



**An Roinn Oideachais
agus Scileanna**
Department of
Education and Skills

**Emergency Works Application Form
For
Primary & Post Primary Schools**

**Devolved Projects Section,
Department of Education and Skills
Portlaoise Road
Tullamore
Co. Offaly**

emergency_works@education.gov.ie

057-932 4442/4348

Year of Application

2026

SCHOOL DETAILS – The following information must be provided:	
County	Dublin
Roll No.	18683H
School Name	St. Canice's GNS
School Address	Seamus Ennis Road Finglas Dublin 11
Eircode	D11C927
Contact name	Dearbhla White, Principal
School Telephone No.	018342072
E-mail address	principal@stcanicesgns.ie
Principal Mob. No.	087 9805428
Current enrolment	475 approx.
School size sq.m (approx.)	2,341 m ²
Is school building a protected structure	No
Local Authority	Dublin City Council
Date of Application	07/09/2026

THIS APPLICATION FORM HAS THREE SECTIONS

Section 1	Important information in relation to the scheme including the completion and submission of the application form.
Section 2	To be completed by a school authority applying for emergency works funding and signed in all cases by the Chairperson, Board of Management or Chief Executive Officer.
Section 2	To be completed by a suitably qualified Consultant to support an application for emergency works funding.

SECTION 1

Governing Circular

Before completing this application form, the Board of Management is advised to read the full terms and conditions of the Emergency Works Scheme which are contained in Circular Letter at <https://www.education.ie/en/Circulars-and-Forms/Active-Circulars>. The Board must also fully satisfy itself as to the absolute necessity of the emergency works being applied for, as the onus is on the school authority to bear the costs associated with the application.

Mandatory Documentation to be Submitted with Application Form

- Appropriate Photographic Evidence (see appendix A of Circular)
- To compress a picture:
1. Select the picture you want to compress, then click the Format tab.
 2. Click the Compress Pictures command. Clicking the Compress Pictures command.
 3. A dialog box will appear.
 4. Un-check Apply only to this picture
 5. Place a check mark next to Delete cropped areas of pictures. ...
 6. Choose a Target output E-mail (96 ppi): ,minimize document size for sharing
 7. Click OK.
- In relation to Projects to facilitate the inclusion and access of pupils with special needs, supporting documentation as per appendix B of Circular
 - Confirmation that the school authority have investigated the possibility of a valid claim against their insurance provider prior to applying for EWS funding.

Returning Completed Application Form and Supporting Documentation

Completed applications, together with supporting documentation, where appropriate, are to be uploaded on the Esinet system

Turnaround Time for EWS Applications

EWS Applications will be assessed and a decision issued to the school authority within 15 working days of receipt of application subject to the following conditions:

- No technical input is required from the Departments Professional and Technical Team
- No additional information is required from the school authority

If additional information is required school authorities will be contacted directly by email

Conditions of the Scheme

- Application must relate to immediate and unforeseen capital works only
- The approved grant must be spent on the approved works only
- Application form must be signed by the appropriate parties
- As schools are now required by legislation to report annually on their energy usage through the SEAI's website Energy-in-business/Monitoring and Reporting for schools, payment of the grant to schools who receive funding under this new SWS scheme will be subject to them registering on the SEAI website and making a commitment to submitting the appropriate returns.

Freedom of Information ACT, 1997

Persons signing this application form are reminded that the Department may be obliged to release information supplied to a third party under the term of the Freedom of Information Act, 1997.

SECTION 2

TABLE TO BE COMPLETED BY THE SCHOOL AUTHORITY		
	Yes	No
Is the project within the scope of the Emergency Works Scheme? (An emergency is a situation which poses an immediate risk to health, life, property or the environment, which is sudden, unforeseen and requires immediate action and in the case of a school, if not corrected would prevent the school, or part thereof, from opening)	YES	
School or part thereof, is closed or will be forced to close in the immediate future if emergency works are not carried out. (Not required in respect of applications to provide facilities for special needs pupils)	YES	
Grant aid being sought is the minimum amount required to correct the immediate problem. (i.e. repair the burst pipe, replace the boiler or repair the damaged roof)	YES	
Funding sought will not be used to supplement grant aid already approved under another Department Scheme.	YES	
Is the Consultant appropriately qualified/insured for the particular project? (see Section 3- Consultants Report)	YES	
In relation to applications to facilitate inclusion and access for special needs pupils has the supporting documentation outlined at Appendix B, Circular Letter 0018/2011 been attached	N/A	
Has a Consultant's report been fully and properly completed to include details of the minimum works required to correct the immediate problem?	YES	
Has the Consultant appended the mandatory photographic evidence where possible?	YES	
Is the application signed by the Chairperson of the Board of Management or CEO (as appropriate)?	YES	
Has the Consultant completed the cost breakdown and included descriptions, quantities and rates?	YES	
Has an insurance claim been investigated?	NO	
Consultant has signed and stamped and dated application	YES	

Current Status Ongoing Projects (if any/applicable)

Current status should be one of the following, Approved, Design Stage, Tender Stage, On-Site, Maintenance Period, Final Account

SCHEME	YEAR APPROVED	Description of works	AMOUNT APPROVED	CURRENT STATUS

For Official Use Only

List works carried out in the school in the last 5 years under Summer Works Scheme (SWS)
Emergency Works Scheme (EWS)
or Additional Schools Accommodation Scheme (ASA)

SCHEME	YEAR	PROJECT	AMOUNT APPROVED

Minor Works Grant

Please confirm if you have any existing funds held on Account arising from
Minor Works / Capitation Grant

	Yes	No
I am holding existing funds on account arising from Minor Works/Capitation Grant		X
If yes, please enter amount:	€	

Declaration and Certification of Chairperson Board of Management or CEO

I hereby declare my agreement with the following statements	Yes	No
I am familiar with the terms and conditions of the Emergency Works Scheme and I agree to abide by them.	√	
The information given in this application form is true and complete to the best of my knowledge and belief.	√	
Proper tendering and procurement procedures have been followed for the purposes of obtaining a Consultant's Report and that proper tendering and procurement procedures will be followed in the event of our application being successful.	√	
Responsibility for the proper execution of the project, if approved for grant aid, will be accepted as devolved to the Board of Management.	√	
Any funds granted will be used solely for the purpose given and may not be used to replace existing funding.	√	
If this application is successful, the subsequent investment will be secured legally.	√	
If costs are recoverable from an insurance company the school authority agrees to refund the recovered amount to the Department.	√	
I hereby confirm the following statements as being true:	Yes	No
I have obtained formal written approval from the Patron for this application.	√	
All areas included in the application are used by the school and are not sublet to a third party.	√	
No other applications have been submitted on our behalf by other schools on our campus.	√	
That the Board of Management notes that the project may be monitored by the Department of Education and Skills or its agents and will allow access to its premises and records, as necessary, for that purpose.	√	
That, if not already done, the school will sign up to the Department's energy website, www.energyeducation.ie , and submit energy data for future years via the Display Energy Certificate (DEC) process.	√	
Chairperson Board of Management/CEO signature (as appropriate):		
Signed:		
Capacity: Chairperson		
Date: 7th September 2026		

SECTION 3

Ensuring Chairperson/CEO Appoints Appropriately Qualified Consultant to Complete Application for Emergency Works Funding

It is imperative that the correct consultant is appointed to complete this form.

Consultant Disciplines

The Consultant disciplines set out below are appropriate to the Emergency Works Scheme in respect of engaging professional advice to prepare a technical report. Consultants completing reports must be satisfied that they comply with the qualification requirements as set out below. Failure to comply with the qualification requirements, including the carrying of adequate Professional Indemnity Insurance and Employer's & Public Liability Insurance, will result in the application being invalidated and therefore not being considered for funding.

(Please also refer to the Guidance on Procuring Consultants for Small Works (3rd edition April 2016).

Consultant discipline	Classification of Works
Registered Architect	2, 5, 6, 7, 8, 9, 10
Chartered Civil/Structural Engineer	2, 5, 6, 7, 8, 9, 10
Chartered Building Services (Electrical) Engineer	1, 3
Chartered Building Services (Mechanical) Engineer	4
Registered Building Surveyor	2, 5, 6, 7, 8, 9, 10

In the case of multi-disciplinary practices the firm must have a principal (i.e. director or partner) who meets the qualification requirements for the type of works being applied for.

**FOLLOWING SECTION TO BE COMPLETED BY THE CONSULTANT APPOINTED BY
THE SCHOOL AUTHORITY TO COMPLETE THIS APPLICATION**

Only applications supported by a suitably qualified Consultant will be considered valid. A list of qualifications relevant to particular works is contained in Appendix A of Circular Letter 0018/2011.

- Photographic evidence of the affected area is_mandatory as per Appendix A of Circular 0018/2011. Please compress photo's
- A decision concerning this application will be determined from information provided in this application form only. **Separate reports are not required unless requested by DES.**
- **IT IS IMPERATIVE THAT THIS SEGMENT IS COMPLETED. IF IT IS NOT COMPLETED CORRECTLY THE SCHOOL WILL NOT BE CONSIDERED FOR FUNDING.**
- Before completing this report, Consultants are advised to read the notes for guidance for Consultants contained in Appendix A of Circular

CONSULTANTS REPORT

1 (a) Approx. area of entire school in sq. m 2,341 m²

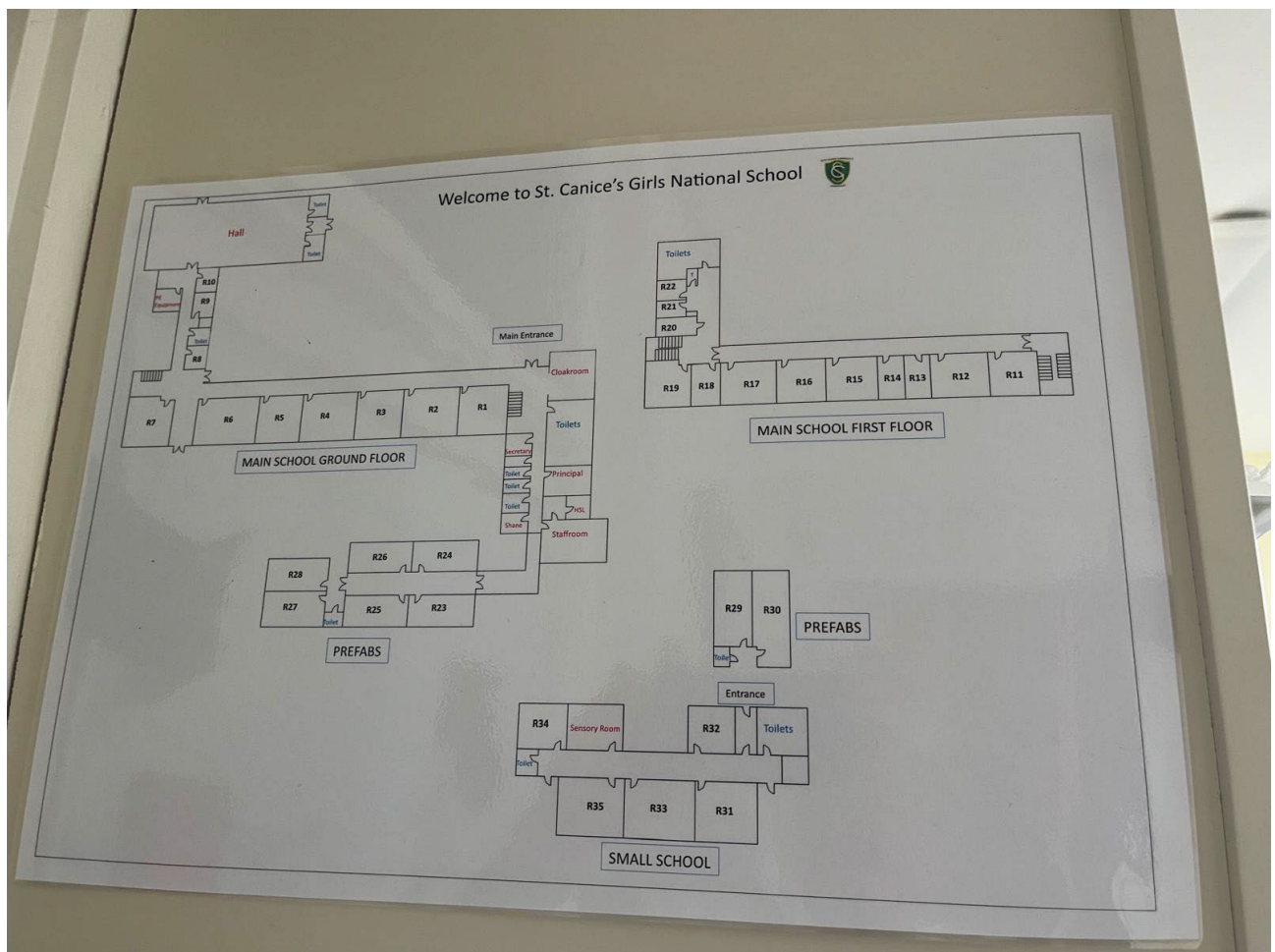
1 (b) Approx. area of where works are proposed in sq. m 2,341 m²

1 (c) Describe the part(s) of the building for which the proposed project is required. Include, if applicable, details of number of rooms affected, size or area of the building affected etc.

St. Canice's Girls' National School comprises a two-storey **main school building (1,989m²)**, including General Purpose Hall, a smaller **detached school building (352m²)** to the rear. The proposed emergency electrical works apply to the existing electrical installations serving both buildings:

The affected installations include the incoming electrical supply, main and sub-distribution equipment, sub-main and final-circuit wiring, small-power installation, earthing and bonding, general lighting, emergency lighting and the fire detection and alarm system. The electrical installations serving the affected buildings are predominantly legacy systems that have been modified and extended on a piecemeal basis over several decades.

A Periodic Inspection Report, **PR No. 191554**, was completed by Fuse Electrical in April 2025. This was followed by a site inspection undertaken by this office, which confirmed the widespread age, deterioration and inadequacy of the existing electrical and life-safety installations.



2 Provide a full explanation of the nature and extent of the emergency with supporting photographs as per Appendix 1 Circular 0018/2011

A Periodic Inspection Report, **PR No. 191554**, was completed by Fuse Electrical in April 2025 following concerns regarding the condition and safety of the existing electrical installation. The inspection covered the main school building, the smaller school building to the rear and the General Purpose Hall. Our subsequent inspection confirmed the extent and seriousness of the deficiencies identified.

The electrical installation is predominantly over 30 years old. The PIR identified urgent and widespread safety defects, including ineffective earthing and bonding, incorrect polarity, exposed and dangerous wiring, inadequate fault protection and ineffective life safety systems. These deficiencies increase the risk of electric shock and fire and compromise the safety and evacuation of staff and pupils.

Incoming Supply and Electrical Distribution

The school is served by an existing three-phase electrical supply from an external mini-pillar at the public footpath. The underground cable supplying the main distribution board is understood to be an aged oil-filled cable; its condition and continued suitability could not be verified during the inspection.

The existing distribution system comprises a main distribution board serving the school and a separate sub-distribution board within the stage area of the General Purpose Hall. Both are aged and have been altered extensively over time. Our inspection identified the following:

- Obsolete main switchgear and distribution equipment in-situ.
- Exposed / inadequately protected internal components.
- Extensive red-and-black legacy wiring.
- Numerous taped and cable joints at the main distribution board.
- Poor cable management and overcrowding within enclosures.
- Inadequate circuit identification and segregation.
- Incorrect circuit sequencing and distribution arrangements.
- Incorrect discrimination between protective devices.
- Only one RCBO identified, with the extent of additional protection across the installation not established.

The age, condition and configuration of the existing distribution infrastructure make further localised alterations unsuitable. Complete replacement of the main and sub-distribution equipment and associated sub-main cabling is required. The incoming supply arrangement should also be replaced or upgraded, subject to confirmation of the required connection by ESB Networks.

Electrical Wiring and Small Power

The existing final-circuit wiring is predominantly of legacy construction, including red-and-black PVC-insulated cabling. Metal conduit has been used as the protective conductor within parts of the installation. The installation has been extended and altered repeatedly over its operational life, resulting in wiring and accessories of varying ages, types and conditions. Our inspection identified:

- Red-and-black legacy cabling remaining throughout.
- Exposed conductors and open junction boxes.
- Missing covers to trunking and containment, including at low level.
- Poorly supported / unprotected cabling throughout.
- Cables entering enclosures without suitable protection.
- Insufficient socket provision, resulting in extensive use of extension leads and trailing cables.
- Loose and damaged electrical accessories.
- Obsolete metal-clad and Bakelite accessories.
- Damaged and corroded switches.

- Extensive piecemeal additions and uncoordinated surface wiring.

The PIR specifically records exposed wiring, missing containment covers, extension leads in use, incorrectly supplied circuits and “dangerous cabling”. Photographs show damaged and obsolete accessories. The age, extent and condition of the wiring are such that localised repair would not provide a safe or maintainable installation. Complete rewiring of the affected buildings is required.

Earthing and Bonding

Serious and widespread earthing and bonding defects are present, including missing / ineffective protective conductors, unearthed metal sockets, incorrect polarity, loose earth connections and absent equipotential bonding within the General Purpose Hall. These defects may result in exposed metalwork remaining live under fault conditions, presenting a significant risk of electric shock to staff and pupils.

Emergency Lighting

There is no effective emergency lighting system installed throughout the school. Our inspection identified:

- No emergency lighting along internal escape routes and circulation areas.
- No emergency lighting at changes in direction or changes in level.
- No emergency lighting at stairways.
- No emergency lighting within the General Purpose Hall or toilet accommodation.
- No illuminated directional signage along escape routes.
- Final exits identified by printed signs rather than illuminated exit signs.
- No emergency lighting immediately outside final exits.
- No emergency lighting test or monitoring arrangement.

A complete emergency lighting system installation is required throughout in accordance with I.S. 3217:2023, including associated wiring, testing facilities, commissioning and certification.

Fire Detection and Alarm System

The existing fire detection and alarm installation is an old manual “M” category system understood to have been installed generally in accordance with the 1989 standard. Coverage is limited principally to manual call points and escape routes, with no comprehensive automatic detection throughout classrooms, offices, stores and other occupied or ancillary accommodation.

The existing system is obsolete and does not provide an appropriate level of protection for the current school configuration and occupancy. Compatibility of replacement components, standby capacity, audibility, zoning and overall system reliability cannot be assured.

The existing system requires complete replacement with a modern addressable fire detection and alarm installation, including automatic detection, manual call points, alarm devices, fire-rated cabling, zoning, testing, commissioning and certification in accordance with I.S. 3218:2024.

General Lighting

The general lighting installation comprises predominantly ageing T8 fluorescent luminaires, with localised replacement fittings installed over time. The installation is manually switched throughout. Our inspection identified:

- Ageing T8 fluorescent luminaires throughout classrooms, circulation areas and the General Purpose Hall.
- Failed and partially operational luminaires.
- Missing lamps and damaged diffusers.
- Mixed luminaire types resulting from piecemeal replacement.
- Obsolete lamps and control gear that are no longer readily available.
- Poor and uneven lighting coverage within teaching and circulation areas.

- Manual switching only, with no occupancy or daylight controls.

Refer to photograph's showing ageing fluorescent luminaires, failed lamps and poor lighting coverage throughout the school. The General Purpose Hall is served by widely spaced fluorescent fittings, several of which have failed or are defective.

The installation is beyond practical repair. Complete replacement with LED luminaires, new wiring and appropriate controls is required. Recently installed LED luminaires shall be retained where suitable.

Overall Condition

Widespread defects have been identified throughout the main school, GP Hall and rear school building where localised repairs are not sufficient.

The installation contains unsafe wiring, inadequate earthing and obsolete distribution equipment. There is no effective emergency lighting, and fire alarm coverage.

Complete replacement of the affected electrical and life-safety installations is required.

3. When did the need for these emergency works first arise?

The need for the emergency works was formally identified following completion of a Periodic Inspection Report (PR No. 191554). The Periodic Inspection Report identified significant deficiencies within the existing electrical installation. Subsequent inspections undertaken by this office confirmed the extent and condition of the installation and the requirement for urgent remedial works.

4. What action has the school taken to manage the emergency?.

In response to concerns regarding the condition of the electrical installation, the Board of Management commissioned a formal Periodic Inspection Report and subsequently engaged consultants to undertake further inspection, assessing the deficiencies identified and establish the minimum remedial works required.

5. When was the affected part(s) of the building last replaced and/or remedial works carried out? Where applicable, a description of previous remedial works should be included.

The affected electrical installations are understood to be more than 30 years old and have not been comprehensively replaced. Previous works have been limited to localised repairs, replacement of failed accessories and luminaires, and piecemeal circuit additions. Significant elements of the original distribution equipment, red-and-black wiring, containment, accessories and life-safety installations remain in service.

6. What evidence is there of an effective maintenance programme for the affected area?

For the affected area

Is there an Inspection/Maintenance Programme in Place?

Y		N	
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If Yes How many times a year is Maintenance carried out?

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Name the Person/Company & contact details responsible for Maintenance.

BOM to confirm

Please provide any additional information in relation to your maintenance programme that may be relevant to this application

7. In your view, how would the school be affected if the proposed works were not carried out?

If the proposed works are not carried out, the school will continue to operate with an aged electrical installation containing serious electrical and life-safety deficiencies. Defective distribution equipment, legacy wiring, inadequate earthing and bonding, exposed cabling and obsolete accessories present an increased risk of electric shock, electrical fault, fire and loss of supply.

The absence of emergency lighting and the limitations of the existing fire alarm system also compromise safe evacuation. Continued deterioration could result in the closure of affected areas or prevent the school from operating safely.

8. Outline the minimum works necessary to address the emergency only.

The minimum works necessary to address the identified electrical and life-safety deficiencies comprise:

Incoming Electrical Supply: Provision of a new ESB Networks electrical supply and associated service equipment to replace the existing aged underground supply arrangement.

Main & Sub-Distribution: Complete replacement of the existing main and sub-distribution equipment, protective devices, sub-main cabling and associated equipment due to the age, condition and deficiencies identified.

Electrical Wiring / Small Power: Complete rewiring of the affected buildings, including replacement of legacy red-and-black wiring, deteriorated accessories and inadequate containment. Additional socket outlets shall be provided where required to eliminate reliance on extension leads and trailing cables.

Earthing & Bonding: Complete upgrading of the earthing and bonding arrangements to provide effective protective conductor continuity and equipotential bonding throughout the affected buildings.

General Lighting: Replacement of the obsolete fluorescent lighting installation with energy-efficient LED luminaires, associated wiring and appropriate lighting controls. Recently installed luminaires shall be retained where suitable.

Emergency Lighting: Provision of a complete emergency lighting and illuminated exit-signage installation throughout the affected buildings in accordance with I.S. 3217:2023.

Fire Detection & Alarm: Complete replacement of the obsolete manual fire alarm system with a new addressable fire detection and alarm installation, including automatic detection, manual call points, alarm devices, fire-rated cabling, programming and certification in accordance with I.S. 3218:2024.

Testing & Certification: Inspection, testing, commissioning and certification of the completed electrical and life-safety installations.

Internal Builders' Works: All associated opening-up, chasing, penetrations, fire-stopping, making good and reinstatement necessary to facilitate the electrical works.

External Builders' Works: Excavation and trenching required for the new incoming electrical supply and connections between buildings, including underground ducting, draw pits, backfilling and full reinstatement of disturbed footpaths, paved and landscaped areas.

COST BREAKDOWN

St. Canice's Girls' National School						
			Units	Unit Cost (€)	Total Cost (€)	Element Total
1.0	Insurances & Preliminaries (7%)					
2.0	Disconnection Removal Works					
	Works (€/m2)	2,341	m			
3.0	Electrical Services Installation Works					
	Main Distribution Board Installation					
	Main school building switchgear supply and installation, to include new external metering arrangement	Item	Item			
	Sub Distribution Board Installation					
	Switchgear (supply & installation) (4boards)	5.00	1			
	SWA Cabling & terminations	155.00	m			
	Fire rated cabinets to SDB's	5.00	1			
	Sub Main Cabling	Area	€/m2			
	Sub-main cabling (XLPE/SWA) – supply & install	2,341.00	m			
	Sub-main containment (tray, trunking, supports) – supply & install	2,341.00	m			
	Earthing & Bonding Works	Item	Item			
	Testing & Commissioning	Item	Item			
	General Lighting					
	Dimmable fittings	240.00	1			
	Lighting control modules	45.00	1			
	LSF Cable	2,341.00	m			
	Containment	2,341.00	m			
	Non dimmable fittings	200.00	1			
	External (façade fittings)	30.00	1			
	External Photocell / controls	Item	1			
	External LSF Cable	800.00	1			
	General Services Installation					

	Dado Trunking, incl. bends, end cap etc	2,341.00	m			
	Cable Tray	2,341.00	m			
	Conduit / mini-trunking routes	2,341.00	m			
	Fixing Supports Brackets	2,341.00	m			
	13A Twin socket outelt wall	300.00	1			
	13A Twin socket outelt dado	220.00	1			
	CO2 monitors	40.00	1			
	PIR / occupancy sensors	40.00	1			
	Manual switches / control points	75.00	1			
	Control modules / interface units	12.00	1			
	Sub circuit cabling	2,341.00	1			
	Wiring Associated with Mechanical Plant (fans, hand dryers, stats etc)					
	Wiring to boiler house plant (pumps, valves, controls)	Item	1			
	Wiring to hand dryers (incl. local isolators & drops)	Item	1			
	Wiring to water heaters, local heater fans & stats	Item	1			
4.0	New Fire Detection and Alarm System					
	New addressable panel	Item	1			
	New active repeater panels	Item	2			
	FDAS Devices (sounders / detectors) incl. PH120 cabling	285	1			
	BGU's	12	1			
	Containment / Cable Tray	2341	m			
	Testing and Commissioning	Item	Item			
	1 year maintenance agreement	Item	Item			
5.0	Emergency Lighting System					
	New Central Test Unit	Item	5			
	EL Fittings	260	1			
	LSF Cable	2,341	m			
	Containment LV Cable Tray	2,341	m			
	Testing and Commissioning	Item	Item			
	1 year maintenance agreement	Item	Item			

6.0	Associated Internal Builders Works – Opes in structure / making good					
	Fire-Stopping Works – Allow for all required fire-stopping, sealing, and reinstatement of fire-rated walls, floors, and ceilings where new electrical or life-safety services penetrate existing construction.	2,341	m			
	Opes in Structure - Cutting and forming openings in existing walls, floors, or ceilings for new services or access	2,341	m			
	Reinstatement / Making Good Restoring affected areas to match existing construction, including plastering, patching, and repairs following installation works.	2,341	m			
7.0	Associated Builders Works – Site Trenching / Ducting / reinstatement of ground		Item	Item		
	ESB New Service - Ducting – Supply and installation of ducting within trenches.	90	m			
	Reinstatement of Ground – Backfilling, compacting, and surface reinstatement to original condition.	130	m			
	Estimated Construction Sub Total					
	VAT @ 13.5%					
	Total Estimated Construction Cost					
	Estimated Professional Fees (Consultant and PSDP)					
	VAT @ 23%					
	Total Estimated Professional Fees					
	Overall Total (Construction & Fees & VAT)					€ 977,227.03

Site Survey Photographs



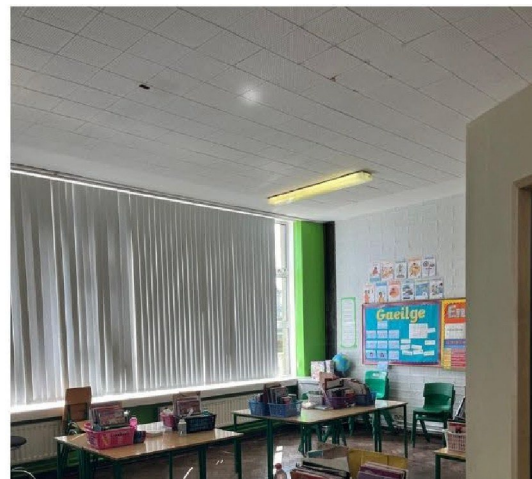
CORRIDOR - NO EMERGENCY
LIGHTING/ FDAS COVERAGE



OBSOLETE CLASSROOM FLUORESCENT
LIGHTING



CORRIDOR - DEFECTIVE
FLUORESCENT LIGHTING



CLASSROOM - NO EMERGENCY
LIGHTING/ FDAS COVERAGE



CORRIDOR - NO EMERGENCY



CORRIDOR - NO EMERGE



OBSOLETE ROCKER SWITCH



CRACKED AND DAMAGED ROCKER SWITCH



Fire Exit Room ³¹

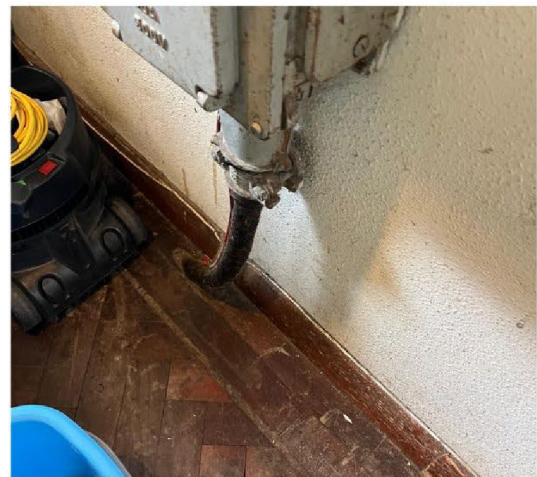
METAL-CLAD ROCKER SWITCHES



MAIN DISTRIBUTION BOARD
ARRANGEMENT



EXPOSED WIRING AND FUSE
CARRIERS



EXISTING OIL-FILLED ESB SUPPLY
CABLE

CONSULTANTS DETAILS AND DECLARATION OF SUITABILITY

Conflicts of Interest

The concept of conflicts of interest shall at least cover any situation where staff members of a contracting authority, or of a service provider acting on behalf of a contracting authority, who are involved in the conduct of a procurement procedure or may influence the outcome of that procedure have, directly or indirectly, a financial, economic or other personal interest which might be perceived to compromise their impartiality and independence in the context of the procurement procedure. In this context, a shareholding, equity or financial interest in a construction industry related contracting or supply company by an Applicant must be disclosed as part of this submission and, unless the Applicant can demonstrate that no conflict of interest exists, will be grounds for exclusion. Failure to disclose a potential conflict of interest which subsequently becomes apparent may be grounds for exclusion from further competitions for the provision of services.

Declaration

I confirm that I understand that failure to comply with the Consultant qualification requirements, including having adequate Professional Indemnity Insurance and Employer's & Public Liability Insurance, will result in the school's application being invalidated and therefore being excluded from consideration for funding.

Please also refer to the Guidance on Procuring Consultants for Small Works (3rd edition April 2016).

Signature of Consultant

Signature of Chairperson Board of Management

If you have any doubts in relation to the suitability of a proposed Consultant, please contact 057-932 4348/4442. The Department's decision will be final as to whether or not a Consultant is appropriately qualified for the purpose of this Scheme.

Signed: _____ **Qualification:** |
|

Name of Firm:

Details of Professional Indemnity Insurance and Employer's Liability Insurance (Hard copies to be retained by the School Authority):

Please find attached

Company Address:

Telephone:

E-mail:

Company stamp: