submission:* Required

*Languages in which tenders or requests to participate may be submitted:* English

*Electronic catalogue:* Not allowed

*Deadline for receipt of tenders:* 2024-01-19Z 12:00:00Z

*Deadline until which the tender must remain valid:* 12 MONTH

*Information about public opening:*

*Place:* <https://www.etenders.gov.ie/epps/dps/prepareViewCfTDPSWS.do?resourceId=2680714>

*Additional information:* The date and time of opening tenders may change at Dublin City Council's discretion.

#### 5.1.15 Techniques

*Information about the dynamic purchasing system*

Dynamic purchasing system, only usable by buyers listed in this notice

*Electronic auction:*

#### 5.1.16 Further information, mediation and review

*Review organisation:* The High Court of Ireland

*Organisation providing offline access to the procurement documents:* Dublin City Council

*Organisation receiving requests to participate:* Dublin City Council

*Organisation processing tenders:* Dublin City Council

#### 5.1 Lot: LOT-0002

*Title:* Central Area

*Description:* Dublin City Council seeks to establish a panel to engage high quality, professional and committed Event Management Companies (EMCs) for Event Management Services for Community and Cultural Events in the Public Domain in five (5) Lots for different geographical areas within the Dublin City Council administrative area including: • Lot 1 – North West Area • Lot 2 – Central Area • Lot 3 – North Central Area • Lot 4 – South Central Area • Lot 5 – South East Area The Panel will be established for 6 years. Contracts may extend past the life of the panel. The total maximum combined value of all five lots over the duration of the panel is estimated to be six million euro (€6,000,000). This Panel is being established under Competitive Procedure with Negotiation on the basis that the service comprises a title III Service in accordance with Directive 2014/24/EU. For further information please refer to documentation available to download from [www.etenders.gov.ie](http://www.etenders.gov.ie) Resource ID 2680714

*Internal identifier:* 2

#### 5.1.1 Purpose

*Nature of the contract:* Services

*Main classification (cpv):* 79952000 Event services

*Additional classification (cpv):* 79952100 Cultural event organisation services

#### 5.1.2 Place of performance

*Country subdivision (NUTS):* Dublin (IE061)

*Country:* Ireland

*Additional information:*

#### 5.1.5 Value

*Estimated value excluding VAT:* 1,200,000 EUR

*Maximum value of the framework agreement:* 6,000,000 EUR

#### 5.1.6 General information

*Reserved participation:* Participation is not reserved.

Procurement Project not financed with EU Funds.

#### 5.1.7 *Strategic procurement*

*Aim of strategic procurement:* No strategic procurement

#### 5.1.9 *Selection criteria*

*Criterion:*

*Type:* Other

*Description:* As stated in procurement documents available to download from [www.etenders.gov.ie](http://www.etenders.gov.ie) using Resources ID 2680714

#### 5.1.11 *Procurement documents*

*Deadline for requesting additional information:* 2024-01-08Z 12:00:00Z

*Address of the procurement documents:* <https://www.etenders.gov.ie/epps/dps/listDPSContractDocuments.do?resourceId=2680714>,

#### 5.1.12 *Terms of procurement*

*Terms of submission:*

*Electronic submission:* Required

*Languages in which tenders or requests to participate may be submitted:* English

*Electronic catalogue:* Not allowed

*Deadline for receipt of tenders:* 2024-01-19Z 12:00:00Z

*Deadline until which the tender must remain valid:* 12 MONTH

*Information about public opening:*

*Place:* <https://www.etenders.gov.ie/epps/dps/prepareViewCfTDPSWS.do?resourceId=2680714>

*Additional information:* The date and time of opening tenderers may change at Dublin City Council's discretion.

*Terms of contract:*

*Electronic invoicing:* Required

#### 5.1.15 *Techniques*

*Framework agreement:*

No framework agreement

*Information about the dynamic purchasing system*

Dynamic purchasing system, only usable by buyers listed in this notice

*Electronic auction:*

#### 5.1.16 *Further information, mediation and review*

*Review organisation:* The High Court of Ireland

*Organisation providing offline access to the procurement documents:* Dublin City Council

*Organisation receiving requests to participate:* Dublin City Council

*Organisation processing tenders:* Dublin City Council

#### 5.1 *Lot:* LOT-0003

*Title:* North Central Area

*Description:* Dublin City Council seeks to establish a panel to engage high quality, professional and committed Event Management Companies (EMCs) for Event Management Services for Community and Cultural Events in the Public Domain in five (5) Lots for different geographical areas within the

Dublin City Council administrative area including: • Lot 1 – North West Area • Lot 2 – Central Area • Lot 3 – North Central Area • Lot 4 – South Central Area • Lot 5 – South East Area The Panel will be established for 6 years. Contracts may extend past the life of the panel. The total maximum combined value of all five lots over the duration of the panel is estimated to be six million euro (€6,000,000). This Panel is being established under Competitive Procedure with Negotiation on the basis that the service comprises a title III Service in accordance with Directive 2014/24/EU. For further information please refer to documentation available to download from [www.etenders.gov.ie](http://www.etenders.gov.ie) Resource ID 2680714  
*Internal identifier:* 3

#### 5.1.1 Purpose

*Nature of the contract:* Services

*Main classification (cpv):* 79952000 Event services

*Additional classification (cpv):* 79952100 Cultural event organisation services

#### 5.1.2 Place of performance

*Country subdivision (NUTS):* Dublin (IE061)

*Country:* Ireland

*Additional information:*

#### 5.1.5 Value

*Estimated value excluding VAT:* 1,200,000 EUR

*Maximum value of the framework agreement:* 6,000,000 EUR

#### 5.1.6 General information

*Reserved participation:* Participation is not reserved.

Procurement Project not financed with EU Funds.

#### 5.1.7 Strategic procurement

*Aim of strategic procurement:* No strategic procurement

#### 5.1.9 Selection criteria

*Criterion:*

*Type:* Other

*Description:* As stated in procurement documents available to download from [www.etenders.gov.ie](http://www.etenders.gov.ie) using Resources ID 2680714

#### 5.1.11 Procurement documents

*Deadline for requesting additional information:* 2024-01-08Z 12:00:00Z

*Address of the procurement documents:* [https://www.etenders.gov.ie/epps/dps/listDPSContractDocuments.do?resourceId=2680714,](https://www.etenders.gov.ie/epps/dps/listDPSContractDocuments.do?resourceId=2680714)

#### 5.1.12 Terms of procurement

*Terms of submission:*

*Electronic submission:* Required

*Languages in which tenders or requests to participate may be submitted:* English

*Electronic catalogue:* Not allowed

*Deadline for receipt of tenders:* 2024-01-19Z 12:00:00Z

*Deadline until which the tender must remain valid:* 12 MONTH

*Information about public opening:*

*Place:* <https://www.etenders.gov.ie/epps/dps/prepareViewCfTDPSWS.do?resourceId=2680714>

*Additional information:* The date and time of opening tenders may change at Dublin City Council's discretion.

*Terms of contract:*

*Electronic invoicing:* Required

#### 5.1.15 Techniques

*Framework agreement:*

No framework agreement

*Information about the dynamic purchasing system*

Dynamic purchasing system, only usable by buyers listed in this notice

*Electronic auction:*

#### 5.1.16 Further information, mediation and review

*Review organisation:* The High Court of Ireland

*Organisation providing offline access to the procurement documents:* Dublin City Council

*Organisation receiving requests to participate:* Dublin City Council

*Organisation processing tenders:* Dublin City Council

#### 5.1 Lot: LOT-0004

*Title:* South Central Area

*Description:* Dublin City Council seeks to establish a panel to engage high quality, professional and committed Event Management Companies (EMCs) for Event Management Services for Community and Cultural Events in the Public Domain in five (5) Lots for different geographical areas within the Dublin City Council administrative area including: • Lot 1 – North West Area • Lot 2 – Central Area • Lot 3 – North Central Area • Lot 4 – South Central Area • Lot 5 – South East Area The Panel will be established for 6 years. Contracts may extend past the life of the panel. The total maximum combined value of all five lots over the duration of the panel is estimated to be six million euro (€6,000,000). This Panel is being established under Competitive Procedure with Negotiation on the basis that the service comprises a title III Service in accordance with Directive 2014/24/EU. For further information please refer to documentation available to download from [www.etenders.gov.ie](http://www.etenders.gov.ie) Resource ID 2680714

*Internal identifier:* 4

#### 5.1.1 Purpose

*Nature of the contract:* Services

*Main classification (cpv):* 79952000 Event services

*Additional classification (cpv):* 79952100 Cultural event organisation services

#### 5.1.2 Place of performance

*Country subdivision (NUTS):* Dublin (IE061)

*Country:* Ireland

*Additional information:*

#### 5.1.5 Value

*Estimated value excluding VAT:* 1,200,000 EUR

*Maximum value of the framework agreement:* 6,000,000 EUR

#### 5.1.6 General information

*Reserved participation:* Participation is not reserved.

Procurement Project not financed with EU Funds.

#### 5.1.7 *Strategic procurement*

*Aim of strategic procurement:* No strategic procurement

#### 5.1.9 *Selection criteria*

*Criterion:*

*Type:* Other

*Description:* As stated in procurement documents available to download from [www.etenders.gov.ie](http://www.etenders.gov.ie) using Resources ID 2680714

#### 5.1.11 *Procurement documents*

*Deadline for requesting additional information:* 2024-01-08Z

*Address of the procurement documents:* [https://www.etenders.gov.ie/epps/dps/listDPSContractDocuments.do?resourceId=2680714,](https://www.etenders.gov.ie/epps/dps/listDPSContractDocuments.do?resourceId=2680714)

#### 5.1.12 *Terms of procurement*

*Terms of submission:*

*Electronic submission:* Required

*Languages in which tenders or requests to participate may be submitted:* English

*Electronic catalogue:* Not allowed

*Deadline for receipt of tenders:* 2024-01-19Z 12:00:00Z

*Deadline until which the tender must remain valid:* 12 MONTH

*Information about public opening:*

*Place:* <https://www.etenders.gov.ie/epps/dps/prepareViewCFTDPSWS.do?resourceId=2680714>

*Terms of contract:*

*Electronic invoicing:* Required

#### 5.1.15 *Techniques*

*Framework agreement:*

No framework agreement

*Information about the dynamic purchasing system*

Dynamic purchasing system, only usable by buyers listed in this notice

*Electronic auction:*

#### 5.1.16 *Further information, mediation and review*

*Review organisation:* The High Court of Ireland

*Organisation providing offline access to the procurement documents:* Dublin City Council

*Organisation receiving requests to participate:* Dublin City Council

*Organisation processing tenders:* Dublin City Council

#### 5.1 *Lot:* LOT-0005

*Title:* South East Area

*Description:* Dublin City Council seeks to establish a panel to engage high quality, professional and committed Event Management Companies (EMCs) for Event Management Services for Community and Cultural Events in the Public Domain in five (5) Lots for different geographical areas within the Dublin City Council administrative area including: • Lot 1 – North West Area • Lot 2 – Central Area •

Lot 3 – North Central Area • Lot 4 – South Central Area • Lot 5 – South East Area The Panel will be established for 6 years. Contracts may extend past the life of the panel. The total maximum combined value of all five lots over the duration of the panel is estimated to be six million euro (€6,000,000). This Panel is being established under Competitive Procedure with Negotiation on the basis that the service comprises a title III Service in accordance with Directive 2014/24/EU. For further information please refer to documentation available to download from [www.etenders.gov.ie](http://www.etenders.gov.ie) Resource ID 2680714  
*Internal identifier:* 5

#### 5.1.1 Purpose

*Nature of the contract:* Services

*Main classification (cpv):* 79952000 Event services

*Additional classification (cpv):* 79952100 Cultural event organisation services

#### 5.1.2 Place of performance

*Country subdivision (NUTS):* Dublin (IE061)

*Country:* Ireland

*Additional information:*

#### 5.1.5 Value

*Estimated value excluding VAT:* 1,200,000 EUR

*Maximum value of the framework agreement:* 6,000,000 EUR

#### 5.1.6 General information

*Reserved participation:* Participation is not reserved.

Procurement Project not financed with EU Funds.

#### 5.1.7 Strategic procurement

*Aim of strategic procurement:* No strategic procurement

#### 5.1.9 Selection criteria

*Criterion:*

*Type:* Other

*Description:* As stated in procurement documents available to download from [www.etenders.gov.ie](http://www.etenders.gov.ie) using Resources ID 2680714

#### 5.1.11 Procurement documents

*Deadline for requesting additional information:* 2024-01-08Z 12:00:00Z

*Address of the procurement documents:* [https://www.etenders.gov.ie/epps/dps/listDPSContractDocuments.do?resourceId=2680714,](https://www.etenders.gov.ie/epps/dps/listDPSContractDocuments.do?resourceId=2680714)

#### 5.1.12 Terms of procurement

*Terms of submission:*

*Electronic submission:* Required

*Languages in which tenders or requests to participate may be submitted:* English

*Electronic catalogue:* Not allowed

*Deadline for receipt of tenders:* 2024-01-19Z 12:00:00Z

*Deadline until which the tender must remain valid:* 12 MONTH

*Information about public opening:*

*Place:* <https://www.etenders.gov.ie/epps/dps/prepareViewCfTDPSSWS.do?resourceId=2680714>

*Terms of contract:*

*Electronic invoicing:* Required

#### 5.1.15 Techniques

*Framework agreement:*

No framework agreement

*Electronic auction:*

#### 5.1.16 Further information, mediation and review

*Review organisation:* The High Court of Ireland

*Organisation providing offline access to the procurement documents:* Dublin City Council

*Organisation receiving requests to participate:* Dublin City Council

*Organisation processing tenders:* Dublin City Council

## 8. Organisations

### 8.1 ORG-0001

*Official name:* Dublin City Council

*Registration number:* IE47732154

*Postal address:* Civic Offices, Wood Quay

*Town:* Dublin

*Postcode:* D08 RF3F

*Country:* Ireland

*Email:* [procurementunit@dublincity.ie](mailto:procurementunit@dublincity.ie)

*Telephone:* 01 2224493

*Information exchange endpoint (URL):* <https://www.dublincity.ie>

*Buyer profile:* <https://www.dublincity.ie>

*Roles of this organisation:*

*Buyer*

*Organisation providing offline access to the procurement documents*

*Organisation receiving requests to participate*

*Organisation processing tenders*

### 8.1 ORG-0002

*Official name:* The High Court of Ireland

*Registration number:* The High Court of Ireland

*Department:* The High Court of Ireland

*Postal address:* Four Courts, Inns Quay, Dublin 7

*Town:* Dublin

*Postcode:* D07 WDX8

*Country:* Ireland

*Email:* [HighCourtCentralOffice@courts.ie](mailto:HighCourtCentralOffice@courts.ie)

*Telephone:* +353 1 8886000

*Roles of this organisation:*

*Review organisation*

## 8.1 ORG-0003

*Official name:* European Dynamics S.A.

*Registration number:* 002024901000

*Department:* European Dynamics S.A.

*Town:* Athens

*Country:* Greece

*Email:* [eproc-esender@eurodyn.com](mailto:eproc-esender@eurodyn.com)

*Telephone:* +30 2108094500

*Roles of this organisation:*

*TED eSender*

## 11. Notice information

### 11.1 Notice information

*Notice identifier/version:* bf77cbc7-d0ad-416b-90e6-29e4a4f37f8b - 01

*Form type:* Competition

*Notice type:* Contract notice – light regime

*Notice dispatch date:* 2023-12-07Z 12:09:40Z

*Languages in which this notice is officially available:* English

### 11.2 Publication information