



Clarification Document #1

Title:	Single party framework agreement for the provision of research, data collection, validation, analysis and reporting of data. Initial Contract - Annual Knowledge Transfer Survey (AKTS).
Issue Date:	20 th October 2026
Deadline for receipt of queries	Wednesday 21st October 2026 at 5pm (Irish Standard Time) via eTenders messaging portal
Procedure	Open

Question 1

What exact output is required from the supplier? Is the PowerPoint reporting and charting being conducted by Enterprise Ireland?

Answer 1

The successful tenderer will be required to provide the complete survey dataset in a format acceptable to Enterprise Ireland (e.g. Excel), together with the agreed charts, tables and associated analysis arising from the survey. Reporting requirements are outlined in the ITT and will be finalised with the successful tenderer following contract award. There will be data and charts required from the successful provider most likely in excel format (subject to change), some charts will also be completed by Enterprise Ireland depending on the content of the final report.

Question 2

The tender says 23–25 RPOs, but the 2025 report shows returns from only 20. Which RPOs are in scope for AKTS 2026, and are any responding for the first time?

Answer 2

The current expectation is that 20 RPOs will participate in the survey. However, this number may vary over the life of the framework. There are currently no additional RPOs expected to participate for the first time in AKTS 2026.

Question 3

Can you share the current questionnaire, its definitions and guidance notes, and the list of about 30 tables and charts now, so we can propose improvements and price accurately? Would new questions apply to the 2026 survey or to later years?

Answer 3

The survey questionnaire, guidance material and initial list of charts/tables will be provided to the successful tenderer following contract award, as outlined in the ITT. Any amendments or additions to survey questions will be considered as part of the questionnaire review process with the successful tenderer.

Question 4

What is the “other metric source” used to pre-fill the survey (for example, KT Boost metrics)? Which questions does it cover, in what format, and when will it be available? Who confirms or corrects the pre-filled values?

Answer 4

KT Boost Programme metrics are used to pre-fill a number of metrics for those RPOs funded under the programme. Further details regarding the specific metrics, data format and relevant survey questions will be provided to the successful tenderer following contract award. The pre filled values will have already been validated by the Enterprise Ireland team, however if an RPO wants to change these it will be up to the provider to query and ensure there is warranted and recorded justification for the change.

Question 5

What tool or format was used in previous years, and are there known problems you'd like fixed?

Answer 5

The previous survey was administered using an online survey platform Qualtrics, this was managed by the external service provider.

Enterprise Ireland's involvement with the platform was limited to user acceptance testing and review of outputs. Enterprise Ireland has not identified any specific deficiencies that must be addressed. Tenderers should propose the solution they consider most appropriate to meet the requirements.

Question 6

Will the supplier have any role in the case studies?

Answer 6

No

Question 7

We would appreciate clarification regarding the Team Personnel and Skills requirements. Does the Data Engineer role need to be filled by a specialist Data Engineer, or would someone within the organisation with the relevant skills and experience be sufficient to fulfil the role?

Answer 7

The Data Engineer role does not necessarily need to be filled by someone with the title of “Data Engineer”. However the resource must clearly demonstrate the relevant skills, knowledge and practical experience required to perform the role effectively. The evaluation will focus on the demonstrated competencies, experience and capability of the proposed individual rather than on their specific job title.