An Roinn Oideachais
agus Óige
Department of Education
and Youth

[*03.11.26*]

Contractor Name Roof Refurbishment works
Contractor Address Scoil Padre Pio Cork

Re: **Invitation to Tender for Construction Works (Open Procedure)**

For: **[Scoil Padre Pio Cork - Roof Replacement]**

A Dhaoine Uaisle

The Employer invites you to tender for construction works for the above, as detailed below.

Form of Contract

The Form of Contract will be:

PW-CF6 Public Works Short Form of Contract

Tender Returns

The latest time and date for return of Tenders is: [17:00hrs, 11th December 2026]

The address for submission of Tender is:

For the Attention of: Board Of Management

Contact Name Sinead Elliffe

Address Scoil Padre Pio Cork

This notification to candidates is being issued by eTenders portal and shall be deemed to have been received unless the intended recipient can provide evidence of non-delivery. The non-receipt of such communications shall not invalidate the tender process or award for this project.

Tenders to be returned via eTenders portal only and must be received by eTenders portal only, with the onus resting with the Tendering party to ensure receipt of the submission before the latest time and date for receipt of tenders.

Tenders submitted by any other means will be deemed to be an invalid tender. Unsigned tenders/tender proposal forms will likewise be deemed to be invalid tenders. The signatures included on the tender return must be that of a Principal or Director of the firm.

Tenders must be in the form at prescribed in the Instruction to Tenderers.

Queries

This Request for Tender contains all the background information that will be made available to candidates for this submission, and no additional information will be provided

Any requests relating to purely factual or procedural matters must be made by e-mail on eTenders Portal only.

Where such requests for information (in relation to purely factual or procedural matters) require an amendment to the information provided in the Tender Documents, that information will be made available to all candidates who have obtained a copy of this document.

The latest date for submitting queries is detailed in the instructions to tenderers.

Final responses to all queries will be issued to all tenderers not later than the date detailed within the instruction to tenderers which details the number of days before the latest date for tender submissions.

Basis of Assessment for Award Criteria

The basis of assessment of the Tenders is detailed in the Instructions to Tenderers.

Documents to be included in the Contract:

- The Agreement
- The Letter of Acceptance to be issued by the Contracting Authority and any post tender clarifications listed in it or attached
- The form of conditions identified in the Particulars
- Volume A: Works Requirements (as stated in Project Particulars)
- Volume B: Form of Tender and Schedule
- Volume C: Pricing Document

Documents not forming part of the Contract:

- This invitation to Tender
- The Instructions to tenderers
- The information referred to in Appendix 3 of the ITT
- Additional information to be submitted with Tenders, as specified in Appendix 2 to these instructions
- Any other information issued to Candidates not stated to amend the Contract documents
- Any other information issued submitted with Tenders and not called for in the ITT

Refer to ITT for all other information

Site Visit Details

[Contact PMCG Consulting Engineers 026 24123]

Is mise, le meas,

Signed _____
On behalf of Scoil Padre Pio - Cork