Suitability Assessment Questionnaire

for	***Works Contractor and as PSCS***
for	*Tooreen Aghamore Group Water Scheme Society Limited. Water Meter Upgrade and Network Improvement Works Phase 2*

Document ID QW2

Office of Government Procurement

Suitability Assessment Works Contractors
Open Procedure
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PROJECT TITLE: Tooreen Aghamore Group Water Scheme Society Limited. Water Meter Upgrade and Network Improvement Works Phase 2	**DOCUMENT ID. QW2**

SUITABILITY ASSESSMENT FOR Works Contractor and as PSCS OPEN PROCEDURE

Introduction

This questionnaire is issued in relation to a tender competition run by the open procedure. Its purpose is to obtain from a tenderer the information on which to base a suitability assessment so as to establish if the tenderer should go forward to tender evaluation for the award of a works contract with the Contracting Authority.

The term *tenderer* is used for an Individual (Sole) Trader, a Legal Partnership, a Consortium or any other type of Joint Venture that constitutes an acceptable entity for the purpose of this project.
Note: When a project supervisor role is required, the tenderer for that role must be an individual or body corporate in compliance with Health and Safety regulations.
Note: A Tenderer providing a significant part of the works with the remainder being outsourced to sub-contractors should include suitability evidence from those sub-contractors with the Tenderer's suitability evidence as part of the Tenderer's submission. The two sources of evidence should be treated as on from the Tenderer and assessed accordingly.

The document is in three main parts:

- Section 1 gives details of the project and the requirements. The Contracting Authority completes it prior to issuing the questionnaire.
- Section 2 is used to collect basic information about the tenderer. If the Contracting Authority requires details in addition to the standard details, the Contracting Authority must specify these requirements prior to the issuing the questionnaire as part of the tender documents. The tenderer must then use the questionnaire to provide the required details.
- Section 3 details the criteria that will be used to evaluate the suitability of the tenderer. Prior to issuing questionnaire as part of the tender documents, the Contracting Authority specifies the criteria that will be used; the tenderer must then use the form to provide the required details and to confirm that other required information is appended or will be submitted on request as indicated by completing the checkbox associated with each criterion.

This document is a protected MS Word form (text other than form fields is protected). The Tenderer should use only those fields marked 'Tenderer Entry'. Other form fields containing project-specific information provided by the Contracting Authority must not be altered. Should a tenderer alter any project-specific information in the questionnaire and submit it in its amended state as the tenderer's response, the tenderer will be automatically disqualified. The Tenderer should provide only evidence that is current up to the date of submission indicated below. All signatures must be supplied in hardcopy.

Time and date for return of Questionnaire:

Latest Time and Date for receipt of completed Questionnaire and Tender:	23/10/2026 at 16.00
Return Name and Address (if different from *Contracting Authority* details in Section 1, below).	O'Conaire Consulting Engineers Main Street Ballindine Co. Mayo

SECTION 1: PROJECT PARTICULARS

1.1 Project Information

Project Title:	Tooreen Aghamore Group Water Scheme Society Limited. Water Meter Upgrade and Network Improvement Works Phase 2
Approximate Size and General Description of the Works:	The supply, installation, commissioning and ancillary works associated with laying approximately 5.0km of water main on the Tooreen Aghamore Group Water Scheme.in the Townlands adjacent to the Villages of Tooreen and Aughmore in the east of County Mayo
Main CPV Code:	See Contract Notice
Form of Contract:	Public Works Contract for Minor Building and Civil Engineering Works designed by the Employer .
Anticipated Start of Works Date:	November 2026
Contract Period (months):	3 Months
Bill of Quantities Method of Measurement:	

1.2 Contracting Authority Information

Contracting Authority Name:	Tooreen Aghamore Group Water Scheme Society Limited
Contracting Authority Address:	C/O O'Conaire Consulting Engineers Main Street Ballindine Co. Mayo
Contact Name:	Colm O'Conaire
Contact Address (if different from Contracting Authority):	O'Conaire Consulting Engineers Main Street Ballindine Co. Mayo
Contact Telephone No:	094 9385020
Contact Fax No:	
Contact Mobile Phone No:	
Contact Email Address:	info@occengineers.ie

1.3 Contractor's Role

The successful tenderer is to be appointed to the roles outlined in the table below.

Works Contractor:	**Successful tenderer will be appointed Works Contractor** on the project in accordance with the Safety, Health and Welfare at Work (Construction) Regulations 2013.
Project Supervisor for the Construction Stage (PSCS):	**Successful tenderer will be appointed PSCS** on the project in accordance with the Safety, Health and Welfare at Work (Construction) Regulations 2013.

Health and Safety Coordinator (HSC):	**This Contract does not require HSC** for approval and appointment by the PSDP in accordance with the Safety, Health and Welfare at Work (Construction) Regulations 2013.
Designer:	**This Contract does not require Designer** on the project in accordance with the Safety, Health and Welfare at Work (Construction) Regulations 2013.
Project Supervisor for the Design Process (PSDP):	**Successful tenderer will be appointed PSDP** on the project in accordance with the Safety, Health and Welfare at Work (Construction) Regulations 2013.

1.4 Project Category

Project categorisation for assessment of the tenderer and proposed specialists (using W3 form) where such specialists are required under section 1.6 below.	**Type 1**

1.5 Health and Safety

The successful contractor will be required to comply with the Safety, Health and Welfare at Work Act 2005 and any subsequent Safety, Health and Welfare legislation including the requirement to have a Safety Statement. The successful contractor will also be required to comply with the Safety, Health and Welfare at Work (Construction) Regulations 2013, particularly in relation to the appointment (as applicable) of the Works Contractor, Health and Safety Coordinator (HSC), Designer, Project Supervisor for the Construction Stage (PSCS), and the Project Supervisor for the Design Process (PSDP).

Areas of work involving Particular Risks known to Contracting Authority at issue of questionnaire:
Falling from adjacent heights to excavation of over 1.2m deep. Work which puts persons at work at risk of burial under earthfall. Work near high voltage power lines, both overhead and buried Works on live roads.

1.6 Specialists proposed by Tenderer (using Specialist Form W3)

Each specialist subcontractor that the Tenderer proposes for the specialist areas listed in this subsection is evaluated on a Pass/Fail basis separate to the main Tenderer. A separate Questionnaire (W3) customized by the Contracting Authority is provided for specialist subcontractors with Pass/Fail evaluation criteria specific to the specialist area of work required. If more than one specialist is named for a particular specialist area, the specialists whose submissions are above the minimum standard will be recorded as pre-qualified and the Main Contractor (that is pre-qualified and successful at Tender stage) may use any of those qualified to carry out that specialist role.

The Tenderer is required, as part of the application, to propose at least one and up to **three** specialists (with details of subcontractors in response to the W3 questionnaire) who will be employed for each of the specialist areas listed below:

Specialist Area of Work	% of project costs

1.7 Specialists selected by Contracting Authority (using Specialist Form W3)

The Contracting Authority conducted a separate competition for specialists and selected on the basis of suitability assessment a specialist or panel of specialists for each area of specialist work listed below. The Contracting Authority has included the names of these specialists in the main contract tender documents.

Specialist Area of Work	% of project costs

1.8 Specialists novated by Contracting Authority

Novation' means the Works Contractor taking the place of the Contracting Authority, taking over a contract and finishing it under the terms of that contract so that the specialist work is completed under the control of the successful tenderer. The names of the specialists that are to be novated by the Contracting Authority, the applicable conditions of contract, the contract price and any other appropriate contract information will be disclosed in the tender documents or during the tendering period.

The Contracting Authority will conduct a separate competition for specialists, enter into a contract with them to start or be ready to start work before the main contract is awarded and then novate those specialists to the main contractor for each specialist area listed

Specialist Area of Work	% of project costs

1.9 Other Works

Description of Other Works
Connections to existing watermains to be carried out by Tooreen Aghamore GWSS Staff as per the Particular Specification

SECTION 2: TENDERER DETAILS

The Tenderer must complete this section.
Where a tenderer is a Consortium or Joint Venture, the main Tenderer's questionnaire (complete with all common information) should be copied and filled out for each active member of that Consortium or Joint Venture. The questionnaires should then be presented as a single submission.
A separate questionnaire, *Suitability Assessment of Works Specialist* (QW3), is available to be filled out by each specialist to whom the Tenderer proposes to undertake the specialist areas of work listed in sub-section 1.6 above (if any). The completed specialist's questionnaires should be presented with the main Tenderer's questionnaire as a single submission.

2.1 Main/Lead Tenderer

Name of Tenderer:	
Address of Registered Head Office:	
Address(es) of Other Relevant Office(s):	
Date Business Commenced Trading:	
Company Telephone:	
Company Fax:	
Company Email Address:	

Fill in this box if the company is a subsidiary.

Name and address of parent company and interest parent has in tenderer company (for example, wholly owned by single parent company):	

Fill in this box if there are other companies in a group that will be involved in the contract.

Name and address of other companies in the group involved in this contract:	

2.2 Tenderer's Authorised Representative

There is no need to enter address, telephone, fax and email if identical to company details in 2.1.

Name of Authorised Representative:	
Representative's Address:	
Representative's Telephone:	
Representative's Fax:	
Representative's Email Address:	T

2.3 Nature of Tenderer

Nature of Tenderer (for example, sole trader, private limited company, public limited company, Joint Venture):	

Complete the relevant box below.

Limited Company (Public or Private)	
Company Registration Number:	
Year established:	
Number of years actively trading under present name:	
Name of Chairman/CEO/MD:	
Interest of Chairman/CEO/MD in other companies:	
Changes to group structures or mergers over the past 5 years:	

This box is to be filled only by the Lead of a Legal Partnership, a Consortium or any other type of Joint Venture.

Consortium or a Joint Venture company	
Names of all members in Consortium or Joint Venture company:	1.
	2.
	3.
	4.
Was Consortium or a Joint Venture company formed for this project? (Delete as appropriate.)	
If you answered 'No' above, state number of years actively trading under present name:	
Method of financing Consortium or Joint Venture company:	

2.4 Additional Tenderer Company Details

Additional details of the Tenderer's Company are requested below if required

SECTION 3: ASSESSMENT CRITERIA

The criteria that will be used in evaluating submissions to see if they pass the suitability test are set out in this section. *All* are simple Pass/Fail criteria – these are requirements that must be met in full and if passed satisfy the suitability test.

The Tenderer must complete this section by attaching (where requested) the required information in appendices numbered according to the criteria here and then ticking the relevant box to confirm the attachment.

- For each criterion marked as **Response: REQUIRED**, Tenderers must provide the information specified in the corresponding section of the form no later than the date set for the return of the form and the tender, and, where appropriate, confirm in the box provided that it is included with the completed questionnaire in the tender submission. Failure to do so could invalidate the submission.
- For criteria marked as **Response: SUBMIT ON REQUEST**, Tenderers should provide the information if requested (that is if the Contracting Authority does not already have such up-to-date material on file) before the commencement of the evaluation exercise as notified by the Contracting Authority.
- For criteria marked as **Response: NOT REQUIRED**, Tenderers should not provide the information.
- For H&S criteria marked as **Response: Not Applicable**, Tenderers should not provide the information. This should be selected for all the criteria in a H&S supplement when the supplement is not required for the principal service(s) in the questionnaire.

If a tenderer is submitting multiple forms that require common information for any one project, it may be possible to submit such information just once, if clearance (in writing, e.g. letter or email) to do so is obtained in advance from the Contracting Authority.

After the closing date, Tenderers may be asked to clarify aspects of evidence supplied, by written submission, by interview or by both, for any of the suitability assessment criteria specified as **Required** or **Submit on Request**. If such clarification is requested, any additional material supplied must be strictly to supplement material already provided in the original submission.

Applications by Consortium or Joint Venture: Where a Tenderer is a Consortium or Joint Venture, the questionnaire is filled out for each member of that Consortium or Joint Venture and all the completed questionnaires are presented as a single submission. These questionnaires are then evaluated and marked as a single submission. All submissions are taken into account and evaluated on a pass/fail basis as if the information was submitted in one single questionnaire.

Applications with Specialists Works: A tenderer must propose at least one specialist for each of the Specialist Work Areas listed by the Contracting Authority at sub-section 1.6. For each area a specialist's Questionnaire is provided by the Contracting Authority to be completed and evaluated for each specialist proposed for that area. The maximum number of nominees allowed is indicated at 1.6. At least one specialist must pass for each area to enable the main contractor to pass.

Alternative Specialists: Tenderers may propose alternative specialists to those the Contracting Authority proposes in the tender documents for Special Work Areas listed at sub-section 1.7. If Tenderers avail of this option they must complete the specialist's Questionnaire (W3) prepared by the Contracting Authority so that each alternative specialist proposed can be evaluated. The maximum number of alternative specialists allowed for each specialist area of work is three. If the Tenderer is relying solely on its alternative specialists, at least one must pass for each area to enable the main contract Tenderer to have its tender evaluated.

CONTRACTING AUTHORITY'S ASSESSEMENT SCHEME AND TENDERER'S SUMMARY

Tenderer: Please use the tables below to ensure your submission is complete; for each criterion being used you should write Y (for yes) or NA (for Not Applicable) in the box under Tenderer's Response to indicate that you have followed the relevant instructions in this questionnaire and provided the required information.

No.[1]	Requirement/Criterion	Applicable[2]	Type of Evaluation	Tenderer's Response
3.1	**TENDERER'S PERSONAL SITUATION**	**Yes**	**Pass/Fail Only**	
3.2	**PROFESSIONAL OR TRADE REGISTER**	**No**	**No**	N/A
3.3	**FINANCIAL AND ECONOMIC STANDING**			
3.3a	Evidence of Turnover	**Yes**	**Pass/ Fail Only**	
3.3b	Balance Sheet or Extracts from a Balance Sheet	**Yes**	**Pass/ Fail Only**	
3.3c	Banker's Letter	**Yes**	**Pass/ Fail Only**	
3.3d	Other Financial/Economic Information/References	**No**	**No**	N/A
3.3e	Professional Indemnity Insurance	**No**	**No**	N/A
3.3f	Public Liability Insurance	**Yes**	**Pass/ Fail Only**	
3.3g	Employer Liability Insurance	**Yes**	**Pass/ Fail Only**	
3.3h	Performance Bond	**No**	**No**	N/A
3.4	**TECHNICAL CAPABILITY (Contractor competency)**			
3.4a	Educational and Professional Qualifications (Managerial)	**Yes**	**Pass/ Fail Only**	
3.4b	Educational and Professional Qualifications (Personnel)	**Yes**	**Pass/ Fail Only**	
3.4c	List Works carried out over the Past **5** Years	**Yes**	**Pass/ Fail Only**	
3.4d	List Technicians or Technical Bodies involved especially those responsible for Quality Control and those whom the contractor can call on in order to carry out work	**Yes**	**Pass/ Fail Only**	
3.4e	A statement of the Average Annual Numbers of Persons Employed by the Contractor and those in a Managerial Position over the Past 3 Years	**Yes**	**Pass/ Fail Only**	
3.4f	A Statement of the Technical Equipment Available	**Yes**	**Pass/ Fail Only**	

[1] The number references relate to Section numbers in the document.

[2] Confirm which of the criteria are applicable by choosing '**Yes**' for those being used and '**No**' for those which are not. If '**No**' is entered opposite any of the criteria in the third column titled '**Applicable**' then '**No**' should be entered in the forth column titled '**Type of Evaluation**'. If '**Yes**' is entered opposite any of the criteria in the third column titled '**Applicable**' then '**Pass/Fail**' should be selected under the fourth column titled '**Type of Evaluation**'.

CA Note: Criterion 3.4a to 3.4f equally applies to the Contractor as a Designer. See variations in requirements under each criterion.

The Tenderer should check that the Health and Safety criteria in Section 3 have been completed according to the type of Health and Safety competency required at 1.3. Tick the boxes below as appropriate and then fill in the supplements to the main table as required.

Contractor (3.4.1)	☒	**PSCS (3.4.2)**	☒
Designer (3.4.3)	☐	**PSDP/HSC (3.4.4)**	☐

Contractor H&S Supplement
The following supplement to the main table must **always** be filled in by the Contractor.

No.	Requirement/Criterion	Applicable	Type of Evaluation	Tenderer's Response
3.4.1	**TECHNICAL CAPABILITY (Health and Safety competence of Contractor)**			
3.4.1a	Educational and Professional Qualifications (Managerial)	**Yes**	**Pass/Fail Only**	
3.4.1b	Educational and Professional Qualifications (Personnel)	**Yes**	**Pass/Fail Only**	
3.4.1c	List Works carried out over the Past **5** Years	**No**	**No**	N/A
3.4.1d	List of Technicians or Technical Bodies involved especially those responsible for Quality Control and those whom the contractor can call on in order to carry out work	**No**	**No**	N/A
3.4.1e	A statement of the Average Annual Numbers of Persons Employed by the Contractor and those in a Managerial Position over the Past 3 Years	**No**	**No**	N/A
3.4.1f	A Statement of the Technical Equipment Available	**No**	**No**	N/A

PSCS Supplement
When the PSCS role is required at sub-section 1.3, the following supplement must be filled in.

No.	Requirement/Criterion	Applicable	Type of Evaluation	Tenderer's Response
3.4.2	**TECHNICAL CAPABILITY (Health and Safety competence as Project Supervisor for the Construction Stage)**			
3.4.2a	Educational and Professional Qualifications (Managerial)	**Yes**	**Pass/Fail Only**	
3.4.2b	Educational and Professional Qualifications (Personnel)	**Yes**	**Pass/Fail Only**	
3.4.2c	List of Technical Services provided for Works over the Past **3** Years	**No**	**No**	N/A
3.4.2d	List of Technicians or Technical Bodies involved especially those responsible for Quality Control	**Yes**	**Pass/Fail Only**	
3.4.2e	A statement of the Average Annual Numbers of Persons Employed to	**No**	**No**	N/A

	Provide PSCS Services and those in a Managerial Position over the Past 3 Years			
3.4.2f	A statement of the Technical Equipment Available	**Yes**	**Pass/Fail Only**	
3.4.2g	Technical Facilities and Measures for Ensuring Quality of Services and Study and Research Facilities	**Yes**	**Pass/Fail Only**	

Designer Supplement
When the Designer role is required at sub-section 1.3, the following supplement to must be filled in

No.	Requirement/Criterion	Applicable	Type of Evaluation	Tenderer's Response
3.4.3	**TECHNICAL CAPABILITY (Health and Safety competence of Contractor as - this Supplement is Not Applicable)**			
3.4.3a	Educational and Professional Qualifications (Managerial)	**No**	**No**	
3.4.3b	Educational and Professional Qualifications (Personnel)	**No**	**No**	
3.4.3c	List of Technical Services provided for Works over the Past **3** Years	**No**	**No**	
3.4.3d	List of Technicians or Technical Bodies involved especially those responsible for Quality Control	**No**	**No**	
3.4.3e	A statement of the Average Annual Numbers of Persons Employed to Provide Design Services and those in a Managerial Position over the Past 3 Years	**No**	**No**	
3.4.3f	A statement of the Technical Equipment Available	**No**	**No**	
3.4.3g	Technical Facilities and Measures for Ensuring Quality of Services and Study and Research Facilities	**No**	**No**	

PSDP Supplement
When the PSDP role is required at sub-section 1.3, the following supplement must be filled in.

No.	Requirement/Criterion	Applicable	Type of Evaluation	Tenderer's Response
3.4.4	**TECHNICAL CAPABILITY (Health and Safety competence as Project Supervisor for the Design Process and Health and Safety Coordinator/this Supplement is Not Applicable[3]**			
3.4.4a	Educational and Professional Qualifications (Managerial)	**No**	**No**	
3.4.4b	Educational and Professional Qualifications (Personnel)	**No**	**No**	
3.4.4c	List of Technical Services provided for Works over the Past **3** Years	**No**	**No**	
3.4.4d	List of Technicians or Technical Bodies involved especially those responsible for Quality Control	**No**	**No**	

[3] Delete as appropriate

3.4.4e	A statement of the Average Annual Numbers of Persons Employed to Provide PSDP/SC Services and those in a Managerial Position over the Past 3 Years	**No**	**No**	
3.4.4f	A statement of the Technical Equipment Available	**No**	**No**	
3.4.4g	Technical Facilities and Measures for Ensuring Quality of Services and Study and Research Facilities	**No**	**No**	

Note: Whilst the criteria to follow are taken from Directive 2004/18/EC and SI Number 329 of 2006 they can equally be applied to works contractor procurements below EU thresholds

3.1 EVIDENCE OF TENDERER'S PERSONAL SITUATION

RESPONSE: REQUIRED

If any one of the grounds specified in Article 54 of Directive 2004/17/EC (and Regulation 56 of S1 No 50 of 2007) or Articles 45 and 51of Directive 2004/18/EC (and Regulation 53 of SI No 329 of 2006) apply to the tenderer or any member of the tenderer Consortium or Joint Venture or their parent companies, the tenderer will be excluded from this competition[4] (subject to footnote). To confirm that none of these grounds apply, the DECLARATION FORM[5] supplied with this questionnaire (see Appendix A) must be included with the submission[6] signed and witnessed within the past 12 months.
Prior to appointment, the successful tenderer will be required to produce a current tax clearance certificate or C2 certificate; or a statement of suitability on tax grounds and current certificates from a relevant non-Irish country.

Tenderer Entry: Check the appropriate box to confirm that the standard declaration form relating to your personal situation (a) has been completed, signed, witnessed, and is included with your response as Appendix 3.1 (if Response is REQUIRED), or (b) will be completed, signed, witnessed and submitted at the appropriate time if requested (if Response is SUBMIT ON REQUEST).	☐ ☐

NOTE: When the response is 'REQUIRED' and a subcontractor is proposed for the role of Contractor as Designer, include separate evidence in response to this criterion.

3.2 ENROLMENT ON PROFESSIONAL OR TRADE REGISTER

RESPONSE: REQUIRED

Provide evidence of enrolment on a relevant Professional or Trade Register in accordance with **Article 54 of Directive 2004/17/EC (and Regulation 56 of SI No 50 of 2007) and Article 46 of 2004/18/EC (and Regulation 54 is SI No 329 of 2007)** and the requirements (if any) as identified by the Contracting Authority below.

Tenderer Entry: Check the appropriate box to confirm that the information requested (a) is attached with your response as Appendix 3.2 (if Response is REQUIRED), or (b) will be submitted at the appropriate time if requested (if Response is SUBMIT ON REQUEST).	☐ ☐

NOTE: When the response is 'REQUIRED' and a subcontractor is proposed for the role of Contractor as Designer, include separate evidence in response to this criterion.

[4] Before a tenderer, in relation to a breach under 2(a)-(d) in form at Appendix A, is excluded the tenderer may make a case and provide supporting evidence as to why they should not to be excluded. The Contracting Authority must consider this evidence before making a decision whether to exclude or include the tenderer.

[5] In Ireland and the UK this must always be witnessed in the presence of a Commissioner for Oaths. In other jurisdictions where there is no provision for a declaration on oath one of the alternative arrangements appropriate to the jurisdiction can be provided.

[6] The declaration can be in the form of a certified copy signed by the tenderer or a person authorised to sign on behalf of the tenderer. It should be accompanied by a confirmation, signed by the tenderer or on behalf of the tenderer, that since the making of the declaration the legal situation of the tenderer regarding the circumstances in the declaration has not changed in any way that would prohibit the tenderer from making a new declaration on oat on the same basis. In relation to a certified copy the Contracting Authority should reserve the right to inspect the original at any time if considered necessary.

3.3 EVIDENCE OF ECONOMIC AND FINANCIAL STANDING CRITERIA [ARTICLE 54 OF DIRECTIVE 2004/17/EC (and Regulation 56 of SI No. 50 of 2007) OR ARTICLE 47 OF DIRECTIVE 2004/18/EC (and Regulation 55 of SI No. 329 of 2007)]

Information in 3.3 must be provided by the Tenderer, and, if the Tenderer is a subsidiary, by the Tenderer's parent company.

Normally, if the Tenderer is a consortium, the combined total of turnover for all consortium members must be sufficient to meet the minimum turnover criterion in 3.3a. However, where only one member of the consortium has the skills, resources and experience to carry out the work, that member must have an average turnover sufficient to demonstrate the company's financial capacity to undertake the work.

3.3a EVIDENCE OF TURNOVER

RESPONSE: DECLARATION "D" REQUIRED

Provide evidence in relation to the main works of certified turnover for the 3 previous financial years. Supply also Overall Turnover to include other areas of business. Initially the declaration at Appendix D should be provided with the tender submission.

Minimum Turnover			
Area of Work / Business:	**Overall Average Turnover to include other areas of business**	**Minimum Average Turnover:**	**Maximum Average Turnover:**
Civil Engineering Works including Watermain Construction	**Not Applicable**	**€250,000**	**Not Applicable**

Combined total turnover for all members of a consortium must meet the minimum turnover. If only one member has the skills, resources and experience for the work, that member must have an average turnover that demonstrates financial capacity for the work.

The evidence should be in accordance with the requirements identified here (or if for any valid reason this evidence cannot be provided then alternative evidence which is considered appropriate by the Contracting Authority may be provided).

Tenderer Entry: Check the appropriate box to confirm that the evidence requested (a) is attached with your response as Appendix 3.3a (if Response is REQUIRED) (b) will be submitted at the appropriate time if requested (if Response is SUBMIT ON REQUEST).	☐ ☐

NOTE: When the response is 'REQUIRED' and a subcontractor is proposed for the role of Contractor as Designer, include separate evidence in response to this criterion.

3.3b BALANCE SHEET OR EXTRACTS FROM A BALANCE SHEET

CA Note: You may change the requirement for the response to this criterion (in text fields below) and create an equivalent requirement in its place as long as it is appropriate and relevant to the criterion. You may not change the objective or title.

RESPONSE: DECLARATION "D" REQUIRED

Provide balance sheets or extracts from balance sheets.

The evidence should be in accordance with the requirements identified here (or if for any valid reason this evidence cannot be provided then alternative evidence which is considered appropriate by the Contracting Authority may be provided). Initially the declaration at Appendix "D" should be provided.

Tenderer shall provide extract from current Balance Sheet. Balance Sheet should be positive (negative balance will constitute a fail) with a value of at least €150,000

Tenderer Entry: Check the appropriate box to confirm that the information requested (a) is attached with your response as Appendix 3.3b (if Response is REQUIRED), or (b) will be submitted at the appropriate time if requested (if Response is SUBMIT ON REQUEST).	☐ ☐

NOTE: When the response is 'REQUIRED' and a subcontractor is proposed for the role of Contractor as Designer, include separate evidence in response to this criterion.

3.3c BANKER'S LETTER

Under most circumstances the use of 3.3e makes the Banker's Letter criterion redundant.

RESPONSE: DECLARATION "D" REQUIRED

The tenderer must provide a letter from the tenderer's current principal banker dated within past three months, stating that, to the best of its knowledge, this is the tenderer's principal account and it is currently in good standing (*or* if for any valid reason this evidence cannot be provided then alternative evidence which is considered appropriate by the Contracting Authority may be provided). Initially the declaration at Appendix D should be provided with the tender submission.

Tenderer Entry: Check the appropriate box to confirm that the information requested (a) is attached with your response as Appendix 3.3c (if Response is REQUIRED), or (b) will be submitted at the appropriate time if requested (if Response is SUBMIT ON REQUEST).	☐ ☐

NOTE: When the response is 'REQUIRED' and a subcontractor is proposed for the role of Contractor as Designer, include separate evidence in response to this criterion.

3.3d OTHER FINANCIAL/ECONOMIC INFORMATION/ REFERENCES

RESPONSE: NOT REQUIRED

Tenderer Entry: Check the appropriate box to confirm that the information requested (a) is attached with your response as Appendix 3.3d (if Response is REQUIRED), or (b) will be submitted at the appropriate time if requested (if Response is SUBMIT ON REQUEST).	☐ ☐

NOTE: When the response is 'REQUIRED' and a subcontractor is proposed for the role of Contractor as Designer, include separate evidence in response to this criterion.

3.3e PROFESSIONAL INDEMNITY INSURANCE

RESPONSE: NOT REQUIRED

Before appointment, the successful tenderer will be required to produce evidence from their Broker or Insurance Company confirming that the tenderer has current professional indemnity insurance cover in the required amount complying with the conditions and that it will be maintained for six years after completion of the construction works. (If for any valid reason this evidence cannot be provided then alternative evidence that is considered appropriate by the Contracting Authority may be provided). Initially the declaration at Appendix D should be provided with the tender submission.

(i) The level of cover as stated here:

Minimum level of Professional Indemnity Insurance required for **Works Contractor and PSCS**	€

(ii) The excess as stated here:

Maximum permissible excess on Professional Indemnity Insurance below which the **Works Contractor and PSCS** will bear the cost of claims	€

(iii) Cover provided on an **'each and every claim'** basis;

(iv) The conditions provide for claims for breach of professional duty or civil liability as well as negligence;
(v) Cover extends to include specialist advisers engaged as subcontractors by the tenderer;
(vi) Cover is provided in respect of Joint & Several liability;
(vii) The jurisdiction in which claims can be lodged and settled is IRELAND.

Tenderer Entry: Check the appropriate box to confirm that evidence that insurance can be obtained in accordance with the requirement (a) is attached with your response as Appendix 3.3e (if Response is REQUIRED), or (b) will be submitted at the appropriate time if requested (if Response is SUBMIT ON REQUEST).	☐ ☐

NOTE: When the response is 'REQUIRED'
If a subcontractor is proposed for the role of Contractor as Designer, include separate evidence in response to this criterion.

3.3f PUBLIC LIABILITY INSURANCE

RESPONSE: DECLARATION "D" REQUIRED

Before appointment, the successful tenderer will be required to produce evidence from their Insurance Company in the form of the policy confirming that the tenderer has current public liability insurance cover complying with the requirement(s) set out below. Initially the declaration at Appendix D should be provided with the tender submission.

Minimum level of Public Liability Insurance required in respect of any one accident below which the **Works Contractor and as PSCS** will bear the cost:	€6500000

Tenderer Entry: Check the appropriate box to confirm that evidence that insurance can be obtained in accordance with the requirement (a) is attached with your response as Appendix 3.3f (if Response is REQUIRED), or (b) will be submitted at the appropriate time if requested (if Response is SUBMIT ON REQUEST).	☐ ☐

3.3g EMPLOYER'S LIABILITY INSURANCE

RESPONSE: DECLARATION "D" REQUIRED

Before appointment, the successful tenderer will be required to produce evidence from their Insurance Company in the form of the policy confirming that the tenderer has current Employer's Liability insurance cover complying with the requirement(s) set out below. Initially the declaration at Appendix D should be provided with the tender submission.

Minimum level of Employer's Liability Insurance required in respect of any one accident below which the **Works Contractor and as PSCS** will bear the cost:	€13000000

Tenderer Entry: Check the appropriate box to confirm that evidence that insurance can be obtained in accordance with the requirement (a) is attached with your response as Appendix 3.3g (if Response is REQUIRED), or (b) will be submitted at the appropriate time if requested (if Response is SUBMIT ON REQUEST).	☐ ☐

3.3h PERFORMANCE BOND

RESPONSE: NOT REQUIRED

Before Starting Date of the Contract the successful tenderer will be required to produce evidence in the form of the Performance Bond complying with the requirement set out below. Initially the declaration at Appendix D should be provided with the tender submission.

Performance Bond Requirement, as a percentage of the contract sum:	%
Period after substantial completion for which a Performance Bond is required:	Months

.

Tenderer Entry: Check the appropriate box to confirm that evidence that a Performance Bond can be obtained in accordance with the requirement (a) is attached with your response as Appendix 3.3h (if Response is REQUIRED), or (b) will be submitted at the appropriate time if requested (if Response is SUBMIT ON REQUEST).	☐ ☐

3.4 EVIDENCE OF TECHNICAL CAPABILITY CRITERIA [ARTICLE 54 OF DIRECTIVE 2004/17/EC (AND REGULATION 56 OF SI No. 50 OF 2007) OR ARTICLE 48 OF DIRECTIVE 2004/18/EC (AND REGULATIONS 56 AND 57 OF SI No. 329 OF 2006)]

In the context of technical capability the tenderer should carefully consider the responses in this sub-section in relation to the role of contractor that is required for the project as outlined in Section 1.

- Where the role of Contractor as Designer is required in sub-section 1.3, this role may be provided by in-house personnel or by subcontractor. When a subcontractor or in-house expert is proposed for the role of Contractor as Designer, include separate evidence in response to the criteria below. The supplement 3.4.3(HS) on Designer Health and Safety must also be completed.
- Where the roles required include PSCS or PSDP services the appropriate supplement, 3.4.2(HS) or 3.4.4(HS), should be completed.

CA Note: In 3.4 if you change an entry under RESPONSE, ensure that the same change is made at each instance of that criterion in 3.4.1(HS), 3.4.2(HS), 3.4.3(HS) and 3.4.4(HS) except where a HS supplement and its criteria are not required.

3.4a EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS (Management)

RESPONSE: REQUIRED

Tenderers must provide evidence of educational and professional qualifications (with dates obtained) and experience (on similar projects) of their management staff, and include the curricula vitae of the managerial staff and the organization structure in accordance with the requirements (if any) identified below. If Health and Safety evidence of the management staff's educational and professional qualifications and experience in relation Works, Design, PSDP, PSCS or Health and Safety Coordinator is included here it should then be cross-referenced in Supplements 3.4.1a(HS), 3.4.2a(HS), 3.4.3a(HS) or 3.4.4a(HS) as appropriate: such evidence will always be assessed under those sections.
Evidence provided shall show that senior staff responsible for management of the Contract and the certification/qualifications of the proposed pipe welder

Tenderer Entry: Check the appropriate box to confirm that the information requested (a) is attached with your response as Appendix 3.4a (if Response is REQUIRED), or (b) will be submitted at the appropriate time if requested (if Response is SUBMIT ON REQUEST).	☐ ☐

NOTE:
1. If a subcontractor is proposed for the role of Contractor as Designer, include separate evidence in response to this criterion
2. Tenderer's evidence accepted for inhouse Designer

3.4b EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS (Personnel)

RESPONSE: REQUIRED

Tenderers must provide evidence of educational and professional qualifications (with the dates obtained) of the tenderer's personnel proposed for the project, including the curricula vitae of the personnel in compliance with the specific requirements (if any) identified below. If Health and Safety evidence of the educational and professional qualifications and experience of the tenderer's personnel for the project on projects of a similar size and complexity in relation Works, Design, PSDP, PSCS or Health and Safety Coordinator is included here it should then be cross-referenced in Supplements 3.4.1b(HS), 3,4.2b(HS), 3.4.3b(HS) and 3.4.4b(HS) as appropriate: such evidence will be assessed under those sections.

Tenderer Entry: Check the appropriate box to confirm that the information requested (a) is attached with your response as Appendix 3.4b (if Response is REQUIRED), or (b) will be submitted at the appropriate time if requested (if Response is SUBMIT ON REQUEST).	☐ ☐

NOTE:
1. If a subcontractor is proposed for the role of Contractor as Designer, include separate evidence in response to this criterion
2. Tenderer's evidence accepted for inhouse Designer

3.4c LIST OF WORKS CARRIED OUT OVER THE PAST 5 YEARS

RESPONSE:
DECLARATION B2 (AND IF APPROPRIATE B1) REQUIRED

Tenderers must supply details of works that the Tenderer has provided *over the past five years that are similar in nature and complexity to the Works required for this project. (Note that the request is not necessarily for projects that are identical to the project that is the subject of this Questionnaire).* The references (i.e. Certificates of Satisfactory Execution) required in relation to these projects should be submitted using the standard form provided at Appendix B2 and if appropriate Appendix B1 to this questionnaire to supply the necessary information in addition to supplementary requirements (if any) stated by the Contracting Authority below.
If Health and Safety evidence in relation to Works, is included here it should then be cross-referenced in Supplement 3.4.1c(HS), such evidence will be assessed under that section. Health and Safety evidence in relation to Design, PSDP, PSCS or Health and Safety Coordinator should NOT be supplied here – it must be dealt with separately in Supplements 3.4.2c(HS), 3.4.3c(HS) and 3.4.4c(HS) as appropriate.

Tenderer Entry: Check the appropriate box to confirm that the Certificates of Satisfactory Execution (in the form provided at Appendix B2 of this questionnaire) (a) are attached as Appendix 3.4c (if Response is REQUIRED), or (b) will be submitted at the appropriate time if requested (if Response is SUBMIT ON REQUEST).	☐ ☐

NOTE:
1. If a subcontractor is proposed for the role of Contractor as Designer, include separate evidence in response to this criterion, i.e. List Technical Services Provided for Works over the Past 3 Years
2. Tenderer's evidence accepted for inhouse Designer

3.4d LIST of TECHNICIANS OR TECHNICAL BODIES INVOLVED ESPECIALLY THOSE RESPONSIBLE FOR QUALITY CONTROL AND THOSE WHOM THE CONTRACTOR CAN CALL ON IN ORDER TO CARRY OUT WORK

RESPONSE: REQUIRED

Provide details in the form of a list of the relevant technicians or technical bodies (other than in-house specialists, or specialist subcontractors identified for specialist work listed at subsection 1.5) upon whom the tenderer can call on in order to carry out the work or whom the tenderer can use in regard to quality control (Article 48.2(b) of Directive 2004/18/EC and Regulation 57 of SI No 329 of 2006). Particularly in the context of ensuring quality both in the administration of a project and the delivery of a high quality end-product. Include requirements (if any) listed below. Initially the declaration at Appendix E should be provided. Health and Safety evidence in relation to Works, Design, PSDP, PSCS or Health and Safety Coordinator should not be supplied here – it must be dealt with in Supplements 3.4.1 (HS), 3.4.2 (HS), 3.4.3 (HS) and 3.4.4 (HS) as appropriate.

Tenderer Entry: Check the appropriate box to confirm that the information requested (a) is attached with your response as Appendix 3.4d (if Response is REQUIRED), or (b) will be submitted at the appropriate time if requested (if Response is SUBMIT ON REQUEST).	☐ ☐

NOTE:
1. If a subcontractor is proposed for the role of Contractor as Designer, include separate evidence in response to this criterion, i.e. List Technicians or Technical Bodies involved especially those responsible for Quality Control
2. Tenderer's evidence accepted for inhouse Designer

3.4e A STATEMENT OF THE AVERAGE ANNUAL NUMBERS OF PERSONS EMPLOYED BY THE CONTRACTOR AND THOSE IN A MANAGERIAL POSITION OVER THE PAST 3 YEARS

RESPONSE: REQUIRED

Tenderers must provide evidence for three years of average annual manpower and management staff in accordance with the requirements (if any) identified below. If Health and Safety evidence in relation to in relation to Works, Design, PSDP, PSCS or Health and Safety Coordinator over the past 3 years is included here it should then be cross-referenced in Supplements 3.4.1e(HS), 3,4.2e(HS), 3.4.3e(HS) and 3.4.4e(HS) as appropriate: such evidence will be assessed under those sections.

Tenderer Entry: Check the appropriate box to confirm that the information requested (a) is attached with your response as Appendix 3.4e (if Response is REQUIRED), or (b) will be submitted at the appropriate time if requested (if Response is SUBMIT ON REQUEST).	☐ ☐

NOTE:
1. If a subcontractor is proposed for the role of Contractor as Designer, include separate evidence in response to this criterion , i.e. A statement of the Average Annual Numbers of Persons Employed to Provide PSCS/ Design/ PSDP/SC Services and those in a Managerial Position over the Past 3 Years
2. Tenderer's evidence accepted for inhouse Designer

3.4f A STATEMENT OF THE TECHNICAL EQUIPMENT AVAILABLE

RESPONSE: DECLARATION "F" REQUIRED

Tenderer must provide evidence of technical equipment available to carry out the project, including evidence of technical equipment available to the tenderer's specialists and the requirements (if any) listed below.

Note: If H&S evidence in relation to Works, Design, PSDP, PSCS/HSC is included in the response here it should then be cross-referenced in Supplements 3.4.1f, 3,4.2f, 3.4.3f and 3.4.4f as appropriate: such evidence will be assessed under those sections.
f

Tenderer Entry: Check the appropriate box to confirm that the information requested (a) is attached with your response as Appendix 3.4f (if Response is REQUIRED), or (b) will be submitted at the appropriate time if requested (if Response is SUBMIT ON REQUEST).	☐ ☐

On behalf of the Tenderer, I certify that the Tenderer is not guilty of misrepresentation in supplying or failing to supply the information requested in response to the questionnaire above, including:

a) The following completed declarations attached:

- Self Declarations (i.e. A1, D, F, E)
- Third Party Certification Certificates (i.e. Declaration at Appenidx A)
- Self Declaration Certificates (i.e. B1, B2)

so as to demonstrate/confirm compliance with the relevant criteria.

b) Supplement 3.4.1 with declataion (as appropriate) at Appendix G, or SafeTCert, or OHSAS 18001, or equivalent; also Self Declaration Certificates B1 & B2 in relation to Health and Safety and Self Declaration F, C1, C3, E.

c) Supplement 3.4.2 with declataion (as appropriate) at Appendix H, or SafeTCert, or OHSAS 18001, or equivalent; also Self Declaration Certificates B1 & B3 in relation to Health and Safety and Self Declaration F, C1, C4, E.

d) Supplement 3.4.3 with Self Declaration Certificates B1 & B3 in relation to Health and Safety and Self Declaration F, C2, C5, E.

e) Supplement 3.4.4 with Self Declaration Certificates B1 & B3 in relation to Health and Safety and Self Declaration F, C2, C6, E.

Signed: _____ **Date:** _____
For and on behalf of Tenderer (signature must be that of a Director/Principal with date in hardcopy)

Name: Tenderer Entry_____[block letters]

Title: Tenderer Entry_____[block letters]

Note: The Declaration on Oath at Appendix A must be certified separately according to the instruction at Appendix A.
CA: Only select what is relevant at (a) to (e) above and delete the opposite remaining items.

APPENDIX A: APPLICANT'S PERSONAL SITUATION DECLARATION

Text Entry: DECLARATION ON OATH/SOLEMN DECLARATION
In relation to the grounds specified in Article 54 of Directive 2004/17/EC (and Regulation 56 of SI 50 of 2007) or Article 45 and 51 of Directive 2004/18/EC (and Regulation 53 of SI 329 of 2006).

Name of Contractor/Service Provider:	[block capitals]

1. On behalf of the above named Contractor/Service Provider I hereby declare that none of the circumstances specified in **Directive 2004/17/EC Article 54 and Regulation 56 of SI No 50 of 2007 or Directive 2004/18/EC Article 45 and 51 and Regulation 53 of SI 329 of 2006** apply to the above named Contractor/Service Provider. This means that no individual (i.e. principal or principals of a Sole Trader) or in the case if a Consortium Group or Joint Venture no member of the Contractor/Service Provider Consortium, group or Joint Venture has been the subject of a conviction by final judgement for one or more of the following reasons:
   a) participation in a criminal organization, as defined in Article 2 of Council Joint Action 2008/841/JHA;
   b) corruption, as defined in Article 3 of the Council Act of 26 May 1997 and Article 2(1) of Council Joint Action 2003/568/JHA respectively;
   c) fraud within the meaning of Article 1 of the Convention relating to the protection of the financial interests of the European Communities;
   d) money laundering, as defined in article 1 of Council Directive 2005/60/EC of 26 October 2005 on prevention of the use of the financial system for the purpose of money laundering.

2. And that no individual or in the case of Consortium, Group or Joint Venture no member of the Contractor's/Service Provider's Consortium, Group or Joint Venture:
   a) is bankrupt or is being wound up in this or any other jurisdiction; or
   b) is the subject of proceedings for a declaration of bankruptcy, for an order for compulsory winding up, or under administration by the court, or for an arrangement with creditors, or of any similar proceedings under national laws or regulations in this or any other jurisdiction; or
   c) has been convicted of an offence concerning its professional conduct by a judgement which had the force of res judicata (for this statement of health and safety offence is not deemed to be an offence concerning professional conduct); or
   d) has supplied information that is inaccurate or false in relation to the submission.
3. And that each individual or in the case of Consortium, Group or Joint Venture each member of the Contractor's/Service Provider's Consortium, Group or Joint Venture:
   a) has fulfilled its obligations relating to the payment of social security contributions in accordance with the legal provisions of the country in which it is established or with those of the country of the Contracting Authority, and
   b) has fulfilled its obligations relating to the payment of taxes in accordance with the legal provisions of the country in which it is established or with those of the country of the Contracting Authority.

This declaration has been made to the best of my knowledge and belief for and on behalf of [Name of Contractor/Service Provider]:

Signature/Seal:	[Signature must be that of a Director/Principal and with date in hardcopy]	Date:
Name:	Text Entry [block capitals]	
Position/Capacity:	Applicant Entry[block capitals]	

Witnessed in the presence of: a Commissioner of Oaths: OR a Judicial Authority/ Administrative/ Notary/ Competent Profession or Trade Body in country of origin of Applicant ot in country whence that Applicant comes [delete as appropriate]

Signed:	[Commissioner of Oaths]	Date:
Name:	Text Entry [block capitals]	

APPENDIX A1: Letter of Confirmation that Declaration on Oath is still valid

On letter- headed paper of Contractor

To:	OCCE Ó Conaire Consulting Engineers Main Street,Ballindine Co. Mayo
Regarding:	Tooreen Aghamore GWSS Water Meter Upgrade and Network Improvement Works Phase 2
Date:	

A Dhaoine Uaisle

We confirm that since making the declaration on oath in accordance with your standard declaration form [1] that the legal situation regarding the circumstances stated in the declaration has not changed in any way that would prohibit this firm from making a new declaration on oath on exactly the same basis. We also confirm that in providing the declaration on oath on exactly the same basis. We also confirm that in providing the declaration consent is given to you to check (as you consider necessary) the correctness of the statements made in the declaration with relevant third parties.

Is mise, le meas

Signed _____

On behalf of [Name of Contractor]

_____

[1] See Appendix A

APPENDIX B1 : LIST OF PREVIOUS WORKS/WORKS AND SERVICES FOR WHICH THERE IS A CERTIFICATE OF SATISFACTORY EXECUTION/SERVICE DELIVERY

Name of Firm:	**Date:**

List of projects for which works/works and services of a similar nature were provided.

Contractor/Service Provider must organise Certificates in order of precedence and list then below in that order

Project No.	**Title of Works/Works and Services (Must match Certificate)**	**Certificate***
1	Contractor/Service Provider Entry	Attached
2	Contractor/Service Provider Entry	Attached
3	Contractor/Service Provider Entry	Attached
4	Contractor/Service Provider Entry	Attached
5	Contractor/Service Provider Entry	Attached
6	Contractor/Service Provider Entry	Attached
7	Contractor/Service Provider Entry	Attached
8	Contractor/Service Provider Entry	Attached
9	Contractor/Service Provider Entry	Attached
10	Contractor/Service Provider Entry	Attached
11	Contractor/Service Provider Entry	Attached
12	Contractor/Service Provider Entry	Attached
13	Contractor/Service Provider Entry	Attached
14	Contractor/Service Provider Entry	Attached
15	Contractor/Service Provider Entry	Attached
16	Contractor/Service Provider Entry	Attached
17	Contractor/Service Provider Entry	Attached
18	Contractor/Service Provider Entry	Attached
19	Contractor/Service Provider Entry	Attached
20	Contractor/Service Provider Entry	Attached
21	Contractor/Service Provider Entry	Attached
22	Contractor/Service Provider Entry	Attached
23	Contractor/Service Provider Entry	Attached
24	Contractor/Service Provider Entry	Attached

Appendix B2: Certificate of Satisfactory Execution Works Only

Activity: (Title of Applicant Activity)	Contractor Entry: Works Contractor/Works Contractor and PSCS/Works Contractor, PSCS, Designer and PSDP/Works Contractor, Designer and PSDP/Works Contractor, Designer and PSCS/Specialist/Specialist and Designer		
Site **Construction contract:** (Title & brief description)	Contractor Entry		
Site location:	Contractor Entry		
Proportion of Project undertaken by Applicant:	Contractor Entry	Tender entity (Sole trader/Joint Venture):	Contractor Entry
Value Construction contract value at award stage (including cost of services where applicable):	Contractor Entry	Construction contract value at completion (including cost of services where applicable:	Contractor Entry
Dates Start date:	Contractor Entry	Date of substantial completion of the works:	Contractor Entry
Date of issue of Defects Cert for Works contract:	Contractor Entry	Handover Date:	Contractor Entry
General Info Role of Company in delivery of Project:	Contractor Entry		
Name & address of Contracting Authority responsible for the project	Contractor Entry		
Contracting Authority contact name:	Contractor Entry	Phone No:	Contractor Entry
Other Information Other information required as listed below (where applicable)			
CA Entry/ NA		Contactor Entry/ NA	
CA Entry/ NA		Contactor Entry/ NA	
CA Entry/ NA		Contactor Entry/ NA	
CA Entry/ NA		Contactor Entry/ NA	
CA Entry/ NA		Contactor Entry/ NA	
CA Entry/ NA		Contactor Entry/ NA	
Contractors Name:		**Date:**	

APPENDIX B3: CERTIFICATE OF SATISFACTORY DELIVERY OF SERVICES

ACTIVITY *(Title of Applicant Activity)*	Service Provider Entry: Works Contractor as PSCS/Works Contractor as PSCS, Designer and PSDP/Works Contractor as Designer and PSDP/Works Contractor as Designer and PSCS		
Main Service provided *(Title & brief description)*	Service Provider Entry		
VALUE Value of commission (excluding VAT) Construction at award stage.	Service Provider Entry	Value of commission at completion	Service Provider Entry
DATES Start Date:	Service Provider Entry	Date at Completion:	Service Provider Entry
Name & address of Contracting Authority responsible for awarding the Commission:	Service Provider Entry		
Contracting Authority contact name:	Service Provider Entry	Phone no.:	Service Provider Entry
OTHER INFORMATION Other information required is listed below (where applicable)			
CA Entry / NA	Service Provider Entry / NA		
CA Entry / NA	Service Provider Entry / NA		
CA Entry / NA	Service Provider Entry / NA		
CA Entry / NA	Service Provider Entry / NA		
CA Entry / NA	Service Provider Entry / NA		
Note: It is deemed that in submitting this certificate consent is given for the Contracting Authority to check the reference with the relevant Contracting Authority to see that the services were satisfactorily carried out within the time agreed.			
SERVICE PROVIDER'S NAME:		**DATE:**	

APPENDIX C1: HEALTH AND SAFETY DECLARATION – Contractor or PSCS Appointments

[All sections to be completed in BLOCK CAPITALS]

In relation to	Tooreen Aghamore GWSS Water Meter Upgrade and Network Improvement Works Phase 2 [Project Title]
We	[Name of Applicant Company]
Proposing to act as	[Required role: Contractor or Contractor and PSCS]

on the above project hereby declare the following:

1. Health and Safety management within the practice is the responsibility of:

[Name of person responsible]

2. We confirm that each member of staff is aware of his/her responsibilities under the Safety, Health and Welfare at Work Act 2005 and the Safety Health & Welfare at Work (Construction) Regulations 2013.

   In particular we are familiar with our general duties as Contractors as outlined in Part 3 Regulations 24-29 of the *Safety Health & Welfare at Work (Construction) Regulations 2013*; also with the specific duties enumerated in Parts 4-14, Regulations 30-105 of those Regulations and Schedules 1-6 of those Regulations. We are aware of and will take into account the general principles of prevention as enumerated below when carrying out design construction work associated with the project and undertake to liaise with, communicate and cooperate with the PSDP and the PSCS in their roles.

   Where the appointment includes the role of PSCS we are familiar with our duties as outlined in Part 2 Regulations 16-23 of the *Safety Health & Welfare at Work (Construction) Regulations 2013*. We are aware of and will take into account and communicate to all contractors (including specialists) the general principles of prevention as enumerated below when coordinating organizational of technical aspects of the project or the programme and undertake to liaise with, communicate and facilitate cooperation amongst the other duty holders under those Regulations, specifically Regulations 16 and 17 of the *Safety Health & Welfare at Work (Construction) Regulations 2013*.

GENERAL PRINCIPLES OF PREVENTION APPLICABLE TO CONTRACTOR AND PSCS

The purpose of the General Principles of Prevention is to provide a framework within which account is taken when identifying hazards in the risk assessment required under *section 19* of the Safety, Health and Welfare at Work Act 2005.

i) The avoidance of risks
ii) The evaluation of unavoidable risks
iii) The combating of risks at source
iv) The adaptation of work to the individual, especially as regards the design of places of work, the choice of work equipment and systems of work, with a view to alleviating monotonous work and work at a predetermined rate and to reduce their effect on health
v) The adaptation of the workplace to technical progress
vi) The replacement of dangerous articles, substances or systems of work by non dangerous articles, substances or systems of work.
vii) The giving to collective protective measures priority over individual protective measure
viii) The development of an adequate prevention policy in relation to safety, health and welfare at work, which takes account of technology, organization of work, working conditions, social factors and the influence of factors related to the working environment.
ix) The provision of appropriate training and instruction to employees.

4. We are aware as Contractors of our obligations under Section 17 (3) of the *Safety Health & Welfare at Work Act 2005* to ensure so far as is reasonably practicable that the project 'is constructed to be safe and without risk to health and that it complies in all respects, as appropriate, with the relevant statutory provisions'.

Where the appointment includes the role of PSCS we are aware as PSCS of our obligations under Section 17 (3) of the *Safety Health & Welfare at Work Act 2005* to ensure so far as is reasonably practicable that the project 'is constructed to be safe and without risk to health and that it complies in all respects, as appropriate, with the relevant statutory provisions'.

We confirm that all staff have received, read and will apply the Safety, Health and Welfare at Work (General Application) Regulations 2007, the Guide to the Safety, Health and Welfare at Work (General Application) Regulations 2007, and the HSA frequently asked questions on risk assessments available at:
http://www.hsa.ie/eng/Topics/Managing_Health_and_Safety/Safety_Statement_and_Risk_Assessment/

Where the role required is Contractor risk assessments will be carried out and maintained on the job file.

Where the appointment includes the role of PSCS risk assessments will be sought and collected from contractors for inclusion in a Preliminary Safety & Health Plan which we as PSCS will prepare and update as appropriate.

We confirm that in our opinion this declaration is deemed to satisfy our obligations in relation to the following areas given the scope and nature of the proposed works:

- Health and Safety Policy and Organization;
- Arrangements;
- Competent Advice;
- Training and Information;
- Individual Qualifications and Experience;
- Monitoring, Audit and Review;
- Workforce Involvement;
- Accident/Incident Reporting, Review;
- Sub-consulting Procedures;
- Hazard Management and Risk Assessment; and
- Health and Welfare.

5. In relation to enforcement actions, legal proceedings accidents, fatalities or incidents associated with the discharge of our duties as Contractor or PSCS (whether the relevant discipline is the subject of this declaration or not) over the last three years

: There have been none. / See details attached

6. We confirm that in our opinion our organization is competent and adequately resourced to fulfil its obligations under the Safety, Health and Welfare at Work Act 2005 and that our organization has adequate resources to fulfil the role of Contractor or PSCS as stated above.

CONTRACTOR/PSCS SIGNATURE:		**DATE:**	
APPLICANT NAME:	Contractor/PSCS Entry [block letters]		
TITLE:	Contractor/PSCS Entry [block letters]		

APPENDIX C2: HEALTH AND SAFETY COMPLIANCE DECLARATION by Contractor as Designer/PSDP/SC Appointment

[All sections to be completed in BLOCK CAPITALS]

In relation to	Tooreen Aghamore GWSS Water Meter Upgrade and Network Improvement Works Phase 2 [Project Title]
We	[Name of Applicant Company]
Proposing to act as	Contractor [Required role: Designer or Designer and PSDP/HSC]

on the above project hereby declare the following:

1. We (the above stated company) are members of, or eligible to be a member of the

[Recognised professional body for required role, i.e. RIAI / ACEI / SCS / IEI / NISO or OSH (PSDP/HSC only) / (Other)]

being the relevant professional institution for the above stated role.

2. Health and Safety management within the practice is the responsibility of:

Contractor as Designer/PSDP/SC Entry [Name of person responsible]

3. We confirm that each member of staff is aware of his/her responsibilities under the Safety, Health and Welfare at Work Act 2005 and the *Safety Health & Welfare at Work (Construction) Regulations 2013*.

   In particular we are aware of the general principles of prevention as enumerated below, and where the professional service required is a Designer will take those principles into account when carrying out design work associated with the project and undertake to liaise with, communicate and cooperate with the PSDP/HSC in his/her role.

   Where the appointment includes the role of PSDP/HSC we will take into account and communicate to all designers those principles when coordinating design work associated with the project and undertake to liaise with, communicate and facilitate cooperation amongst the other duty holders under those Regulations specifically Regulations 11-14 of the *Safety Health & Welfare at Work (Construction) Regulations 2013*.

GENERAL PRINCIPLES OF PREVENTION APPLICABLE TO DESIGNER AND PSDP/HSC

The purpose of the General Principles of Prevention is to provide a framework within which design and detailing issues can be assessed.

i) The avoidance of risks
ii) The evaluation of unavoidable risks
iii) The combating of risks at source
iv) The adaptation of work to the individual, especially as regards the design of places of work, the choice of work equipment and systems of work, with a view to alleviating monotonous work and work at a predetermined rate and to reduce their effect on health
v) The adaptation of the workplace to technical progress
vi) The replacement of dangerous articles, substances or systems of work by non-dangerous articles, substances or systems of work.
vii) The giving to collective protective measures priority over individual protective measure
viii) The development of an adequate prevention policy in relation to safety, health and welfare at work, which takes account of technology, organization of work, working conditions, social factors and the influence of factors related to the working environment.
ix) The provision of appropriate training and instruction to employees.

4. We are aware of the obligations of all Designers under Section 17 (2) of the Safety Health & Welfare at Work Act 2005 to ensure so far as is reasonably practicable that the project:

   (a) is designed and is capable of being constructed to be safe and without risk to health,
   (b) can be maintained safely and without risk to health during use, and
   (c) complies in all respects, as appropriate, with the relevant statutory provisions.

   And, where the appointment includes the role of PSDP/HSC we will communicate to those designers their duties under Section 17 (2) of the above Act.

   We confirm that all staff have received, read and will apply the Safety, Health and Welfare at Work (General Application) Regulations 2007, the Guide to the Safety, Health and Welfare at Work (General Application) Regulations 2007, and the HSA frequently asked questions on risk assessments available at:
   http://www.hsa.ie/eng/Topics/Managing_Health_and_Safety/Safety_Statement_and_Risk_Assessment/

   Where the role required is Designer risk assessments will be carried out and maintained on the job file.

   Where the appointment includes the role of PSDP/HSC risk assessments will be sought and collected from Designers for inclusion in a Preliminary Safety & Health Plan which we as PSDP will prepare and update as appropriate.

   We confirm that in our opinion this declaration is deemed to satisfy our obligations in relation to the following areas given the scope and nature of the proposed works:

   - Health and Safety Policy and Organization;
   - Arrangements;
   - Competent Advice;
   - Training and Information;
   - Individual Qualifications and Experience;
   - Monitoring, Audit and Review;
   - Workforce Involvement;
   - Accident/Incident Reporting, Review;
   - Sub-consulting Procedures;
   - Hazard Management and Risk Assessment; and
   - Health and Welfare.

5. In relation to enforcement actions, legal proceedings accidents, fatalities or incidents associated with the discharge of our duties as Designers and/or PSDP (whether the relevant discipline is the subject of this declaration or not) over the last three years.

Contractor as Designer/PSDP/SC Entry: There have been none / See details attached

6. We confirm that in our opinion our organization is competent and adequately resourced to fulfil its obligations under the Safety, Health and Welfare at Work Act 2005 and that our organization has adequate resources to fulfil the role of Designer or PSDP/HSC as stated above.

CONTRACTOR AS DESIGNER/PSDP/SC SIGNATURE:		**DATE:**	
CONTRACTOR AS DESIGNER/PSDP/SC NAME:	Contractor as Designer/PSDP/SC Entry [block letters]		
TITLE:	Contractor as Designer/PSDP/SC Entry [block letters]		

APPENDIX C3: HEALTH AND SAFETY COMPLIANCE DECLARATION – CONTRACTOR/ SPECIALIST

I hereby declare that the that the applicant has a Safety Statement in the format outlined at http://www.hsa.ie/eng/Publications_Forms/Publications/Safety_and_Health_Management/Guidelines%20on%20Risk%20Assessments%20and%20Safety%20Statements.pdf which will be provided on request and that all of the requirements listed below are addressed in the Safety Statement as is the evidence relating to the *minimum standards* also listed below which have been met. If the requirements and minimum standards have not been addressed in the Safety Statement separate evidence is to be provided on request which demonstrates that such requirements and minimum standards have been met.

Requirements		Minimum Standards
• a copy of our current general health and safety policy;		• a general Health and Safety policy document appropriate to a Health and Safety led Construction Management role;
• an outline of our management organisational structure with regard to allocation of duties, delegation of responsibilities, etc., in relation to Health and Safety;		• the relevant management organisational structure document indicating the duty holders responsible for Health and Safety;
• copies of standard forms used for method statements and risk assessments as part of our duties under the Safety, Health and Welfare at Work Act 2005;		• a standard method statements (relevant to projects of a similar size, nature and complexity) covering all stages of the construction project life cycle from initiation to project completion;
• details of arrangements for continuing training of personnel in Health and Safety, including personnel who would be employed on the project;		• evidence of training arrangements in place appropriate to the size and complexity of the work. (This must include specific Health and Safety training);
• details of the company's procedures for disseminating up-to-date developments on health and safety issues;		• evidence that there is an adequate organisational structure in place within the company to facilitate the dissemination of up-to-date developments on health and safety issues.
• details of the company's arrangements for the co-ordination of information between the different contractors, suppliers and designers involved in a project;		• evidence that there are adequate arrangements in place for the coordination of information between Contractor and PSCS with an adequate mechanism in place that tracks and records delivery and receipt of information distributed.
• details of the methodology for the dissemination of health and safety information for the construction stage on this or equivalent projects;		

CONTRACTOR'S SIGNATURE:		**DATE:**	
CONTRACTOR'S NAME:	Contractor Entry [block letters]		
TITLE:	Contractor Entry [block letters]		

APPENDIX C4: HEALTH AND SAFETY COMPLIANCE DECLARATION –PROJECT SUPERVISOR FOR THE CONSTRUCTION STAGE

I hereby declare that the applicant has a Safety Statement in the format outlined at http://www.hsa.ie/eng/Publications_Forms/Publications/Safety_and_Health_Management/Guidelines%20on%20Risk%20Assessments%20and%20Safety%20Statements.pdf which will be provided on request and that all of the requirements listed below are addressed in the Safety Statement as is the evidence relating to the *minimum standards* also listed below which have been met. If the requirements and minimum standards have not been addressed in the Safety Statement separate evidence is to be provided on request which demonstrates that such requirements and minimum standards have been met.

The following evidence is to be provided at the appropriate time……	.and.	……..the minimum standard is ……
• a copy of our current general health and safety policy;		• a general Health and Safety policy document appropriate to a Health and Safety led Construction Management function;
• an outline of our management organisational structure with regard to allocation of duties, delegation of responsibilities, etc., in relation to Health and Safety;		• the relevant management organisational structure document indicating the duty holders responsible for Health and Safety;
• copies of standard forms used for method statements and risk assessments as part of our duties under the Safety, Health and Welfare at Work Act 2005;		• standard method statements (relevant to projects of a similar size, nature and complexity) covering all stages of the life cycle from early design stage to project completion;
• details of arrangements for continuing Health and Safety training of PSCS personnel, including personnel who would be employed on the project;		• evidence of training arrangements in place appropriate to the size and complexity of the work. (This must include specific Health and Safety training);
• details of the company's procedures for disseminating up-to-date developments on health and safety issues;		• evidence that there is an adequate organisational structure in place within the company to facilitate the dissemination of up-to-date developments on health and safety issues.
• details of the company's arrangements for the co-ordination of information between the different contractors, suppliers and designers involved in a project;		• evidence that there are adequate arrangements in place for the coordination of information between Contractors with adequate mechanism in place that tracks and records delivery and receipt of information distributed.
• details of the methodology for the dissemination of health and safety information for the design and construction stage on this or equivalent projects;		• evidence of adequate structured procedures relevant to the size and complexity of the project to ensure that PSCS role in coordinating Construction Safety Management is clearly demonstrated.

PSCS'S SIGNATURE:		**DATE:**	
PSCS'S NAME:	PSCS Entry [block letters]		
TITLE:	PSCS Entry [block letters]		

APPENDIX C5: HEALTH AND SAFETY COMPLIANCE DECLARATION – Contractor/ Specialist as Designer

I hereby declare that the applicant has a Safety Statement in the format outlined at http://www.hsa.ie/eng/Publications_Forms/Publications/Safety_and_Health_Management/Guidelines%20on%20Risk%20Assessments%20and%20Safety%20Statements.pdf which will be provided on request and that all of the requirements listed below are addressed in the Safety Statement as is the evidence relating to the *minimum standards* also listed below which have been met. If the requirements and minimum standards have not been addressed in the Safety Statement separate evidence is to be provided on request which demonstrates that such requirements and minimum standards have been met.

The following evidence is to be provided at the appropriate time……	.and.	…….the minimum standard is ……
• a copy of our current general health and safety policy;		• a general Health and Safety policy document appropriate to the relevant design discipline
• an outline of our management organisational structure with regard to allocation of duties, delegation of responsibilities, etc., in relation to Health and Safety;		• the relevant management organisational structure document indicating the duty holders responsible for Health and Safety;
• copies of standard forms used for risk assessments as part of our duties under the Safety, Health and Welfare at Work Act 2005;		• standard risk assessment forms (relevant to projects of a similar size, nature and complexity) covering all stages of a project life cycle from early design stage to project completion;
• details of arrangements for Continuing Professional Development (both relevant to the design discipline and health and safety) of personnel, including personnel who would be employed on the project;		• evidence of CPD training arrangements in place (for Designers) appropriate to the size and complexity of the work;
• details of the company's procedures for disseminating up-to-date developments on health and safety issues;		• evidence that there is an adequate organisational structure in place within the company to facilitate the dissemination of up-to-date developments on health and safety issues.
• details of the company's arrangements for the co-ordination of information between the different designers and technical disciplines involved in a project;		• evidence that there are adequate arrangements in place for the coordination of information between Contractor's designer team members with adequate mechanism in place that tracks and records delivery and receipt of information distributed.
• details of the methodology for the dissemination of health and safety information for the design and construction stage on this or equivalent projects;		• evidence of adequate structured procedures relevant to the size and complexity of the project to ensure that the Contractor's role as Designer is clearly demonstrated and that health and safety information is disseminated to the relevant parties and appropriate action taken.

SIGNATURE OF CONTRACTOR AS DESIGNER:		**DATE:**	
NAME OF CONTRACTOR AS DESIGNER:	Contractor as Designer Entry [block letters]		

APPENDIX C6: HEALTH AND SAFETY COMPLIANCE DECLARATION –PROJECT SUPERVISOR FOR THE DESIGN PROCESS/HEALTH AND SAFETY COORDINATOR Appointment

I hereby declare that the applicant has a Safety Statement in the format outlined at http://www.hsa.ie/eng/Publications_Forms/Publications/Safety_and_Health_Management/Guidelines%20on%20Risk%20Assessments%20and%20Safety%20Statements.pdf which will be provided on request and that all of the requirements listed below are addressed in the Safety Statement as is the evidence relating to the *minimum standards* also listed below which have been met. If the requirements and minimum standards have not been addressed in the Safety Statement separate evidence is to be provided on request which demonstrates that such requirements and minimum standards have been met.

The following evidence is to be provided at the appropriate time……	.and.	……..the minimum standard is ……
• a copy of our current general health and safety policy;		• a general Health and Safety policy document appropriate to the relevant discipline
• an outline of our management organisational structure with regard to allocation of duties, delegation of responsibilities, etc., in relation to Health and Safety;		• the relevant management organisational structure document indicating the duty holders responsible for Health and Safety;
• copies of standard forms used for risk assessments as part of our duties under the Safety, Health and Welfare at Work Act 2005;		• standard risk assessment forms (relevant to projects of a similar size, nature and complexity) covering all stages of a project life cycle from early design stage to project completion;
• details of arrangements for continuing Professional Development of PSDP/SC personnel, including personnel who would be employed on the project;		• evidence of CPD training arrangements in place (for PSDP/SC) appropriate to the size and complexity of the work;
• details of the company's procedures for disseminating up-to-date developments on health and safety issues;		• evidence that there is an adequate organizational structure in place within the company to facilitate the dissemination of up-to-date developments on health and safety issues.
• details of the company's arrangements for the co-ordination of information between the different designers and technical disciplines involved in a project;		• evidence that there are adequate arrangements in place for the coordination of information between Contractor's Designers with adequate mechanism in place that tracks and records delivery and receipt of information distributed.
• details of the methodology for the dissemination of health and safety information for the design and construction stage on this or equivalent projects;		• evidence of adequate structured procedures relevant to the size and complexity of the project to ensure that health and safety information is disseminated to the relevant parties and appropriate action taken.

PROJECT SUPERVISOR FOR THE DESIGN PROCESS/HEALTH AND SAFETY COORDINATOR SIGNATURE:		**DATE:**	
PROJECT SUPERVISOR FOR THE DESIGN PROCESS/HEALTH AND SAFETY COORDINATOR NAME:	Project Supervisor for the Design Process/Health and Safety Coordinator Entry [block letters]		

On letter- headed paper of Contractor

APPENDIX D: Declaration that Applicant can meet Minimum Standard for Economic and Financial Criteria in Suitability Questionnaire

To:	Tooreen Aghamore Group Water Supply Scheme c/o Ó Conaire Consulting Engineers Main Street Ballindine Co. Mayo
Regarding:	Tooreen Aghamore Group Water Supply Scheme – Water Meter Upgrade and Network Improvement Works Phase 2
Date:	

Suitability criteria: Financial and Economic Standing

A Dhaoine Uaisle

I declare that as an applicant interested in being assessed for suitability for Tooreen Aghamore Group Water Supply Scheme – Water Meter Upgrade and Network Improvement Works Phase 2, I have the financial capacity to meet the minimum standards set down for economic and financial standing in Suitability Questionnaire QW2.

Furthermore, I will provide the required evidence within seven calendar days to support this declaration when requested to do so *[during tender evaluation stage/after short listing]*[1].

Is sinne, le meas

_____
Financial Director
[Name of Contractor]

_____

[1] Delete as appropriate

On letter-headed paper of Contractor/Specialist

APPENDIX E: Declaration that Applicant can meet the Minimum Standard set in the Suitability Questionnaire for Technicians or Technical Bodies responsible for Quality Control and those upon whom the contractor can call in order to carry out the work/in regard to providing a service and also study and research facilities

To:	Tooreen Aghamore Group Water Supply Scheme C/O Ó Conaire Consulting Engineers Main Street Ballindine Co. Mayo
Re. Tender for:	Tooreen Aghamore Group Water Supply Scheme – Water Meter Upgrade and Network Improvement Works Phase 2
Date:	

A Dhaoine Uaisle

I declare that as an applicant interested in being assessed for suitability for Tooreen Aghamore Group Water Supply Scheme – Water Meter Upgrade and Network Improvement Works Phase 2, I confirm that I meet the minimum standards set in regard to Technicians or Technical Bodies responsible for Quality Control and those upon whom I can call on to carry out work. [Furthermore, I confirm that I meet the minimum standard in regard to Technicians or Technical Bodies responsible for Quality Control in regard to providing a service and also that I **have/have not** study and research facilities in please to improve quality of the output][1]. The minimum standards are those in Suitability Questionnaire QW2 for the main criteria and health and safety sub-criterion.

Furthermore, I will provide the required evidence within seven calendar days to support this declaration when requested to do so during tender evaluation stage.

Is mise, le meas

Signed_____
On behalf of [Name of Contractor]

[1] Include this additional statement if the Contractor is to be PSCS and/or Designer and PSDP

On letter-headed paper of Contractor

APPENDIX F: Declaration that Applicant can meet the Minimum Standard for Technical Equipment Criterion in Suitability Questionnaire

To:	Tooreen Aghamore Group Water Supply Scheme c/o Ó Conaire Consulting Engineers Main Street Ballindine Co. Mayo
Re. Tender for:	Tooreen Aghamore Group Water Supply Scheme – Water Meter Upgrade and Network Improvement Works Phase 2
Date:	

A Dhaoine Uaisle

I declare that as an applicant interested in being assessed for suitability for Tooreen Aghamore Group Water Supply Scheme – Water Meter Upgrade and Network Improvement Works Phase 2I confirm that I meet the minimum standards in regard to Technical Equipment as one of the main criteria and also the health and safety sub-criterion in Suitability Questionnaire QW2.

Furthermore, I will provide the required evidence within seven calendar days to support this declaration when requested to do so *[during tender evaluation stage/ after short – listing]*[1].

Is mise, le meas

Signed_____
On behalf of [Name of Contractor]

[1] Delete as appropriate

On letter headed paper of Contractor

APPENDIX G: Declaration that Applicant can meet the Minimum Health & Safety Standards in regard to Educational and Professional Qualifications in Supplement 3.4.1 to Suitability Questionnaire

To:	Tooreen Aghamore Group Water Supply Scheme C/O Ó Conaire Consulting Engineers Main Street Ballindine Co. Mayo
Regarding:	Tooreen Aghamore Group Water Supply Scheme – Water Meter Upgrade and Network Improvement Works Phase 2
Date:	

Minimum health and safety standards in Supplement 3.4.1 for criteria 3.4.1a and 3.4.1b

A Dhaoine Uaisle

I declare that as an applicant interested in being assessed for suitability for Tooreen Aghamore Group Water Supply Scheme – Water Meter Upgrade and Network Improvement Works Phase 2 I declare that I can meet the minimum health and safety standard for the Educational and Professional Qualifications criteria in Supplement 3.4.1 attached to Suitability Questionnaire QW2.

Furthermore, I will provide the required evidence within seven calendar days to support this declaration when requested to do so *[during tender evaluation stage/ after short – listing]*[1].

Is mise, le meas

Signed_____
On behalf of [Name of Contractor]

[1] Delete text in italics as appropriate

APPENDIX H: Declaration that Applicant can meet Minimum Health & Safety Standards in regard to Educational and Professional Qualifications in Supplement 3.4.2 to Suitability Questionnaire

On letter-headed paper of Contractor

To:	Tooreen Aghamore Group Water Supply Scheme C/O Ó Conaire Consulting Engineers Main Street Ballindine Co.Mayo
Regarding:	Tooreen Aghamore Group Water Supply Scheme – Water Meter Upgrade and Network Improvement Works Phase 2
Date:	

Minimum health & safety standards in
Supplement 3.4.2 for criteria 3.4.2a and 3.4.2b

A Dhaoine Uaisle

I declare that as an applicant interested in being assessed for suitability for Tooreen Aghamore Group Water Supply Scheme – Water Meter Upgrade and Network Improvement Works Phase 2 I declare that I can meet minimum health and safety standard for the Educational and Professional Qualifications criteria in Supplement 3.4.2 attached to Suitability Questionnaire QW2.

Furthermore, I will provide the required evidence within seven calendar days to support this declaration when requested to do so *[during tender evaluation stage/ after short-listing]*[1].

Is mise, le meas

Signed_____
On behalf of *[Name of Contractor]*

_____

[1] *Delete text in italics as appropriate*