

CLARIFICATION 2

TEN2600164

**cFT for Supply of a Second-Hand Large Panel Van
for Community Service Delivery across County
Cavan for Cavan County Council**

Query 1

I would appreciate clarification on Substitution of second-hand vehicle prior to award/delivery.

Given the nature of the second-hand vehicle market, where a tenderer submits a specific vehicle which is available at tender submission but that vehicle is sold by the supplying dealer before contract award, will Cavan County Council permit the successful tenderer to substitute an equivalent or superior vehicle, subject to prior Council approval, provided the replacement meets or exceeds all minimum requirements and the principal evaluated characteristics of the originally offered vehicle, including model year, mileage, specification, condition, service history and warranty, with no increase in the tendered price?

Response Query 1

No. The contract award will be based on the specific vehicle or vehicles submitted and evaluated as part of the tender process. Tenderers may submit up to three vehicle options for consideration, as provided for in the Pricing Document. Each vehicle will be assessed individually on its own characteristics, including age, mileage, condition, specification, service history, warranty and overall value for money.

Cavan County Council will not permit the substitution of a vehicle after tender submission. If a vehicle submitted as part of the tender becomes unavailable prior to contract award, that particular vehicle may no longer be considered for award. Any remaining compliant vehicle(s) submitted may continue to be considered as part of the evaluation process.

Query 2

The revised Tender Response Document contents page refers to the Declaration Re Personal Circumstances, Declaration Re Statutory Obligations and a number of other selection sections, but these sections do not appear in the revised TRD supplied. The RFT states that the Bona Fides and statutory declarations are required. Please confirm which declarations/selection sections tenderers are required to complete and, if applicable, please provide a corrected TRD.

Response Query 2

Tenderers are only required to complete and submit the sections contained within the issued TRD, namely:

- General Contact Information;
- Financial Information (Tax Compliance);
- Form of Tender / Pricing Submission; and
- Response to the Qualitative Award Criteria.

The references in the contents page to the Declaration Re Personal Circumstances, Declaration Re Statutory Obligations and other standard selection sections should be disregarded. For the avoidance of doubt, no separate Bona Fides Declaration or Statutory Declaration is required as part of the tender submission for this competition.

A revised TRD with the contents page corrected will be uploaded to eTenders

Query 3

Appendix 1 of the revised RFT specifies a minimum model year of 2023 or newer. In the revised Pricing Document, Criterion B item 2.3 states “Registration Year Model year 2025 or newer” and allocates 50 marks, while item 2.4 separately states “Registration Year” and allocates a further 50 marks.

Please clarify the intended scoring methodology for these two items, including how vehicles from 2023, 2024 and 2025 or newer will be scored, and the distinction between items 2.3 and 2.4.

Response Query 3

The reference to a minimum vehicle requirement of 2023 or newer in Request for Tender - Second hand large panel van has been superseded and should be disregarded.

For the avoidance of doubt, the minimum vehicle requirement for this competition is now 2025 or newer. Any vehicle with a model year prior to 2025 will be deemed non-compliant and will not be considered further.

Accordingly:

- Vehicles must be 2025 or newer to be compliant.
- Vehicles with a model year prior to 2025 will be excluded from further evaluation.

A revised Request for Tender - Second hand large panel Van - Rev A and revised Pricing Document will be issued through eTenders to reflect this clarification and remove any duplication or ambiguity.

Query 4

The Award Criteria table refers to "Minimum Marks – 50 percent" in relation to Criterion B but also displays N/A. Please confirm whether a minimum quality score of 50 percent / 150 marks applies

Response Query 4

No minimum quality score applies under Criterion B. The reference to "Minimum Marks - 50%" in the Award Criteria table was included in error. The correct position is that the minimum marks requirement for Criterion B is N/A

For the avoidance of doubt, compliant tenders will be evaluated and ranked based on the published award criteria and weightings, with no minimum threshold applying to Criterion B

Query 5

Section 6.34 requires compliance with Cavan County Council's insurance requirements, but the required insurance types and indemnity limits do not appear to be specified in the revised documentation. Please confirm the insurance requirements applicable to this supply contract.

Response Query 5

The reference to insurance requirements in Section 6.34 is a standard provision contained within the template RFT. Given the nature of this procurement, which relates solely to the supply and delivery of a vehicle, no specific minimum insurance limits are required to be submitted as part of the tender response

For the avoidance of doubt, tenderers are not required to submit insurance certificates or details of indemnity limits with their tender submission

Query 6

Section 6.6 states that the PDF version of the RFT is the primary source document. The replacement "Revised Documents" folder appears to contain the revised RFT in Word format. Please confirm that the revised Word RFT is the current governing version or alternatively provide the corresponding revised PDF.

Response Query 6

A new revised Request for Tender document, Request for Tender - Second hand large panel van - Rev A, will be issued through eTenders to consolidate all amendments and clarifications issued to date and to remove any ambiguity arising from the previous versions of the tender documentation.

This will be in PDF format
