



**Tender Competition for the Management
of the Civic Waste Facility,
Ballyogan Recycling Park,
Ballyogan Road, Carrickmines,
Dublin 18.**

Instructions to Tenderers

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Part 1 - GENERAL INFORMATION

1.1. Definitions and Clarifications

- 1.1.1. Dun Laoghaire-Rathdown County Council shall hereafter be referred to as 'the Contracting Authority'.
- 1.1.2. The Civic Waste Facility (CWF) and the immediate environs shall hereafter be referred to as 'the Facility'.
- 1.1.3. Submission of the Tender does not guarantee the award of any Contract to any party. The Contracting Authority reserves the right to cancel this award procedure at any time.

1.2. An Overview of the Facility

- 1.2.1. The Environmental Protection Agency issued a Licence for the Ballyogan Landfill and Recycling Park on 25th August 2000. Licence Register Number W0015-01. The Civic Waste Facility is within the Recycling Park.
- 1.2.2. The Licence may be viewed on the EPA website.
- 1.2.3. The Facility is located on Ballyogan Road, Jamestown Townland, Carrickmines, Dublin 18. Refer to Maps 1 & 2 in Appendix 8.
- 1.2.4. The CWF has two levels and covers an area of approximately 6,400 m². The Facility has two weighbridges and a small office. There is a cash office, and staff canteen and toilets on site. In addition, there is a Leachate Treatment System (LTS), which treats run-off from the lower level of the CWF. (The LTS also treats run-off from other sections of the Recycling Park).
- 1.2.5. At present, the Waste Transfer Facility (WTF) is not operational. However, the WTF may become operational during the lifetime of the Contract.

1.3. Scope of Tender

- 1.3.1. The primary purpose of this Contract is to provide households in Dun Laoghaire-Rathdown County with additional waste recycling and recovery opportunities.

1.4. Tender Documents

- 1.4.1. This Invitation to Tender and the Submissions from Tenderers will be governing the conditions of the Contract.

1.5. Tender Process

- 1.5.1. The Tender process is intended to follow these steps:
- Issue of Tender Documents
 - Clarification Process
 - Receipt of Tenders
 - Review of Tenders
 - Selection of successful Tenderer
 - Award of Contract
- 1.5.2. All communications, queries (relating to ambiguity, discrepancy, error, omission in the Tender documents) and requests for clarification by Tenderers must be in writing via the messaging facility on www.etenders.gov.ie.
- 1.5.3. The response to any request for information which may have a relevance to the other Tenderers will be communicated by via etenders to all Tenderers by the Contracting Authority. The communication shall form part of the Invitation to Tender.
- 1.5.4. The identity of the Tenderer seeking the information shall not be identified by the Contracting Authority to the other Tenderers.
- 1.5.5. All Tender queries must be submitted by the deadline as stated in the Request for Tender. The Contracting Authority reserves the right, at its sole discretion, to extend the closing date for receipt of Tenders by giving notice in writing to Tenderers before the original closing date.
- 1.5.6. Arrangements to visit the Facility shall be made by contacting the Contracting Authority via etenders messaging portal. Questions/queries relating to the site visit must be directed to the Contracting Authority, via etenders messaging portal. The questions/queries together

with responses will be circulated through Clarification Documents to all Tenderers via etenders.

1.5.7. Tenders will be evaluated in accordance with Part 11: Tender Evaluation.

1.5.8. The Contracting Authority expects to complete the procurement process within 60 days from the Tender return date.

Part 2 - OPERATION OF THE FACILITY

- 2.1. Prior to the commencement of the Contract, the Contracting Authority shall nominate an employee who shall manage all matters of the Contract on behalf of the Contracting Authority. Before the Contractor moves onto site, representatives from the Contractor and the Contracting Authority will jointly inspect the site. The Contractor must prepare an inventory and an inspection report (including photos) of all equipment, infrastructure, fixtures and fittings, offices, fencing, walls and other items provided on site by the Contracting Authority for the Contractor to use for the duration of the Contract. Both parties will agree and sign the inventory and Report. The Contractor will be given a copy of the agreed inventory and stated condition of the site. Upon possession of the site the Contractor will be responsible and liable for any repairs, replacements and maintenance for the site, fencing, walls, surface and the office/ gatehouse and all that is listed in the site inventory for the duration of the Contract.
- 2.2. On completion of the Contract, the Contractor and the Contracting Authority shall undertake a similar inspection and survey of the site. An assessment will be made by the Contracting Authority of the cost of repairing any damage, excluding fair wear and tear. Either this sum will be deducted from Retention monies due to the Contractor (refer to clause 9.5) or, with the approval of the Contracting Authority, the Contractor may undertake the repairs.
- 2.3. The Contractor must co-operate with any future legislation regarding waste management. Materials listed in Appendix 1.A shall be accepted at the facility. The need to accommodate other waste streams may be identified from time to time and the Contractor must take all steps to facilitate the storage and removal off site of such waste material. The cost, if any, for dealing with such waste must be agreed prior to commencement of collection.
- 2.4. Unless agreed in writing by the Contracting Authority, only materials outlined in Appendix 1.A shall be accepted. The Contractor will be responsible for all costs associated with the removal of materials which are not permitted to be accepted at the Facility.
- 2.5. Indicative quantities for the various waste streams received and customer numbers from January 2021 to August 2026 are given in Appendices 9 and 10 for information purposes only. These figures may increase or decrease depending on a variety of factors outside the scope of this Contract.

- 2.6. The Contractor must ensure that maximum efficiency is gained at the site, particularly in the filling of receptacles. The Contractor must be proactive and deal with any inefficiencies (spare capacity) or overfilling causing spillage on site. The Contractor will be responsible for the forward planning of spare receptacles; capacity and onward movement of material from the Facility during normal and exceptional usage periods.
- 2.7. The Contractor must ensure that all receptacles are filled in a suitable sequence to ensure efficient and safe operation of the Facility. The receptacles must be suitably managed when full in windy conditions to minimise the escape of windblown litter and debris. As soon as receptacles are full, they must be cordoned off by signage, barriers or cones, to prevent further use and overfilling by the Public. If open top receptacles are used on the site, they must be secured daily during non-operational hours, to prevent the material escaping. When open top receptacles are full and awaiting removal for recovery or transfer, they must be tied down suitably with a secure covering of tarpaulin or a similar material.
- 2.8. The Contractor must provide a written procedure to ensure safe operations. The procedure is to be used as a guide and issued to all site operatives, subcontractors and third parties who operate any vehicle or plant used in connection with this Contract. The procedure must be updated before any new item of equipment is used or variation in collection processes. Copies of such procedures must be forwarded to the Contracting Authority for comment.
- 2.9. The frequency of emptying receptacles must be in conjunction with the level of service demands and usage. All receptacles must be emptied or changed over before they are full. The Contractor must prepare a procedure for monitoring, emptying and replacing receptacles, taking into consideration the following: subcontractors' notice periods, availability of Contractor's vehicles, planning in advance for bank/public holidays and weekend periods (particularly during the spring period and Easter holidays), heavy usage of certain receptacles and having extra receptacles on site, on a permanent basis.
- 2.10. All receptacles provided must have spare capacity at all times and must not be overfilled.
- 2.11. Unless agreed in writing by the Contracting Authority, receptacles in the lower level of the Facility shall have the following dimensions:
- Length: 6.1 metres
 - Width: 2.4 metres
 - Height: 2.5 metres (1.2 metres for C&D Waste)

- 2.12. The emptying, lifting, moving, replacing or maintenance of receptacles/equipment, in the upper area of the Facility, during opening hours will, normally, not be permitted.
- 2.13. **In exceptional circumstances and with the approval of the Contracting Authority**, if receptacles/equipment require emptying, lifting, moving, replacing or maintenance during opening hours, the Facility must be closed to the Public and a traffic management system enacted.
 - 2.13.1. Upon appointment, the Contractor must submit to the Contracting Authority a traffic management plan for such eventualities.
- 2.14. All receptacles which require removing when they approach full capacity, must be substituted with a replacement, at the same time of removal.
- 2.15. There is limited storage space available for replacement receptacles within the Facility.
- 2.16. On arrival of the collection vehicle, the driver must report to the Site Supervisor and discuss and agree the sequence for (re)moving and/or emptying of receptacles. The driver shall then proceed to carry out the operation, with the help and assistance of the site personnel or authorised personnel.
- 2.17. The container collection vehicle must not be left unattended whilst in operation. Container lifting/emptying operations must be undertaken by authorised trained personnel.
- 2.18. The Contractor will be responsible for ensuring that all vehicles leaving the site are appropriately netted/sheeted down prior to leaving the site. The Contractor must ensure that vehicles do not leave the Facility in an insecure or overloaded state.
- 2.19. The Contractor must ensure that any of its vehicles or other Contractor's vehicles servicing the premises will do so in a safe manner.
- 2.20. Unless agreed otherwise with the Contracting Authority, the Contractor must specifically ensure that all vehicles engaged in the removal of materials are covered under the current and appropriate legislation, including the Waste Management Collection Permit Regulations, at the time of the removals.
- 2.21. Within the first month of the Contract, the Contractor must provide to the Contracting Authority details of all vehicles, including those of subcontractors, engaged in the removal of material from the Facility. The details must include the type of vehicles, registration numbers and livery. The Contractor must update this information when new vehicles service the Facility and provide updated details to the Contracting Authority.

- 2.22. A Security Contract (Remote Monitoring) for the overall security of the Ballyogan Recycling Park after working hours is managed by the Contracting Authority. Notwithstanding this Security Contract, the Contractor will be responsible for opening and locking down all areas of the Civic Waste Facility before and after working hours and for maintaining security in the Civic Waste Facility during working hours. The Contractor will be responsible for any claims that arise on the Civic Waste Facility in relation to any personal property items belonging to staff controlled by the Contractor. The Contractor must liaise with the Remote Monitoring Security provider as required and comply with all reasonable requests.
- 2.23. The Contractor will have access to the CCTV monitoring and recording system.
- 2.24. The Contractor must ensure that trained, competent and trustworthy operatives are assigned to the cash office. Similarly, backup staff must be available to cover lunchbreaks, holiday periods and any other time when the designated staff are not available. The cash office must be secured at all times and surplus cash must be stored, secured and locked in the safe provided.
- 2.25. The Contractor must employ the services of a subcontractor to assist with the security risks associated with cash-in-transit at the site. The subcontractor must be licensed by the Private Security Authority to handle cash-in-transit. The subcontractor must provide a cash removal service from the site, deposit cash in a bank and cooperate with the Contracting Authority in providing the required documentation and procedures required for auditing purposes. Initially, cash must be collected at the end of each day when the Facility is open. The frequency of cash collections may vary following periodic review by the Contracting Authority and discussions with the Contractor.
- 2.26. The Contractor will be responsible for providing its own receptacles or make the provision of appropriate receptacles from third parties. All receptacles styles / designs / livery, provided by the Contractor and third parties, must be approved by the Contracting Authority, prior to use on the site. All receptacles will be kept in good working order and will be watertight, free from rust and freshly painted at least once a year. Any damaged receptacles must be repaired or replaced within 5 working days of the damage arising.
- 2.27. All receptacles must be easily accessible for the deposit of material, including low level sides for lifting heights, drop on the floor deposit areas and, only under exceptional circumstances shall steps and platforms be provided for the deposit of material. Any provision for material to be deposited

from a height must be discussed with the Contracting Authority prior to implementation.

- 2.28. All third-party receptacles will be deemed to be the responsibility of the Contractor.
- 2.29. The Contractor must ensure that, where appropriate, each disposal, transfer, recovery or recycling facility used in the course of the Contract is properly permitted or licenced in accordance with the Waste Management Act and associated legislation.
- 2.30. The destinations for ALL materials leaving the Facility must be agreed, in writing, with the Contracting Authority, in advance of the removal of the materials.
- 2.31. The Contractor must ensure that operating times of receiving facilities, are in accordance with the level of service required and demanded by this Contract.
- 2.32. Unless agreed in advance and in writing with the Contracting Authority, the Contractor, subcontractors and any other persons removing materials from the Facility, must be in possession of a current, valid and appropriate Waste Collection Permit or other approved authorisation.
- 2.33. If any changes, with respect of material removal, its destination and/or subcontractors, occur during the term of the Contract, the Contractor must inform the Contracting Authority, in a timely manner and in writing, prior to this change. The Contractor must provide the necessary alternative documentation and/or information, in order that the Contracting Authority may approve/reject the proposal.
- 2.34. The gates of the Facility will remain fully in the control of the Contractor. These gates will be locked by the Contractor when the Facility is closed, in order to prevent unauthorised access, deposit, or removal of material from the site.
- 2.35. The external gates onto Ballyogan Road must also be opened and locked by the Contractor on a daily basis but Dun Laoghaire-Rathdown County Council officials will also have keys to this gate.

2.36. **Weighbridges**

- 2.36.1. The Contractor must operate the Facility weighbridges. All vehicles used for the removal of waste/materials from the Facility must be weighed on arrival and when leaving the site.
- 2.36.2. The Contracting Authority shall maintain the weighbridge facility including weight recording apparatus.

- 2.36.3. The Contracting Authority shall arrange for the weighbridges to be calibrated annually by the Manufacturer or by an accredited Metrology specialist.
- 2.36.4. Records must be kept as required by the Waste License, as issued by the EPA, and these records will form part of Reports required by the Contracting Authority. Refer to Appendix 2.
- 2.37. The Contractor must maintain and repair all infrastructure as indicated on the site inventory [clause 2.1] for the duration of the Contract. In particular gates, barriers, walls, canteen and toilets, fencing, drainage systems and leachate holding tank. Refer to Appendix 8, drawing 1091/001.
- 2.38. The Contractor must inspect the Leachate Treatment System monthly. The Contractor must empty the holding tanks annually.
- 2.39. In the event of a power outage, the Contractor will have access to the electricity inlet supply room, located to the rear of the WTF. Refer to Appendix 8, drawing 1091/001.
- 2.40. The Contractor must inspect all essential operating and security equipment on a daily basis. Any damage observed must be reported to the Contracting Authority without delay and temporarily repaired/made safe immediately. Permanent repairs must be undertaken as soon as practicable.
- 2.41. The Contractor must not store or park any item of plant, equipment or un-used receptacles within the upper level of the Facility or on the approach roads to the Facility.
- 2.42. The Contractor must not store, within the Recycling Park, any item of equipment, plant or receptacles, unless approved, in writing, by the Contracting Authority.
- 2.43. The Contractor must not obstruct Ballyogan Road.
- 2.44. Lighting for operational and non-operational hours is provided. It will be the responsibility of the Contractor to ensure lighting is working. The Contractor must inform the Contracting Authority as soon as a fault is detected. Routine maintenance, when required, will be undertaken by the Contracting Authority. Any damage caused by the Contractor, its subcontractors or other vehicles collecting materials must be repaired, within 24 hours, and the cost borne by the Contractor.
- 2.45. The Contracting Authority will provide the Contractor with sets of keys for the Waste Transfer Facility and the Landfill. The Contractor must provide the Contracting Authority's nominated Contractors access to these areas when instructed, in writing, by the Contracting Authority.

2.46. Performance Review:

- 2.46.1. The Contractor will be deemed to be aware of the accepted practices and methods and order of works used in undertaking a good, safe service. Where there is any doubt in the interpretation of any method or practice, this should be clarified with the Contracting Authority in advance of submitting a tender.
 - 2.46.2. The Contractor's performance will be reviewed and assessed on an annual basis. The Contractor will either be allowed to continue if performance has been satisfactory or terminated if performance shortcomings have not been addressed.
 - 2.46.3. In the event that the Contract is terminated the Contracting Authority reserves the right to revert to the Tenderer who finished in second place in this competition.
- 2.47. At the end of the Contract, in order to facilitate the Contractor's demobilisation and hand-over to the next Contractor, the Facility will be closed to the Public on the last day of the Contract.

Part 3 - OPENING HOURS

3.1. The Contractor will open the Facility to the Public as follows:

Opening Hours	[7 days]
Monday to Friday	8.30 – 17.30
Saturday	9.30 – 17.30
Sunday, Bank and Public Holidays	10.30 – 17.30
St. Patrick's Day	CLOSED
Easter Sunday	
Christmas Eve	
Christmas Day	
St. Stephen's Day	
New Year's Day	

- 3.2 The Contractor may be requested to open the Facility at 8.30 on Saturday, Sunday and Bank and Public Holidays.
- 3.3 The request to amend the opening times may occur either prior to commencement on site or during the execution of the Contract.
- 3.4 More than one request to amend the opening times may occur during the execution of the Contract.
- 3.5 If an amendment occurs during the Contract, the Contracting Authority will give the Contractor, at least, one [1] month's written notice.

Part 4 - PUBLIC INTERACTION and LIAISON

- 4.1. The Contractor must provide the highest level of public liaison and courtesy for the effective and successful operation of the Facility.
- 4.2. The Contractor must ensure that a trained and competent operative is readily available at all times to deal with issues relating to disputes arising at the cash office, disputes with scavengers, disputes with persons endeavouring to use the Facility without entitlement or any other disputes which arise at the Facility.
- 4.3. The Contractor will ensure that help is given to members of the Public who require assistance to deposit materials at the Facility. The Contractor will assist and direct all users of the Facility with courtesy at all times.
- 4.4. The Contractor must prohibit staff and members of the Public from scavenging of any materials from the Facility.
- 4.5. The Contractor will ensure that members of the Public remain in close proximity of their vehicles when unloading and do not loiter on the site.
- 4.6. The Contractor must ensure that Public do not have access to the lower level of the Facility.
- 4.7. The Contractor must ensure that all children and pets remain in the vehicles at all times.
- 4.8. The Contractor must ensure that no bicycles are used on the Facility.
- 4.9. During periods of heavy usage, the Contractor must ensure that traffic management is carried out in a safe and efficient manner, including appropriate signage and a visual presence of an operative(s) at the gate(s) to direct traffic on to the site.
- 4.10. The Contractor will implement the admittance policy outlined in Appendix 4.
- 4.11. The current policy for the acceptance of WEEE may be amended. The Contractor must assist the Contracting Authority in effecting any new requirements to ensure compliance with relevant Regulations in this regard.
- 4.12. The following items are currently stored for collection by third parties, as nominated by the Contracting Authority:
 - Lawn Mowers
 - Water Based Paint
 - Printer Cartridges
 - Bicycles

- 4.13. The Contracting Authority may instruct the Contractor to facilitate the storage and removal of other materials to support Social Economy Enterprises and/or 'Resource Re-use'. Costs for this undertaking will be deemed to be included in the Contractor's Management Fee.
- 4.14. Reuse at Civic Amenity Sites (ReCAS) Pilot Project - The Contractor shall actively participate in and facilitate the operation of the Reuse at Civic Amenity Sites (ReCAS) pilot project at the Facility, including cooperating with the Contracting Authority and any nominated reuse partners, facilitating the segregation and storage of reusable items, and supporting the implementation of associated operational procedures, staff training, signage and reporting requirements.
- 4.15. In accordance with the National Hazardous Waste Management Plan, it is anticipated that during the term of the Contract materials will be accepted from small businesses. The Contractor must undertake the necessary arrangements to accept and maintain records for these materials.
- 4.16. The Contracting Authority will provide two [2 no.] telephone lines to the Cash Office. One for the credit card facility and one to answer enquiries from the Public. The Public line will also be connected to an answering service. The answering service must be monitored throughout the day and responded to on the same day.

4.17. Payment by the Public

- 4.21.1. The Contractor must co-operate with the Contracting Authority in relation to the procedure for payment by the Public utilising the Facility.
- 4.21.2. The Contracting Authority will provide a cash register and credit card machine and pay the associated fees including telephone charges.
- 4.21.3. The Contractor must issue a receipt to customers, and when appropriate, a credit card/debit card receipt. The Contractor will arrange for all monies paid by credit card/debit card to be credited to Council's nominated bank account.
- 4.21.4. The monies collected must be reconciled against the receipts issued and any shortfall must be rectified by the Contractor.
- 4.21.5. Cheques must not be accepted.
- 4.21.6. Detailed copies of documentation outlining cash transactions must be provided to the Contracting Authority and summarised in the Reports issued to the Contracting Authority.
- 4.21.7. The Contracting Authority will provide an information board and permanent signage throughout the site. However, the information board and signage must be maintained by the Contractor. If either the information board or signage is damaged or becomes unsafe, the Contractor must bear the cost of its replacement.
- 4.21.8. The Contractor must cooperate with the Contracting Authority in promoting waste prevention and in hosting site visits to the Facility at pre-arranged times.

4.24 **Complaints:**

- 4.24.1. At all times the Contract Manager's name and contact telephone number must be displayed in the site office and notice board and made available when requested by a member of the Public.
- 4.24.2. The Contractor must deal with all complaints received in a prompt, courteous and efficient manner at the time such complaints are received.
- 4.24.3. The Contractor must maintain a written record of all complaints received from any source and action taken to resolve those complaints.
- 4.24.4. Formal written complaints addressed to the Contractor must be replied to in writing by the Contractor within 5 working days of receipt. Copies of all correspondence must be e-mailed to the Contracting Authority within 24 hours of receipt/issue.
- 4.24.5. The Contractor must maintain a written record of all complaints received via the telephone and actions taken in relation to those complaints. Copies of the records must be e-mailed to the Contracting Authority within 24 hours of receipt/issue.
- 4.24.6. The Contractor must assist the Contracting Authority in dealing with any complaints which the Contracting Authority receives concerning the Facility.
- 4.24.7. The Contractor must include a summary of complaints and actions in the Monthly Report.
- 4.24.8. The format(s) for recording complaints must be agreed between the Contracting Authority and Contractor prior to commencement of the Contract.
- 4.24.9. **In order to assist the resolution of complaints, all staff employed by the Contractor, either on a full-time or agency basis, must wear a name badge. The badge must have the employees' first name only and must be visible at all times.**

Part 5 - STAFFING ARRANGEMENTS

- 5.1. The Contractor must submit staffing and operational arrangements for the Contract.
- 5.2. The Contractor must nominate a Contract Manager.
- 5.3. The Contractor must nominate a Site Supervisor who will be responsible for the day-to-day liaison with the Contracting Authority.
- 5.4. The Curriculum Vitae of the Contract Manager and Site Supervisor, plus staffing arrangements must be submitted with the Tender. The Curriculum Vitae must demonstrate that the nominated Manager and Site Supervisor have Technical Competence, experience in the waste industry or attendance at accredited waste management training courses that can be accepted as evidence towards professional training and competency.
- 5.5. Under **current** operating conditions (including admittance policy, site layout, opening hours), the Contractor must ensure that, **as a minimum**, there will be a Site Supervisor and four general operatives **in the working area** of the CWF during operational hours at all times from Monday to Friday. The Contractor must ensure that, **as a minimum**, there will be a Site Supervisor and five general operatives **in the working area** of the CWF during operational hours at all times on weekends and Bank Holidays. The Contractor must roster staff to cover operation of the Facility and to cover those times when heavy usage of the Facility is expected.
- 5.6. Under current operating conditions (including admittance policy, site layout, opening hours), the Contractor must ensure that, **as a minimum**, there is a trained and competent cashier in the cash office at all times during operational hours.
- 5.7. The duties of the Site Supervisor will be to oversee the smooth running of the site, to give direction to the general operatives, to liaise with the Contract Manager and the Contracting Authority and to ensure that the site is operated in a safe and efficient manner.
- 5.8. The Contractor must nominate a suitably experienced person to act as Site Supervisor when the nominated Site Supervisor is not on site.
- 5.9. As a minimum, one general operative must be allocated, on a full-time basis, to the WEEE / Hazardous Waste Area.
- 5.10. All staff employed on the site must receive training relevant to their assigned duties and in particular to provide a courteous service to customers using the Facility.

- 5.11. The Contractor must ensure that all staff are instructed in regard to the correct segregation of materials.
- 5.12. Notification must be sent in writing as soon as possible to the Contracting Authority on any proposed change of nominated personnel, such change will be subject to the written approval of the Contracting Authority. Replacement personnel must be of equal or better standing than the existing personnel in terms of qualifications and experience.
- 5.13. The Contracting Authority has the discretion to vet and veto the appointment of potential staff.
- 5.14. The Contractor (and his subcontractors) must comply with any appropriate Registered Agreement registered in the Register of Employment Agreements maintained by the Labour Court of Ireland.
- 5.15. The Contractor (and his subcontractors) must confirm its compliance with the statutory requirements in respect of payment of PAYE, PRSI contributions and any statutory pension contributions or auto-enrolment obligations applicable under Irish law. Where the Contracting Authority is satisfied that the Contractor (and its subcontractors) are not fulfilling their statutory obligations in relation to PAYE, PRSI, statutory pension contributions, auto-enrolment requirements or any other applicable employment-related obligations, the Contracting Authority will take such action as it deems appropriate in the circumstances
- 5.16. The Contractor must recognise the freedom of its employees to be members of trade unions.
- 5.17. The Contractor must ensure that its employees have the same opportunity to avail of similar procedural routes to remedy and the same rights of access to the Labour Relations Commission conciliation service, the Labour Court and the Rights Commissioners service, as appropriate, as do the employees of the Contracting Authority.
- 5.18. If the entering into this Agreement, the exercise by the Contracting Authority of any of its rights under this Agreement or the termination of this Agreement, gives rise to a transfer to which Statutory Instrument 131/2003 (TUPE), European Communities (Protection of Employees on the Transfer of Undertakings) Regulations, 2003 or any amendment thereof apply, the Contractor hereby irrevocably agrees to indemnify the Contracting Authority against all claims whatsoever arising (including but not limited to a claim under the European Communities (Protection of Employees and the Transfer of Undertakings) Regulations, 2003, or a claim for wrongful dismissal, unfair dismissal, redundancy payment or any other claim whatsoever arising) by any person employed by the

incumbent prior to the entering into this Agreement or by any person employed by the Contractor. Such indemnity must include, but not be limited to, any judgment, award of a court or of any arbitrator, legal costs and disbursements incurred by the Contractor on a full indemnity basis. Any claims or actions that arise from the failure of the Contractor to address its responsibilities in this matter must be managed by the Contractor and will be deemed to be fully covered in the costs submitted in the Form of Tender.

- 5.19. Employee information relating to the current Contract, as supplied by the incumbent Contractor, will be supplied upon request confidentially during the tender period.
- 5.20. When the Tender submissions have been reviewed and the Contract awarded, the Contracting Authority will request the incumbent Contractor to provide the employee information outlined in Appendix 7. Upon receipt, the Contracting Authority will forward this information to the new Contractor.
- 5.21. During the period of four [4] months preceding the expiry of this Contract or after notice to terminate or when the Contractor stops trading, and within 10 working days of being so requested by the Contracting Authority, the Contractor who is awarded this Tender, must fully and accurately disclose information relating to its employees engaged in providing Services under the Contract in particular, but not necessarily restricted to, that listed in Appendix 6. The information provided by the sitting Contractor, will be made available to all Tenderers to enable them to take full account of the regulator and economic implications in relation to transfer of undertakings.
- 5.22. The Contractor who is awarded this Contract must, on written request from the Contracting Authority, provide the information outlined in Appendix 7. This information will be required for the subsequent Management Contract.

Part 6 - ENVIRONMENTAL MANAGEMENT and CONTROLS

- 6.1. If in the opinion of the Contracting Authority or the Contractor, the weather on any particular day or part of the day is so severe as to make part or all of the provision of the service impracticable, then agreement to suspend the services affected for an appropriate period may be given by the Contracting Authority. The service will resume as soon as possible after that event. No additional payment will be made to the Contractor in respect of additional expenses in complying with this situation.
- 6.2. During such closure the Contractor must affix a notice at the outer gate indicating the reason for the closure and must station an operative at the gate to explain the situation to the Public.
- 6.3. In the event of an emergency closure arising for reasons other than severe weather, similar procedures must be followed.

6.4. Litter / Fly-tipping

- 6.4.1. The Contractor must ensure that no nuisance arises from dust or litter generated from the Facility by wind or vehicle movements, which may affect the highway, premises or surrounding environment. The Contractor will be responsible for the prevention of dust and litter.
- 6.4.2. The Contractor must keep the site clean and tidy, particularly after changeovers, loading/unloading and emptying of bins. Any loose litter or wind-blown litter within the site boundary must be picked/cleared up and deposited in appropriate receptacles for proper disposal or recycling.
- 6.4.3. The Contractor must, prior to the movement of all material off site, be responsible and make sure that all open receptacles are netted or appropriately sheeted before leaving. All receptacles must be checked for leakages. All receptacles must be secured for road haulage.
- 6.4.4. The Contractor must make provision to deal with any unacceptable waste or fly-tipped waste delivered to or left within the vicinity of the site or outside the main gates or the approach roads to the Facility. Such waste must be removed from the area as soon as possible and practicable or within such a time as may be required by the Contracting Authority.
- 6.4.5. On a daily basis, the Contractor must remove all litter within the area outlined on drawing 1091/002, Appendix 8. The

areas 50m either side of the entrance are included within the litter free zone.

6.5. Noise

- 6.5.1. The Contractor must take all measures to control the noise from machinery and vehicles operating at the site to ensure that it does not become a nuisance to the local community and businesses. In particular, noise arising from the movement of steel receptacles along concrete surfaces and emptying of glass receptacles must be managed in a manner that minimizes impact on neighbouring properties. From time to time certain operations or practices may have to be changed or altered, if complaints arise.

6.6. Burning / Fires

- 6.6.1. Fires on site are not allowed. Under no circumstances shall material be burnt within the boundaries of the Facility. Any fire occurring within the confines of the Facility is to be treated as an emergency and immediate action must be taken to extinguish it. All outbreaks of fire must be reported to the Contracting Authority.
- 6.6.2. The Contracting Authority bears no responsibility for any outbreak of fire in the Facility. In the event that there is such outbreak of fire, any damages caused will be borne by the Contractor.

6.7. Odour

- 6.7.1. Any odour arising from the Facility will be immediately investigated and suppressed at the Contractor's cost. No odorous material will be allowed on to the site and material deposited on the site must be managed in a manner that will minimise any odour generation.

6.8. Vermin / Pests

- 6.8.1. The Contractor must initiate and maintain a pest management programme on the site. The Facility must be inspected on a daily basis for the presence of any flies/wasps/bees and vermin. The Contractor must eliminate any infestation found. Any infestation must be investigated and reported to the Contracting Authority and, when appropriate, to the Environmental Health Department. All control measures undertaken, including

types of quantities of pesticides used must be recorded and retained on site.

6.9. Contamination of Receptacles.

- 6.9.1. If the Contracting Authority considers that receptacles have been contaminated by incorrectly deposited materials, the Contractor will be instructed, in writing, to remove the receptacle and recover/dispose of the contents at the Contractor's own expense.

Part 7 - HEALTH and SAFETY

- 7.1. The successful Contractor will submit a copy of their current Health & Safety Statement together with the name of the designated Safety Officer of the Company.
- 7.2. The Contractor shall comply with the Safety, Health and Welfare at Work Act 2005 (as amended), all applicable health and safety regulations and all relevant codes of practice and guidance issued by the Health and Safety Authority in connection with the performance of the Contract.
- 7.3. The Contractor will be responsible for the Health and Safety of its staff and of all persons visiting and using the Facility in whatever capacity.
- 7.4. The Contractor must ensure that its staff is provide, as a minimum, with appropriate Personal Protective Equipment [P.P.E.] including appropriate masks, gloves, footwear, hi-vis jackets/overalls/all-weather uniforms. **All clothing must bear the Contractor's logo/livery.**
- 7.5. The Contractor must provide and maintain an adequate supply of first aid appliances for the use of its employees at all locations and in vehicles. All operatives must be instructed in basic first aid. Sanitisation stations must be provided at cash office, and 4 no. locations throughout the Civic Amenity site. Locations are to be agreed with Contracting Authority during mobilisation.
- 7.6. The Contractor must ensure that private vehicles using the site will do so in a safe manner and that they are effectively segregated from pedestrians, from skip emptying and container service/ collection vehicles, and are safeguarded from the operation of any other Contractors' or Agents' own vehicles or equipment.
- 7.7. The Contractor must include in his Tender details of all vehicles, plant and type of receptacles which will be used in the operation of the Facility. This listing must detail make, type, unique identifying marks etc. All machinery and plant employed on the Contract must be of types suitable for the intended purpose and must be fitted with all guards and any other safety devices as originally fitted by the particular manufacturer in particular to prevent the ejection of material.
- 7.8. All equipment, plant and vehicles used during the Contract period must be in compliance with all relevant statutory tests of equipment and be certified to the appropriate standards. They must be all operated in accordance with the manufacturer's instructions and to the appropriate safety guide and standards. All must be operated by the appropriately

trained and authorised personnel only. This also applies to all sub-Contractors and third parties who operate and visit the site.

- 7.9. The Contractor must advise the Contracting Authority immediately, by telephone, when an accident or incident has occurred. The Contractor must e-mail a report to the Contracting Authority on the day that the accident/incident occurred.
- 7.10. **Prior to commencement of the Contract, the Contractor must submit a site-specific Health and Safety Statement** including all risk assessments and standard operating procedures.
- 7.11. The Contracting Authority currently provides firefighting equipment. The Contractor must specifically include a review of the firefighting equipment in the Health and Safety Statement.

Part 8 - RECORDS and REPORTS

- 8.1. The Contractor must maintain and prepare the following records and reports:
 - 8.1.1. Site Diary.
 - 8.1.2. Daily Financial Summary Sheet.
 - 8.1.3. A Weekly Report.
 - 8.1.4. A Monthly Report.
 - 8.1.5. An Annual Summary Report.
- 8.2. Appendix 2 contains details of Report requirements.
- 8.3. Monthly meetings are required on site between the Contract Manager, Site Supervisor and representatives from Contracting Authority which will be minuted by the Contracting Authority. Issues of relevance to the overall operation of the Contract will be discussed. Notwithstanding such meetings regular daily contact between Contractor and Council will take place to deal with operational matters.
- 8.4. The Contracting Authority reserves the right for whatever reason to examine and inspect the Contractor's records or logs for this Contract.
- 8.5. The Contracting Authority also reserves the right to conduct an audit at random on the end destinations and markets for the materials.
- 8.6. The Contractor must provide the Contracting Authority monthly-certified details or evidence, including tonnages and destinations, of all materials removed, disposed, re-used and recycled. These records must be forwarded to the Contracting Authority, at the end of each month and at the latest by 10 days after the end of the month.
- 8.7. The Contractor must maintain a daily log/record of the frequency of emptying or pick up by all parties, including the Contractor's own vehicles. These records must be forwarded to the Contracting Authority, at the end of each month, and the latest by 10 days after the end of the month, as part of the Monthly Report.
- 8.8. The Contracting Authority will have the right to publish the whole or selected parts of any report, policies, targets or any other observation made on volumes, tonnages of types of materials managed under this Contract at this Facility.

Part 9 - PROVISIONS RELATING to FINANCIAL PAYMENT

- 9.1. Payment will be made by the Contracting Authority, monthly, to the Contractor for services carried out in accordance with the Conditions of Contract [RFT] based on the prices submitted in the Form of Tender.
- 9.2. Monthly invoices based on the following must be submitted:
 - 9.2.1. Management Fee based on one twelfth of annual fee.
 - 9.2.2. Actual tonnes for each category of material removed from the Facility, where appropriate, and less rebates (negative price) for each category of material where appropriate.
- 9.3. TUPE costs will be paid when the Contractor has satisfied the Contracting Authority that the Contractor has satisfied its obligations under the TUPE Regulations.
- 9.4. All invoicing is to be supported by relevant documentation, as described in Appendix 2.
- 9.5. Any subsidy awarded by Repak for packaging material, or any other similar subsidy that may arise in the future, will be claimed by the Contracting Authority.
- 9.6. Retention monies will be deducted from Monthly Certificates at a rate of 10% of the amount due (exclusive of VAT) up to €100,000. This sum will be returned to the Contractor on completion of the Contract in accordance with clause 2.2.

Part 10 - TENDER REQUIREMENTS

10.1. General

10.1.1. All elements of the tender document should have a rate shown. In cases where no rate has been entered it will be assumed by the Tender Assessment Board that the rate is €0 (zero). The Tenderer will be advised of the insertion of the €0 (zero) rate and asked if the Tender will be assessed on this basis. If the Tenderer does not accept the €0 (zero) rate, the Tender will be deemed to be invalid.

10.1.2. **A submitted Tenderer not providing rates for all services may deem the Tender to be invalid.**

10.2. Suitability of Tenderer

10.2.1. In order to demonstrate their eligibility, Tenderers are required to satisfy the following requirements:

Economic and Financial Criteria [EFC]	Scoring
EFC 1. Location Information Rule: Must submit name, address, telephone no. and e-mail address of Tenderer. Location and address of Tenderer's premises must also be submitted if this is different from its business address.	Pass/Fail
EFC 2. Form of Tender and Pricing Schedules Rule: Must insert a sum to all unit rates and costs.	Pass/Fail
EFC 3. Criterion: Tenderers' Statement Rule: Must complete and sign Appendix 3 of the 'Request for Tenders' document, which must be printed on the Tenderer's headed notepaper.	Pass/Fail
EFC 4. Criterion: Declaration as to Personal Circumstances of Tenderer Rule: Must complete and sign Appendix 5 of the 'Request for Tenders' document. The document must be signed after 1st January 2026 by a Practising Solicitor/Commissioner for Oaths. Tenderers may be excluded from participation based on the responses made in the declaration.	Pass/Fail

Economic and Financial Criteria [EFC]	Scoring
EFC 5. Criterion: Bank Details Rule: Must submit a statement confirming that the Tenderer holds a bank account and is in good standing with its bank.	Pass/Fail
EFC 6. Criterion: Insurances Rule: Must submit details to confirm that the following insurances are in place – Employers Liability, Public Liability and Professional Liability. The minimum levels of cover are detailed in Clause 2.21.1 of the 'Request for Tenders' document. <u>OR</u> Must submit a statement confirming that should the Tenderer be awarded the Contract, the Tenderer is willing and able to raise their insurance cover to the stated levels (in cases where the existing cover levels are lower) and that the Tenderer will maintain these levels for the duration of the Contract.	Pass/Fail
EFC 7. Criterion: Tax Clearance Certificate Rule: Must submit a signed statement that the company and all proposed subcontractors (if applicable) are able to produce a valid Tax Clearance Certificate or C2 Certificate, and that valid certificates will be maintained for the duration of the contract OR must submit a valid Tax Clearance Certificate.	Pass/Fail

Economic and Financial Criteria [EFC]	Scoring
EFC 8. Criterion: Turnover during the past three financial years Rule: Must submit a statement confirming that their turnover exceeded €5,000,000 in any of the last three financial years, or pro-rata if more recently established, and that they will provide evidence of turnover and other financial information promptly on request at any time prior to the award decision being made.	Pass/Fail
EFC 9. Health & Safety Rule: The appointed Contractor will be required to comply with the Safety, Health and Welfare Act 2005 and any subsequent Safety, Health and Welfare legislation including the requirement to have a Safety Statement and a competent Health & Safety Officer. The Tenderer must submit a statement confirming compliance. NOTE: Do <u>NOT</u> submit a Safety Statement with this submission.	Pass/Fail

Note:

Failure to provide information under Economic and Financial Criteria may eliminate a candidate.

Technical Capacity Criteria [TCC]	Scoring
TCC 1. Previous Experience Rule: Must submit documentation to demonstrate the Tenderer's experience/ track record. The Tenderer must demonstrate that, as a minimum requirement, its company has successfully delivered similar services at a minimum of 3 no. civic waste facilities. Details should include a description of the contract in question, the value of the contract, the precise services supplied and how the contract was managed.	Pass/Fail
TCC 2. Client References Rule: Contact details of 2 clients that may be contacted on a confidential basis in relation to these contracts to confirm satisfactory delivery of the contracts must be submitted. Details should include names, addresses, and telephone numbers	Pass/Fail

- 10.2.2. Those Tenderers whose Tender submissions have not been excluded following the assessments of the Economic and Financial Criteria and the Technical Capacity Criteria, will then have their Tender assessed under the Contract Award Criteria.

10.3. Contract Award Criteria

10.3.1. The Contracting Authority will consider the Tenders in accordance with the following award criteria.

Award Criteria	Weightings	Maximum Score Available	Minimum Score (must achieve)
a) Price.	60%	600	N/A
b) Quality.	40%	400	200
Organisational Profile & Capacity		220	110
Environmental Innovation		180	90
Total	100%	1,000	

10.3.2. **Price. (60%):**

Marks for Price will be assigned as follows:

- a. The lowest valid Tender will receive maximum points, 600.
- b. Subsequent Tenderers will be allocated points based on the following formula:

$$\frac{600 \times \text{Lowest Tendered amount}}{\text{Price from Tenderer 'A'}} = \text{Points for Tenderer 'A'}$$

10.3.3. **Quality. (40%):**

10.3.3.1 Tenderers must outline how the services and duties, outlined in this document, will be undertaken.

10.3.3.2 The Project Proposal Criteria [PPC] will be assessed by reviewing the information submitted with reference to the items below.

Project Proposal Criteria [PPC]	Score
PPC 1. Organisational Profile & Capacity Rule (a): Must submit details and chart(s) of organisational structure, current manpower levels, skills base (including a breakdown of key positions / technical knowledge & ability / qualifications / CV's). Rule (b): The Tenderer must demonstrate that adequate resources are available to fulfil Contract requirements. Resources include plant and machinery, plus access to appropriate materials reception facilities. Rule (c): Tenderers must outline any services that will be subcontracted to a third-party. Rule (d): Tenderers must state how quickly from the date of Award of Contract the service will commence. Rule (e): The Tender submission must be in the format outlined in cl. 10.13.2.	220
PPC 2. Environmental Innovation Rule (a): Must provide proposals to achieve an income from the material collected, by ensuring good quality segregation and a balance between high and sustainable market values. Rule (b): Must submit a methodology for dealing with hazardous wastes in a manner that protects the environment and minimizes costs. Rule (c): Must submit proposals regarding initiatives and improvements in respect of reuse/recycling and the reconfiguration/expansion and operation of the Facility. (Where the Contracting Authority deems appropriate, EPA approval will be sought to approve amendments). Rule (d): Must submit proposals to reduce the environmental impacts of haulage operations.	180

- 10.3.3.3 The Tenderer(s) considered to have the highest merit will be given the maximum points available.
- 10.3.3.4 All other Tender(s) will be marked relative to the Tender(s) assessed as having the highest merit.
- 10.3.3.5 **NOTE:** Tenderers must achieve a **minimum of 200 marks** in order to remain eligible for inclusion in the final award process.

10.4. **Contract Award**

- 10.4.1. The Tenderer with the highest combined score will be the Most Economically Advantageous Tender.
- 10.4.2. In the event of a tie between Tenderers, the Tenderer with the highest marks for Price will be deemed to be the Most Economically Advantageous Tender.

10.5. **Form of Tender**

- 10.5.1. Appendix 1 (Form of Tender), Appendix 1.A (Waste Types and Tonnages) and Appendix 1.B (Management Fees and T.U.P.E. Costs) detail the Tenderer's rates for the provision of the services. The rates submitted in the Form of Tender shall be considered to be fully inclusive to comply with the Tender documentation and must be exclusive of Value Added Tax (VAT must be shown separately). The price must be in euros (€) and to two decimal places.
- 10.5.2. Omission to sign the Form of Tender or to insert therein Fees and/or Costs or any unauthorized alterations or additions to the Tender Documents, may cause the Tender to be rejected. Qualifications to a Tender may be considered a counteroffer and may render the Tender invalid.
- 10.5.3. The Form of Tender and all other submitted documentation must be completed in ink and be legible.

10.6. **Pricing Schedules**

- 10.6.1. Appendix 1.A. – Tonnages.
 - a. The completed Pricing Schedule will be used for evaluation and Tender comparison purposes.
 - b. The rates submitted for each item must include all costs associated with that particular item, including management, removal, and processing of the material removed from the Facility.

- c. The Tender may insert negative rates for any item. Such monies will be deemed to be a rebate, payable to the Contracting Authority.

10.6.2. Appendix 1.B. – Management Fees and T.U.P.E. costs.

- a. Sums must be inserted for the Opening Hours as presented in Part 3.
- b. T.U.P.E. costs are a lump sum payment.

10.6.3. Tenderers shall be deemed to have satisfied themselves, before submitting their Tender, as to the accuracy and sufficiency of the rates stated in the Tender, which shall (except in so far as is otherwise provided in the Tender specification) cover all the successful Tenderer's obligations under the Contract.

10.6.4. Tenderers shall be deemed to have obtained for themselves all necessary information as to the risks and any other circumstances which might reasonably influence or affect their Tender.

10.6.5. Tenderers must fill in rates clearly and avoid leaving blank spaces. In assessing the pricing of Tenders which are not clear, the assessment panel will make an interpretation of Tenders which are not clearly completed.

10.7. **Modifications to Tenders prior to the Closing Date for Receipt of Tenders**

10.7.1. Modifications to Tenders will be accepted in the form of supplementary information and/or addenda, provided they are submitted via etenders before the closing date for receipt of Tenders. Any modifications received after the closing time for receipt of Tenders will be returned to the Tenderer unopened.

10.8. Clarification of Tenders

- 10.8.1. To assist in the examination and comparison of Tenders, the Contracting Authority may ask Tenderers for clarification of their Tenders, including but not limited to:
- a. Breakdown(s) of unit rates. (No change in the rate or substance of the Tender shall be sought, offered or permitted).
 - b. Details of Insurances required under the Contract.
- 10.8.2. Failure to submit the requested information within the specified time limit or extended time limit, as may be agreed with the Contracting Authority, shall exclude the Tender from further consideration.
- 10.8.3. To assist in finalising the Tender evaluation, selected Tenderers may be invited to attend clarification meetings with the Contracting Authority.

10.9. Correction of Errors

- 10.9.1. Where there is a discrepancy between amounts in figures and words, the amount in words shall apply.
- 10.9.2. The above procedure will be binding upon the Tenderer and a Tenderer not accepting the correction of its Tender as described above will have its Tender rejected.

10.10. Changes in the Composition of a Tender

- 10.10.1. The Contracting Authority reserves the right, but is not obliged, to disqualify any Tenderer that makes any change to its composition after submission of a Tender.

10.11. **Restructuring of Tenderer's Team**

10.11.1. Should the Tenderer, prior to the commencement of or during the course of the Contract, wish to:

- a. Change the membership of the project team relating to individual staff members and/or their input to the project; or
- b. Restructure the project team relating to firms forming part of a consortium of firms providing subcontracting services to the consultant and/or to the input of those firms to the project,

the Tenderer must seek the prior written approval of the Contracting Authority, which will not be unreasonably withheld, provided the restructuring provides suitably qualified staff with appropriate experience.

10.12. **Termination**

10.12.1. In the event that the Contract is terminated, the Contracting Authority reserves the right to revert to the Tenderer who finished in second place in this competition.

10.13. **Award to runner up**

10.13.1. If for any reason it is not possible to award the Contract to the designated successful Tenderer emerging from this competitive process, or if having awarded the Contract, the Contracting Authority considers that the successful Tenderer has not met its obligations, the Contracting Authority reserves the right to award the Contract to the next highest scoring Tenderer on the basis of the terms advertised. This will be without prejudice to the right of the Contracting Authority to cancel this competitive process and/or initiate a new Contract award procedure at its sole discretion.

10.13.2. The Contracting Authority reserves the right to enter into discussion with all or any of the Tenderers in relation to any aspect of the proposals and in particular does not bind itself to accept the most financially favourable or any of the proposals submitted.

10.14. **Tender Submission**

10.14.1. Refer to the **Request for Tenders** document, Clause 2.6 'Tender Submission Requirements'.

10.14.2. Tenders must be in the same order and using the same conventions as set out in the table below. Tenderers must ensure that all the information required in the table below is included in their Tender.

[EFC 1, refers to Economic and Financial Criterion 1]

[TCC 1, refers to Technical Capacity Criterion 1]

[PPC 1, refers to Project Proposal Criteria 1]

	CONTENT	<i>Check (✓)</i>
1.	Company details. [including EFC 1, TCC 1]	
2.	Project Management and Resources [including PCC 1]	
3.	Environmental Innovation [including PCC 2]	
4.	Client references [including TCC 2]	
5.	Ancillary information	
6.	Signed Appendix 1: Form of Tender [including EFC 2]	
7.	Signed Appendix 1.A: Waste Types and Tonnages	
8.	Signed Appendix 1.B: Management Fees, TUPE Costs and Grand Total.	
9.	Signed Appendix 3 of 'Request for Tenders': Tenderers' Statement [including EFC 3]	
10.	Signed Appendix 5 of 'Request for Tenders': Declaration as to Personal Circumstances of Tenderer [including EFC 4]	
11.	Bank details [including EFC 5]	
12.	Insurance details [including EFC 6]	
13.	Tax Clearance Certificate details [including EFC 7]	
14.	Turnover details [including EFC 8]	
15.	Health and Safety requirements [including EFC 9]	

Part 11 - TENDER EVALUATION

- 11.1. A Tender Assessment Panel will assess all information submitted by each Tenderer and will submit a recommendation to the Chief Executive of Dun Laoghaire-Rathdown County Council.
- 11.2. All Tenders will be initially reviewed for compliance with the requirements described in the sections "Economic and Financial Criteria" and "Technical Capacity Criteria".
- 11.3. Tenderers, which have "passed", will then be assessed under the "Contract Award Criteria".
- 11.4. The Contracting Authority reserves the right to accept or reject any Tenderer, and to annul the Tender process and reject all Tenders at any time prior to the award of the Contract, without thereby incurring any liability to the affected Tender or Tenderers.

APPENDIX 1

FORM OF TENDER

An Cathaoirleach and members of Dun Laoghaire-Rathdown County Council

I _____

of _____

do hereby tender and undertake to supply the services as set forth under the conditions contained in the attached Tender documents for the following amount:

Grand Total	(€)
<i>(from Item 1.B.17. Appendix 1.B)</i>	Excl. VAT

Note

All rates- Management Fee, material removal costs and rebates - in the Form of Tender will be adjusted on 31st December each year in accordance with the Consumer Price Index (CPI) "All Items", as provided by the Central Statistics Office Ireland

Your acceptance of this Tender may be communicated to me by letter, signed by the Chief Executive or by her authorised representative.

Dated this _____ day of _____ 2026

Signature of Tenderer_____

Name in Block Capitals_____

Capacity in Company_____

I confirm that all information outlined in Section 10.14 has been submitted. [] Please tick

I confirm to keep this offer and each element thereof open for acceptance by the Contracting Authority for a period of 120 days from the deadline date for submission of Tenders.

[] Please tick

APPENDIX 1.A.

WASTE TYPES and TONNAGES

(refer to separate spreadsheet)

APPENDIX 1.B.

**MANAGEMENT FEES
T.U.P.E. COSTS**

GRAND TOTAL

(refer to separate spreadsheet)

APPENDIX 2

REPORTING REQUIREMENTS

- App.2 - 1. The Tender price includes the preparation and submission of all reports in an agreed format.
- App.2 - 2. All reports must include an **Executive Summary**.
- App.2 - 3. 2no. (two) hard bound copies and 1no. (one) digital copy must be submitted to the designated person in the Contracting Authority.
- App.2 - 4. Digital versions of data must also be submitted, separately, in a suitable format for interrogation and manipulation by the Contracting Authority.
- App.2 - 5. **Certificates of Recycling:** copies of the Certificates must be e-mailed to the Contracting Authority by the 10th of each month.
- App.2 - 6. A **Site Diary** must be made available to the Contracting Authority to read or, if relevant to the Contract, record comments. The Site Diary must include, but not limited to:
- a. All activities related to the day-to-day operational function of the Facility.
 - b. All visitors to the Facility [excluding users of the Facility].
 - c. Visiting Contractors, as authorized by the Contracting Authority. The Contractors may be attending the Civic Waste Facility, the Waste Transfer Facility or the Landfill.
- App.2 - 7. A **Daily Financial Summary Sheet** containing as a minimum the following:
- a. Opening cash balance.
 - b. Details of daily transactions by type – cash / credit card
 - c. Cash transferred.
 - d. Cash on hand.
- App.2 - 8. A spreadsheet summary of these records must be emailed to the Contracting Authority on the Tuesday following the end of the week.
- App.2 - 9. The Daily Financial Summary Sheets must be delivered to the Contracting Authority on the Friday following the end of the week.

App.2 - 10. A **Weekly Report** (week commencing Monday) containing as a minimum the following:

- a. Number of transactions for each type of material accepted.
- b. Monies received for each type of material accepted.
- c. Tonnages, weighbridge docket references and destinations for each load and type of material removed.
- d. Details of contaminated receptacles must be reported separately.

Preferred (current) layouts are provided on the following pages.

The 'Site Traffic Log Sheet' records vehicles passing over the underground traffic counter. The counter is located between the Cash Office and the central reserve, refer to drawing 1091/001.

App.2 - 11. The Weekly Report must be submitted to the Contracting Authority within 5 working days from the end of the week.

App.2 - 12. A **Monthly Report**, utilising the details in the Weekly Reports, showing as a minimum the following:

- a. Summary.
- b. Narrative detailing the significant events that occurred in reporting period.
- c. Amounts (tonnes) and types of material removed, disposed, recycled or re-used.
- d. Weighbridge dockets details, dates of collections and destinations of collected materials that occurred in reporting period.
- e. Copies of the Certificates of Recycling.
- f. Details of Traffic Movements, as recorded on the underground traffic counter.
- g. Servicing and repairs for the month, including vehicles operated by the Contractor and its subcontractors using the site.
- h. Complaints or any issues pertaining to the management or operation of the Facility.

i. Financial Data showing monthly summary details

- App.2 - 13. The Monthly Report must be typed, bound and well presented. Data is to be presented in Tabular and Graphical Formats and comparison with past months/years shown as the Contract progresses. Two [2no.] bound copies and must be submitted by 21st of the following month. A digital version of the Report must be submitted by 15th of the following month (to allow review/comment before submission of bound Report).
- App.2 - 14. An **Annual Summary Report**, utilizing the details in the Monthly Reports, shall outline the progress in the previous calendar year.
- App.2 - 15. The Annual Summary Report must be typed, bound and well presented. Data is to be presented in Tabular and Graphical Formats and comparison with past years shown as the Contract progresses. Two [2no.] bound copies and must be submitted by 31st January. A digital version of the Report must be submitted by 15th January (to allow review/comment before submission of bound Report).

Ballyogan Recycling Park

Weekly Summary Report Wk 22 w/e 31/05/2025 (Sunday)

Total Revenue Generated €47,341
Total Kgs Removed 235,420

Description	Quantity	Income	Charge per Item
General Car/pedestrian	865	25,950.00	€30.00
General Small Trailer/van	35	2,100.00	€60.00
General Inter Trailer/van	42	4,200.00	€100.00
Green Car/Pedestrian	1,193	14,316.00	€12.00
Green Small Trailer/Van	13	325.00	€25.00
Green Inter Trailer/Van	1	50.00	€50.00
Hazardous	78	390.00	€5.00
Food Waste	2	10.00	€5.00
Food Waste (No Charge)	0	0.00	€0.00
Free Items	500	0.00	€0.00
Wood	30	0.00	€0.00
Household, C&D, Rubble	781	0.00	€0.00
Bulky Household	72	0.00	€0.00
Fridge & Freezer	0	0.00	€0.00
Electrical	376	0.00	€0.00
Sheet Glass	11	0.00	€0.00
Metals	91	0.00	€0.00
Batteries	4	0.00	€0.00
Oils	12	0.00	€0.00
White Goods	7		
Gas Cylinders/Fire Ext.	2		
Christmas Trees	0		
Receipts Issued	2,229	€ 47,341.00	

EWK Code	Description	Kgs
08 03 99	Printer Cartridges	0
15 01 01	Cardboard Packaging	8,020
15 01 02	Plastic Bottles	760
15 01 02	Plastic Packaging	980
15 01 04	Metallic Packaging Aluminium	0
15 01 04	Metallic Packaging Steel	0
15 01 05	Tetra Pak	0
15 01 07	Glass Packaging Mixed	11,140
16 05 04*	Gas Cylinders	0
16 06 01*	Lead Acid Batteries	0
17 08 02	Plasterboard	0
20 01 01	Paper	5,140
20 01 02	Glass Packaging (Sheet)	0
20 01 11	Clothing / Textiles	7,100
20 01 21*	Fluorescent Tubes	0
20 01 25	Cooking Oil	0
20 01 26*	Motor Oil	0
20 01 27*	Aerosols	150
15 01 10*	Packaging	0
20 01 27*	Oil Based Paint	1,461
20 01 28	Water Based Paint	2,191
20 01 28	Water Based Paint (Rediscovery Centre)	300
20 01 13*	Solvents	0
20 01 30	Detergents	232
20 01 32	Medicines	0
20 01 19*	Pesticides	66
16 01 07	Oil Filters	0
20 01 33*	Batteries Municipal Waste	1,380
20 01 35*	Large Mixed WEEE	4,420
20 01 36	Small Mixed WEEE	8,120
20 01 38	Wood Mixed & Pallets	17,100
20 01 40	Fire Extinguishers	0
20 01 39	Polystyrene	0

20 01 39	Artificial Christmas Trees	0
20 01 40	Bicycles	0
20 01 40	Lawnmowers	0
20 01 40	Metals	6,340
20 02 01	Garden Green Waste	88,200
20 02 02	Soil & Stones "Construction Waste"	22,540
20 03 01	Mixed Municipal Waste "Baleable"	7,460
20 03 07	Bulky Municipal Waste "Bulky Non Baleable"	42,320
20 03 07	Mattress	0
Total		235,420

Destination Report

01-Jun-26

15:09

Batt Glass

Site	Ticket	Date	Vehicle	Type	Haulier	Waste Desc	EWC	Net Weight
Ballyogan	25574	11-May-26 11:09	201D25353	Collection	Thomtons Recycling	Glass- Flat	200102	4,700
Total for Batt Glass:								4,700

Bray Gas (Harbour Trading Co)

Site	Ticket	Date	Vehicle	Type	Haulier	Waste Desc	EWC	Net Weight
Ballyogan	25629	18-May-26 13:33	142D28251	Collection	Bray Gas (Harbour Trading Co)	Gas Cylinders	160504	840
Total for Bray Gas (Harbour Trading Co):								840

Enrich Environmental Summerhill

Site	Ticket	Date	Vehicle	Type	Haulier	Waste Desc	EWC	Net Weight
Ballyogan	25491	01-May-26 11:24	191C10392	Collection	Thomtons Recycling	Green Waste	200201	21,140
Ballyogan	25523	05-May-26 12:44	191C10392	Collection	Thomtons Recycling	Green Waste	200201	17,020
Ballyogan	25530	06-May-26 09:32	191C10392	Collection	Thomtons Recycling	Green Waste	200201	16,940
Ballyogan	25533	06-May-26 12:34	191D10392	Collection	Thomtons Recycling	Green Waste	200201	18,640
Ballyogan	25543	08-May-26 07:04	191C10392	Collection	Thomtons Recycling	Green Waste	200201	21,440
Ballyogan	25567	11-May-26 06:17	191C10392	Collection	Thomtons Recycling	Green Waste	200201	15,200
Ballyogan	25576	11-May-26 09:28	191C10392	Collection	Thomtons Recycling	Green Waste	200201	16,640
Ballyogan	25581	11-May-26 13:05	191C10392	Collection	Thomtons Recycling	Green Waste	200201	15,580
Ballyogan	25599	15-May-26 06:16	191C10392	Collection	Thomtons Recycling	Green Waste	200201	20,400
Ballyogan	25620	18-May-26 06:16	191C10392	Collection	Thomtons Recycling	Green Waste	200201	12,100
Ballyogan	25627	18-May-26 11:04	191C10302	Collection	Thomtons Recycling	Green Waste	200201	13,060
Ballyogan	25653	22-May-26 16:35	191C10392	Collection	Thomtons Recycling	Green Waste	200201	19,380
Ballyogan	25677	25-May-26 09:45	191C10392	Collection	Thomtons Recycling	Green Waste	200201	15,160
Ballyogan	25680	25-May-26 13:14	191C10392	Collection	Thomtons Recycling	Green Waste	200201	19,820
Ballyogan	25689	27-May-26 07:36	191C10392	Collection	Thomtons Recycling	Green Waste	200201	19,100
Ballyogan	25702	29-May-26 06:15	191C10392	Collection	Thomtons Recycling	Green Waste	200201	16,100
Ballyogan	25718	30-May-26 13:48	191C10392	Collection	Thomtons Recycling	Green Waste	200201	18,020
Total for Enrich Environmental:								295,740

Envia Ireland

Site	Ticket	Date	Vehicle	Type	Haulier	Waste Desc	EWC	Net Weight
Ballyogan	25485	01-May-26 08:38	212WH899	Collection	Envia Ireland	Batteries- Lead Acid	160501	1,000
Ballyogan	25486	01-May-26 10:40	212WH899	Collection	Envia Ireland	Paint, Inks and Adhesives	200127	3,080
Ballyogan	25519	05-May-26 08:06	212WH899	Collection	Envia Ireland	Paint, Inks and Adhesives	200127	4,060
Ballyogan	25540	08-May-26 08:06	241LS1045	Collection	Envia Ireland	Paint, Inks and Adhesives	200127	1,860
Ballyogan	25575	11-May-26 10:22	212WH899	Collection	Envia Ireland	Paint, Inks and Adhesives	200127	2,860
Ballyogan	25577	11-May-26 10:40	221LS866	Collection	Envia Ireland	Oil- Engine oil	200126	760
Ballyogan	25602	15-May-26 07:03	241LS1045	Collection	Envia Ireland	Batteries- Lead Acid	160501	920
Ballyogan	25603	15-May-26 09:59	241LS1045	Collection	Envia Ireland	Paint, Inks and Adhesives	200127	1,780
Ballyogan	25622	15-May-26 09:43	241LS1045	Collection	Envia Ireland	Paint, Inks and Adhesives	200127	2,120
Ballyogan	25650	22-May-26 08:33	171LS389	Collection	Envia Ireland	Paint, Inks and Adhesives	200127	2,040
Ballyogan	25674	25-May-26 08:06	241LS1045	Collection	Envia Ireland	Paint, Inks and Adhesives	200127	1,560
Ballyogan	25705	29-May-26 08:42	212WH899	Collection	Envia Ireland	Paint, Inks and Adhesives	200127	2,540
Total for Envia Ireland:								24,580

KMK Metal Recycling

Site	Ticket	Date	Vehicle	Type	Haulier	Waste Desc	EWC	Net Weight
Ballyogan	25483	01-May-26 07:55	2610Y596	Collection	Ravenhill Couriers Ltd	WEEE- Mixed WEEE	200135	3,820
Ballyogan	25489	01-May-26 10:37	172KE1377	Collection	AES Ltd.	WEEE- Small Mixed	200136	3,500
Ballyogan	25490	01-May-26 10:54	172KE1377	Collection	AES Ltd.	WEEE- Small Mixed	200136	3,520
Ballyogan	25546	08-May-26 11:46	172KE1377	Collection	AES Ltd.	WEEE- Small Mixed	200136	3,600
Ballyogan	25547	08-May-26 12:02	172KE1377	Collection	AES Ltd.	WEEE- Small Mixed	200136	3,700
Ballyogan	25568	11-May-26 07:00	231OY148	Collection	Ravenhill Couriers Ltd	WEEE- Mixed WEEE	200135	5,260
Ballyogan	25582	11-May-26 13:54	172KE1377	Collection	AES Ltd.	WEEE- Small Mixed	200136	3,940
Ballyogan	25634	19-May-26 08:08	172KE1377	Collection	AES Ltd.	WEEE- Small Mixed	200136	3,680
Ballyogan	25636	19-May-26 08:24	172KE1377	Collection	AES Ltd.	WEEE- Small Mixed	200136	3,980
Ballyogan	25672	25-May-26 06:54	231OY148	Collection	Ravenhill Couriers Ltd	WEEE- Mixed WEEE	200135	4,420
Ballyogan	25693	27-May-26 10:31	161OY1878	Collection	Ravenhill Couriers Ltd	Batteries- household	200134	1,380
Ballyogan	25708	29-May-26 08:56	172KE1377	Collection	AES Ltd.	WEEE- Small Mixed	200136	4,460
Ballyogan	25709	29-May-26 09:19	172D1377	Collection	AES Ltd.	WEEE- Small Mixed	200136	3,660
Total for KMK Metal Recycling:								48,920

Rediscovery Centre

Site	Ticket	Date	Vehicle	Type	Haulier	Waste Desc	EWC	Net Weight
Ballyogan	25606	15-May-26 11:22	231D1036	Collection	Rediscovery Centre	(Water Based Paints)	200128	320
Ballyogan	25700	28-May-26 11:55	231D1036	Collection	Rediscovery Centre	(Water Based Paints)	200128	300
Total for Rediscovery Centre:								620

Rehab Glassco

Site	Ticket	Date	Vehicle	Type	Haulier	Waste Desc	EWC	Net Weight
Ballyogan	25517	05-May-26 08:23	232D15853	Collection	Rehab Glassco	Glass - Mixed Packaging	150107	8,980
Ballyogan	25571	11-May-26 07:42	232D15853	Collection	Rehab Glassco	Glass - Mixed Packaging	150107	2,060
Ballyogan	25589	13-May-26 08:26	232D15853	Collection	Rehab Glassco	Glass - Mixed Packaging	150107	7,980

Ballyogan	25632	19-May-26 07:36	232D15853	Collection	Rehab Glassco	Glass - Mixed Packaging	150107	8,060
Ballyogan	25683	26-May-26 08:01	232D15853	Collection	Rehab Glassco	Glass - Mixed Packaging	150107	9,600
Ballyogan	25704	29-May-26 07:07	232D15853	Collection	Rehab Glassco	Glass - Mixed Packaging	150107	1,540
Total for Rehab Glassco:								38,220

Textile Recycling

Site	Ticket	Date	Vehicle	Type	Haulier	Waste Desc	EWG	Net Weight
Ballyogan	25484	01-May-26 10:01	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	980
Ballyogan	25493	02-May-26 09:44	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	960
Ballyogan	25504	03-May-26 10:15	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	1,260
Ballyogan	25508	04-May-26 10:44	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	1,640
Ballyogan	25518	05-May-26 09:48	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	1,820
Ballyogan	25528	06-May-26 10:22	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	1,460
Ballyogan	25536	07-May-26 10:02	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	820
Ballyogan	25541	08-May-26 09:30	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	1,000
Ballyogan	25550	09-May-26 09:25	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	840
Ballyogan	25559	10-May-26 10:37	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	1,420
Ballyogan	25572	11-May-26 09:50	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	1,580
Ballyogan	25587	12-May-26 09:38	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	1,200
Ballyogan	25590	13-May-26 09:45	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	780
Ballyogan	25595	14-May-26 08:51	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	560
Ballyogan	25601	15-May-26 09:26	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	860
Ballyogan	25607	16-May-26 09:30	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	920
Ballyogan	25615	17-May-26 10:56	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	1,520
Ballyogan	25623	18-May-26 09:56	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	1,700
Ballyogan	25635	19-May-26 10:15	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	1,120
Ballyogan	25639	20-May-26 09:37	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	1,300
Ballyogan	25643	21-May-26 09:57	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	960
Ballyogan	25648	22-May-26 09:16	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	860
Ballyogan	25657	23-May-26 10:22	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	1,140
Ballyogan	25664	24-May-26 10:30	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	880
Ballyogan	25675	25-May-26 10:18	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	1,400
Ballyogan	25682	26-May-26 09:07	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	800
Ballyogan	25690	27-May-26 09:01	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	800
Ballyogan	25696	28-May-26 08:58	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	760
Ballyogan	25706	29-May-26 09:06	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	880
Ballyogan	25713	30-May-26 10:04	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	780
Ballyogan	25720	31-May-26 10:39	212D15526	Collection	Textile Recycling	Textiles- Clothes	200111	1,680
Total for Textile Recycling:								34,680

Thorntons JFK

Site	Ticket	Date	Vehicle	Type	Haulier	Waste Desc	EWG	Net Weight
Ballyogan	25522	05-May-26 10:56	142D17354	Collection	Barkel Transport Limited	Wood Mixed	200138	3,720
Ballyogan	25527	06-May-26 08:14	201D205353	Collection	Thorntons Recycling	Plasterboard	170802	1,720
Ballyogan	25534	06-May-26 13:51	142D17354	Collection	Barkel Transport Limited	Wood Mixed	200138	3,600
Ballyogan	25539	07-May-26 13:21	142D17354	Collection	Barkel Transport Limited	Wood Mixed	200138	3,000
Ballyogan	25548	08-May-26 13:21	142D17354	Collection	Barkel Transport Limited	Wood Mixed	200138	3,380
Ballyogan	25551	09-May-26 09:42	142D17354	Collection	Barkel Transport Limited	Wood Mixed	200138	3,880
Ballyogan	25579	11-May-26 12:52	142D17354	Collection	Barkel Transport Limited	Wood Mixed	200138	2,860
Ballyogan	25686	26-May-26 12:00	142D17354	Collection	Barkel Transport Limited	Mixed Construction and	200202	10,020
Total for Thorntons JFK:								32,180

Thorntons Killeen Road

Site	Ticket	Date	Vehicle	Type	Haulier	Waste Desc	EWG	Net Weight
Ballyogan	25476	01-May-26 09:55	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,420
Ballyogan	25480	01-May-26 08:39	142D17354	Collection	Barkel Transport Limited	Mixed Construction and	200202	7,080
Ballyogan	25481	01-May-26 09:54	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,700
Ballyogan	25487	01-May-26 09:54	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,640
Ballyogan	25492	02-May-26 07:22	142D17354	Collection	Barkel Transport Limited	Metal Mixed	200140	3,920
Ballyogan	25496	02-May-26 09:23	142D17354	Collection	Barkel Transport Limited	Mixed Municipal Waste-	200301	3,560
Ballyogan	25497	02-May-26 11:22	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,760
Ballyogan	25499	02-May-26 14:15	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,760
Ballyogan	25500	02-May-26 15:27	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	4,040
Ballyogan	25501	03-May-26 08:49	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	1,620
Ballyogan	25502	03-May-26 08:48	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,160
Ballyogan	25505	03-May-26 09:45	142D17354	Collection	Barkel Transport Limited	Metal Mixed	200140	2,900
Ballyogan	25506	03-May-26 12:57	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,800
Ballyogan	25507	04-May-26 11:00	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,920
Ballyogan	25510	04-May-26 10:05	142D17354	Collection	Barkel Transport Limited	Mixed Construction and	200202	10,980
Ballyogan	25511	04-May-26 11:00	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	4,060
Ballyogan	25512	04-May-26 11:58	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,760
Ballyogan	25513	04-May-26 13:17	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,880
Ballyogan	25514	04-May-26 15:02	142D17354	Collection	Barkel Transport Limited	Metal Mixed	200140	3,080
Ballyogan	25515	05-May-26 10:52	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	4,180
Ballyogan	25520	05-May-26 10:52	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,460
Ballyogan	25524	05-May-26 14:12	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,900

Ballyogan	25525	06-May-26 11:12	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,960
Ballyogan	25531	06-May-26 11:12	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,060
Ballyogan	25532	06-May-26 12:40	142D17354	Collection	Barkel Transport Limited	Metal Mixed	200140	3,480
Ballyogan	25537	07-May-26 10:47	142D17354	Collection	Barkel Transport Limited	Plastic Packaging Film	150102	1,060
Ballyogan	25538	07-May-26 12:05	142D17354	Collection	Barkel Transport Limited	Mixed Construction and	200202	12,520
Ballyogan	25544	08-May-26 10:34	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,640
Ballyogan	25545	08-May-26 12:00	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,080
Ballyogan	25552	09-May-26 11:01	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,880
Ballyogan	25553	09-May-26 12:15	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,140
Ballyogan	25554	09-May-26 13:29	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	4,220
Ballyogan	25555	09-May-26 14:47	142D17354	Collection	Barkel Transport Limited	Mixed Municipal Waste-	200301	4,700
Ballyogan	25556	10-May-26 08:57	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,880
Ballyogan	25558	10-May-26 08:57	142D17354	Collection	Barkel Transport Limited	Metal Mixed	200140	4,040
Ballyogan	25560	10-May-26 08:57	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,860
Ballyogan	25561	10-May-26 10:54	142D17354	Collection	Barkel Transport Limited	Mixed Construction and	200202	6,920
Ballyogan	25562	10-May-26 12:13	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,380
Ballyogan	25563	10-May-26 13:27	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,100
Ballyogan	25564	10-May-26 14:55	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,580
Ballyogan	25565	11-May-26 10:00	142D17354	Collection	Barkel Transport Limited	Wood Mixed	200138	4,220
Ballyogan	25573	11-May-26 09:59	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,860
Ballyogan	25578	11-May-26 11:48	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,300
Ballyogan	25583	11-May-26 14:13	142D17354	Collection	Barkel Transport Limited	Metal Mixed	200140	3,760
Ballyogan	25584	13-May-26 11:46	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	4,460
Ballyogan	25588	13-May-26 11:46	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,940
Ballyogan	25591	13-May-26 10:15	142D17354	Collection	Barkel Transport Limited	Plastic Packaging Film	150102	840
Ballyogan	25592	13-May-26 11:45	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,600
Ballyogan	25593	13-May-26 13:33	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,820
Ballyogan	25597	14-May-26 10:20	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	1,680
Ballyogan	25600	15-May-26 07:17	142D17354	Collection	Barkel Transport Limited	Mixed Construction and	200202	10,900
Ballyogan	25604	15-May-26 08:43	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	4,340
Ballyogan	25609	16-May-26 09:06	142D17354	Collection	Barkel Transport Limited	Metal Mixed	200140	3,740
Ballyogan	25610	16-May-26 10:30	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,040
Ballyogan	25611	16-May-26 11:47	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,660
Ballyogan	25612	16-May-26 13:06	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,760
Ballyogan	25613	17-May-26 11:12	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,140
Ballyogan	25614	17-May-26 11:12	142D17354	Collection	Barkel Transport Limited	Mixed Municipal Waste-	200301	3,100
Ballyogan	25616	17-May-26 13:05	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,400
Ballyogan	25617	17-May-26 14:54	142D17354	Collection	Barkel Transport Limited	Mixed Construction and	200202	7,260
Ballyogan	25618	17-May-26 16:04	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,200
Ballyogan	25619	18-May-26 11:04	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,200
Ballyogan	25628	18-May-26 12:50	142D17354	Collection	Barkel Transport Limited	Metal Mixed	200140	3,500
Ballyogan	25630	19-May-26 09:12	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,100
Ballyogan	25633	19-May-26 09:13	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,360
Ballyogan	25638	20-May-26 11:07	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,400
Ballyogan	25641	21-May-26 11:04	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,180
Ballyogan	25642	21-May-26 12:04	142D17354	Collection	Barkel Transport Limited	Plastic Packaging Film	150102	1,240
Ballyogan	25644	21-May-26 09:31	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,700
Ballyogan	25646	21-May-26 12:17	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,420
Ballyogan	25651	22-May-26 10:16	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,140
Ballyogan	25655	23-May-26 07:54	142D17354	Collection	Barkel Transport Limited	Mixed Construction and	200202	6,840
Ballyogan	25656	23-May-26 08:58	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,500
Ballyogan	25658	23-May-26 10:05	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,200
Ballyogan	25660	23-May-26 12:25	142D174354	Collection	Barkel Transport Limited	Metal Mixed	200140	3,840
Ballyogan	25661	23-May-26 13:43	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,200
Ballyogan	25662	24-May-26 09:30	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	1,440
Ballyogan	25663	24-May-26 09:30	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	4,020
Ballyogan	25665	24-May-26 09:29	142D17354	Collection	Barkel Transport Limited	Wood Mixed	200138	4,340
Ballyogan	25666	24-May-26 10:37	142D17354	Collection	Barkel Transport Limited	Metal Mixed	200140	2,380
Ballyogan	25667	24-May-26 11:58	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,160
Ballyogan	25668	24-May-26 13:21	142D17354	Collection	Barkel Transport Limited	Mixed Municipal Waste-	200301	3,340
Ballyogan	25669	24-May-26 15:08	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,720
Ballyogan	25670	25-May-26 09:43	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,240
Ballyogan	25676	25-May-26 09:42	142D17354	Collection	Barkel Transport Limited	Mixed Municipal Waste-	200301	3,100
Ballyogan	25679	26-May-26 06:04	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	1,660
Ballyogan	25684	26-May-26 08:37	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,900
Ballyogan	25685	26-May-26 09:59	142D17354	Collection	Barkel Transport Limited	Metal Mixed	200140	2,560
Ballyogan	25687	27-May-26 10:54	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,200
Ballyogan	25692	27-May-26 10:54	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,740
Ballyogan	25697	28-May-26 08:27	142D17354	Collection	Barkel Transport Limited	Plastic Packaging Film	150102	980
Ballyogan	25698	28-May-26 10:11	142D17354	Collection	Barkel Transport Limited	Mixed Municipal Waste-	200301	4,360
Ballyogan	25699	28-May-26 11:42	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,980
Ballyogan	25707	29-May-26 09:04	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	4,160
Ballyogan	25710	29-May-26 13:05	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,400
Ballyogan	25714	30-May-26 10:08	142D17354	Collection	Barkel Transport Limited	Metal Mixed	200140	3,780

Ballyogan	25715	30-May-26 11:18	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,040
Ballyogan	25716	30-May-26 12:58	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,700
Ballyogan	25717	31-May-26 08:46	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,500
Ballyogan	25719	31-May-26 08:46	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,720
Ballyogan	25721	31-May-26 11:41	142D17354	Collection	Barkel Transport Limited	Wood Mixed	200138	3,900
Ballyogan	25722	31-May-26 11:41	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	3,100
Ballyogan	25723	31-May-26 12:53	142D17354	Collection	Barkel Transport Limited	Mixed Construction and	200202	12,520
Ballyogan	25724	31-May-26 13:54	142D17354	Collection	Barkel Transport Limited	Bulky Waste	200307	2,980
Total for Thorntons Killeen Road:								374,840

Thorntons Recycling Unit S3A

Site	Ticket	Date	Vehicle	Type	Haulier	Waste Desc	EWG	Net Weight
Ballyogan	25482	01-May-26 08:18	142D17354	Collection	Barkel Transport Limited	Bottles (Plastic)-Mixed	150102	800
Ballyogan	25495	02-May-26 08:24	142D17354	Collection	Barkel Transport Limited	Cardboard	150101	2,300
Ballyogan	25509	04-May-26 08:53	142D17354	Collection	Barkel Transport Limited	Cardboard	150101	2,600
Ballyogan	25516	05-May-26 09:37	142D17354	Collection	Barkel Transport Limited	Cardboard	150101	2,920
Ballyogan	25526	06-May-26 08:47	142D17354	Collection	Barkel Transport Limited	Cardboard	150101	2,480
Ballyogan	25529	06-May-26 10:02	142D17354	Collection	Barkel Transport Limited	Paper- Newspapers	200101	5,140
Ballyogan	25535	07-May-26 09:27	142D17354	Collection	Barkel Transport Limited	Bottles (Plastic)-Mixed	150102	720
Ballyogan	25542	08-May-26 08:48	142D17354	Collection	Barkel Transport Limited	Cardboard	150101	1,500
Ballyogan	25549	09-May-26 08:45	142D17354	Collection	Barkel Transport Limited	Cardboard	150101	1,460
Ballyogan	25566	11-May-26 07:11	142D17354	Collection	Barkel Transport Limited	Cardboard	150101	1,620
Ballyogan	25570	11-May-26 08:27	142D17354	Collection	Barkel Transport Limited	Cardboard	150101	2,320
Ballyogan	25585	12-May-26 07:19	142D17354	Collection	Barkel Transport Limited	Cardboard	150101	1,220
Ballyogan	25586	12-May-26 09:01	142D17354	Collection	Barkel Transport Limited	Paper- Newspapers	200101	4,280
Ballyogan	25594	14-May-26 07:05	142D17354	Collection	Barkel Transport Limited	Cardboard	150101	1,980
Ballyogan	25596	14-May-26 08:45	142D17354	Collection	Barkel Transport Limited	Bottles (Plastic)-Mixed	150102	800
Ballyogan	25608	16-May-26 08:01	142D17354	Collection	Barkel Transport Limited	Cardboard	150101	2,100
Ballyogan	25621	18-May-26 07:42	141D17354	Collection	Barkel Transport Limited	Cardboard	150101	2,140
Ballyogan	25624	18-May-26 09:25	142D17354	Collection	Barkel Transport Limited	Cardboard	150101	1,740
Ballyogan	25631	19-May-26 07:22	142D17354	Collection	Barkel Transport Limited	Paper- Newspapers	200101	5,320
Ballyogan	25640	20-May-26 09:57	142D17354	Collection	Barkel Transport Limited	Cardboard	150101	1,620
Ballyogan	25647	22-May-26 07:15	142D17354	Collection	Barkel Transport Limited	Cardboard	150101	1,860
Ballyogan	25649	22-May-26 09:04	142D17354	Collection	Barkel Transport Limited	Bottles (Plastic)-Mixed	150102	740
Ballyogan	25654	23-May-26 06:54	142D17354	Collection	Barkel Transport Limited	Cardboard	150101	2,040
Ballyogan	25671	25-May-26 07:08	142D17354	Collection	Barkel Transport Limited	Cardboard	150101	1,600
Ballyogan	25673	25-May-26 08:13	142D17354	Collection	Barkel Transport Limited	Cardboard	150101	1,920
Ballyogan	25681	26-May-26 07:13	142D17354	Collection	Barkel Transport Limited	Cardboard	150101	900
Ballyogan	25691	27-May-26 09:37	142D17354	Collection	Barkel Transport Limited	Paper- Newspapers	200101	5,140
Ballyogan	25695	28-May-26 07:14	142D17354	Collection	Barkel Transport Limited	Cardboard	150101	1,440
Ballyogan	25703	29-May-26 08:09	142D17354	Collection	Barkel Transport Limited	Bottles (Plastic)-Mixed	150102	760
Ballyogan	25711	30-May-26 07:45	142D17354	Collection	Barkel Transport Limited	Cardboard	150101	2,160
Total for Thorntons Recycling Unit S3A:								63,620

Thorntons Wood Chipping

Site	Ticket	Date	Vehicle	Type	Haulier	Waste Desc	EWG	Net Weight
Ballyogan	25488	02-May-26 11:19	142D17354	Collection	Barkel Transport Limited	Wood Mixed	200138	3,880
Ballyogan	25498	02-May-26 12:51	142D17354	Collection	Barkel Transport Limited	Wood Mixed	200138	3,800
Ballyogan	25521	05-May-26 11:48	142D17354	Collection	Barkel Transport Limited	Wood Mixed	200138	2,680
Ballyogan	25557	10-May-26 08:57	142D17354	Collection	Barkel Transport Limited	Wood Mixed	200138	2,920
Ballyogan	25598	14-May-26 11:30	142D17354	Collection	Barkel Transport Limited	Wood Mixed	200138	3,040
Ballyogan	25605	15-May-26 09:41	142D17354	Collection	Barkel Transport Limited	Wood Mixed	200138	2,860
Ballyogan	25625	18-May-26 10:18	142D17354	Collection	Barkel Transport Limited	Wood Mixed	200138	3,040
Ballyogan	25626	18-May-26 11:17	142D17354	Collection	Barkel Transport Limited	Wood Mixed	200138	3,740
Ballyogan	25637	19-May-26 10:05	142D17354	Collection	Barkel Transport Limited	Wood Mixed	200138	4,420
Ballyogan	25645	21-May-26 10:23	142D17354	Collection	Barkel Transport Limited	Wood Mixed	200138	3,980
Ballyogan	25659	23-May-26 11:00	142D17354	Collection	Barkel Transport Limited	Wood Mixed	200138	3,320
Ballyogan	25678	25-May-26 10:55	142D17354	Collection	Barkel Transport Limited	Wood Mixed	200138	3,360
Ballyogan	25694	27-May-26 12:18	142D17354	Collection	Barkel Transport Limited	Wood Mixed	200138	3,720
Ballyogan	25701	28-May-26 12:32	142D17354	Collection	Barkel Transport Limited	Wood Mixed	200138	2,880
Ballyogan	25712	30-May-26 08:43	142D17354	Collection	Barkel Transport Limited	Wood Mixed	200138	3,240
Total for Thorntons Wood Chipping:								50,880

Waste Matters

Site	Ticket	Date	Vehicle	Type	Haulier	Waste Desc	EWG	Net Weight
Ballyogan	25652	22-May-26 12:43	142D28403	Collection	Waste Matters	Polystyrene	200139	640
Total for Waste Matters:								640

Wilton Scrap Metals Limited

Site	Ticket	Date	Vehicle	Type	Haulier	Waste Desc	EWG	Net Weight
Ballyogan	25494	02-May-26 09:01	201D25353	Collection	Thorntons Recycling	Aluminium Cans	150104	340
Ballyogan	25569	11-May-26 07:15	201D25353	Collection	Thorntons Recycling	Steel Cans	150104	480
Total for Wilton Scrap Metals Limited:								820

BRP Site Traffic Log Sheet					No. of Days Open	31	Average users per day	414
Week #: 18	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Weekly Total
Date					01/05/2026	02/05/2026	03/05/2026	
Counter Record					409	488	415	1312
Week #: 19	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Weekly Total
Date	04/05/2026	05/05/2026	06/05/2026	07/05/2026	08/05/2026	09/05/2026	10/05/2026	
Counter Record	342	499	380	364	428	441	453	2913
Week #: 20	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Weekly Total
Date	11/05/2026	12/05/2026	13/05/2026	14/05/2026	15/05/2026	16/05/2026	17/05/2026	
Counter Record	459	375	359	340	391	521	483	2945
Week #: 21	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Weekly Total
Date	18/05/2026	19/05/2026	20/05/2026	21/05/2026	22/05/2026	23/05/2026	24/05/2026	
Counter Record	441	380	359	369	420	386	402	2757
Week #: 22	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Weekly Total
Date	25/05/2026	26/05/2026	27/05/2026	28/05/2026	29/05/2026	30/05/2026	31/05/2026	
Counter Record	431	364	352	358	377	505	478	2908
Day Total	1673	1618	1353	1431	2030	2359	2231	12835
							Check May	12835

APPENDIX 3

CONTRACT MANAGEMENT

App.3 - 1. **Account Management**

- a. The Tenderer must nominate a dedicated Account Manager who will act as the main point of contact with the Contracting Authority for the duration of the Contract. This person shall have the authority to deal with all matters in relation to the Contract and be responsible for the satisfactory delivery of the services required.

App.3 - 2. **Invoicing**

- a. All invoices must quote a Contracting Authority purchase order number.
- b. Invoices must be submitted in a timely manner. Detailed invoicing arrangements will be agreed with the Contractor.

App.3 - 3. **Payment**

- a. The Contracting Authority will make all payments in accordance with the European Communities (Late Payment in Commercial Transactions) Regulations 2012 (S.I. No. 580 of 2012), as amended, and any successor legislation.

APPENDIX 4

ADMITTANCE POLICY

Conditions of Use and Charges to be Paid by the Public.

Information regarding Conditions of Use for the Civic Amenity Facility can be obtained in the Ballyogan Recycling Park information booklet available on the DLRCC website.

Following periodic reviews, the Contracting Authority may amend the 'Charges' and 'Conditions of Use'.

APPENDIX 5

T.U.P.E.

Incumbent Contractor Information

T.U.P.E Incumbent contractor information will be provided to tenderers confidentially upon request.

APPENDIX 6

T.U.P.E.

**Contractor Personnel Information to be
released prior to termination of this Contract**

- App.6 - 1. The total number of staff that currently undertake the work and who may therefore be transferred. Alternatively, the Contractor must provide information why any of their staff or those of their subcontractors will not transfer.
- App.6 - 2. The total number of posts or proportion of posts expressed as a full-time equivalent value that currently undertakes the work that is to transfer.
- App.6 - 3. Total redundancy liability.
- App.6 - 4. In respect of those members of staff included in App.6-1 above:
- a. Age (not date of Birth).
 - b. Employment Status (i.e. Fixed Term, Casual, Permanent).
 - c. Length of current period of continuous employment (in years, months).
 - d. Weekly conditioned hours of attendance (gross).
 - e. Standard annual holiday entitlement (not "in year" holiday entitlement that may contain carry over or deficit from previous leave years.).
 - f. Redundancy liability information.
 - g. Annual Salary.
 - h. Details of any regular overtime commitments (There may be weekly, monthly or annual commitments for which staff may receive an overtime payment.
 - i. Details of attendance patterns that attract enhanced rates of pay or allowances.
 - j. Regular/recurring allowances.
- App.6 - 5. Additional information about factors that may influence staffing levels and costs.
- App.6 - 6. The information to be provided must not identify an individual member of staff by name or other unique personal identifier.
- App.6 - 7. Access by Tenderers to the Contractor's general

employment terms and conditions applicable to those members of staff identified at App.6-1.

APPENDIX 7

T.U.P.E.

**Contractor Personnel Information to be
released following the termination of this
Contract**

App. 7 - 1. Personal and employment information.

- a. Employee's full name.
- b. Date of Birth.
- c. Home address.
- d. Job title.
- e. Work location.
- f. Conditioned hours of work.
- g. Employment Status.
- h. Details of training for Statutory and Health and Safety reasons.
- i. Details of training or sponsorship commitments.
- j. Standard Annual leave entitlement and current leave year entitlement and record.
- k. Annual leave reckonable service date.
- l. Date from which the latest period of continuous employment began.

App. 7 - 2. Superannuation and Pay.

- a. Maternity leave or other long-term leave of absence.
- b. Annual salary and rates of pay band/grade.
- c. Shifts, unsociable hours or other premium rates of pay.
- d. Overtime history for the preceding 12-month period.
- e. Allowances and bonuses for the preceding 12-month period.
- f. Details of outstanding loan, advances on salary or debts.
- g. Bank/building society account details for payroll purposes Tax Code.
- h. Cumulative pay for tax purposes.
- i. Cumulative tax paid.
- j. RSI number.

- k. RSI contribution rate.
- l. Other payments or deductions being made for statutory reasons.
- m. Any other voluntary deductions from pay.

App. 7 - 3. Medical.

- a. Sickness and absence records for the immediately preceding four-year period.

APPENDIX 8

DRAWING REGISTER

- **MAP 1.** Location of Ballyogan Landfill and Recycling Park
- **MAP 2.** Location of Ballyogan Landfill and Recycling Park
- **1091/001** Site Location and Boundary
- **1091/002** Litter Free Zone

APPENDIX 9

TONNAGES 2021– September 2026

Appendix 9						
Waste Description	2021	2022	2023	2024	2025	2026 (Jan - Sept)
Printer Cartridges	2.860	2.880	1.780	2.600	1.140	2.340
Cardboard Packaging	489.920	451.280	435.280	413.135	439.080	344.540
Plastic Bottles	62.700	56.860	58.440	43.260	37.400	27.760
Plastic Packaging	69.480	57.980	53.200	47.240	48.380	37.420
Metallic Packaging Aluminium	26.980	22.020	19.660	10.840	6.160	2.940
Metallic Packaging Steel	18.780	18.640	17.380	13.360	15.700	10.400
Tetra Pak	7.680	7.820	7.240	6.780	7.160	4.720
Glass Packaging Mixed	703.980	582.620	552.620	494.720	485.100	368.700
Gas Cylinders	9.020	4.560	4.980	5.640	5.940	4.780
Lead Acid Batteries	19.700	14.240	18.160	18.420	19.159	17.620
Plasterboard	10.000	18.620	14.480	14.520	19.820	21.840
Paper	389.980	344.740	343.340	326.586	312.620	241.640
Glass Packaging (Sheet)	27.280	28.140	26.780	25.460	26.240	23.980
Clothing / Textiles	375.220	365.000	365.260	360.640	423.660	328.720
Fluorescent Tubes	2.820	2.080	2.380	2.200	2.160	1.520
Cooking Oil	9.270	10.080	3.240	3.580	3.760	1.840
Motor Oil	9.480	7.880	7.840	7.560	8.520	6.360
Aerosols	3.241	4.714	4.524	4.959	5.047	4.891
Packaging	3.886	3.621	4.196	3.769	4.074	2.946
Oil Based Paint	55.314	45.331	46.794	48.770	55.784	53.944
Water Based Paint	85.811	71.833	75.275	73.155	83.676	80.914
Water Based Paint (Rediscovery Centre)			1.780	6.300	4.420	3.880
Solvents	2.361	2.419	2.096	1.779	1.749	1.118
Detergents	6.103	6.134	6.874	8.130	8.555	8.570
Medicines	0.123	0.756	1.138	1.364	1.136	1.157
Pesticides	3.284	3.072	3.122	4.496	4.051	2.720
Oil Filters	0.390	0.240	0.240	0.240	0.248	0.240
Batteries Municipal Waste	12.100	11.300	12.520	13.120	13.260	11.860
Large Mixed WEEE	232.060	194.040	174.560	169.400	169.680	128.760
Small Mixed WEEE	382.140	329.800	309.120	305.374	318.940	246.080
Wood	735.370	587.820	628.300	654.700	743.760	645.800
Polystyrene	13.550	9.755	9.983	9.459	9.400	6.620
Artificial Christmas Trees						6.460
Fire Extinguishers			2.640		2.020	1.820
Bicycles			7.320	4.280	5.160	2.920
Lawn Mowers	3.920	3.100	2.210	1.940	1.860	1.660
Metals	312.460	278.720	298.640	299.160	326.680	280.220
Green Garden Waste	3,262.640	2,483.504	2,993.380	2,447.600	2,497.120	1,710.360
Soil & Stones "Construction Waste"	473.960	358.000	391.240	405.310	489.200	464.080
Mixed Municipal Waste "Baleable"	372.860	78.280	278.340	285.400	259.620	143.580
Bulky Municipal Waste "Bulky Non Baleable" *	1,639.900	1,854.120	1,847.980	1,821.550	2,095.240	1,885.000
Mattresses**	27.200	14.360	14.260	18.180	18.940	22.240
Total	9,863.823	8,336.359	9,048.592	8,384.976	8,981.619	7,164.960
*Note - Mattress tonnages are included within the Bulky Municipal Waste ("Bulky Non-Baleable") tonnage figures and are not reported separately.						
**Note - Tonnage figures for mattresses relate only to mattresses collected on the designated collection day.						

APPENDIX 10

CUSTOMERS 2021– September 2026

APPENDIX 10								
			2021 Paying Customers	2022 Paying Customers	2023 Paying Customers	2024 Paying Customers	2025 Paying Customers	2026 Jan-Sept Paying Customers
CHARGE CATEGORY	Vehicle Types	Waste Type	Number of customers	Number of customers	Number of customers	Number of customers	Number of customers	Number of customers
1	Cars, SUVs	General Wastes	30,226	28,976	30,742	31,278	35,897	31,365
2	Small Vans, Jeeps Small Trailers	General Wastes	1,321	1,299	1,213	1,218	1,435	1,251
3	Intermediate Vans Intermediate Trailers	General Wastes	871	847	995	1,196	1,459	1,362
4	Cars, SUVs	Green Garden	48,498	38,464	45,732	39,734	40,956	27,839
5	Small Vans, Jeeps Small Trailers	Green Garden	1,068	817	864	794	704	520
6	Intermediate Vans Intermediate Trailers	Green Garden	57	36	42	48	64	59
Hazardous waste (only) EWC Codes 20-01-27* and 20-01-28		Hazardous	3,264	2,677	2,703	2,798	3,034	2,624
		TOTAL	85,305	73,116	82,291	77,066	83,549	65,020
			2021 Non-Paying Customers	2022 Non-Paying Customers	2023 Non-Paying Customers	2024 Non-Paying Customers	2025 Non-Paying Customers	2026 Jan-Sept Non-Paying Customers
Customers delivering non-chargable items to the 'Paid Area'			31,609	27,410	27,020	25,282	29,452	21,768
Customers delivering recyclable items to the 'Free Area'			177,229	160,073	146,810	144,481	149,922	114,110
		TOTAL	208,838	187,483	173,830	169,763	179,374	135,878

Note: Some Customers may deliver waste to both the 'Paid' and 'Free Areas' during the same visit and therefore will be recorded in both 'Paying' and 'Non-Paying' records