REQUEST FOR QUOTATION

Supply of Egg production machinery equipment

Issue date: 28/10/2026
RFQ issued by: Carina Roseingrave
Tender deadline: 19/11/2026 at 5pm
Project location: Crusheen Co. Clare,

Submission email: burrenviewfarmtofork@gmail.com

Quotations are being sought in support of an application for LEADER grant aid.

PART 1: INTRODUCTION

Invitation to Quote

Carina Roseingrave invites quotations from suitably qualified and experienced individuals, companies or consortia for the supply of egg production machinery equipment

- 2 x patented egg vending machines
- 2 x approved wrap on front of machines fitted
- 2 x card readers
- 2 x steel frame plus doors
- 2 x steel frame wrap and 2 sides plus 2 doors both side of door

Tenderers must provide a quotation covering the full equipment .

Background to the Project and Promoter

Carina Roseingrave operates a family-run dairy farming enterprise and is diversifying into fresh egg production and milk pasteurisation.

The project will support the development of the farm business, with a strong focus on animal welfare, sustainability, local food production and direct relationships with customers.

PART 2: PROJECT BRIEF

Supply

The successful supplier will be required to supply, construct and fit out the following:

Item Requirements

- 2 x patented egg vending machines

- 2 x approved wrap on front of machines fitted
- 2 x card readers
- 2 x steel frame plus doors
- 2 x steel frame wrap and 2 sides plus 2 doors both side of door

Programme and Completion;

Tenderers must provide:

- Their proposed lead-in period.
- The anticipated duration of the works.
- A proposed programme showing key stages and completion dates.
- Any dependencies that may affect delivery or completion.

Required completion date, if applicable: By March 2027

The proposed programme should explain how commencement would be scheduled following written instruction from the promoter.

Pricing Requirements

The quotation must provide a clear breakdown of all costs

Tenderers must state:

- The total price excluding VAT.
- The applicable VAT rate or rates and VAT amount separately.
- The total price including VAT.
- Their VAT registration number, where VAT is charged.
- Any exclusions, assumptions, provisional sums or additional expenses.
- Proposed payment terms.
- The period for which the quotation remains valid.

If VAT is not being charged, this must be clearly stated.

PART 3: SELECTION AND AWARD CRITERIA

Quotations will be assessed using the Most Economically Advantageous Tender (MEAT) method.

The assessment will be based on the following criteria, with a maximum overall score of 100 marks:

Assessment criterion	Maximum marks
Project programme: A clear, realistic timescale, including lead-in period, key stages and completion dates.	30
Value for money: A clear and comprehensive cost breakdown, with VAT and any additional expenses stated separately.	30
Skills and capability: Evidence of the skills, resources and technical capability required to deliver the full scope of works.	20
Relevant experience: Evidence of previous projects of a similar nature and scale.	20
Total	**100**

Tenderers should address each criterion in their submission and provide relevant supporting information, including examples of comparable projects.

PART 4: REQUIREMENTS FOR RETURNING QUOTATIONS

Quotations must be submitted by email to:

burrenviewfarmtofork@gmail.com

Deadline for receipt: 19/11/2026 by 5pm

Please use the subject line:

RFQ – Egg Machinery – Carina Roseingrave

Each submission must include:

- The tenderer's business name, address and contact details.
- The business name and contact details on each page of the tender documentation.
- A description of the proposed works and confirmation of the scope included.
- An itemised cost breakdown, with VAT shown separately.
- A VAT registration number, where VAT is charged.
- The proposed delivery and construction programme.
- Evidence of relevant skills, capability and previous experience.
- Details of any subcontractors proposed and the work they will undertake.

- All exclusions, assumptions and proposed payment terms.
- The quotation validity period.

All supporting material must be supplied by email as part of the initial tender submission. No additional material will be accepted after the tender deadline.

Failure to comply with these requirements may invalidate the tender.

Queries

Queries regarding this RFQ should be emailed to **burrenviewfarmtofork@gmail.com** before the tender deadline.

Funding and Reservation of Rights

This project is contingent on the promoter receiving LEADER grant aid.

Tenders received will be submitted as supporting documentation for a LEADER funding application and as evidence of the competitive quotation process.

The issuing of this RFQ does not constitute a commitment to award a contract or proceed with the project. The promoter reserves the right not to proceed with an application for funding or to award a contract.