

# Questions & Answers

Tender clarifications – responses from Taste 4 Success Skillnet –

*Every care has been taken to answer all questions in full. Every care has been taken to refer applicant questions to the appropriate and current EU and Irish Government Procurement Laws and Requirements that govern this CfT. All applicant providers must abide by EU and Irish Procurement requirements, EU and Irish GDPR requirements, and the collection, use and sharing of participant trainee data. Etc...*

1. Will you accept a bid for a UK company.

## ANSWER

### SUGGESTED ADDITION:

YES.THE PANEL IS OPEN TO SUPPLIERS ESTABLISHED OUTSIDE IRELAND, INCLUDING IN THE UNITED KINGDOM. A UK COMPANY MAY APPLY IF IT CAN REGISTER ON ETENDERS AND MEETS THE SAME REQUIREMENTS AS EVERY OTHER APPLICANT: THE INSURANCE REQUIRED UNDER CFT SECTION 9.3, AN IRISH REVENUE TAX REFERENCE NUMBER AND A CURRENT REVENUE TAX CLEARANCE CERTIFICATE (SEE ANSWERS 3 AND 4).

THERE IS NO REQUIREMENT TO HAVE AN OFFICE OR BRANCH IN IRELAND.

**SUGGESTED ADDITION (NON-RESIDENT TAX CLEARANCE):** ALL APPLICANTS WHO ARE NOT RESIDENT IN IRELAND MUST HOLD A CURRENT IRISH NON-RESIDENT TAX CLEARANCE CERTIFICATE ISSUED BY REVENUE. IT MUST BE VALID ON THE SUBMISSION DATE AND REMAIN VALID FOR AS LONG AS THE PROVIDER IS ON THE PANEL. NON-RESIDENTS WHO ARE NOT REGISTERED FOR IRISH TAX CANNOT APPLY ONLINE. THEY APPLY USING REVENUE FORM TC1, SENT TO REVENUE'S NON-RESIDENTS UNIT AT [NONRESTAXCLEARANCE@REVENUE.IE](mailto:NONRESTAXCLEARANCE@REVENUE.IE). DETAILS OF HOW TO APPLY ARE ON THE REVENUE WEBSITE, [WWW.REVENUE.IE](http://WWW.REVENUE.IE) (SEARCH "TAX CLEARANCE NON-RESIDENTS").

2. Will you accept a UK registration number in place of a CRO.

**ANSWER**

**SUGGESTED ADDITION:**

YES. THE CRO NUMBER AT PART 1.3 OF THE APPLICATION FORM APPLIES TO COMPANIES REGISTERED IN IRELAND. AN APPLICANT REGISTERED OUTSIDE IRELAND SHOULD ENTER ITS NATIONAL REGISTRATION NUMBER INSTEAD (FOR A UK COMPANY, THE COMPANIES HOUSE NUMBER) AND STATE THE COUNTRY OF REGISTRATION.

GIVE THE FULL REGISTERED ADDRESS AT PART 1.4. AN EIRCODE IS NEEDED ONLY FOR AN IRISH ADDRESS.

A UK REGISTRATION NUMBER DOES NOT REPLACE THE IRISH TAX REFERENCE NUMBER OR THE TAX CLEARANCE CERTIFICATE. THESE APPLY TO ALL APPLICANTS (SEE ANSWERS 3 AND 4).

**SUGGESTED ADDITION (NON-RESIDENT TAX CLEARANCE):** ALL APPLICANTS WHO ARE NOT RESIDENT IN IRELAND MUST HOLD A CURRENT IRISH NON-RESIDENT TAX CLEARANCE CERTIFICATE ISSUED BY REVENUE. IT MUST BE VALID ON THE SUBMISSION DATE AND REMAIN VALID FOR AS LONG AS THE PROVIDER IS ON THE PANEL. NON-RESIDENTS WHO ARE NOT REGISTERED FOR IRISH TAX CANNOT APPLY ONLINE. THEY APPLY USING REVENUE FORM TC1, SENT TO REVENUE'S NON-RESIDENTS UNIT AT [NONRESTAXCLEARANCE@REVENUE.IE](mailto:NONRESTAXCLEARANCE@REVENUE.IE). DETAILS OF HOW TO APPLY ARE ON THE REVENUE WEBSITE, [WWW.REVENUE.IE](http://WWW.REVENUE.IE) (SEARCH "TAX CLEARANCE NON-RESIDENTS").



4. We hold a 'Non resident tax clearance certificate'. Is the **tax clearance access number** as per 1.10 the same as the tax registration number or tax certificate number as stated on our tax clearance certificate. If so, which one. If not how do we go about getting a tax clearance access number.

**ANSWER**

No. The "Tax Clearance Access Number" requested at 1.10 is not the same as the tax registration number (PPSN/Tax Reference Number) or any certificate number shown on the tax clearance certificate. It is a separate number that Revenue issues with the certificate so that third parties can verify the clearance. On a Revenue tax clearance certificate it appears as the "Access Number", and it should be entered exactly as shown. The access number is issued automatically when tax clearance is granted, so there is no separate application for it. If your certificate does not show an access number, please contact Revenue's Non-Residents Tax Clearance Unit ([nonrestaxclearance@revenue.ie](mailto:nonrestaxclearance@revenue.ie)) to obtain it before submitting your tender.

**SUGGESTED ADDITION (NON-RESIDENT TAX CLEARANCE):** ALL APPLICANTS WHO ARE NOT RESIDENT IN IRELAND MUST HOLD A CURRENT IRISH NON-RESIDENT TAX CLEARANCE CERTIFICATE ISSUED BY REVENUE. IT MUST BE VALID ON THE SUBMISSION DATE AND REMAIN VALID FOR AS LONG AS THE PROVIDER IS ON THE PANEL. NON-RESIDENTS WHO ARE NOT REGISTERED FOR IRISH TAX CANNOT APPLY ONLINE. THEY APPLY USING REVENUE FORM TC1, SENT TO REVENUE'S NON-RESIDENTS UNIT AT [NONRESTAXCLEARANCE@REVENUE.IE](mailto:NONRESTAXCLEARANCE@REVENUE.IE). DETAILS OF HOW TO APPLY ARE ON THE REVENUE WEBSITE, [WWW.REVENUE.IE](http://WWW.REVENUE.IE) (SEARCH "TAX CLEARANCE NON-RESIDENTS").

5. Part 4, Provider and Qualifications asks for trainer details. However, if the delivery format as per 6.13 is 'self paced eLearning', the whole of part 4 and 6.12 is essentially non scoring. How do you intend to make the scoring weight fair for all.

**ANSWER**

**SUGGESTED ANSWER:**

THE ADMISSION CRITERIA AND WEIGHTINGS IN CFT SECTION 6 APPLY IN THE SAME WAY TO EVERY LOT AND EVERY DELIVERY FORMAT, SO THE SCORING WILL NOT BE CHANGED.

PART 4 AND PART 6.12 STILL APPLY TO SELF-PACED ELEARNING. APPLICANTS SHOULD LIST THE PEOPLE RESPONSIBLE FOR THE CONTENT AND QUALITY OF THE COURSE, FOR EXAMPLE THE SUBJECT MATTER EXPERTS WHO WROTE OR VALIDATED THE CONTENT, THE INSTRUCTIONAL DESIGNERS WHO BUILT IT, AND ANY TUTOR WHO SUPPORTS LEARNERS OR MARKS ASSESSMENTS. THE QUALIFICATIONS CRITERION IS SCORED ON THE QUALIFICATIONS AND EXPERIENCE OF THOSE PEOPLE IN THE SUBJECT OF THE COURSE.

THIS GIVES EVERY APPLICANT, WHATEVER THE DELIVERY FORMAT, THE SAME OPPORTUNITY TO SCORE UNDER EACH CRITERION. EACH LOT IS SCORED SEPARATELY (SEE ANSWER 25).

## 6. RFQ Pricing Schedule, Appendix 2

I have downloaded the tender documents from eTenders but have been unable to locate Appendix 2, the RFQ Pricing Schedule.

Could you please advise where I can access and complete this schedule? I would also appreciate confirmation of how to access the separate Taste 4 Success Procurement Portal and whether the completed pricing schedule must be included in the eTenders ZIP submission.

### ANSWER

Appendix 2, the RFQ Pricing Schedule, is not published on eTenders. It is available on the Taste 4 Success Procurement Portal, where it should be accessed and completed.

New Providers must go to <https://app.procurementexpert.eu/forms/public-events/ProcurementExpertEU> and click 'Ask To Participate' under the T4S Skillnet – Panel of Training Providers 2027–2029 (Multi-Lot)

If you are an existing provider, you would have received an email from T4S Skillnet procurement portal inviting you to participate

### SUGGESTED ADDITION:

APPENDIX 2, THE RFQ PRICING SCHEDULE, IS NOT PUBLISHED ON ETENDERS. IT IS COMPLETED ON THE TASTE 4 SUCCESS PROCUREMENT PORTAL AND DOES NOT NEED TO BE INCLUDED IN THE ETENDERS ZIP SUBMISSION.

NEW PROVIDERS SHOULD GO TO [HTTPS://APP.PROCUREMENTEXPERT.EU/FORMS/PUBLIC-EVENTS/PROCUREMENTEXPERTEU](https://app.procurementexpert.eu/forms/public-events/procurementexperteu) AND CLICK "ASK TO PARTICIPATE" UNDER T4S SKILLNET – PANEL OF TRAINING PROVIDERS 2027–2029 (MULTI-LOT). EXISTING PROVIDERS WILL HAVE RECEIVED AN EMAIL INVITATION FROM THE TASTE 4 SUCCESS PROCUREMENT PORTAL.

BOTH STEPS, THE ETENDERS SUBMISSION AND THE TASTE 4 SUCCESS PROCUREMENT PORTAL SUBMISSION, MUST BE COMPLETED BY 17:00 ON MONDAY 16 NOVEMBER 2026 (SEE ANSWER 18).

**7. Course Topics and Duration, Lots 1 and 11**

Could you please clarify whether Taste 4 Success Skillnet has identified particular courses, learning outcomes or preferred course durations for these two lots?

**ANSWER**

**SUGGESTED ANSWER:**

THE COURSES FOR LOT 1 (PROFESSIONAL DEVELOPMENT) AND LOT 11 (INCLUSION, WELLBEING AND WORKFORCE RETURNERS) ARE LISTED IN CFT APPENDIX A. TASTE 4 SUCCESS SKILLNET HAS NOT SET FIXED LEARNING OUTCOMES OR PREFERRED DURATIONS FOR EITHER LOT.

APPLICANTS PROPOSE THESE FOR EACH COURSE IN PART 6 OF THE APPLICATION FORM: LEARNING OUTCOMES AT 6.7, CONTENT AND MODULES AT 6.8 AND TOTAL DURATION AT 6.9. MEMBER COMPANIES CHOOSE THE PROVIDER AND COURSE THAT BEST MEET THEIR NEEDS, SO A RANGE OF FORMATS AND DURATIONS IS WELCOME.

APPLICANTS SHOULD READ APPENDIX A AND DECIDE WHICH COURSES TO SUBMIT.

**8. Section 9.3 of the Call for Tender requires applicants to confirm that they hold Professional Indemnity and Public Liability insurance.**

Could you please clarify whether both policies must be in place at the time of application, or whether applicants may undertake to obtain the required cover before delivering any training, should they be admitted to the panel?

**ANSWER**

**SUGGESTED ANSWER:**

BOTH POLICIES MUST BE IN PLACE AT THE TIME OF APPLICATION. CFT SECTION 9.3 AND PART 1.13 OF THE APPLICATION FORM ASK APPLICANTS TO CONFIRM THE INSURANCE THEY HOLD. THIS IS A PASS/FAIL REQUIREMENT ASSESSED AT TENDER STAGE, SO AN UNDERTAKING TO OBTAIN COVER LATER IS NOT SUFFICIENT.

COVER MUST BE MAINTAINED FOR AS LONG AS THE PROVIDER IS ON THE PANEL, AND CERTIFICATES MAY BE REQUESTED AT ANY TIME.

## 9. Eligibility and online delivery

Can a sole trader established in Greece, without an Irish branch or CRO registration, be admitted to the panel and deliver programmes entirely online? Where the application form requests an Irish CRO number or Eircode, may I provide the equivalent Greek business registration and address details?

### ANSWER

Suppliers outside Ireland may apply if they can register on eTenders and meet the requirements, including insurance, an Irish tax number and tax clearance.

### SUGGESTED ADDITION:

YES. A SOLE TRADER ESTABLISHED IN GREECE MAY APPLY WITHOUT AN IRISH BRANCH OR CRO REGISTRATION, PROVIDED THEY CAN REGISTER ON ETENDERS AND MEET THE SAME REQUIREMENTS AS EVERY OTHER APPLICANT: INSURANCE, AN IRISH TAX REFERENCE NUMBER AND A CURRENT REVENUE TAX CLEARANCE CERTIFICATE (SEE ANSWERS 3 AND 4).

PROGRAMMES MAY BE DELIVERED ENTIRELY ONLINE WHERE THE COURSE IS OFFERED AS LIVE ONLINE OR SELF-PACED ELEARNING (PART 6.13 OF THE APPLICATION FORM).

AT PART 1.3, WRITE "SOLE TRADER" AND ADD YOUR GREEK BUSINESS REGISTRATION NUMBER. AT PART 1.4, GIVE YOUR FULL GREEK BUSINESS ADDRESS. AN EIRCODE IS NEEDED ONLY FOR AN IRISH ADDRESS.

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## 10. Existing Irish Tax Clearance Certificate

I already hold an Irish Revenue Tax Clearance Certificate for STYLIANI GALANI TRADING AS SIGMALAB, issued under the non-resident procedure. Could you please confirm whether this existing certificate satisfies the panel's tax clearance requirement and how I should complete the Tax Reference Number and Tax Clearance Access Number fields where the certificate does not provide both details in the requested format?

### ANSWER

T4S Procurement Portal facilitates an 'additional supporting information' section under Section D

### SUGGESTED ADDITION:

YES. A CURRENT IRISH REVENUE TAX CLEARANCE CERTIFICATE ISSUED UNDER THE NON-RESIDENT PROCEDURE MEETS THE PANEL'S TAX CLEARANCE REQUIREMENT, PROVIDED IT IS VALID ON THE SUBMISSION DATE AND REMAINS VALID WHILE YOU ARE ON THE PANEL.

COMPLETE THE TAX REFERENCE NUMBER AND TAX CLEARANCE ACCESS NUMBER FIELDS AS SET OUT IN ANSWERS 3 AND 4. IF YOUR CERTIFICATE DOES NOT SHOW BOTH NUMBERS IN THE FORMAT REQUESTED, ENTER THE NUMBERS AS THEY APPEAR ON THE CERTIFICATE. THEN EXPLAIN THE DIFFERENCE IN THE "ADDITIONAL SUPPORTING INFORMATION" SECTION UNDER SECTION D OF THE TASTE 4 SUCCESS PROCUREMENT PORTAL, AND UPLOAD A COPY OF THE CERTIFICATE THERE.

**SUGGESTED ADDITION (NON-RESIDENT TAX CLEARANCE):** ALL APPLICANTS WHO ARE NOT RESIDENT IN IRELAND MUST HOLD A CURRENT IRISH NON-RESIDENT TAX CLEARANCE CERTIFICATE ISSUED BY REVENUE. IT MUST BE VALID ON THE SUBMISSION DATE AND REMAIN VALID FOR AS LONG AS THE PROVIDER IS ON THE PANEL. NON-RESIDENTS WHO ARE NOT REGISTERED FOR IRISH TAX CANNOT APPLY ONLINE. THEY APPLY USING REVENUE FORM TC1, SENT TO REVENUE'S NON-RESIDENTS UNIT AT [NONRESTAXCLEARANCE@REVENUE.IE](mailto:NONRESTAXCLEARANCE@REVENUE.IE). DETAILS OF HOW TO APPLY ARE ON THE REVENUE WEBSITE, [WWW.REVENUE.IE](http://WWW.REVENUE.IE) (SEARCH "TAX CLEARANCE NON-RESIDENTS").

## 11. Insurance requirements

What minimum Professional Indemnity and Public Liability insurance limits are required, including for fully online delivery? Would policies issued by an EU-based insurer be acceptable, provided they cover the relevant services and activities in Ireland?

### ANSWER

### SUGGESTED ANSWER:

THE CFT DOES NOT SET MINIMUM LIMITS OF INDEMNITY. COVER MUST BE APPROPRIATE TO THE SERVICES YOU WILL DELIVER, INCLUDING FULLY ONLINE DELIVERY, AND MUST EXTEND TO TRAINING DELIVERED TO MEMBER COMPANIES IN IRELAND.

POLICIES ISSUED BY AN INSURER BASED IN THE EU ARE ACCEPTABLE, PROVIDED THEY COVER THE SERVICES AND ACTIVITIES DELIVERED IN IRELAND. CERTIFICATES MAY BE REQUESTED AT ANY TIME (CFT SECTION 9.3).

## 12. Insurance requirements (timing)

Must these policies already be active at the application stage, or could a broker's written confirmation of availability be accepted initially? If cover must be activated subsequently, would this be required before panel admission or before the first training assignment?

### ANSWER

#### SUGGESTED ADDITION:

POLICIES MUST BE ACTIVE WHEN THE APPLICATION IS SUBMITTED. A BROKER'S WRITTEN CONFIRMATION THAT COVER IS AVAILABLE IS NOT ACCEPTED IN PLACE OF A POLICY. INSURANCE IS A PASS/FAIL REQUIREMENT AT TENDER STAGE (CFT SECTION 9.3 AND PART 1.13 OF THE APPLICATION FORM), AND COVER MUST BE MAINTAINED FOR AS LONG AS THE PROVIDER IS ON THE PANEL (SEE ANSWER 8).

## 13. Employer's Liability insurance

Please also confirm that Employer's Liability insurance may be marked as not applicable for a sole trader with no employees.

### ANSWER

#### SUGGESTED ADDITION:

YES. PART 1.13 OF THE APPLICATION FORM INCLUDES THE OPTION "EMPLOYER'S LIABILITY NOT APPLICABLE: WE HAVE NO EMPLOYEES". A SOLE TRADER WITH NO EMPLOYEES SHOULD TICK THIS OPTION.

IF THE PROVIDER LATER TAKES ON EMPLOYEES, EMPLOYER'S LIABILITY INSURANCE MUST BE IN PLACE BEFORE THOSE EMPLOYEES TAKE PART IN ANY DELIVERY (SLA SECTION 2).

## 14. Training experience and references

For Lots 4 and 5, are references from education or training clients based outside Ireland and outside the food and beverage sector acceptable, provided the training is relevant to the proposed courses?

### ANSWER

Training courses must be relevant to the proposed lot(s)

#### SUGGESTED ADDITION:

YES. REFEREES DO NOT NEED TO BE BASED IN IRELAND OR IN THE FOOD AND BEVERAGE SECTOR. REFERENCES ARE SCORED ON HOW RELEVANT THE TRAINING DESCRIBED IS TO THE COURSES PROPOSED IN THE LOT.

TASTE 4 SUCCESS SKILLNET MAY CONTACT REFEREES, SO CONTACT DETAILS MUST BE CURRENT AND THE REFEREE MUST BE ABLE TO CONFIRM THE WORK DESCRIBED.



## 17. Application documents and pricing

Is Part 6 of the published application form sufficient as the Course Overview, or is a separate template required? How can applicants access the RFQ pricing schedule?

### ANSWER

Yes, Part 6 is the Course Overview Form

### SUGGESTED ADDITION:

YES. PART 6 OF THE APPLICATION FORM IS THE COURSE OVERVIEW, AND NO SEPARATE TEMPLATE IS REQUIRED. COMPLETE ONE COPY OF PART 6 FOR EACH COURSE.

THE RFQ PRICING SCHEDULE (APPENDIX 2) IS COMPLETED ON THE TASTE 4 SUCCESS PROCUREMENT PORTAL (SEE ANSWER 6). THE COURSE TITLE MUST BE THE SAME IN PART 6.2 AND IN THE PRICING SCHEDULE SO THAT THE TWO CAN BE MATCHED.

## 18. Application documents and pricing (submission documents)

Please also confirm whether the signed SLA, DPA and all course pricing documents must accompany the initial submission by 16 November 2026.

### ANSWER

Yes, Completed eTenders submission and Taste 4 Success Procurement Portal submission is required by 16<sup>th</sup> November 2026

### SUGGESTED ADDITION:

YES. FOR THE INITIAL ROUND, BOTH STEPS MUST BE COMPLETED BY 17:00 ON MONDAY 16 NOVEMBER 2026.

STEP 1, ETENDERS: THE COMPLETED APPLICATION FORM.

STEP 2, TASTE 4 SUCCESS PROCUREMENT PORTAL: A COPY OF YOUR ETENDERS SUBMISSION, THE RFQ PRICING SCHEDULE (APPENDIX 2) WITH A PRICE FOR EVERY COURSE IN PART 6, THE SIGNED SLA, THE SIGNED DPA, A CURRENT TAX CLEARANCE CERTIFICATE, THE DECLARATION (CFT APPENDIX B OR A COMPLETED ESPD) AND PROOF OF ACCREDITATION FOR EACH ACCREDITED COURSE AND INCLUDE INSURANCE CERTIFICATE.

APPLICANTS WHO DO NOT SUBMIT EVERYTHING BY THE DEADLINE WILL NOT BE ADMITTED IN THE INITIAL ROUND. THEIR APPLICATION WILL BE CONSIDERED AT THE NEXT QUARTERLY REVIEW (CUT-OFF 31 MARCH 2027).

## 19. Online administration and payment

For fully online courses, can learner registration, attendance records and evaluations be managed through the Taste 4 Success LMS?

### ANSWER

Every course has T4S LMS registration.

### SUGGESTED ADDITION:

YES FOR REGISTRATION. EVERY LEARNER ON EVERY COURSE, INCLUDING FULLY ONLINE COURSES, IS REGISTERED ON THE TASTE 4 SUCCESS LMS.

THE PROVIDER REMAINS RESPONSIBLE FOR KEEPING ATTENDANCE RECORDS AND RETURNING EVALUATIONS AS SET OUT IN THE SLA. FOR SELF-PACED E-LEARNING, SEE ANSWER 22.

## 20. Online administration and payment (payment)

What is the normal payment timeframe following successful delivery and submission of all required records? Is payment to the training provider conditional on prior receipt of the participating company's contribution?

### ANSWER

30 days after payment from member company.

### SUGGESTED ADDITION:

PAYMENT IS MADE WITHIN 30 DAYS OF TASTE 4 SUCCESS SKILLNET RECEIVING THE MEMBER COMPANY'S CONTRIBUTION, PROVIDED DELIVERY IS COMPLETE AND ALL REQUIRED RECORDS HAVE BEEN RECEIVED (ATTENDANCE RECORDS, EVALUATIONS AND A VALID INVOICE).

PAYMENT TO THE PROVIDER IS THEREFORE CONDITIONAL ON PRIOR RECEIPT OF THE PARTICIPATING COMPANY'S CONTRIBUTION.

21. May trainers based outside Ireland, including outside the EEA, deliver live online sessions to member companies. If so, where those trainers or staff access participant data, does this require documented instruction from Taste 4 Success Skillnet under Clause 7.8 of the DPA, or any other step on our part.

**ANSWER**

**SUGGESTED ANSWER:**

YES. THE CFT DOES NOT RESTRICT WHERE TRAINERS ARE BASED, SO TRAINERS OUTSIDE IRELAND, INCLUDING OUTSIDE THE EEA, MAY DELIVER LIVE ONLINE SESSIONS TO MEMBER COMPANIES.

WHERE A TRAINER OR STAFF MEMBER OUTSIDE THE EEA CAN ACCESS PARTICIPANT PERSONAL DATA (FOR EXAMPLE NAMES, EMAILS, ATTENDANCE OR ASSESSMENT RESULTS), THAT ACCESS IS A TRANSFER OF PERSONAL DATA TO A THIRD COUNTRY UNDER CHAPTER V OF THE GDPR. UNDER CLAUSE 7.8 OF THE DPA, SUCH A TRANSFER MAY ONLY TAKE PLACE ON DOCUMENTED INSTRUCTIONS FROM TASTE 4 SUCCESS SKILLNET AND IN LINE WITH CHAPTER V.

APPLICANTS SHOULD THEREFORE: NAME ANY TRAINER, ASSOCIATE OR SUB-PROCESSOR OUTSIDE THE EEA, AND THEIR COUNTRY, AT PART 1.14 OF THE APPLICATION FORM AND IN DPA ANNEX IV; OBTAIN WRITTEN INSTRUCTION FROM TASTE 4 SUCCESS SKILLNET BEFORE ANY PARTICIPANT DATA IS ACCESSED FROM OUTSIDE THE EEA; AND RELY ON AN EU ADEQUACY DECISION FOR THAT COUNTRY OR PUT APPROPRIATE SAFEGUARDS IN PLACE, SUCH AS THE EU STANDARD CONTRACTUAL CLAUSES, BEFORE THE TRANSFER TAKES PLACE.

22. For self-paced eLearning courses, will LMS completion records be accepted in place of the attendance sheet signed by each learner on each training day (SLA Section 5).

**ANSWER**

**SUGGESTED ANSWER:**

YES. FOR SELF-PACED ELEARNING, COMPLETION RECORDS FROM THE TASTE 4 SUCCESS LMS WILL BE ACCEPTED IN PLACE OF THE ATTENDANCE SHEET SIGNED BY EACH LEARNER ON EACH TRAINING DAY (SLA SECTION 5).

THE RECORD MUST SHOW, FOR EACH LEARNER, THEIR NAME, MEMBER COMPANY, ENROLMENT DATE, COMPLETION DATE, COMPLETION STATUS AND ASSESSMENT RESULT WHERE THERE IS ONE, AND MUST BE AVAILABLE FOR AUDIT.

FOR LIVE ONLINE SESSIONS, AN ATTENDANCE REPORT FROM THE VIRTUAL CLASSROOM PLATFORM SHOWING EACH LEARNER'S JOIN AND LEAVE TIMES WILL BE ACCEPTED IN PLACE OF SIGNATURES.

23. For pre-recorded content, may the funding acknowledgement and Taste 4 Success logo be shown at enrolment or on the completion certificate, rather than within the recorded material itself.

**ANSWER**

**SUGGESTED ANSWER:**

YES. FOR PRE-RECORDED CONTENT, THE FUNDING ACKNOWLEDGEMENT AND THE TASTE 4 SUCCESS SKILLNET LOGO MAY BE SHOWN AT ENROLMENT (ON THE COURSE LANDING PAGE) AND ON THE COMPLETION CERTIFICATE, RATHER THAN WITHIN THE RECORDED MATERIAL ITSELF.

THEY MUST ALSO APPEAR ON ANY DOWNLOADABLE LEARNING MATERIALS, IN THE FORM SET OUT IN THE SLA.

24. Cft Section 7.3 states that pricing is held for the calendar year in which it is submitted. Will prices submitted for the initial deadline of 16 November 2026 apply to training delivered in 2027.

**ANSWER**

**SUGGESTED ANSWER:**

YES. PRICES SUBMITTED IN THE INITIAL ROUND BY 16 NOVEMBER 2026 APPLY TO TRAINING DELIVERED FROM 1 JANUARY 2027 TO 31 DECEMBER 2027.

FOR THE AVOIDANCE OF DOUBT, CFT SECTION 7.3 SHOULD BE READ AS "PRICING IS HELD FOR THE CALENDAR YEAR TO WHICH IT APPLIES". PRICES FOR 2028 AND 2029 ARE SET THROUGH THE ANNUAL PRICING RENEWAL: THE RFQ IS ISSUED IN MID-OCTOBER 2027 (FOR 2028 PRICING) AND MID-OCTOBER 2028 (FOR 2029 PRICING) AND RETURNED BY MID-NOVEMBER OF THE SAME YEAR.

25. Is the 700-point minimum score applied to each Lot separately, or to the application overall. The Application Form states each Lot is scored separately, while Cft Section 6 refers to an overall score.

**ANSWER**

The 700-point minimum (70%) applies to each Lot separately. Each Lot an applicant tenders for is assessed on its own against the three criteria in Cft Section 6 (Relevant Experience 400, Qualifications 330 and References 270, a maximum of 1,000 points per Lot). References "overall score" in Cft Section 6 means the total across those three criteria for that Lot, not a single score averaged across all the Lots applied for. An applicant who reaches 700 points for a Lot is admitted to the panel for that Lot. Falling short in one Lot does not affect admission to any other Lot the applicant has achieved 700 points in. The same threshold applies at quarterly and needs-be reviews.

**SUGGESTED: NO CHANGE. THE EXISTING ANSWER IS CORRECT AS WRITTEN.**

**26.** Can we issue a submission for only Lot 6.

Section 2.1.5 of the Contract Notice Document, states that "the tenderer must submit tenders for all lots"

**ANSWER**

Yes, The tender is divided into Lots. You may apply for all Lots **or** individual Lots **or** items in one or more Lots.

**SUGGESTED ADDITION:**

YES. APPLICANTS MAY APPLY FOR ONE LOT, SEVERAL LOTS OR ALL LOTS, OR FOR INDIVIDUAL COURSES WITHIN A LOT. THE CFT GOVERNS: EACH LOT IS SCORED SEPARATELY, AND PART 2 OF THE APPLICATION FORM ASKS APPLICANTS TO TICK EACH LOT THEY ARE APPLYING FOR.

THE STATEMENT AT SECTION 2.1.5 OF THE CONTRACT NOTICE THAT "THE TENDERER MUST SUBMIT TENDERS FOR ALL LOTS" DOES NOT APPLY TO THIS PANEL, AND THIS CLARIFICATION REPLACES IT. AN APPLICANT APPLYING ONLY FOR LOT 6 COMPLETES PART 2 FOR LOT 6 AND ONE COPY OF PART 6 FOR EACH LOT 6 COURSE.