REQUEST FOR TENDER

Leachate Collection and Haulage Services

Derryclure Landfill, R35 FT53 to Tullamore Wastewater Treatment Plant, R35 YN50

Offaly County Council
Environmental department

Procedure	National open procedure via eTenders
Closing date	[6 pm 18th December 2026]
Contract term	12 months with the option to extend for two further periods of 12 months each

1. General

This contract is for the provision of a leachate removal service at Derryclure Landfill, Tullamore, County Offaly. Offaly County Council undertakes to hold confidential, any information in this tender subject to the Councils obligations under law including the Freedom of Information Act, 1997 - 2003. Should you wish that any of the information supplied in this tender/form should not be disclosed because of its sensitivity, you should, when providing the information, identify same and specify the reasons for its sensitivity. Offaly County Council will consult with you before making a decision on any Freedom of Information request received about sensitive information.

2. Contract Duration and Commencement.

The contract will be for a 12 months of leachate haulage with the option of 2 nr extensions (12 months each). The contract will commence when and if leachate removal is required and two weeks' notice will be provided to the contractor in advance of tankering. This tender is designed to cover the possible requirement to tanker leachate off site and therefore no minimum tankering period is specified.

The 'client' is Environment department, Aras an Chontae, Charleville Road, Spollanstown, Tullamore, Co. Offaly, R35 F893. Nominated representative is the Senior Executive Engineer or whomsoever that may be designated.

3. Scope of services

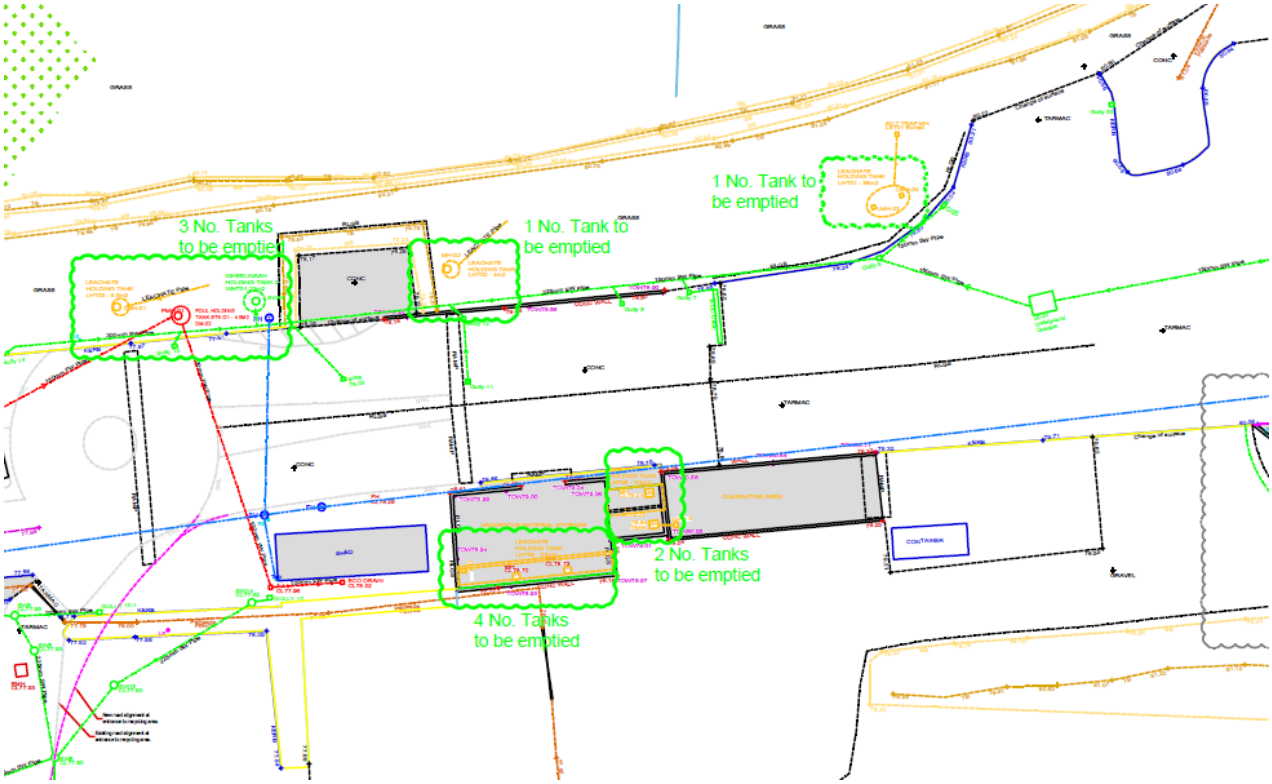
3.1 Introduction:

Leachate is collected and stored on site in a fully lined lagoon and occasionally leachate holding tanks may also be required to be emptied for the Derryclure site

The leachate is to be pumped from the lagoons and storage tank into a bulk tanker for removal from Derryclure Landfill.



Google map image of Derryclure (lagoon circles in red)



Drawing of leachate holding tanks

The Leachate is to be removed from from Derryclure Landfill (R35 FT53) to Tullamore WasteWater Treatment Plant (R35 YN50)

Offaly County Council cannot guarantee the leachate quantities that are required to be removed. The following table shows the typical leachate quantities removed from site.

	Typical Year	**Max volume accepted to Tullamore WWTP**
	Leachate Removed (M3)	**Leachate Removed (M3)**
Weekly	200	
Monthly	800	
Yearly	10,400	22,500

3.2 Site information

- Collection & haulage of all leachate from the fenced off lagoon compound at Derryclure Landfill and disposal of same to the inlet points at Tullamore WasteWater Treatment Plant operated by EPS in Tullamore, County Offaly.

- Vehicle(s) involved in transporting the leachate shall be required to weigh in and weigh out at the weighbridge facility at the entrance to the Landfill site and load weight will be recorded on the computerized weights record system.

- Weights records shall be made available to the leachate hauler for purposes of calculating payments required.

- Collection and transport of leachate will be required to be carried out from Monday to Friday during the hours of 8.00am to 4.30pm. During periods of heavy rainfall or increased leachate production additional transport of leachate may be required on Saturdays where necessary and this will be subject to direction by the local authority.

- Periodical emptying of leachate holding tanks at the Derryclure site is also required.

The following minimum requirements apply:

1. The work is to include the tankering of landfill leachate from the leachate lagoon at Derryclure Landfill to Tullamore WWTP. Please note that Offaly County Council is seeking per m^3 rates for transportation of the leachate.

2. The Contractor shall comply with any Health and Safety requirements and/or protocols of the local authority at the landfill facility and also those of the disposal location at Tullamore WWTP including provision of any required reports or data to the relevant local authority. In the event of any conflict between the Requirements and those requirements and/or protocols, the Requirements will take precedence.

3. No sub-contracting of any part of the works will be allowed without the prior written consent of Offaly County Council.

4. On occasion, as deemed necessary by the Council, the successful contractor will need to be available for urgent/emergency work and therefore must be able to respond to requests and attend on site within a 3-hour period.

5. The leachate collection vehicle will have a minimum leachate collection capacity of 18 m3.

6. The successful haulier will hold a valid and current International Road Haulage Operators Licence for the vehicle (s) undertaking the haulage, as authorised by the Department of Transport, Tourism and Sport. Tenderer is required to submit a copy of the current licence with the tender.

7. The successful hauler shall hold a valid and current waste collection permit for the required region and shall have the necessary EWC codes which are relevant for the collection and transportation of landfill leachate. The proposed vehicle(s) intended for transporting the leachate shall be included on same collection permit. The tenderer is required to submit a copy of the waste collection permit with the tender.

EWC	Waste Description
EWC 19 07 03	Landfill Leachate other than those mentioned in 19 07 02

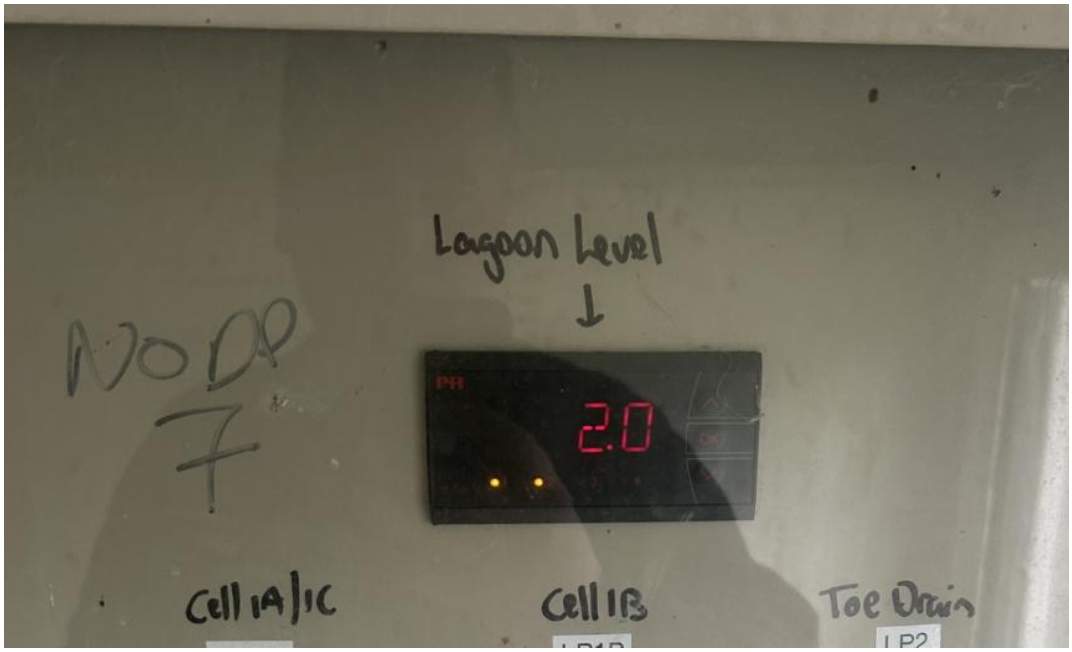
8. The successful hauler shall utilise only vehicles which are included on the relevant waste collection permit/road haulage licence with all vehicle(s) to be utilised to be fully certified, insured and taxed with a qualified driver who is in possession of a current and appropriate driving licence, a current safepass and a current manual handling qualification.

9. The successful hauler will provide Offaly County Council the registration details of all vehicles to be used in the transportation of the leachate.

Collection of leachate from the leachate lagoon at the Derryclure landfill site shall be carried out only at the designated extraction point as specified by Offaly Council. Disposal of leachate at the Tullamore wastewater treatment plant shall be at the specified destination location as outlined by EPS staff and any deviation from this shall be agreed in advance with the Council and EPS management. The successful contractor is not permitted to dispose of any leachate at any location other that at the designated discharge point within Tullamore WWTP.

The successful tenderer will be required to maintain at a minimum a 0.75m freeboard in the lagoons at all times.





Freeboard is the vertical distance from the surface of the leachate in the lagoon and the top of the lined storage lagoon.

The tenderer should familiarise themselves with the site and satisfy themselves that the take off and discharging systems are fit for purpose prior to submitting their tender. See section 2.2 for site visit information.

Loading/Unloading the Leachate

At the leachate lagoon the successful contractor shall connect a flexible pipe to the existing connection on the flexible pipe entering the lagoon. The flexible pipe connecting the transport vehicle to the permanently located flexible pipe at the leachate lagoon is to be provided by the successful contractor with suitable connectors to allow extraction of the leachate from the lagoon without any spillages occurring. For health and safety purposes the leachate haulier will not have access to the open lagoon through the locked lagoon gate at any time subject to prior agreement with the Council.

3.3 Payments

Payments will be made to the successful contractor following receipt of monthly invoices submitted to the Council. Payments will only be made where fully completed weighbridge dockets/weighbridge transaction reports for the transport volumes collected have been submitted to the Council as detailed above. Any deviation from this form of works recording shall be agreed in advance with the Council. The successful contractor shall notify the Council of any difficulty he has in carrying out these works immediately should the situation arise.

3.4 Health and Safety

Offaly County Council would like to draw Contractor's attention to the following Health and Safety requirements which are not exhaustive on the part of the successful contractor:

- The Contractor must maintain the free flow of traffic (of every kind) in the vicinity of its operations in connection with the Tasks excepting only disruption that is absolutely necessary and permitted by Task Information, and then only having obtained and in compliance with all consents and ensuring that traffic is allowed to pass with the very minimum of delay.

- The Contractor must ensure that Contractor's Personnel's traffic complies with the law and does not damage roads, bridges, or other property.

- The Contractor must ensure that the roads and other places are kept free of mud and other debris connected with Contractor's Personnel's traffic.

- In the course of the work transporting sludge from the treatment plants to Offaly County Council destination WWTP there is a risk for workers of coming in contact with harmful biological agents. You are reminded about your responsibilities under Health & Safety legislation and regulations.

- The contractor shall be responsible for any spillages from the vehicle transporting the leachate from Derryclure Landfill to Tullamore WWTP and will also be responsible for appropriate clean up and authorised disposal of same and any cleaning materials/absorbant material/spillkits utilised in the cleanup.

Offaly County Council retains the right to direct leachate to alternative wastewater treatment plant. If this occurs a day rate will be used for up to 8 hours of haulage.

Prior to commencement of the contract the contractor will be required to carry out a site-specific risk assessment and furnish a copy of this assessment at a minimum 1 week prior to commencement on site.

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4. Waste Collection Permit/Transport Requirements

Topic	Requirement
Normal hours	Monday to Friday, 08:00 to 16:30. Saturday work may be instructed during heavy rainfall or elevated generation.
Vehicle capacity	Minimum 18 m^3 of leachate to be collected per load.
Route basis	Derryclure to Tullamore WWTP. 15km return journey approximately.
Permit required	(EWC 19 07 03)
Subcontracting	Prior written Council consent required.
Records	Weighbridge docket/transaction report for every load; monthly summary with invoice.
Payments	Monthly in arrears following valid invoice and supporting load records.

5. Contract Notices

5.1 Notification

Details of the request for submissions have been published in the following media.
1. The Irish Government Public Sector Procurement Opportunities website (http://www.etenders.gov.ie)

5.2 Contract Award

The contracting authority will review all valid submissions received and will undertake;

- an assessment of all valid tender submissions received
- prepare a report on submissions and recommendation for contract award

The successful candidate shall be selected by Open Procedure in accordance with Directive 2014/24/EU

5.3 Contract Award Criteria

The contract if awarded, shall be on the basis of the weighted criteria set out below to the tenderer who has submitted a submission in compliance with the requirement of this brief. Failure to fully complete any part of the tender proposal may result in the submission being rendered invalid.

The Contracting Authority does not bind itself to accept the tender with the lowest stated tender total or any tender and will not pay any compensation for expenses incurred in connection with the preparation of the tender submission. The contract will be awarded on the basis of the most economically advantageous proposal subject to the following criteria;
Refer to award criteria A to C in the Tender Response Document

5.4 Additional information Required

- Details of similar contracts undertaken and reference details
- Details of turnover for of each of the last three years.

5.5 Tender Proposal

Tenderers shall submit a detailed Tender Proposal Document which shall include all information and documents duly signed and dated as required under the particular specification.

6. Pricing schedule and award criteria

This is a one-Year Contract and the rates as tendered will be held as the rate for the term of the contract. If any extension of contract is agreed. Price will be linked annually to Consumer Price Index (CPI) from the central statistics office.

Prices quoted in the Tender must be in EURO (€) exclusive of VAT. The appropriate VAT rate should be shown separately.

Tenderers must take into consideration of predicted fuel cost variation during the life time of the contract when pricing this document.

Note for Applicants: Award will be made based on the comparative cost which is the total of items 1, 2 & 3 which are indicated in the table below:

No.	Description	Indicative Quantity	Unit	Rate (euros)	Total
1	Removal and transport of Leachate from the Leachate Lagoon to the Tullamore Wastewater Treatment Plant	10,000	m^3		
2	Day rate for Removal and transport of Leachate from the Leachate Holding Tanks to the Tullamore Wastewater Treatment Plant (to include for 8 hours of haulage)	4	Nr		
3	Day rate for haulage of leachate from lagoon (33m3 per load) to alternative wastewater treatment facility (to include for 8 hours of haulage)	3	nr		
				Total excl. VAT	
				VAT @ ____%	
				Total incl. VAT	

Tenders that Pass the PASS/FAIL requirements will be assessed as per these criteria:

Criterion	Award Criteria is Most Economically Advantageous Tender in Terms of:	Max. Score Available
A	Notional Ultimate Cost	800
B	Methodology for Delivery of the Service	100
C	Measures taken to protect the environment (Green Procurement measures)	100
	TOTAL	1000

NOTE: Tenderers will be required to ensure that their tenders provide detailed information on their offers for assessment against the award criteria stated above. This will enable the contracting entity to assess all tenders fully and score them appropriately.

Criterion A – Notional Ultimate Cost (800 marks max)

Tenderers are required to complete the Pricing Schedule, see above. Setting out all relevant costs. To arrive at a single comparative figure for evaluation purposes (Notional Ultimate Cost), the Contracting Authority will apply indicative quantities and rates as set out above.

Total Tender Sum Score = $(F_0/F) \times A$
Where

F_0 = the tender price of the lowestTender

F = the tender price for the Tender under consideration

A = weighting factor of 800

Criterion B – Methodology for Delivery of Service (100 marks max)

Tenderers are required to outline their methodology for the delivery of the service requirements outlined in scope of services of this document. For the avoidance of doubt, full methodologies must be provided for all the following elements:

- General responsibilities of the successful tenderer (20 marks max)
- Machinery and other resources (such as breakdown assistance and access to back up vehicles) that will be used to carry out this contract) (30 marks max)
- Continuity of Service (20 marks max)
- Health & Safety (30 marks max)

Criterion C - Green Public procurement (100 marks max)

List any sustainability awareness training for personnel involved in contract fulfilment. (20 marks max)

Fleet age, emission standard (Euro III, IV, V, VI, etc) fuel type, and measures implemented to reduce greenhouse gas emissions associated with haulage operations (80 marks max)

Marking Scale for each criterion outlined above

Rating	Guidance	Score of Maximum Marks Available
Excellent	A response with very few or no weaknesses that fully meets or exceeds requirements, and provides comprehensive, detailed, and convincing assurance that the Tenderer will deliver to an excellent standard.	100%
Very Good	A response that demonstrates real understanding of the requirements and assurance that the Tenderer will deliver to a good or high standard.	80%
Good	A response which demonstrates a reasonable understanding of requirements and gives reasonable assurance of delivery to an adequate standard but does not provide sufficiently convincing assurance to award a higher mark.	60%
Fair	A response where reservations exist. Lacks full credibility/convincing detail, and there is a significant risk that the response will not be successful.	40%
Poor	Response where serious reservations exist. This may be because, for example, insufficient detail is provided, and the response has fundamental flaws, or is seriously inadequate or seriously lacks credibility with a high risk of non-delivery.	20%
No Evidence	Response not submitted, or response completely fails to address the criterion under consideration.	0%

7. Documentation to be Submitted.

Please submit the following documents at a minimum with your tender, failure to include the documents may invalidate

the tender.

- A Tax Clearance Certificate.
- For non-resident Tenderers, a statement from the Revenue Commissioners in lieu of a Tax Clearance Certificate shall be required.
- Where Tenderer has more than one insurance policy, this should be notified to Council.
- Completed Council Official Tender Form together with - leachate haulage services agreement and Insurance Requirements.

- Only Tenders on the Council Official Tender Form, duly completed and signed by the Tenderer will be considered.
- Completed Tender Response Document 5A

8. Particular Conditions

- The names of proposed drivers must be notified in the tender. Verification of having a FAS Safe Pass Card. Each operator will also required to provide verification of both before being allowed to enter the Derryclure Landfill site.
- All equipment must comply with the Safety, Health and Welfare at Work Act, 2005 and all examination reports and test documentation relevant to the said equipment required under these Acts must be furnished to Offaly County Council in advance of leachate haulage services commencement.
- A reversing buzzer and CCTV camera shall be fitted on the rear of all mechanical plant and maintained in working order.
- The tenderer must confirm in writing that operators have been fully informed and are familiar with the contents of the Safety Statement of the company with particular reference to the control measures required in respect of reversing operations.
- The tenderer shall include for all maintenance (preventative and active) and replacement of all parts as is necessary to maintain all vehicles in satisfactory working order. Particular attention shall be paid to all safety features on the vehicle. This shall also include the provision of fuel for the vehicles.
- All vehicles shall be in good working order, with no oil or fuel leaks.
- The successful contractor will complete a hazard identification and risk assessment of the proposed activity prior to undertaking any works – this shall form part of the Safety Plan for the contractor

9. Insurance Requirements

The general guidelines for the insurances which will be required are:
(a) Public Liability Insurance (including use of vehicles or Motor Insurance)
(b) Employers Liability Insurance (unless the Vehicle is being operated by its owner)
(c) Motor Insurance
(d) Environmental Liability Impairment

Specific minimum requirements for each type of insurance are:
Motor Insurance
Liability for injury to passengers must be covered on an unlimited basis

- Cover in respect of working risk must be included
- A specific cover in respect of underground services must be included
- There must be an indemnity to Offaly County Council as leachate haulage services contract: or a general 'Indemnity to Principal' Clause
- The minimum limit of liability for Third Party property damage must be € 6,500,000 (€6.5 M) in any one incident.

Public Liability

- The Insurance must cover all work involved in the particular contract

- The Insurance must include an indemnity to Offaly County Council as client or include a general 'Indemnity to Principal' clause

The following risks must be specifically covered:

- Fire and Explosion
- The negligence of sub-contractors and their employees.
- Lifting plant used by the Contractor.
- Loading and unloading of vehicles beyond the limits of any carriageway or thoroughfare.
- The Insurance must indemnify the Contractor in respect of all liability assumed by him under the Contract with the Council
- The minimum limit of liability for any one accident must be €6.5 million.

Employers Liability Insurance

Employers Liability Insurance will be required where the item of plant will be operated by anyone other than its owner. Any operator of a machine other than its owner will be deemed to be an employee even in relation to the owner.

- Cover must apply to the employees of the Contractor (including gang labourers) engaged on the Contract
- The liability for death or injury to employees must be covered (on an unlimited basis) to a minimum of €13,000,000 in any one incident
- The cover must indemnify the Offaly County Council as principal or include a general 'Indemnity to Principal' clause
- Cover must be extended to cover the Contractor in respect of Liability assumed by him under the Contract e.g. the description of the insured's business must be unambiguous.

10. Form of Tender

TO: SENIOR EXECUTIVE ENGINEER, ENVIRONMENT DEPARTMENT, OFFALY COUNTY COUNCIL, ARAS AN CHONTAE, TULLAMORE CO. OFFALY
DATE:
I/We, the undersigned, hereby tender and offer to complete the services described and referred to in the Instructions to Tenderers and Specification including all schedules, drawings, cover note hereto annexed including addenda nos. and any additional information circulated during tender period.

Details and information issued for this Tender and which under the terms thereof are to be completed by the Service Provider and to perform and observe the provisions and agreements on the part of the Service Provider contained in or reasonably to be inferred from the Conditions, Specification, schedules and drawings for the sum, exclusive of Value Added Tax of €_____ the details of which are given in the Summary of Prices submitted herewith.

I/We further declare that I/We have visited and inspected the site and have read and understood the tender documents
.
I/We hereby undertake, in the event of your acceptance of this Tender and if required, to execute the Agreement within 20 days from receipt of the Letter of Acceptance.

I/We hereby undertake, in the event of your acceptance of this Tender and if required, to execute the Agreement within 20 days from receipt of the Letter of Acceptance and to obtain such insurance as is stipulated in the general tender documents.

I/We undertake to do any extra work not covered by the above Summary of Prices which may be ordered by the Engineer and hereby agree that the value of such extra work will be determined as provided for in the general or Special Conditions of Contract.

I/We agree that this tender will remain open for acceptance by you and will not be withdrawn by us for a period of 90 days from the closing date for submission of tenders. Unless and until a formal Agreement is prepared and executed this Tender, together with your written acceptance thereof, will constitute a binding Contract between us.

I/We understand that you are not bound to accept the lowest or any tender you may receive.

I/We hereby agree that the following summaries/schedules are attached and form part of this Tender:

Leachate haulage services agreement
Details of drivers and insurances
Pricing Schedule and Tender Response Document
All correspondence relative to this Tender is to be addressed to the undersigned Tenderer at the following address:

Senior Executive Engineer,
Environment department ,
Offaly County Council,
Aras an chontae,
Tullamore,
County Offaly.

The undersigned is empowered to sign this Tender on our behalf.

_____
For and on behalf of …

Date: _____

The Tender shall be made on the Form of Tender and shall be forwarded with the priced Summary of Prices and submitted in electronic format through the e-tenders website:

The name of the Contract shall be clearly endorsed as Tender for the Removal of Leachate from Derryclure Landfill Site.

Submissions to be received no later than 6 pm on Friday 18th Dec 2026

LEACHATE HAULAGE SERVICES AGREEMENT

I / We hereby agree to the delivery of leachate haulage services to Offaly County Council, and I / We undertake to keep the bulk tanker(s) properly maintained while and to supply driver(s), fuel and lubricating oil.

I / We agree that the bulk tanker(s) shall be supplied in good condition and shall have a competent and fully licensed driver(s) or operator(s). No charge will be made for waiting time, which occurs due to the fault of the owner, or the closure of the works for Public Holidays, Annual Holidays or Church Holidays. The hours of operation as are as per detailed in the specification and may be changed to suit circumstances.

I / We agree that the Vehicles supplied by me / us shall be deemed to be my / our property and I / we shall be responsible for the maintenance of such plant, for all losses, damage or injury done in the performance of work or otherwise caused howsoever.

I / We agree to provide a replacement bulk tanker(s) during any working periods to allow continuity of removal of leachate should the tendered vehicles be out of action arising from breakdown and to allow Offaly County Council to recoup any losses incurred directly from or re-occurring due to the breakdown of the tendered bulk tanker.

I / We agree to produce to the Council an Insurance Policy conforming with the attached Haulage service Insurance Requirements Guidelines and indemnifying the Council in respect of all claims by third parties or their personal representatives and dependants, under the Civil Liability Act, 1961 or any other statute or common law, for injuries loss or damage to them or their property.

I / We agree to attach the required Insurance Policies/Certificates to the tender and to pay all premiums required in respect of such Insurance and produce all renewal receipts when required. No hiring of equipment is to proceed without the relevant Insurance Policies/Certificates.

I / We agree to comply with the requirements of the Safety, Health and Welfare at Work Act, 2005, and all Regulations made thereunder as they apply to the bulk tanker Used in delivery of the contract and to produce evidence of compliance when required.

I / We agree to produce to the Council a copy of my / our Safety Statement and undertake a hazard identification and risk assessment for completion of the project.

I / We agree to take all necessary safeguards and precautions to protect the Offaly County Council's employees working in the vicinity of the vehicle.

Signed: _____ Date: _____

Address:_____

COMPLETE THIS FORM IN FULL, SIGN AND DATE

Details of Drivers and Insurances.

1. Name of Insurance Company for:

- Bulk Tanker No 1,

` Reg of vehicle: _____

Insurance Co: _____

- Bulk Tanker No 2

Reg of vehicle: _____

Insurance Co: _____

- Bulk Tanker No 3

Reg of vehicle: _____

Insurance Co: _____

1. Name of driver(s) to be employed on contract:

a. _____

b. _____

c. _____

d. _____

NB. Include details and copies of manual handling and Safe Pass cards for all drivers. Please indicate if owner driver.

Does the Insurance Policy indemnify Offaly County Council against all third-party claims

howsoever arising during the period of delivery of the contract.

Yes ☐ No ☐

Signed: _____ Date: _____

Address:_____

COMPLETE THIS FORM IN FULL, SIGN AND DATE