Galileo
ENERGY SERVICES
Unit A6, M4 Business Park, Celbridge, Co. Kildare. W23 VFY7 www.galileoenergy.ie

INVITATION TO TENDER LETTER

Date: **3rd November 2026**

Re: ***Invitation to Tender for Construction Works (Open Procedure)***

For: ***Mechanical Works to Salesian College Celbridge, Celbridge, , Co. Kildare, W23W0XK***

Dear Sir/Madam,

On behalf of our Client, Salesian College, you are invited to submit a tender for the Mechanical Works to Salesian College Celbridge as highlighted and specified in the tender documents.

Scope of works:

This project entails works in decommissioning and replacing the existing space heating installation and heating centre in the building.

The scope of the works will be as follows:

- Decommissioning and removal of the floor mounted oil boilers in the existing boilerhouse, all associated heating services pipework, controls, heating plant, etc.
- Decommission and removal of the existing flue for the existing oil boiler in the boilerhouse that is to be decommissioned and removed.
- Decommissioning and removal of all the existing heating flow pipework and heating return pipework in the boilerhouse including headers, pumps, controls, etc.
- Decommissioning and replacing of the existing MCC controls panel with a new MCC controls panel.
- Supply and installation of new wall mounted gas condensing boilers in a cascade arrangement in replacement of the existing oil boiler in the boilerhouse.
- Supply and installation of new heating plant, pipework, pumps, etc. in the boilerhouse.
- Supply and installation of new flues to suit the new gas condensing boilers.
- Supply and installation of new gas detection system in the boilerhouse.
- Supply and installation of a new pressurisation unit and expansion vessels for the new installation.
- Decommissioning, stripping out and removal from site of the existing radiator circuits, radiators and all associated heating services pipework for the heating services installation throughout the building.
- Supply and installation of new heating services flow and return pipework throughout the building to suit the new radiators that are to be installed.
- Supply and installation of all the new low water content radiators, radiator circuits and all associated pipework for the new heating services installation throughout building as indicated on the drawings.
- All associated preliminaries.

- All decommissioning works associated with the works.
- All associated electrical works as indicated on the drawings and detailed in the specifications.
- All builders' works associated with the above. See 'Builders Work Schedule' in 'Volume C1 – Pricing Schedule' for further details.
- Acting as Project Supervisor Construction Stage for the project.
- Any other works and items associated with the works as identified on the drawings and the specifications.

Form of Contract:

The Form of Contract will be: ***PW-CF6 Public Works Short Form of Contract***

Tender Returns:

The latest time and date for return of Tenders is: ***as per the eTenders Notice***

The address for submission of Tender is: ***electronically via the sTenders portal***

For the Attention of: ***as per the eTenders Notice***

Tenders must be returned electronically via the eTenders portal only.

The onus rests with the Tendering party to ensure receipt of the submission before the latest time and date for receipt of tenders.

Tender submissions must be sent through eTenders not later than the latest time and date stated on the eTenders advertisement. Email, Fax, or hardcopy submissions are not permitted. Tenders sent to any other address will be deemed to be invalid tenders. Unsigned or incorrectly signed Forms of Tender will likewise be deemed to be invalid tenders.

Tenders must be in the format prescribed in the Instruction to Tenderers.

Queries:

All queries must be submitted as soon as possible and, in any event, not later than 7 working days before latest time for receipt of Tender although the Employer may at its discretion respond to queries raised after that date.

If the Employer responds to a query, it will send the response to each Tenderer, unless the Tenderer asking the query has clearly designated the query as confidential and the Employer agrees that it should be treated as confidential.

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Basis of Assessment for Award Criteria:

The basis of assessment of the Tenders is detailed in the Instructions to Tenderers.

Tender Documents:

Please note that the following documents must be completed, signed and submitted as part of your tender return submission:

1. Completed 'Volume B1 – Form of Tender'.
2. Completed 'Volume C1 – Pricing Schedule'.
3. Completed DoES 'Declaration of Suitability for Small Works' document.
4. Completed PW-CF6 'Rates of Pay and Conditions of Employment Cert'.

Tendering Details:

All Tenderers are liable for their own costs of tendering.

Tenders, which are qualified in any way, shall be deemed void and rejected.

The appropriate Form of Contract for the construction project is the Short Public Works Contract (PW-CF6 v1.14 19th July 2023). Refer to PW-CF6-v1.14-19-07-2023.pdf (constructionprocurement.gov.ie) for a copy of the Form of Contract. The Contractor shall download a copy of this form of contract and refer to it for this contract.

All tender documents, specifications and drawings will be attached to this eTenders advertisement. Check your documents and drawings against the document issue sheet to ensure that you have all documents. Where such downloads are incomplete or illegible, the Tenderer must notify the party issuing the documentation immediately.

All queries in relation to the tender documents should be notified to the party issuing the documentation as soon as possible so that all relevant queries can be promptly dealt with and circulated to all tenderer's.

This notification to candidates is being issued by eTenders portal and shall be deemed to have been received unless the intended recipient can provide evidence of non-delivery. The non-receipt of such communications shall not invalidate the tender process or award for this project.

Please note the following in relation to the tendering information:

- Tender documents are issued in PDF format.
- The onus rests with the Tenderer to check the completeness of the documents downloaded or emailed or issued. Where such downloads are incomplete or illegible, the Tenderer must notify the party issuing the documentation immediately.

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Site Visit Details:

Applicants interested in visiting the building will need to contact Salesian College at 016272166 to arrange an appropriate appointment to visit the site during the tender period.

Do not visit the School with out prior arrangement with the School.

Our Client has decided that this project be tendered on a fixed price basis. Please make due allowance for same in your tender prices.

Programme and timeline:

The proposed and anticipated timescale for the project is as follows:

- Anticipated Project Start Date: *4th January 2027*
- Anticipated Project Completion Date: *27th August 2027*

Each tendering contractor should allow fully with his tender price for sufficient resources for the safe execution of the contract for the anticipated programme as outlined above.

The project is programmed to be completed within a short timeframe and the Contractor must allow for the necessary resources to complete the works within this timeframe.

The Contractor shall be responsible to resource the project so that all works as identified on the tender drawings and specifications are completed in a safe and satisfactory manner before the proposed completion date.

In any event, the Contractor must allow for sufficient resources to complete all the works identified for the project and hand over to the client before the dates highlighted.

No additional cost will be paid for overtime working. The Contractor's Tender is deemed to include for the cost of all necessary overtime, attendances and all other expenses that may be necessary to execute and complete the works within the Contract Period.

Kind Regards,
Ellaine Olaya,
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