

Quote Document
for the sale
the National Concert Hall's existing Kenneth Jones Organ.

Interested Party's Name
Click here to enter text.

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Introduction

The scoring table for this competition is included in the RFQ. In the case of any contradiction, the information in the RFQ takes precedence.

All Responses in this Quote Document (“**QD**”) are subject to the rules, conditions and stipulations as set out in the RFQ.

Interested Parties must complete this QD in its entirety. All of the instructions and guidance notes must be observed in every Section of this QD.

The QD must be submitted in the same sequence as presented (not rearranged).

Supplementary information:

- Service brochures or links to websites in lieu of the required response will not be accepted.
- Any information not set out in the response sections herein will not be considered, including any appendices and attachments added or affixed to this QD.
- Any of the fields provided can be expanded, as necessary, although Interested Parties are requested to provide comprehensive yet concise responses.

The NCH reserves the right to verify the information provided

Interested Party's Details	
Legal Name of Interested Party	Click here and insert details
Contact Name for this RFQ	Click here and insert details
Telephone Number	Click here and insert details
Email Address	Click here and insert details
Company Registration Number	Click here and insert details
Tax Reference Number	Click here and insert details
Tax Clearance Access Number	Click here and insert details

CONFLICT OF INTEREST AND REGISTERABLE INTERESTS

Interested Parties must declare any actual or potential conflicts of interest, and registerable interests.

Click here and insert any actual or potential conflicts of interest and registerable interests or mark as not applicable

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FREEDOM OF INFORMATION

Interested Parties are advised the NCH is subject to the Freedom of Information (FOI) Act, 2014. If an Interested Parties considers that any of the information supplied in their quote is either commercially sensitive or confidential in nature, this should be highlighted and the reasons for its sensitivity specified. In such cases the relevant material will, in response to a request under the FOI Act, be examined in the light of the exceptions provided for in the Act. Paragraph 15 of the RFQ refers.

Click here and insert response

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Section 1 – Requirements

Requirement 1: Provide written confirmation that you hold, or will hold, if successful, the levels of insurance provided in Part B of the RFQ.

Requirement 2: Provide written confirmation that you are tax compliant, your Tax Clearance Access Number and Tax Reference Number to facilitate online verification of your tax status by the Client.

Requirement 3: Demonstrate that you have the economic and financial standing required to submit your quote (for example, by way of a bankers letter or evidence of turnover / financial accounts for the last 3 years).

Section 2 –Criteria

Part 1 – Quality and Suitability of the Space to receive the Organ:

Marks Available: 45

A page limit of 3No. x A4 pages applies to this award criterion.

Criterion 1: Demonstrate the **suitability** and **quality** of the proposed future location of the organ to optimise the appearance and sound of the organ.

Part 2 – Accessibility to the Public:

Marks Available: 10

- A page limit of 2 No. x A4 pages applies to this award criterion.

Demonstrate **accessibility** to the public (proposed frequency of concerts/religious services/recitals (as appropriate) of the proposed future location of the organ.

Part 3 – Appointment of an Organ Consultant:

Marks Available: 5

- A page limit of 2 No. x A4 pages applies to this award criterion.

Appoint a Reputable **organ consultant**/expert/advisor (brief CV to be provided).

Part 4: Financial Resources:

Marks Available: 30

- A page limit of 2 No. x A4 pages applies to this award criterion.

Demonstrate, with suitable supporting evidence, the recipient has adequate **financial resources** to:

- (a) Pay the purchase price proposed for the organ;
- (b) Cover the cost of carefully dismantling and removing the organ; packing and transporting it to a suitable organ Workshop, and eventually to its new location (include an estimate of cost);
- (c) Carrying out all necessary restoration, repair, replacement of parts (as applicable) to return the organ to its optimal operational and aesthetic condition (include an estimate of cost);
- (d) Fitting the organ in the proposed future location (include an estimate of cost); and Commissioning and voicing of the instrument (include an estimate of cost).

Part 5: Cost Criterion:

Marks Available: 10

We offer to purchase the Kenneth Jones Organ from the NCH for:	
(State amount in words).....	€.....
.....	
We confirm that this offer will remain valid for a period of 12 months from the date specified below.	

Signed:

For and on behalf of:.....

Date:.....