Coaching Services to School Leaders & Leadership Teams in Primary and Post-Primary Schools recognised by the Department of Education and Youth

Tender Response Document – Lot 6 (Donegal, Sligo, Leitrim, Longford, Mayo, Roscommon)

Applicable Qualitative Award Criteria (Non-Cost)

Please insert Tenderer Name below

CONTENTS	
Section	**Element**
A1	Tenderer's Statement
A2	Declaration as to Personal Circumstances of Tenderer
A3	Previous Experience
A4	Key Account Manager
B1	Criterion 1: Understanding of client's needs
B2	Criterion 2: Quality of Leadership coaching and service delivery
B3	Criterion 3: Quality of the Tenderer's approach to Green Public Procurement
C	Criterion 4: Ultimate Cost Proposal

A1. TENDERERS' STATEMENT (Appendix 3 to RFT)

Minimum Rule Applying

Tenderers shall complete and sign the form of Tenderers' Statement on the following page. The signed copy of the Tenderers' Statement may be scanned and submitted separately via the eTenders electronic tenderbox.

Non-compliance under any heading in the Tenderer's Statement will result in the automatic disqualification of the Tenderer in question.

Once completed, please go to **A2.**

TO: The Minister for Education and Youth

RE: Request for Tenders to Establish a Multi-Supplier Framework for the Provision of Coaching Services to School Leaders & Leadership Teams in Primary and Post-Primary Schools recognised by the Department of Education and Youth

Having examined your Request for Tenders (RFT) including the Instructions to Tenderers, Qualification and Award Criteria, Requirements and Specifications, Terms and Conditions of the Services Contract, we hereby agree and declare the following:

1. We understand the nature and extent of the Services required to be delivered as described in Requirements and Specifications at Appendix 1 to the RFT.
2. We accept all of the Terms and Conditions of:
   a) the RFT
   b) the Framework Agreement and agree that, if offered appointment to the framework, we will execute the Framework Agreement at Appendix 5 of the RFT and the Confidentiality Agreement at Appendix 7 of the RFT
   c) the Services Contract and agree if awarded any contract pursuant to the Framework Agreement to execute the Services Contract at Appendix 6 to the RFT.
3. We accept all the Selection and Award Criteria as set out in Part 3 of the RFT.
4. We agree to provide the Services in accordance with the RFT, our Tender, the Services Request for Tender (SRFT) and our response to SRFT if awarded any Services Contract pursuant to a Framework Agreement.
5. We agree that, if awarded any contract pursuant to a Framework Agreement that we shall, in the performance of such contract, comply with all applicable obligations in the field of environmental, social and labour law.
6. We confirm that we have complied with all requirements as set out at Part 2 of the RFT.

7. We confirm that all prices quoted in our Tender will remain valid for the period of time commencing from the Tender Deadline specified at paragraph 2.6.2 of the RFT.

8. We shall, if awarded any Services Contract pursuant to a Framework Agreement, have in place on the Effective Date of the Services Contract all insurances (if any) as required by paragraph 2.21.1 of the RFT.

9. We confirm that all Data Subjects whose Personal Data is provided in our Tender have consented to the processing of such Personal Data by us, the Contracting Authority, the Evaluation Team and the supplier of the etenders.gov.ie website, for the purposes of our participation in this Competition or that we otherwise have a legal basis for providing such Personal Data to the Contracting Authority for the purposes of our participation in this Competition and that we will provide evidence of such consent and / or legal basis to the Contracting Authority upon request.

10. We do not come within the category of prohibited economic operators identified in Regulation (EU) No 833/2014 of 31 July 2014 (as amended by EU Regulation 2022/576 or any subsequent amendments to same).

11. The origin of goods connected to our Tender, if any, are not subject to the prohibitions set out in Regulation (EU) No 833/2014 (as amended by EU Regulation 2022/576 or any subsequent amendments to same).

12. Where applicable, the subcontractor(s) on whose capacity we rely as part of our Tender (where the value of that subcontract exceeds 10% of the value of the Services Contract) does not come within the category of prohibited economic operators identified in Regulation (EU) No 833/2014 of 31 July 2014 (as amended by EU Regulation 2022/576 or any subsequent amendments to same).

Signed: (Authorised Signatory)	
Block Capitals:	Click here and insert name
Position:	Click here and insert details
Company:	Click here and insert details
Registered Office:	Click here and insert address
	Click here and insert address
Date:	Click here and insert date

A2. Declaration as to Personal Circumstances of Tenderer (Appendix 4 to RFT)

Minimum Rule Applying

Tenderers shall complete and sign the following Declaration as to Personal Circumstances of Tenderer.

The signed copy may be scanned and submitted separately via the eTenders electronic tenderbox.

Once completed, please go to **A3.**

Re: Request for Tenders for the Provision of a Multi-Supplier Framework Agreement for the Provision of Coaching Services to School Leaders & Leadership Teams in Primary and Post-Primary Schools recognised by the Department of Education and Youth

NAME: [Click here and insert name]

ADDRESS: [Click here and insert address]

I, [Click here and insert name of Declarant], of [Click here and insert name of entity] do solemnly and sincerely declare that:

1. I am a [insert role of Declarant] of [Click here and insert name of entity] and am authorized by [Click here and insert name of entity] to make this declaration which relates to a tender ("the Tender") submitted by [Click here and insert name of entity] in response to a competition [dated titled [insert description of competition]] published by [insert name of contracting authority] ("the Contracting Authority").

2. Neither [Click here and insert name of entity] nor any person who is a member of the administrative, management or supervisory body of [Click here and insert name of entity] nor any person who has powers of representation, decision or control in [Click here and insert name of entity] has:

    a. ever been the subject of a conviction for participation in a criminal organisation, as defined in Article 2 of Council Framework Decision 2008/841/JHA.
    b. ever been the subject of a conviction for corruption, as defined in Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of Member States of the European Union and Article 2(1) of Council Framework Decision 2003/568/JHA as well as corruption as defined in the national law of the Contracting Authority or the law of the state in [Click here and insert name of entity] is established.
    c. ever been the subject of a conviction for fraud within the meaning of Article 1 of the Convention on the protection of the European Communities' financial interests.
    d. ever been the subject of a conviction for terrorist offences or offences linked to terrorist activities, as defined in Articles 1 and 3 of Council Framework Decision 2002/475/JHA respectively, or for inciting or aiding or abetting or attempting to commit an offence, as referred to in Article 4 of that Framework Decision.

e. ever been the subject of a conviction for money laundering or terrorist financing, as defined in Article 1 of Directive 2005/60/EC of the European Parliament and of the Council.
f. ever been the subject of a conviction for child labour and other forms of trafficking in human beings as defined in Article 2 of Directive 2011/36/EU of the European Parliament and of the Council.

3. [Click here and insert name of entity]:

   a. is not in breach and has not breached its obligations relating to the payment of taxes or social security contributions.

   b. has carried out the preparation of the Tender independently.

4. [Click here and insert name of entity]:

   a. has, in the performance of all public contracts, complied with applicable obligations in the field of environmental social and labour law that apply at the place where the works are carried out or the services provided, that have been established by EU law, national law, collective agreements or by international, environmental, social and labour law listed in Schedule 7 of the European Union (Award of Public Authority Contracts) Regulations 2016 (Statutory Instrument 284 of 2016).
   b. is not bankrupt or the subject of insolvency or winding-up proceedings, its assets are not being administered by a liquidator or by the court, it is not in an arrangement with creditors, its business activities are not suspended nor is it in any analogous situation arising from a similar procedure under national laws and regulations.
   c. is not guilty of grave professional misconduct.
   d. has not entered into agreements with other economic operators aimed at distorting competition.
   e. is not aware of any conflict of interest due to its participation in the Competition;
   f. has not had any prior involvement in the preparation of the Competition;
   g. has not shown significant or persistent deficiencies in the performance of a substantive requirement under a prior public contract, a prior contract with a contracting entity, or a prior concession contract, which led to early termination of that prior contract, damages or other comparable sanctions.
   h. is not guilty of serious misrepresentation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the Selection Criteria for this Competition and did not withhold such information and did not fail or is not able to submit supporting documents in respect of this Competition as required under Regulation 59 of the European Union (Award of Public Authority Contracts) Regulations 2016 (Statutory Instrument 284 of 2016).
   i. has not undertaken to unduly influence the decision-making process of the Contracting Authority in respect of the Competition or obtain confidential information that may confer upon it undue advantages in respect of the Competition; or negligently provided misleading information that may have a material influence on decisions concerning exclusion, selection or award.

5. [Click here and insert name of entity] does not come within the category of prohibited economic operators identified in Regulation (EU) No 833/2014 of 31 July 2014 (as amended by EU Regulation 2022/576 or any subsequent amendments to same);

6. The origin of goods connected to the Tender, if any, are not subject to the prohibitions set out in Regulation (EU) No 833/2014 (as amended by EU Regulation 2022/576 or any subsequent amendments to same);

7. Any subcontractor, supplier or other entity on whose capacity [Click here and insert name of entity] relies as part of the Tender does not come within the category of prohibited economic operators identified in Regulation (EU) No 833/2014 of 31 July 2014 (as amended by EU Regulation 2022/576 or any subsequent amendments to same).

I understand and acknowledge that the provision of inaccurate or misleading information in this declaration may lead to my business/firm/company/partnership being excluded from participation in this or future tenders, and I make this solemn declaration conscientiously believing the same to be true and by virtue of the Statutory Declarations Act, 1938. This declaration is made for the benefit of the Contracting Authority.

_____

Signature of Declarant

Declared before me by _____ who is personally known to me

(or who is identified to me by _____who is personally known to me) or*

at _____ this _____ day of _____ 20__

_____

(signed)
Practising Solicitor/Commissioner for Oaths

Please include such other form of identification used to identify the Declarant as permitted by the Statutory Declarations Act, 1938 (as amended)

A3. PREVIOUS EXPERIENCE

RFT 3.2(a) Technical and Professional Standing

Tenderers must provide comprehensive descriptions of three reference contracts/projects (maximum 1 X A4 page per reference contracts/project) which must be of a similar nature to the services required in Appendix 1. In respect of each of the contracts cited in response to the above criterion, Tenderers must provide a satisfactory reference. Tenderers must provide the contact names and details for each referee.

Tenderers will either pass OR fail this qualification criterion.

Once completed, please go to **A4.**

PREVIOUS PROJECT/CONTRACT #1	
Name of Project/Contract	Click here and insert the name of project or matter on which you delivered service
Client/Contracting Authority	Click here and insert the name of the client or contracting authority
Contract/Project Description	Click here and insert a full description of services provided to the Client/Contracting Authority
Contract Duration (Start/Finish)	Click here and insert the start date and finish date of the project/contract
Name of Client Referee	Click here and insert name
Address of Client Referee	Click here and insert address
Telephone of Client Referee	Click here and insert telephone number
Email Address of Client Referee	Click here and insert email address

PREVIOUS PROJECT/CONTRACT #2	
Name of Project/Contract	Click here and insert the name of project or matter on which you delivered service
Client/Contracting Authority	Click here and insert the name of the client or contracting authority
Contract/Project Description	Click here and insert a full description of services provided to the Client/Contracting Authority
Contract Duration (Start/Finish)	Click here and insert the start date and finish date of the project/contract
Name of Client Referee	Click here and insert name
Address of Client Referee	Click here and insert address
Telephone of Client Referee	Click here and insert telephone number
Email Address of Client Referee	Click here and insert email address

PREVIOUS PROJECT/CONTRACT #3	
Name of Project/Contract	Click here and insert the name of project or matter on which you delivered service
Client/Contracting Authority	Click here and insert the name of the client or contracting authority
Contract/Project Description	Click here and insert a full description of services provided to the Client/Contracting Authority
Contract Duration (Start/Finish)	Click here and insert the start date and finish date of the project/contract
Name of Client Referee	Click here and insert name
Address of Client Referee	Click here and insert address
Telephone of Client Referee	Click here and insert telephone number
Email Address of Client Referee	Click here and insert email address

A4. KEY ACCOUNT MANAGER

RFT 3.2(b) Technical and Professional Standing

Tenderers must provide details of the dedicated Key Account Manager who will oversee the effective and efficient operation of all aspects of the Framework Agreement and any Contracts awarded thereunder. The Key Account Manager must hold a senior position in the Tenderers Company.

Tenderers will either pass OR fail this qualification criterion.

Key Account Manager Details

Name of Key Account Manager	Click here and insert details
Position in Tenderers Company	Click here and insert details
Number of years' experience	Click here and insert details
Telephone Number	Click here and insert details
Email Address	Click here and insert details

B1., B.2, and B.3 Criteria and Weighting

Criteria	Marks Available	Minimum Qualifying Threshold 60%
1. Understanding of client's needs **(B1)**	300	180
2. Quality of Leadership coaching and service delivery **(B2)**	350	210
3. Quality of the Tenderer's approach to Green Public Procurement **(B3)**	50	30
4. Ultimate Cost Proposal **(C)**	300	N/A

Weighting	Meaning
90 -100	An excellent to outstanding response with very few or no weaknesses and that provides convincing assurance that the Tenderer will deliver to that standard.
75-89	A good to very good response that demonstrates real understanding of the requirements and that provides assurance that the Tenderer will deliver to that standard.
60-74	A satisfactory to fairly good response which demonstrates a reasonable understanding of requirements and gives reasonable assurance of delivery to an adequate standard but does not provide sufficiently convincing assurance to award a higher mark.
40 - 59	A response where reservations exist. Lacks full credibility/convincing detail, and there is a significant risk that the response will not be successful.
1-39	A response where serious reservations exist. This may be because, for example, insufficient detail is provided, and the response has fundamental flaws, or is seriously inadequate or seriously lacks credibility with a high risk of non-delivery.
0	Response completely fails to address the criterion under consideration.

B1(a)(60 marks) Understanding of client's needs

RFT 3.3.1(a), Criterion 1

The Tenderer's response must outline the Tenderer's understanding and what their approach would be to help School Leaders respond to the challenges facing them in Primary and Post-Primary Schools recognised by the Department of Education and Youth in the following areas:

1(a) Leading Learning, Teaching and Assessment to maximise the potential learning outcomes of every student.
(60).

Note: Responses must be limited to a maximum of 2 A4 pages (font Times New Roman size 12, hyperlinks, diagrams and embedded documents, are prohibited) in sections (a), (b) (c) (d) and (e) Please note that these limits must be strictly adhered to. Only that part of the submission falling within the applicable page limit will be evaluated. Any subsequent pages will not be considered for evaluation purposes.

B1(b) (60 marks) Understanding of client's needs

	RFT 3.3.1(b), Criterion 1 Tenderers response must include but may not be limited to the Tenderer's understanding of the challenges facing School Leaders in Primary and Post-Primary Schools recognised by the Department of Education and Youth in the following areas: 1(b) Leading school development, agreeing a strategic vision, mediating change and responding to evolving school and system needs. (60).

Note: Responses must be limited to a maximum of 2 A4 pages (font Times New Roman size 12, hyperlinks, diagrams and embedded documents, are prohibited) in sections (a), (b) (c) (d) and (e) Please note that these limits must be strictly adhered to. Only that part of the submission falling within the applicable page limit will be evaluated. Any subsequent pages will not be considered for evaluation purposes.

B1(c) (60 marks) Understanding of client's needs

RFT 3.3.1(c), Criterion 1

Tenderers response must include but may not be limited to the Tenderer's understanding of the challenges facing School Leaders in Primary and Post-Primary Schools recognised by the Department of Education and Youth in the following areas:

1(c) Leading and managing the organisation effectively and foster a positive school culture.

(60).

Note: Responses must be limited to a maximum of 2 A4 pages (font Times New Roman size 12, hyperlinks, diagrams and embedded documents, are prohibited) in sections (a), (b) (c) (d) and (e) Please note that these limits must be strictly adhered to. Only that part of the submission falling within the applicable page limit will be evaluated. Any subsequent pages will not be considered for evaluation purposes.

B1(d) (60 marks) Understanding of client's needs

	RFT 3.3.1(d), Criterion 1 Tenderers response must include but may not be limited to the Tenderer's understanding of the challenges facing School Leaders in Primary and Post-Primary Schools recognised by the Department of Education and Youth in the following areas: 1(d) Empowering staff to lead and develop genuine distributed leadership structures in schools and navigate staff under-performance. (60).

Note: Responses must be limited to a maximum of 2 A4 pages (font Times New Roman size 12, hyperlinks, diagrams and embedded documents, are prohibited) in sections (a), (b) (c) (d) and (e) Please note that these limits must be strictly adhered to. Only that part of the submission falling within the applicable page limit will be evaluated. Any subsequent pages will not be considered for evaluation purposes.

B1(e) (60 marks) Understanding of client's needs

RFT 3.3.1(e), Criterion 1

Tenderers response must include but may not be limited to the Tenderer's understanding of the challenges facing School Leaders in Primary and Post-Primary Schools recognised by the Department of Education and Youth in the following areas:

1(e) Self-management to ensure healthy work/life balance as well as developing and sustaining resilience as a school leader.

(60).

Note: Responses must be limited to a maximum of 2 A4 pages (font Times New Roman size 12, hyperlinks, diagrams and embedded documents, are prohibited) in sections (a), (b) (c) (d) and (e) Please note that these limits must be strictly adhered to. Only that part of the submission falling within the applicable page limit will be evaluated. Any subsequent pages will not be considered for evaluation purposes.

B2 (Total of 350 marks)

Quality of Leadership coaching and service delivery

RFT 3.3.2(a), Criterion 2

(a) Tenderers are required to complete a template (See Annex 1) for each of the coaches whom the tenderer proposes will deliver coaching. Coaches should be affiliated to a recognised professional body and have proven ability to provide training and other supports to senior leaders to assist them in applying coaching behaviours in leading and managing their own teams. (150 marks)

Tenderers must propose a minimum of 2 coaches and a maximum of 5 coaches for each lot they wish to be evaluated for. Tenderers can nominate coaches for more than one lot where they are willing to deliver coaching services. The biographical summaries must include the following information:

- Name of proposed coach
- Relevant Executive Coaching Qualifications with dates of training undertaken, and duration of training programme (Hours)
- Recent experience in the area of one-to-one executive coaching including any experience of coaching at a senior leadership level
- Recent experience in the area of Team Coaching including any experience of coaching a senior leadership team
- Evidence of ability to provide professional learning supports
- Professional Body Membership
- Confirmation of coaching supervision (Current)
- Pertinent Continuous Professional Development (CPD) within the last 3 years
- Proficiency in Irish if tendering for Lot 7
- Any other relevant Information
- Two referees must be provided for each proposed coach.

Note: Responses in respect of each Coach must be limited to a maximum of 2 A4 pages (font Times New Roman size 12, hyperlinks, diagrams and embedded documents, are prohibited).

Please note that CVs/resumes should not be submitted and will not be evaluated.
The score for Criterion 3.3.2(a) is the average score of all coach submissions.

B2(a) (150 marks in total for all coaches) Quality of Leadership coaching and service delivery #1	
Please complete this template for all coaches proposed – Annex 1 of the RFT	
Name of Coach	
Relevant Executive Coaching Qualifications with dates of training undertaken, and duration of training programme (Hours)	
Recent experience in the area of one-to-one executive coaching including any experience of coaching at a senior leadership level	
Recent experience in the area of Team Coaching including any experience of coaching a senior leadership team	
Evidence of ability to provide professional learning supports	
Professional Body Membership	
Confirmation of coaching supervision (Current)	
Pertinent Continuous Professional Development (CPD) within the last 3 years	
Proficiency in Irish if tendering for Lot 7	
Any other relevant Information	

Referee 1. Details	
Referee 2. Details	

B2(a) (150 marks in total for all coaches) Quality of Leadership coaching and service delivery #2	
Please complete this template for all coaches proposed – Annex 1 of the RFT	
Name of Coach	
Relevant Executive Coaching Qualifications with dates of training undertaken, and duration of training programme (Hours)	
Recent experience in the area of one-to-one executive coaching including any experience of coaching at a senior leadership level	
Recent experience in the area of Team Coaching including any experience of coaching a senior leadership team	
Evidence of ability to provide professional learning supports	
Professional Body Membership	
Confirmation of coaching supervision (Current)	
Pertinent Continuous Professional Development (CPD) within the last 3 years	
Proficiency in Irish if tendering for Lot 7	

Any other relevant Information	
Referee 1. Details	
Referee 2. Details	

B2(a) (150 marks in total for all coaches) Quality of Leadership coaching and service delivery #3

Please complete this template for all coaches proposed – Annex 1 of the RFT

Name of Coach	
Relevant Executive Coaching Qualifications with dates of training undertaken, and duration of training programme (Hours)	
Recent experience in the area of one-to-one executive coaching including any experience of coaching at a senior leadership level	
Recent experience in the area of Team Coaching including any experience of coaching a senior leadership team	
Evidence of ability to provide professional learning supports	
Professional Body Membership	
Confirmation of coaching supervision (Current)	
Pertinent Continuous Professional Development (CPD) within the last 3 years	
Proficiency in Irish if tendering for Lot 7	

Any other relevant Information	
Referee 1. Details	
Referee 2. Details	

B2(a) (150 marks in total for all coaches) Quality of Leadership coaching and service delivery #4

Please complete this template for all coaches proposed – Annex 1 of the RFT	
Name of Coach	
Relevant Executive Coaching Qualifications with dates of training undertaken, and duration of training programme (Hours)	
Recent experience in the area of one-to-one executive coaching including any experience of coaching at a senior leadership level	
Recent experience in the area of Team Coaching including any experience of coaching a senior leadership team	
Evidence of ability to provide professional learning supports	
Professional Body Membership	
Confirmation of coaching supervision (Current)	
Pertinent Continuous Professional Development (CPD) within the last 3 years	

Proficiency in Irish if tendering for Lot 7	
Any other relevant Information	
Referee 1. Details	
Referee 2. Details	

B2(a) (150 marks in total for all coaches) Quality of Leadership coaching and service delivery #5	
Please complete this template for all coaches proposed – Annex 1 of the RFT	
Name of Coach	
Relevant Executive Coaching Qualifications with dates of training undertaken, and duration of training programme (Hours)	
Recent experience in the area of one-to-one executive coaching including any experience of coaching at a senior leadership level	
Recent experience in the area of Team Coaching including any experience of coaching a senior leadership team	
Evidence of ability to provide professional learning supports	
Professional Body Membership	
Confirmation of coaching supervision (Current)	

Pertinent Continuous Professional Development (CPD) within the last 3 years	
Proficiency in Irish if tendering for Lot 7	
Any other relevant Information	
Referee 1. Details	
Referee 2. Details	

B2(b) (200 marks in total)

Quality of coaching and service delivery

RFT 3.3.2(b), Criterion 2

Tenderers' response should demonstrate their approach to the delivery of the services. The response should include:

(i) Goal setting
(ii) Participant engagement with a focus on practical engagement
(iii) Quality assurance

Note: Responses must be limited to a maximum of 2 A4 pages (font Times New Roman size 12, hyperlinks, diagrams and embedded documents, are prohibited) in section (b). Please note that these limits must be strictly adhered to. Only that part of the submission falling within the applicable page limit will be evaluated. Any subsequent pages will not be considered for evaluation purposes. No page limit applies to section (a).

B3. (50 marks in total)
Quality of the Tenderer's approach to Green Public Procurement

RFT 3.3.3, Criterion 3

The tenderers response should outline impacts which you expect this programme to have in terms of greenhouse gas emissions, energy use, resource consumption and waste. It should include specific measures which your organisation, and if relevant your partners and subcontractors, will take to address these impacts, and the effect you expect each measure to have. The measures may relate to any aspect of the services being provided but must be specific to the contract activities.

Note: Responses must be limited to a maximum of 1 A4 page (font Times New Roman size 12, hyperlinks, diagrams and embedded documents, are prohibited) in this section. Please note that these limits must be strictly adhered to. Only that part of the submission falling within the applicable page limit will be evaluated. Any subsequent pages will not be considered for evaluation purposes.

C. (300 marks in total)
Ultimate Cost Proposal (Appendix 2 to RFT)

RFT 3.3.4, Criterion 4

Tenderers are required to complete the pricing table in this document. The prices quoted must be exclusive of VAT.

Tenderers are required to quote the rates that will apply over the lifetime of the Framework Agreement for each coach (a minimum of 2 coaches and a maximum of 5) for each lot they wish to be evaluated for.

Tenderers must not insert additional items or make any alterations to the Pricing Table. Alternative pricing arrangements (e.g. hourly flat rates, price per page, rates for attendance differing per location) will not be accepted.

Hourly flat rates quoted must be all-inclusive (i.e. including but not being limited to travel, materials, I.T., telephone and all other ancillary costs/expenses), be expressed in Euro only and be exclusive of VAT. The VAT rate(s) where applicable should be indicated separately.

It is expected that the rates quoted will reflect the significant scale of the Coaching Framework and the benefits/potential opportunities this Framework can deliver.

Please note that the hourly flat rates will be used for evaluation purposes to gain entry to each of the Framework Lots.

The method for calculating the average flat rate can be found in Table 6, Appendix 2.

Name of Coach (Min. 2 Coaches, Max. 5 Coaches)	Hourly Flat Rate for individual Face-to-Face and Team Coaching for all Coaches[i]	Hourly Flat Rate for Remote Coaching for all Coaches[ii]
Click here to enter text.		
Click here to enter text.		
Click here to enter text.		
Click here to enter text.		

END OF DOCUMENT

[i] The one hourly flat rate will apply to all the coaches named on each tender
[ii] The one hourly flat rate will apply to all the coaches named on each tender