

CLARIFICATION 6

TEN2600167

**CFT for LEO Mentor Programme Panel 2027-2029 for
Cavan County Council**

Query 1

Could you please provide clarification on the Personnel and Skills – Pass/Fail Criteria in the Tender Response Document.

The section states:

“Tenderers must demonstrate access to at least the minimum numbers of skilled personnel stated. Please note that the skills outlined may reside in the same person.”

However, the accompanying table does not appear to specify either the **Skillset Required** or the **Minimum Number Required**. These fields are blank in the current Tender Response Document.

Could you please confirm:

1. Whether specific skillsets and minimum FTE numbers are intended to apply to this criterion and, if so, what those requirements are; or
2. If no predetermined minimum applies, how applicants should complete the **Skillset Required**, **Number of FTE**, **Number of FTEs provided by 3rd Parties**, and **Minimum Number Required** fields.

Example if applying as a **sole trader with no employees or third-party personnel**, and intending to deliver the mentoring services personally therefore want to ensure that this Pass/Fail section is completed in the manner intended by the Contracting Authority.

Response Query 1

The fields under "Skillset Required" and "Minimum Number Required" are to be completed by the tenderer and are not pre-populated by the Contracting Authority. There are no predetermined minimum skillsets or minimum FTE requirements applicable to this competition.

Tenderers should identify the skillsets and personnel resources they consider necessary to deliver the services under the Lot(s) for which they are tendering and complete the table accordingly.

Where a sole trader intends to personally provide all mentoring services and does not rely on employees or third-party resources, the table may be completed showing the sole trader as the available resource.
