



Request for Tenders to establish a Single-Supplier Framework for the provision of Temporary CCTV and related Services for Special Events as a Managed Service, for An Garda Síochána

21st September 2026

T.083.2026

Tender procedure: Open procedure

**Tender Deadline 15:00 hours on
Friday the 23rd of October 2026**

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Part 1: Introduction

1.1 The Commissioner of An Garda Síochána (the “Contracting Authority”) invites tenders (“Tenders”) to this request for tenders (“RFT”) for the award of a single-supplier Framework Agreement (“the Framework Agreement”) from economic operators (“Tenderers”) for the provision of the services as described in Error! Reference source not found. to this RFT (the “Services”).

1.2 In summary, the services requested comprise of the provision of temporary CCTV and related Services for outdoor Special Events and VIP Visits as a Managed Service.

The Contracting Authority will require the successful Tenderer to have the ability to provide services they are tendering for within short notice i.e. 48 hours.

1.3 The Contracting Authority will establish a single-supplier framework for the provision of the following services individually or in combination to support policing operations during special events (including VIP visits):

- The provision of CCTV Services (including the provision, installation and maintenance of cameras, video links, and a video evidence management solution);
- The provision of a communications vehicle (or vehicles) with equipment necessary to provide control room functionality and to support incident management);
- The provision of large (outdoor) video displays; and,
- The provision of a public announcement (“PA”) system (or systems).

The successful Tenderer will be responsible for sourcing and providing the equipment listed above along with the provision of ancillary services and equipment necessary to provide the equipment above as a managed service.

The ancillary services and equipment necessary to provide the core requirement includes; the provision of temporary power (by way of mobile generator or rechargeable battery) where access to mains power is not available, vehicle access and ground protection trackways, mobile elevated work platforms (MEWPs), hoists, outdoor floodlighting, fencing, traffic management, and Health and Safety Services (see **Appendix 1** and **Annex 4** for further details).

Where the Contracting Authority is seeking the provision of the services in relation to an event being organised by a third party, (e.g. the Ploughing Championships, Bloom, Electric Picnic etc.), the successful Tenderer will be responsible for engaging with the event organiser(s) with respect to the provision of ancillary equipment and services e.g. on-site power, floodlighting, fencing etc.

Where the Contracting Authority is seeking the provision of services in relation to an event being organised by the Contracting Authority itself then the successful Tenderer will be responsible for the provision of ancillary equipment and services itself.

The successful Tenderer will also have the option of sourcing barriers, floodlighting and generators through the Contracting Authority’s existing Framework for this equipment. However, in all cases the Contracting Authority will expect the successful Tenderer to take responsibility for managing and coordinating the complete provision of the services

required.

- 1.4 This public procurement competition (the “Competition”) will be conducted in accordance with the open procedure under the European Union (Award of Public Authority Contracts) Regulations 2016 (Statutory Instrument 284 of 2016) (the “Regulations”). Any Framework Agreement that may result from this Competition (the “Framework Agreement”) will be issued for a two (2) years (“the Term”).
- 1.5 The Contracting Authority reserves the right to extend the Framework Agreement for up to twelve (12) months with up to two (2) such extensions, subject to the Contracting Authority’s obligations at law.
- 1.6 The Contracting Authority estimates that the expenditure on the Services to be covered by the proposed Service Contract may amount to some **€4.5m** (excl. VAT) over the Term and any possible extensions. Tenderers must understand that this figure is an estimate only based on current and future expected usage.
- 1.7 Contracting Authority policy seeks to encourage participation on a fair and equal basis by Small and Medium Enterprises (“SME’s”) in this Competition. SMEs that believe the scope of this Competition is beyond their technical or business capacity are encouraged, subject to paragraph 2.5, to explore the possibilities of forming relationships with other SMEs or with larger enterprises. Through such relationships they can participate and contribute to the successful implementation of any Framework Agreement and, or Services Contract(s) drawn down from the Framework Agreement that may result from this Competition and therefore increase their social and economic benefits.

Larger enterprises are also encouraged, subject to paragraph 2.5, to consider the practical ways that SMEs can be included in their proposals to maximise the social and economic benefits of any Framework Agreement and, or Services Contract(s) drawn down from the Framework Agreement that may result from this Competition.

1.8 **Operation of the Framework Agreements**

Service Contracts will be drawn down by direct award to the single Framework Member.

1.9 **Access to Confidential Information**

The Contracting Authority considers the Annexes to Error! Reference source not found. to be confidential information and have chosen not to include these details in the publicly available RFT documents. In order to access this information, Tenderers must have the necessary private security authority PSA contractor’s licence to provide the CCTV services being provided and agree to the terms of the Tender Confidentiality Undertaking (**Attachment 1**).

The Tender Confidentiality Undertaking must be downloaded from the Documents area within the Request for Tender, printed, signed by an authorised signatory of the Tenderer. Tenderers must return a scanned copy of the signed Tender Confidentiality Undertaking along with evidence of the relevant PSA contractor’s licence, through the messaging system on eTenders.gov.ie as soon as possible, and return the signed original Confidentiality Undertaking to The Tender Office, Garda Headquarters, Phoenix

Park, Dublin 8.

The Contracting Authority will then forward the confidential information to the Tenderer, via the messaging system on eTenders.gov.ie.

Part 2: Instructions to Tenderers

2.1 IMPORTANT NOTICES

2.1.1 While every effort has been made to provide comprehensive and accurate information in all notices and documents prepared for the purposes of this Competition, the Contracting Authority does not accept any liability or provide any express or implied warranty in respect of any such information. Tenderers must form their own conclusions about the solution needed to meet the requirements set out in this RFT and may wish to consult their legal advisers.

2.1.2 The Contracting Authority does not bind itself to accept the lowest priced on any Tender. This RFT does not constitute an offer or commitment to enter into a Framework Agreement and/or Services Contract(s) drawn down from the Framework Agreement.

No contractual rights in relation to the Contracting Authority will exist unless and until a formal written Framework Agreement and/or Services Contract drawn down from the Framework Agreement, has been executed by or on behalf of the Contracting Authority. The conclusion of a Framework contract does not guarantee the award of any Client contract.

Any notification of preferred bidder status by the Contracting Authority shall not give rise to any enforceable rights by the Tenderer.

The Contracting Authority may cancel this Competition at any time prior to a formal written Framework Agreement and, or Services Contract drawn down from the Framework Agreement being executed by or on behalf of the Contracting Authority.

The award of a Framework Agreement and, or Services Contract drawn down from the Framework Agreement does not confer exclusivity on the successful Tenderer.

Tenderers should note that the Contracting Authority/Framework Client shall not be under any obligation to purchase any minimum value of Services under any Framework Agreement or Services Contract drawn down from the Framework Agreement.

2.1.3 This RFT supersedes and replaces any and all previous documentation, communications and correspondence between the Contracting Authority and Tenderers, and Tenderers should place no reliance on such previous documentation and correspondence.

2.1.4 In this clause 2.1.4, “Data Protection Laws” means all applicable national and EU data protection laws, regulations and guidelines including but not limited to Regulation (EU) 2016/679 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (the “General Data Protection Regulation”), and any guidelines and codes of practice issued by the Office of the Data Protection Commission or other supervisory authority for data protection in Ireland from time to time.

The Contracting Authority will be a Data Controller (where Data Controller has the meaning given under the Data Protection Laws) in respect of any Personal Data (where Personal Data has the meaning given under the Data Protection Laws) required to be

provided by the Tenderer in response to this RFT.

The Tenderer, as Data Controller in respect of any Personal Data provided by it in its Tender, is required to confirm in the statement required under paragraph 2.4 below that all Data Subjects (where Data Subject has the meaning given under the Data Protection Laws) whose Personal Data is provided by the Tenderer have consented to the processing of such Personal Data by the Tenderer, the Contracting Authority, the Evaluation Team and the supplier of the etenders.gov.ie website, for the purposes of the participation of the Tenderer in this Competition or that the Tenderer otherwise has a legal basis for providing such Personal Data to the Contracting Authority for the purposes of its participation in this Competition.

- 2.1.5 The Contracting Authority would refer Tenderers in particular to the provisions of Regulation (EU) 2022/1031 on the access of third country economic operators, goods and services to the Union's public procurement and concession markets and procedures supporting negotiations on access of Union economic operators, goods and services to the public procurement and concession markets of third countries (International Procurement Instrument – IPI), and to their obligation to comply therewith.

In particular, tenderers and candidates should note in Article 6 of Regulation (EU) 2022/1031, the obligations for a Contracting Authority in the context of a procurement procedure where the EU Commission has adopted an IPI measure.

2.2 COMPLIANT TENDERS

- 2.2.1 If a Tenderer fails to comply in any respect with the requirements of this paragraph 2.2.1, the Contracting Authority reserves the right to reject the Tenderer's Tender as non-compliant or, without prejudice to this right and subject to its obligations at law, to take any other action it considers appropriate including but not limited to:

- seeking written clarification from the Tenderer;
- seeking further information from the Tenderer; or
- waiving a requirement, which in the Contracting Authority's view, is non-material or procedural.

Tenderers are required:

- (a) To complete and submit with their Tender the electronic version of the European Single Procurement Document ("[eESPD](#)"). Tenderers may submit an eESPD which has already been used in a previous procurement procedure PROVIDED THAT they confirm that: (i) the information contained in it continues to be correct and (ii) that they satisfy the Selection Criteria for this Competition as set out at part 3.2 below;
- (b). To submit all documentation which this RFT requires to be submitted with their Tender;
- (c) To follow the format of this RFT and respond to each element in the order as set out in this RFT;

- (d) To conform to and comply with all instructions and requirements set out in this RFT;
- (e) To submit the statement required under paragraph 2.4 below; and
- (f) Not to alter or edit this RFT in any way.

2.2.2 Without prejudice to the generality of paragraphs 2.2.1, failure to comply with paragraphs 2.6.1, 2.6.2, 2.6.3, 2.6.4 and 2.6.5 below will render the Tender non-compliant and it will be rejected.

2.3 FRAMEWORK AGREEMENT AND SERVICES CONTRACT

- 2.3.1 Tenderers should note the terms and conditions of the Framework Agreement at **Appendix 5** and the Services Contract at **Appendix 6** to this RFT.
- 2.3.2 Tenderers are required to confirm their acceptance of the terms and conditions of the Framework Agreement and the Services Contract by signing the Tenderer's Statement at **Appendix 3: Tenderers' Statement**. Tenderers may not amend the Framework Agreement or the Services Contract.

2.4 ACCEPTANCE OF RFT REQUIREMENTS

Each Tenderer is required to accept the provisions of this RFT. ALL TENDERERS MUST RETURN, with their Tender, a scanned signed copy of the Tenderer's Statement, as set out in **Appendix 3: Tenderers' Statement**, printed on the Tenderer's letterhead. The Contracting Authority must be able to read the scanned signature of the Tenderer. If possible, please sign documents using blue ink. If the Contracting Authority cannot read the scanned signature, Tenderers may be requested to re-submit. Tenderers may not amend the Tenderer's Statement.

2.5 CONSORTIA AND PRIME / SUBCONTRACTORS

Where a group of undertakings (in whatever form and regardless of the legal relationship between them) come together to submit a Tender in response to this RFT, the Contracting Authority will deal with all matters relating to this Competition through a single nominated entity authorised to represent all members of the group of undertakings. The Tenderer must provide details of all members of the group of undertakings and their role in the Tender and clearly set out the contact details including name, title, telephone number, postal address, facsimile number and e-mail address of the nominated entity authorised to represent the Tenderer and to whom all communications shall be directed and accepted until this Competition has been completed or terminated. Correspondence from any other person will NOT be accepted, acknowledged or responded to.

Prior to and as a condition of award of any Framework Agreement and, or Services Contract(s) drawn down from the Framework Agreement, the successful Tenderer shall be required to designate a single entity who will carry overall responsibility for the Framework Agreement and, or Services Contract(s) drawn down from the Framework Agreement (the "Prime Contractor"), irrespective of whether or not tasks are to be performed by a subcontractor or other consortium member (the "Subcontractor").

2.6 TENDER SUBMISSION REQUIREMENTS

- 2.6.1 Tenders must be submitted via the electronic post-box available on www.etenders.gov.ie. Only Tenders submitted to the electronic post-box will be accepted. Tenders submitted by any other means (including but not limited to by email, fax, post or hand delivery) will NOT be accepted.

Tenderers must ensure that they give themselves sufficient time to upload and submit all required tender documentation before the Tender Deadline (as defined in paragraph 2.6.2). Tenderers should take into account the fact that upload speeds vary. There is a maximum of 250MB for a Single Document and 500MB for the total (combined) documents sent to the electronic post-box.

In order to submit a document to the electronic post-box, please note that you must click “Submit Response”. After submitting you can still modify and re-send your response up until response deadline. Tenderers should be aware that the “Submit Response” button will be disabled automatically upon expiration of the response deadline.

- 2.6.2 Tenders must be received not later than **15:00 hours on Friday the 23rd of October 2026** (the “Tender Deadline”). Tenders that are received late WILL NOT be considered in this Competition.
- 2.6.3 Tenders must be submitted in English.
- 2.6.4 Subject to paragraph 2.14 and 2.18, each Tenderer is limited to submitting one Tender in its own capacity and one Tender as part of a consortium/group of undertakings under this RFT.
- 2.6.5 All Tenders submitted in soft copy must be compiled such that they can be read immediately using Microsoft Word or Adobe PDF. The Contracting Authority is not responsible for corruption in electronic documents. Tenderers must ensure electronic documents are not corrupt.

Tenderers must not exceed the stated maximum word count limits specified within each Selection and Award, Criterion and Sub-Criterion, in the Tender response documents where a limit is stated. Any additional words in excess of the maximum word count limits specified, where specified, WILL NOT be considered for evaluation. Tenderers also must not insert additional items, hyperlinks or make any alterations to the formatting of the Tender response documents (TRD). Any information submitted in this manner will be disregarded and will not be evaluated.

2.7 QUERIES AND CLARIFICATIONS

- 2.7.1 All queries relating to any aspect of this Competition or of this RFT must be directed to the messaging facility on www.etenders.gov.ie. Queries will be accepted no later than **15:00 hours on Friday the 9th of October 2026** unless otherwise published by the Contracting Authority. For the avoidance of doubt, Tenderers may not contact the Contracting Authority directly regarding any aspect of this Competition.

- 2.7.2 All responses to queries will be issued by the Contracting Authority via the messaging facility on www.etenders.gov.ie. Where appropriate, queries may be amalgamated. Tenderers should note that the Contracting Authority will not respond to individual Tenderers privately.
- 2.7.3 The Contracting Authority reserves the right to issue or seek written clarifications.
- 2.7.4 The Contracting Authority reserves the right at any time before the Tender Deadline, to update or amend the information contained in this document and/or to extend the Tender Deadline. Participating Tenderers will be informed of any such amendment or extension through the eTenders website.
- 2.7.5 Tenderers should ensure that they register their interest in this Competition, by clicking on the “Accept” button on www.etenders.gov.ie, in order to receive all responses to queries and other updates in relation to this Competition.

2.8 TENDERING COSTS

- 2.8.1 All costs and expenses incurred by Tenderers relating to their participation in this Competition including, but not being limited to, site visits, field trials, demonstrations and/or presentations shall be borne by and are a matter for discharge by the Tenderers exclusively.

2.9 CONFIDENTIALITY

- 2.9.1 All documentation, data, statistics, drawings, information, patterns, samples or material disclosed or furnished by the Contracting Authority to Tenderers during the course of this Competition:
- (a) are furnished for the sole purpose of replying to this RFT only;
 - (b) may not be used, communicated, reproduced or published for any other purpose without the prior written permission of the Contracting Authority;
 - (c) shall be treated as confidential by the Tenderer and by any third parties (including subcontractors) engaged or consulted by the Tenderer; and
 - (d) must be returned immediately to the Contracting Authority upon cancellation or completion of this Competition if requested by the Contracting Authority.

2.10 PRICING

- 2.10.1 All Tenderers must complete the Pricing Schedule at

Ref	Document Ref	Requirement	Max Marks per Sub-criteria	Min Marks per Sub-criteria
		Section D – Environmental Sustainability		
D.1	Appendix 1	Service Level Agreements - 600 Points		
D.1.1		Tenderers must demonstrate their ability to provide goods in an environmentally friendly manner and to provide energy efficient products, which minimize environmental impact. Tenderers must provide:	300	180

		• A Certificate of Conformity or Product Information Sheet confirming compliance with applicable EU directives and standards. • The details of a valid Energy Label and evidence of the products registration on the EPREL database. • Test results should be provided by demonstrating compliance with relevant European standards applicable to the proposed device. This may include but is not limited to: - EN 50564 for standby and off-mode power consumption. - EN 62368-1 for electrical safety. - EN 55032 and EN 55035 for electromagnetic compatibility. Compliance with RoHS requirements for restriction of hazardous substances. • Details of arrangements for the return, reuse, recycling or disposal of end-of-life equipment. • Evidence of registration with the relevant producer's registration scheme for WEEE and batteries, and evidence that specific products supplied have been reported to the scheme. Tenderers should also provide details of relevant ISO Certifications held (i.e. ISO14001), if available.		
D.1.2	4.2.1	Please provide any green energy solutions you can offer. Include details on expected performance under various weather conditions. NB: Higher marks will be rewarded for practical and sustainable power solutions that reduce reliance on diesel generators, demonstrate appropriate redundancy, and maintain reliable system performance under varying weather conditions	300	180
		END	600	360

Appendix 2: Pricing Schedule to this RFT.

- 2.10.2** All prices quoted must be all-inclusive (i.e. including but not being limited to shipping, packaging, delivery, ancillary costs and all other costs/expenses), be expressed in Euro only and exclusive of VAT. The VAT rate(s) where applicable should be indicated separately.
- 2.10.3** Tenderers must confirm that all prices quoted in the Tender will remain valid for 180 days commencing from the Tender Deadline.
- 2.10.4** Any currency variations occurring over the term of the Framework Agreement or any Services Contract drawn down from the Framework Agreement shall be borne by the Tenderer.
- 2.10.5** Payments for Services provided pursuant to this RFT shall be subject to and made in accordance with the Services Contract at **Appendix 6** to this RFT.
- 2.10.6** Tenderers should note that prices may be increased or decreased only on the first renewal of the Framework Agreement (as defined in the Framework Agreement and on subsequent anniversaries of the Effective Date thereafter, and then only by the percentage by which the Harmonised Consumer Price Index has increased or decreased in the edition of that index published by the Central Statistics Office (CSO) most recently prior to that anniversary.

2.11 ENVIRONMENTAL, SOCIAL, AND LABOUR LAW

- 2.11.1** In the performance of any Services Contract awarded, the successful Tenderers and their Subcontractors (if any), shall be required to comply with all applicable obligations in the field of environmental, social and labour law that apply at the place where the services are provided, that have been established by EU law, national law, collective agreements or by international, environmental, social and labour law listed in Schedule 7 of the Regulations.
- 2.11.2** Tenderers shall be required to include an undertaking to comply fully with the provisions of Council Directive 2001/23/EC of 12 March 2001 on the approximation of the laws of the Member States relating to the safeguarding of employees' rights in the event of transfers of undertakings, business or parts of undertakings or business and as implemented in Irish law by Statutory Instrument No. 131 of 2003, the European Communities (Protection of Employees on Transfer of Undertakings) Regulations 2003 and to indemnify the Contracting Authority for any claim arising or loss or costs incurred as a result of its failure or incapacity to fulfil its obligations under the said Directive and Statutory Instrument.
- 2.11.3** The Protection of Employees (Temporary Agency Work) Act 2012 (the "2012 Act") provides that an Agency Worker (as defined in the 2012 Act) is entitled to the same basic working and employment conditions as those which apply to employees recruited directly by the Hirer (as defined in the 2012 Act) to do the same or a similar job. Where the provision of the Services will involve the provision to the Contracting Authority of Agency Workers (within the meaning of the 2012 Act), Tenderers should ensure that they consider their obligations under the 2012 Act when pricing their Tender. The Contracting Authority shall have no liability for any increase in salaries that may be payable as a result of the application of the 2012 Act to the provision of the Services.

2.12 PUBLICITY

No publicity regarding this Competition or any Framework Agreement and, or Services Contract(s) drawn down from the Framework Agreement pursuant to this Competition is permitted unless and until the Contracting Authority has given its prior written consent to the relevant communication.

2.13 REGISTRABLE INTEREST

Any Registrable Interest involving any Tenderer or Subcontractor and the Contracting Authority, members of the Government, members of the Oireachtas, or employees and officers of the Contracting Authority and their relatives must be fully disclosed in the Tender or, in the event of this information only coming to the notice of the Tenderer or Subcontractor after the submission of a Tender, must be communicated to the Contracting Authority immediately upon such information becoming known to the Tenderer or Subcontractor.

The terms "Registrable Interest" and "Relative" shall be interpreted as per Section 2 of the Ethics in Public Office Acts 1995 and 2001, copies of which are available at www.irishstatutebook.ie. The Contracting Authority will, at its absolute discretion, decide on the appropriate course of action, which may in appropriate circumstances include eliminating a Tenderer from this Competition or

terminating any Framework Agreement and, or Services Contract(s) drawn down from the Framework Agreement entered into by a Tenderer.

2.14 ANTI-COMPETITIVE CONDUCT

Tenderers' attention is drawn to the Competition Act 2002 (as amended, the "2002 Act"). The 2002 Act makes it a criminal offence for Tenderers to collude on prices or terms in a public procurement competition.

2.15 INDUSTRY TERMS USED IN THIS RFT

Where reference is made to a particular item, source, process, trademark, or type in this RFT then all such references are to be given the meaning generally understood in the relevant industry and operational environment.

2.16 FREEDOM OF INFORMATION

2.16.1 Tenderers should be aware that, under the Freedom of Information Act 2014 and the European Communities (Access to Information on the Environment) Regulations 2007 to 2018, information provided by them during this Competition may be liable to be disclosed.

2.16.2 Tenderers are asked to consider if any of the information supplied by them in their Tender should not be disclosed because of its confidentiality or commercial sensitivity. If Tenderers consider that certain information is not to be disclosed because of its confidentiality or commercial sensitivity, Tenderers must, when providing such information, clearly identify the specific sections of their Tender containing such information and specify the reasons for its confidentiality or commercial sensitivity. For the avoidance of doubt Tenderers may not assert confidentiality or commercial sensitivity over the entire Tender but must clearly identify the specific section containing such information. If Tenderers do not identify information as confidential or commercially sensitive, it is liable to be released in response to a request under the above legislation without further notice to or consultation with the Tenderer. The Contracting Authority will, where possible, consult with Tenderers about confidential or commercially sensitive information so identified before making its decision on a request received. The Contracting Authority accepts no liability whatsoever in respect of any information provided which is subsequently released (irrespective of notification) or in respect of any consequential damage suffered as a result of such obligations.

2.17 TAX CLEARANCE

It will be a condition of any Framework Agreement and, or Services Contract(s) drawn down from the Framework Agreement pursuant to this Competition that the successful Tenderer(s) shall, for the term of such contract(s), comply with all applicable EU and domestic tax laws. Tenderers are referred to www.revenue.ie for further information. Prior to the award of any Framework Agreement and, or Services Contract(s) drawn down from the Framework Agreement arising out of this Competition the successful Tenderer shall be required to supply its Tax Clearance Access Number and Tax Reference Number to facilitate online verification of their tax status by the Contracting Authority. By supplying these numbers, the successful Tenderer acknowledges and agrees that the Contracting Authority has the permission of the successful Tenderer to verify its

tax cleared position online.

2.18 CONFLICTS OF INTEREST

Any conflict of interest or potential conflict of interest on the part of a Tenderer, Subcontractor or individual employee(s) or agent(s) of a Tenderer or Subcontractor(s) must be fully disclosed to the Contracting Authority as soon as the conflict or potential conflict is or becomes apparent. Tenderers are required to declare that the preparation of their Tender was carried out independently. In the event of any actual or potential conflict of interest, the Contracting Authority may invite Tenderers to propose means by which the conflict of interest might be removed and in circumstances where there are links between Tenderers, the Contracting Authority may seek further information to confirm the Tenders have been prepared independently. The Contracting Authority will, at its absolute discretion, decide on the appropriate course of action, which may in appropriate circumstances include eliminating a Tenderer from this Competition or any Mini-Competition or terminating any Framework Agreement or Services Contract entered into by a Tenderer.

2.19 WITHDRAWAL FROM THIS COMPETITION

Tenderers are required to notify the Contracting Authority immediately via the e-tenders website, if at any stage they decide to withdraw from this Competition.

2.20 SITE VISIT

2.20.1 The Contracting Authority will facilitate site visits to the sample CCTV locations for interested Tenderers if required (see Annex 6 and 7). Tenderers must submit the name, email and telephone number for a maximum of two individuals who wish to visit any or all locations by way of eTenders Message before **Friday the 2nd of October 2026**. Note, Site visits will be facilitated between **Monday the 5th and Friday the 9th of October 2026**. A Tenderer may nominate different individuals to visit each Location. However, Tenderers will be restricted to two participants per visit to any one Location.

2.21 INSURANCE

2.21.1 The successful Tenderer(s) shall be required to hold for the term of any Services Contract(s) drawn down from the Framework Agreement the following insurances:

Type of Insurance	Indemnity Limit
Employer's Liability*	€13,000,000 limit for any one claim or series of claims arising out of a single occurrence, per insurance year.
Public Liability*	€6,500,000 limit for any one claim or series of claims arising out of a single occurrence, per insurance year.
Product Liability	€6,500,000 limit for any one claim or series of claims arising out of a single occurrence, per insurance year.
Professional Indemnity	€2,500,000 limit for any one claim or series of claims arising out of a single occurrence, per insurance year.

Data Protection and Cyber Security Liability	€20,000,000 limit in the aggregate per insurance year with specific cover for ransomware.
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The Employers Liability and Public Liability policies should include an indemnity to principal's clause under which the Client shall be indemnified in respect of claims made against the Contracting Authority in respect of death or bodily injury or third-party property damage arising out of or in connection with the Services and for which the Successful Tenderer is legally liable. Confirmation will be required prior to contract award.

2.21.2 By signing the Tenderer's Statement at **Appendix 3: Tenderers' Statement**, Tenderers confirm that, if awarded a Services Contract,(or Service Contracts) drawn down from the Framework Agreement under this Competition, (i) they will, from the Effective Date of the Services Contract(s) drawn down from the Framework Agreement, as defined in the Services Contract(s), obtain and hold the types and levels of insurance as specified at paragraph 2.21.1, (ii) the territorial limits and jurisdiction of its insurance policies include Ireland and (iii) they are not aware of any exclusions, restrictions, conditions or warranties or, in the case of policies with an aggregate limit of indemnity, any outstanding claims, which could have a material adverse impact on the level of coverage specified above. A formal confirmation from the Tenderer's insurance company or broker to this effect will be requested from the successful Tenderer(s) prior to the award of and shall be a condition of any Services Contract(s) drawn down from the Framework Agreement.

2.21.3 The successful Tenderer(s) will, during the term of the Framework Agreement and, or Services Contract(s) drawn down from the Framework Agreement, be required to:

- (a) immediately advise the Contracting Authority of any material change to its insured status;
- (b) produce proof of current premiums paid upon request;
- (c) produce valid certificates of insurance upon request.

2.22 VETTING /SECURITY CLEARANCE

As a prerequisite for involvement with any Garda Síochána contract, advance identification of personnel will be required together with personal details. The successful Tenderer(s) and all personnel plus sub-contractors working on the contract will be required to complete a Vetting Invitation Form (NVB 1a) (this form will be made available to the successful Tenderer on identification of personnel that will be servicing the contract) for vetting before a contract is signed.

- (a) This requirement will apply on an on-going basis to reflect changes in the status of personnel performing duties (as specified from time to time by the Commissioner) under any contract awarded.
- (b) The Commissioner shall reserve the right to carry out at any time a full Garda security review in respect of any or all personnel allocated to provide the services.
- (c) The Commissioner reserves the right to refuse entry by any person, in the employment of the Contractor (or Sub-contractor), to any, or all of its sites, without explanation and to require removal of any personnel from the provision of services. In the event that any person (or Sub-Contractor) fails to achieve such security clearance or security clearance status alters

(which matter will be determined by the Commissioner), the contractor shall propose alternative employees or agents of equal or higher ability. Tenderers shall not draw any inference for the invocation of this right by the Commissioner and Tenderers must confirm acceptance of this as part of their Tender.

Part 3: Selection and Award Criteria

3.1 COMPLIANT TENDERS

3.1 Only those Tenderers who have: -

- (a) Submitted compliant Tenders pursuant to paragraph 2.2 above, and
- (b) Declared by way of eESPD that either:
 - (i) no mandatory grounds for exclusion of the Tenderer pursuant to Regulation 57 of the Regulations apply to them, or
 - (ii) in circumstances where any mandatory exclusion grounds apply to the Tenderer (and where the Tenderer is not precluded from doing so under Regulation 57(17) of the Regulations), that it can provide evidence to the effect that measures taken by it are sufficient to demonstrate its reliability despite the existence of any such relevant exclusion ground, and
- c) Declared by way of eESPD that they satisfy the selection criteria for this Competition as set out in part 3.2 below (the “Selection Criteria”), will be evaluated in accordance with the Award Criteria at part 3.3 below.

However, please note that the Contracting Authority also reserves the right to exclude from evaluation a Tenderer to whom a discretionary ground for exclusion pursuant to Regulation 57 of the Regulations applies.

Tenderers should note that where a Tenderer is relying on the capacity of other entities (for example, Subcontractors) for the purposes of fulfilling any of the Selection Criteria in part 3.2 below it must ensure that each such entity:

- (i) completes and submits a separate eESPD in respect of each such entity, and
- (ii) when requested by the Contracting Authority, submit proof, to the satisfaction of the Contracting Authority, that each such entity will place the necessary resources at the disposal of the Tenderer.

Where a Tenderer (Prime Contractor) intends to subcontract any share of any Contract to a Subcontractor, but is not relying on the capacity of such Subcontractor for the purposes of fulfilling any of the Selection Criteria in part 3.2 below, it must ensure that each such Subcontractor submits a separate eESPD in respect of such Subcontractor completing those sections of the eESPD which are specified in section 2.D of the eESPD for this Competition.

The Contracting Authority may decide to examine Tenders before verifying the absence of exclusion grounds in Regulation 57 of the Regulations (the “Exclusion Grounds”) and the fulfilment of the Selection Criteria.

However, notwithstanding anything to the contrary in this part 3.1, the Contracting Authority reserves the right to ask Tenderers at any moment during the Competition to submit any or all of the following for the purposes of verification of the status of the Tenderer (including the Prime Contractor and any Subcontractor):

- (i) A Declaration in the form attached at **Appendix 4**;
- (ii) Evidence to the effect that measures taken by the entity concerned are sufficient to demonstrate its reliability despite the existence of a relevant Exclusion Ground;
- (iii) In the case of the Prime Contractor and any Subcontractor on whose capacity the Prime Contractor relies, all or any of the supporting documents specified at paragraph 3.2 below;
- (iv) Information concerning the Tenderer, and any proposed subcontractors, suppliers or entities whose capabilities are being relied on within the meaning of the public procurement Directives for the purposes of Regulation (EU) No 833/2014 (as amended by EU Regulation 2022/576 or any subsequent amendments to same) including, but not limited to, in respect of natural persons, copies of identity documents and, in respect of legal persons, a certificate or extract from the commercial register or other competent authority of the country in which the legal person is established; and
- (v) Information concerning the origin of goods, if any, for the purposes of assessing compliance with Regulation (EU) No 833/2014 (as amended by EU Regulation 2022/576 or any subsequent amendments to same).

If a Tenderer does not, upon request by the Contracting Authority, provide evidence which is considered by the Contracting Authority as sufficient to demonstrate:

- (i) its fulfilment of the Selection Criteria (or any one of them) in accordance with this RFT, and
- (ii) the absence of Exclusion Grounds, or its reliability despite the existence of a relevant Exclusion Ground, and
- (iii) that it does not come within the category of prohibited economic operators identified in Regulation (EU) No 833/2014 of 31 July 2014 (as amended by EU Regulation 2022/576) and
- (iv) that the origin of goods, if any, are not subject to the prohibitions set out in Regulation (EU) No 833/2014 (as amended by EU Regulation 2022/576 or any subsequent amendments to same) then it shall be excluded from further participation in this Competition.

If a Tenderer does not, upon request by the Contracting Authority, provide evidence which is considered by the Contracting Authority as sufficient to demonstrate:

- (i) (the fulfilment by any Subcontractor on whose capacity the Prime Contractor relies of the Selection Criteria (or any one of them) in accordance with this RFT and;
- (ii) the absence of Exclusion Grounds in respect of any Subcontractor, or the reliability of any Subcontractor despite the existence of a relevant Exclusion Ground and;
- (iii) that any proposed Subcontractor on whose capacity the Tenderer relies (where the value of that subcontract exceeds 10% of the value of the Services Contract) does not come within the category of prohibited economic operators identified in Regulation (EU) No 833/2014 of 31 July 2014 (as amended by EU Regulation 2022/576) and
- (iv) that the origin of goods, if any, are not subject to the prohibitions set out in Regulation

(EU) No 833/2014 (as amended by EU Regulation 2022/576 or any subsequent amendments to same) then, it shall be excluded from further participation in this Competition *unless* it replaces the Subcontractor with one which meets all relevant requirements of this RFT.

3.2 SELECTION CRITERIA

- 3.2 Tenderers will either pass OR fail each of the Selection Criteria in this part 3.2. A Tenderer who fails a selection criterion will be excluded from participating in this Competition.

3.2.A Economic and Financial Standing

Tenderers must declare by way of eESPD that they satisfy the financial and economic standing requirement(s) set out below and that they are able, upon request and without delay, to provide the supporting documentation specified below to the Contracting Authority in each case.

(i) Annual Turnover Requirements

Tenderers must demonstrate an average minimum annual turnover (ex. VAT) over the last three financial years or over the years the company has been trading if less than three years of **€1,500,000**.

Rule: Pass/Fail: Candidates will either **Pass** OR **Fail** this Selection Criterion.

Evidence Required

Tenderers must provide a copy of their Accounts as submitted to the Companies Registration Office or a letter from the Tenderer's principal auditor, on the auditor's headed notepaper and signed by the auditor, confirming that the Tenderer's Average Turnover over the last three (3) financial years meets or exceeds the average Turnover requirement for the provision of services, over the last three (3) years, or if more recently established, in the years since establishment, to the Contracting Authority, with their RTP response.

Tenderers must provide the supporting documentation specified above without delay when requested by the Contracting Authority. However, where the Tenderer is unable, for a valid reason, to provide the specified documentation, the Tenderer must inform the Contracting Authority of the valid reason as to why the documentation cannot be supplied and, if the Contracting Authority considers the reason given to be valid, provide such other suitable alternative documentation to prove, to the satisfaction of the Contracting Authority, their economic and financial capacity.

3.2.B Technical and Professional Ability

Tenderers must declare by way of eESPD that they satisfy the technical and professional requirement(s) set out below and that they are able, upon request and without delay, to provide the supporting documentation specified below to the Contracting Authority in each case.

(i) Experience

Tenderers must have successfully undertaken three (3) contracts within the last three (3) years on similar scale and complexity which demonstrate that the

Tenderer has delivered similar services to those as set out in Error! Reference source not found.

A description of services provided including the following (as applicable):

- Detail and size of events
- Number of cameras deployed. The system deployed must include a minimum of seven (7) CCTV cameras whether in the public domain (street) or in an outdoor event site (either public or private).
- Number of MEWPs used
- Extent of networking
- Installation of Temporary Control Room including vehicles
- Experience of servicing events in parallel. Tenderers must demonstrate that they have managed at least two events at the same time by way of one of the references provided.¹
- The Tenderer must provide details of the Video Management Solutions that they used for each of the contract examples referenced. Tenderers should clearly indicate whether the systems were On-Premise, Cloud or Hybrid.

Rule: Pass/Fail

- (ii) Tenderers must provide contact information for a nominated referee for each of the three (3) contract examples referenced in 3.2.B.(i).

The Contracting Authority reserves the right to contact the referee(s) to validate the details of the contract examples provided and to validate the referee satisfaction with the services provided.

Tenderers must provide the supporting documentation specified above without delay when requested by the Contracting Authority.

Rule: Pass/Fail

3.2.C TPRM Information Security Questionnaire

Tenderers shall also complete the separate TPRM Information Security Questionnaire “*T.083.2026 Attachment 3_AGS Supplier Risk Full Questionnaire v5.1.xlsx*” provided in the contract documents folder on eTenders.gov.ie. An Garda Síochána ICT Security Section will review the mandatory requirements and questionnaire responses; following confirmation that the requirements of the Contracting Authority can be met the tenderers response will proceed to full evaluation.

Tenderers must supply supporting documentation and product literature in support of their descriptions, however simply supplying this type of documentation in lieu of completing the description box for each of the questions contained in the questionnaire is NOT sufficient in this regard.

¹ Tenderers can demonstrate that they have managed at least two events at the same time within one (1) reference if that reference encompasses multiple events alternatively Tenders can demonstrate that they have managed at least two events at the same time by reference to two (2) or more contracts that were completed in parallel.

The successful tenderer will be required to provide evidence that they can meet the requirements outlined in the TPRM Questionnaire.

Tenderers must provide the supporting documentation specified above without delay when requested by the Contracting Authority.

Rule: Pass/Fail

3.2.D PSA License

Tenderers must be registered with the Private Security Authority (PSA) to install CCTV systems in Ireland. Tenderers must provide details of their correct PSA license to ensure the PSA license covers the activity they are tendering for.

Rule: Pass/Fail

Tenderers Must Provide their PSA Certificate

3.3 MANDATORY CRITERIA

3.3.1 Project Delivery

Delivery & Project Management

- 3.3.1.1 The Tenderer **must** provide the experience of the proposed Project Delivery and Technical team(s) and outline their suitability to deliver the services. Any relevant qualifications should also be provided for information purposes. Please complete the associated CV template in the CV Template worksheet in the SOR Workbook "T.083.2026 Temporary CCTV Services RFT SOR" provided in the contract document folder on eTenders.gov.ie.

Rule: Pass / Fail

NB: The Contracting Authority will award a Pass/Fail based on the overall team submission and relevant experience.

- 3.3.1.2 The Tenderer **must** provide Personnel qualifications and experience of the proposed Health and Safety PSDS/PSDP and outline their suitability to deliver the services. Please complete the associated CV template in the CV Template worksheet in this Workbook "T.083.2026 Temporary CCTV Services RFT SOR".

NB: On award of the tender, The Contracting Authority will ask a third party Health and Safety Consultancy Company to further assess by way of questionnaire the abilities of the proposed PSCS/PSDP to be used on this contract to ensure they have the correct competencies.

Rule: Pass / Fail

- 3.3.1.3 The Tenderer **must** outline all AI features available in the VMS and certify that they are switched off by default.

Rule: Pass / Fail

- 3.3.1.4 The Tenderer **must** outline all AI features available in the cameras and certify that they are switched off by default.

Rule: Pass / Fail

- 3.3.1.5 The Tenderer **must** guarantee that all video, data and system generated data associated with CCTV systems is the property of An Garda Síochána..

Rule: Pass / Fail

3.3.2 CCTV Infrastructure & Technical Solution

Infrastructure & Technical Solution

- 3.3.2.1 All cameras proposed **must** be secure by default.

Rule: Pass / Fail

- 3.3.2.2 Any new VMS solution being proposed must have all data encrypted at all stages of its data life (live, in transit and at rest). A minimum of 256 AES encryption and of minimum of TLS 1.3 while data is in transit. Please outline how this is implemented. If using Cloud (EU/EEA only) please provide a detailed IP Route (e.g. using Trace Route, Nmap) the data will take and what Cloud Platforms the data travels or rests.

Note: Data must only transit/reside and be processed within EU/EEA at all times.

Rule: Pass / Fail

3.3.3 Support Services

Service Level Agreement

- 3.3.3.9 The Tenderer **must** undertake Garda Vetting of all their employees, contractors and any 3rd party contractors employed on the CCTV System. Please refer to Part 2 Section 2.22

Rule: Pass / Fail

3.4 AWARD CRITERIA

3.4.1 Only those Tenderers who have qualified in accordance with paragraph 3.1, 3.2 and 3.3 of this RFT will proceed to be evaluated under this paragraph 3.4.

3.4.2 Appointment to the Framework Agreement will be decided based on the most economically advantageous tender as identified in accordance with the award criteria set out below:

#	Award Criteria	Maximum Marks Available	Minimum Marks Required
A.	Project Delivery	1400	840
A.1	Delivery & Project Management	400	240
A.2	Innovative Design Solution	500	300
A.3	Cybersecurity	200	120
A.4	DPIA & Governance	300	180
B.	CCTV Infrastructure & Technical Solution	6300	3780
B.1	Infrastructure	800	480
B.2	Design of CCTV	1000	600
B.3	Features of the CCTV Cameras	2700	1620
B.4	Temporary Communications Vehicle	1400	840
B.5	Large Outdoor Video Display	400	240
C.	Support Services	700	420
C.1	Service Level Agreement (SLA)	700	420
D.	Environmental Sustainability	600	360
D.1	Sustainability	600	360
	Sub-Total Technical Quality²	9000	5400
E.	Cost	3000	N/A
E.1	Cost – CCTV Donegal Rally	1500	N/A
E.2	Cost – CCTV Phoenix Park	1500	N/A
	Overall Total	12000	5400

² The responses to the Technical Award Criteria should be given with reference to the Tenderer's approach to the delivery of the services for the sample projects in the Phoenix Park and Donegal Rally (Annex 6 and 7).

Tenderers' attention is drawn to **11** where details of the scoring of additional sub-sub-criteria are set out.

3.4.3 For each of the non-cost criteria stated, the following evaluation methodology will be applied:

BAND RANGE	Score Range	MEANING
7	90-100%	Excellent response that fully meets and exceeds the requirements set out in the RFT: the response provides great clarity and gives a comprehensive, detailed, and convincing assurance that the Tenderer will deliver the services required to an excellent standard.
6	80-89%	A very good response that fully meets all the requirements set out in RFT: the response demonstrates a very high level of understanding of the requirements provides comprehensive detail and convincing assurance that the Tenderer will deliver the services required to a very high standard.
5	70-79%	A good response with very few minor weaknesses: The response demonstrates a good understanding of the requirements set out in the RFT and gives sufficient detail and assurance that the Tenderer will deliver the services to a good standard.
4	60-69%	A satisfactory response with a number of weakness and demonstrates a reasonable understanding of the requirement of the RFT: The response demonstrates reasonable understanding in relation to the requirements set out in the RFT and provides some assurance that the Tenderer will meet the basic requirements of the contract. To achieve a higher score the tender would require providing much greater specific detail and clarity in relation to the requirements, to give the evaluation team an assurance that the tender could deliver the services required to a higher standard under the terms of the proposed contract
3	20-59%	A response with reservations. The response does not provide sufficient convincing detail and / or there is a risk that the tenderer would not meet the requirements set out in the RFT based on the response given. To achieve a higher score the tender would require providing much greater detail and clarity in relation to the requirements set out in the RFT to give the evaluation team an assurance there is not a risk of non-delivery of the services under the terms of the proposed contract.
2	1-19%	A response where serious reservations exist. Lacks full credibility/convincing detail, and there is a significant risk that the contract will be unsuccessful. This may be because, for example, insufficient detail is provided, and / or the response

		has fundamental flaws, or is seriously inadequate or seriously lacks credibility
1	0%	Response completely fails to address the criterion under consideration

Stage 1: The tender evaluation panel following evaluation and scoring of the award criteria will determine into which of the seven bands above that the Response falls into on the scoring table outlined above.

Stage 2: The following approach will be used to mark the quality, comprehensiveness and viability of the proposed goods/ services:

Tenderers must provide responses to each, and all of the award criteria, sub-criteria, and or sub-sub-criteria as set out above in section 3.4.2 and in section 11 in Appendix 1 and repeated in the Tender response document. Each response provided by the Tenderer for each award criteria, sub-criteria, and or sub-sub-criteria will be evaluated and scored in accordance with scoring bands 1 – 7, as detailed in Table 2 above, with each band (1 – 7) corresponding to a defined percentage range (incrementally) of the maximum available marks per criterion or sub-criterion or sub-sub-criterion.

For example, if the maximum available marks for a particular sub-sub-criterion is 400, a response which meets all the requirement (Band 4 as defined in Table above) will score between 240 and 276 marks depending on the quality of the response in accordance with Table 2 above and a response which meets all the requirements well (Band 5 as defined in the Table 2 above) will score between 280 and 316 marks depending on the quality of the response.

If the maximum available marks for a particular sub-criterion is 100, a response which meets all the requirement (Band 4 as defined in Table 2 above) will score between 60 and 69 marks depending on the quality of the response in accordance with Table 2 above and a response which meets all of the requirement well (Band 5 as defined in Table 2 above) will score between 70 and 79 marks depending on the quality of the response.

In order to ensure high quality goods and services, the Contracting Authority may specify that Tenderers must achieve a minimum total mark for all Award Criteria. This will be implemented by utilising the following method:

Tenderers must achieve a minimum of 60% of the marks available for each award sub-criteria as set out in section 3.4.2 above.

Tenderers who fail to reach the minimum acceptable marks indicated for each award sub-criterion in section 3.4.2 will be eliminated from the competition without having their cost submission assessed.

3.4.4 Stage 3: Cost

Only Tenderers who have achieved the minimum marks required for the Non-Cost Criteria

will have their cost submission assessed.

The highest mark in respect of Cost for each cost element is assigned to the Tender with the lowest Overall Cost for that cost element that meets the minimum requirements identified in the Invitation to Tender.

All costs should be detailed in the Compulsory Pricing Schedule. The Tender that proposes the lowest Overall Cost will receive the maximum marks available for each Cost Element (i.e., 1,500 marks per CCTV event). All other Tenders will be scored using the following formula:

Cost Score	Lowest Tendered Cost CCTV Donegal Rally	
CCTV Donegal Rally	$= \frac{\text{Tendered Rate for CCTV Donegal Rally under evaluation}}{\text{Maximum Number of Marks Available for Cost Criteria (1,500 Marks)}} \times$	

Cost Score	Lowest Tendered Cost CCTV Phoenix Park	
CCTV Phoenix Park	$= \frac{\text{Tendered Rate for CCTV Phoenix Park under evaluation}}{\text{Maximum Number of Marks Available for Cost Criteria (1,500 Marks)}} \times$	

3.4.5

Stage 4: Tie Break

In the event that there are two or more Tenderers that obtain the same total marks (i.e. a tie for the highest ranked Tenderer), the following tie-break rules will be adopted.

The Tenderer who has been awarded the highest marks for the total quality element (i.e. non-cost related element) of their Tender will be deemed to be the most economically advantageous tender ("MEAT").

In the event of the application of this tie-break rule not resulting in the determination of a MEAT, this approach will continue to be applied to each of the award criteria in the descending order listed below until such time as a MEAT can be determined:

- Order of Tie Break Evaluation Award Criteria:
- CCTV Infrastructure & Technical Solution
- Project Delivery
- Support Services
- Environmental Impact and Sustainability

In the unlikely event of the rules set out above failing to determine a MEAT, the preferred Tenderer shall be selected based on random selection. In such a circumstance,

representatives of each Tenderer that achieved the same highest marks are invited to attend at the Contracting Authority's premises to observe the random selection and Tenderers will be notified in advance of the time/date and location of the random selection procedure.

3.4.6 Subject to paragraphs 2.1 (Important Notices) and 3.5 (Standstill Period) of this RFT, award of the Services Contract to the highest ranked Tenderer (as determined by paragraph 3.3.1) will be conditional upon:

- (a) the Tenderer submitting the following evidence in respect of the Tenderer (including the Prime Contractor and any Subcontractors, as applicable in accordance with paragraph 3.1 above) to the extent not already provided, within seven (7) days of request by the Contracting Authority: (i) a Declaration in the form attached at **Appendix 4: Declaration as to Personal Circumstances of Tenderer**; (ii) if applicable, evidence to the effect that measures taken by the entity concerned are sufficient to demonstrate its reliability despite the existence of a relevant Exclusion Ground; (iii) all or any of the supporting documents specified at paragraph 3.2; and
- (b) the evidence specified at paragraph 3.3.2(a) above demonstrating that each entity concerned meets the Selection Criteria and the compliance requirements specified at paragraph 3.1(b) and (c) above.

3.5 PRESENTATION OF PROPOSALS

Tenderers may be required to make a presentation of the proposal contained in their Tender. The Contracting Authority will not be responsible for the cost of such presentations (in accordance with paragraph 2.8). Performance at presentations will NOT be evaluated

3.6 STANDSTILL PERIOD

- 3.6.1 In circumstances where the European Communities (Public Authorities' Contracts) (Review Procedures) Regulations 2010 (Statutory Instrument 130 of 2010), as amended by the European Communities (Public Authorities' Contracts) (Review Procedures) (Amendment) Regulations 2015 (Statutory Instrument 192 of 2015) and the European Communities (Public Authorities' Contracts) (Review Procedures) (Amendment) Regulation 2017 (Statutory Instrument 327 of 2017) apply, no contract can or will be executed or take effect until at least fourteen (14) calendar days after the day on which the Tenderers have been sent a notice informing them of the result of this Competition ("Standstill Period") if such notice is sent by electronic means. The Standstill Period shall be sixteen (16) calendar days if such notice is sent by other means. The preferred bidder will be notified of the decision of the Contracting Authority and of the expiry date of the Standstill Period.
- 3.6.2 Tenderers should note that the Contracting Authority may, when notifying Tenderers of the results of this Competition, include the scores obtained by the Tenderer concerned and the scores obtained by the preferred bidder in respect of each award criterion assessed by the Contracting Authority.

3.7 RETURN OF SIGNED FRAMEWORK AGREEMENTS

- 3.7.1 The successful Tenderer(s) must sign and return the Framework Agreement and the Confidentiality Agreement, both in duplicate, to the Contracting Authority no later than 7 calendar days from the date of expiry of the Standstill Period unless notified otherwise in writing by the Contracting Authority. A Framework Agreement returned by the successful Tenderer is not binding on the Contracting Authority until the Contracting Authority has signed the Framework Agreement in accordance with paragraph 2.1.2 above
- 3.7.2 Where the signed Framework Agreement and the Confidentiality Agreement have not been received by the Contracting Authority within the period as specified at paragraph 3.6.1 then the Contracting Authority may proceed to award the Framework Agreement to the next highest-ranked Tenderer in accordance with paragraph 3.6.1 above.

Appendix 1: Requirements and Specifications

Tenderers must address each of the issues and requirements in this part of the RFT and submit a detailed description in each case which demonstrates how these issues and requirements will be dealt with / met and their approach to the proposed delivery of the Services. A mere affirmative statement by the Tenderer that it can/will do so or a reiteration of the tender requirements is NOT sufficient in this regard.

List of Annexes and Attachments

The table below contains a list of annexes available as reference for Tender review, and Attachments to be completed and returned as part of the Tender Response.

No.	Description	File name	Available
1.	Overview of the Digital Evidence Management System (DEMS) (<i>See Annex 1 within this document</i>)	Annex 1 Digital Evidence Management (Included in this Document)	Yes
2.	Standard Data Protection Impact Assessment Guide	Annex 2 DPIA Guide.pdf	Yes
3.	AGS Template for DPIA	Annex 3 DPIA Template.docx	Yes
4.	Preliminary Health and Safety Plan (PHSP) for Temporary CCTV Services on behalf of An Garda Siochana.	Annex 4 Garda Siochana Temporary CCTV Services Preliminary Health and Safety Plan v1.0.pdf	Yes
5.	Signage Design Specification to outline the size, quality and content of the signs required for CCTV for Special Events	Annex 5 CCTV_RFT_Signage_Specification.pdf	Yes
6.	Sample Event for Costing Purposes – Phoenix Park	Annex 6 - Special Event Phoenix Park HL Requirements.pdf	With Confidentiality Undertaking
7.	Sample Event for Costing Purposes – Donegal Rally	Annex 7 - Special Event Donegal Rally HL Requirements.pdf	With Confidentiality Undertaking
8.	Health and Safety PSDS/PSDP	Annex 8 - PSDP & PSCS Methodology Statement	Yes
9.	Confidentiality Undertaking	T.083.2026 Attachment 1_Confidentiality Undertaking.docx	Yes

10.	Tender Response Document (to be completed along with the SOR)	T.083.2026 Attachment 2_TRD for CCTV Tender.docx	Yes
11.	Security Risk Questionnaire	T.083.2026 Attachment 3_AGS Supplier Risk Full Questionnaire v5.1.xlsx	Yes
12.	Statement of Requirements	T.083.2026 Attachment 4_Temporary CCTV Services RFT SOR Final.xlsx	Yes

1. Introduction

The Contracting Authority is undertaking this public procurement competition to establish a Single-Supplier Framework Agreement for the provision of temporary CCTV and associated services to support Special Events and VIP visits, as required nationally, as a managed service.

The aim of this tender is to ensure the safety, security, and seamless monitoring of Special Event locations and VIP visits through real-time event monitoring and recording of all critical areas within and around event venues.

This competition will result in a Single-Supplier Framework Agreement.

The successful Tenderer appointed under this Framework Agreement, must comply with all applicable CCTV and data protection legislation, including S.I. No. 107 of 2025, which continues the operation of Section 38(3) of the Garda Síochána Act 2005, pending the commencement of relevant provisions of the Garda Síochána (Recording Devices) Act 2023, available on;

<https://www.irishstatutebook.ie/eli/2025/si/107/made/en/print>.

The successful Tenderer must also comply with the applicable provisions of Part 5 of the Garda Síochána (Recording Devices) Act 2023, including Section 29 once commenced.

The successful Tenderer who is awarded the Contract will be expected to provide a fully managed service for each special event. The successful Tenderer will liaise with the Contracting Authority from initiation to closure of the specific event. The successful Tenderer will be required to submit a plan to the Contracting Authority for the delivery of the type of Special Event equipment they are contracted to provide.

2. Key Objectives

The key objective of this competition is to provide a secure, reliable, and adaptable temporary CCTV solution with associated services to support the operational, safety, and security requirements of the Contracting Authority policing special events and VIP visits.

The proposed solution must be capable of supporting live monitoring and streaming of CCTV, with high-resolution video capture, and secure storage of recordings, while adhering to all relevant legal and regulatory standards, including the Garda Síochána (Recording Devices) Act 2023 (available on www.irishstatutebook.ie and specifically Part 5). While local storage is expected as part of the proposed solution, off-premise or cloud-based storage solutions may be considered for future implementation.

The Contracting Authority has a key requirement for low latency CCTV suitable for live situational

awareness. Tenderers must clearly state the expected end-to-end latency of the CCTV network proposed as part of their response.

Solutions must be adaptable to the specific operational requirements of individual events, ensuring full coverage of high-traffic zones, crowd control areas, entrances, exits, and any other designated locations or security situations agreed with the Contracting Authority. The solution must be suitable for deployment in dynamic, time-critical environments and must support continuous operation for the duration of the event.

The successful Tenderer will be responsible for the deployment, configuration, monitoring, and ongoing technical support of the temporary solution throughout the course of each special event or VIP visit. This includes the provision of a Temporary Communications Vehicle, where required, and the ability to integrate the proposed solution with the Contracting Authority's existing CCTV systems to ensure smooth, uninterrupted service during the event duration.

The solution should also include the provision of associated temporary infrastructure and support services necessary to enable the safe and effective delivery of outdoor CCTV operations at Special Events, including temporary power, network and associated infrastructure, site access requirements, and health and safety measures (see **Annex 4**).

2.1. Overview of Framework

This section provides a high-level description of the services to be provided under this Framework Agreement. Services include, but are not limited to, the following:

- Temporary CCTV Systems, including:
 - Video Management System (VMS)
 - Video Communication Links (including connectivity to Garda Network Infrastructure).
- Temporary Communication Vehicles, including:
 - Facilities to include control room with VDU displays, briefing room, and the ability to monitor and manage CCTV operations:
 - The ability to deploy a pump-up mast, preferably two (2), in order to avoid the requirement for a MEWPs at smaller events.
- Large Outdoor Video Display; and,
- Outdoor Public Announcement (PA) Systems.

The successful Tenderer will be responsible for sourcing and providing the equipment listed above along with the provision of ancillary services and equipment necessary to provide the equipment above as a managed service.

The ancillary services and equipment necessary to provide the core requirement includes:

- The provision of temporary power (by way of mobile generator or rechargeable battery) where access to mains power is not available
- Vehicle access and ground protection trackways
- Mobile elevated work platforms (MEWPs) or hoists
- Outdoor floodlighting
- Fencing
- Traffic management during the installation of equipment; and,
- Health and Safety Services (in connection with the provision of the services; see **Annex 4** for further details).

Where the Contracting Authority is seeking the provision of the services in relation to an event being organised by a third party, (e.g. the Ploughing Championships, Bloom, Electric Picnic etc.), the successful Tenderer will be responsible for engaging with the event organiser(s) with respect to the provision of ancillary equipment and services e.g. on-site power, floodlighting, fencing etc.

Where the Contracting Authority is seeking the provision of services in relation to an event being organised by the Contracting Authority itself then the successful Tenderer will be responsible for the provision of ancillary equipment and services itself.

The successful Tenderer will also have the option of sourcing barriers, floodlighting and generators through the Contracting Authority's existing Framework for this equipment. However, in all cases the Contracting Authority will expect the successful Tenderer to take responsibility for managing and coordinating the complete provision of the services required.

The Tenderer will enter into a Client Agreement with the Contracting Authority to comply fully with the Construction Regulations 2013. The Client Agreement will allow for the provision of services for Project Supervisor for Design Process (PSDP) and Project Supervisor for Construction Stage (PSCS) on behalf of the Contracting Authority as required for the delivery of the services. The Tenderer may use their own in-house staff or contract out the service for PSDP and PSCS but must prove the competency of the service provider.

The Contracting Authority will ensure that the Tenderer is complying with all aspects of Safety Health and Welfare Act 2005 (see **Annex 4**) and the Tenderer will co-operate fully with all auditing required for that purpose. The Contracting Authority will use either their own staff or contracted services to carry out this auditing, but the Tenderer will provide all information required on time and keep it on record for auditing.

The Contracting Authority has experienced short notice for some VIP visits. The Tenderer must be in a position to supply and stand up this service within 48 hours. It is not beyond the possibility that shorter timeline requests could be required, so Tenderers must commit to being operationally ready to provide this service at short notice.

2.2 Project Management

The Contracting Authority's ICT Department has initiated a Project Management Framework (PMF) consisting of four phases (phase 1 to phase 4). Each phase has required project documentation and approval processes in order to progress the project (see [Contents \(assets.gov.ie\)](#)) for further details (Public Service Project Management Handbook).

A Framework Member who is awarded a Contract will be required to comply with the PMF standards and work in conjunction with the Contracting Authority's ICT Department to produce all required project and technical documentation (if required for an event).

The successful Tenderer must appoint a Single Point of Contact to liaise with the Contracting Authority's ICT Project Manager for the duration of each Special Event and may on occasion be required to report to the project board and steering committee. The Single Point of Contact will be responsible for ensuring the successful delivery of each Special Event and shall provide reports to aid the ICT Project Manager in their reporting.

2.3 Planning Process

If required for extraordinary events, the successful Tenderer who is awarded a Contract under a Framework Agreement must manage any planning process (for each Special Event/VIP visit) in full and

must take on all costs associated with this process and the Contracting Authority will reimburse these costs later.

Part 9 of the planning and Development Regulations 2001 (S.I. 600/2001) may be required on some occasions (unlikely). In the case any planning notices are placed with the local Authority and the Contracting Authority, planning notices will be placed in national, local, and regional newspapers and site notices will be required to be erected in the vicinity of each camera requiring planning permission. The full details of these requirements must be ascertained from the relevant planning authority. The Contracting Authority and the Office of Public Works (OPW) are not able to provide services in respect of this requirement.

2.4 Accessibility

The proposed solution must comply with all relevant, existing accessibility legislation and Government guidance, including but not limited to:

- Disability Act 2005;
- Code of Practice on Accessibility of Public Services and Information Provided by Public Bodies (S.I. 163/2006);
- EU Web Accessibility Directives (S.I. 358/2020);
- The European Accessibility Act (S.I. 636/2023) which must be implemented by June 2025; and,
- Employment Equality Act 1998.

The Contracting Authority strives to be a leader in inclusive employment and is committed to ensuring people with disabilities have equitable opportunities to work within the organisation. Notwithstanding the Contracting Authority's exemption from Part 5 of the Disability Act 2005, and the operational nature of the deployment of Special Event telecommunications equipment, the Contracting Authority will endeavour to ensure the accessibility of all its equipment and facilities within the constraints of Health and Safety regulations bearing in mind that these temporary installations may not allow for that.

The Tenderer should outline how the solutions offered conforms to EN 301 549 standards. Details must be provided on how the solution offered, if applicable, exceeds minimum legislative requirements with particular attention to conformance to Web Content Accessibility Guidelines (WCAG) 2.2.

The Tenderers proposal should describe their methodology for identifying user needs, characteristics, capabilities, and preferences with respect to accessibility in development including their approach to user testing. Detailed information on compatibility and operability with assistive technologies must be provided. All new systems must be designed to enable persons with disabilities to operate and use the CCTV system in any monitoring solution provided (*this paragraph may not apply to temporary installations*).

2.5 Innovative Design Solution

The Contracting Authority is looking for Tenderers who can provide an innovative and forward-thinking CCTV solution that not only meets the core security and event monitoring needs but also enhances the overall experience, efficiency, and adaptability of the system. The design of a temporary CCTV system should be flexible, scalable, and tailored to the unique demands of each special event while incorporating the latest technology advancements.

The Contracting Authority would like the following key elements to be considered as part of the innovative design solution:

1. A Video Management System (VMS) solution which allows for local or centralised viewing and recording on site, while at the same time allowing the possibility for the Contracting Authority to centrally manage cameras and stream live and recorded video where required. With Government policy being digital by default and cloud first, the Contracting Authority is interested in your digital and cloud-based solutions. However, the Tenderer must prioritise connectivity with the Contracting Authority's existing VMS and CCTV systems. Currently, the Contracting Authority has Bosch, Avigilon and Cathexis VMS solutions in operation. The successful Tenderer will also be required to remain aligned with future technology changes adopted by the Contracting Authority for CCTV storage and management.

NB: All data must transit, reside and be always processed within EU/EEA.

2. All equipment supplied must support Open API integration, which will allow integration with all camera models and other VMS systems. This includes the Contracting Authority's Bosch VMS, which allows for camera viewing and control within the Contracting Authority's control room networks.
3. The system should be easily scalable to accommodate any additional coverage needs or evolving security requirements as the event or events progress or grow in size and complexity and will allow integration with new or upgraded technologies.

2.6 Cybersecurity

The Contracting Authority requires that all CCTV cameras and data generated under this Framework must be capable of meeting all current Cybersecurity standards and are expected to ensure full encryption end to end. The Contracting Authority are moving towards compliance with NIS2, and we would like our suppliers to work towards a safer cyber security stance to aid us in meeting our cyber security initiatives.

All video and associated data must be encrypted in transit, in use, and at rest. Tenderers must outline how these requirements are met and must certify the encryption as part of their tender response.

The Contracting Authority is interested in technologies that can encrypt and transmit any of its current CCTV systems to cloud or centrally managed environments, to support redistribution, integrations, and controlled access via APIs.

The Contracting Authority currently operates with CCTV video On-premise solutions but are seeking the most effective way of managing this type of CCTV data and moving it between temporary deployments and central or larger control rooms, where required.

The Contracting Authority requires that any Tenderer appointed to a Framework will have cybersecurity at the heart of their service provision. It is required that all Framework Members will have completed and submitted a TPRM Questionnaire as part of this Tender process, (see **Attachment 3** of the Tender Documents).

2.7 Strategic Approach to Digital Evidence Management System (DEMS)

CCTV forms part of the overall video and digital infrastructure of the Contracting Authority. Other areas include Automated Number Plate Recognition (ANPR), Body-worn Cameras, In-Car CCTV, Interview rooms, and other video technologies.

Any future developments in CCTV Infrastructure must align with the Contracting Authority's strategic approach to Digital Evidence Management (DEMS). Tenderers are referred to **Annex 1: Digital Evidence Management** for further details of the DEMS project.

All systems provided under this Framework must be capable of integrating with any future DEMS adopted by the Contracting Authority when purchased. The successful Tenderer will be required to cooperate with the Contracting Authority's DEMS project team to support and facilitate such integration.

2.8 Sustainability

The Contracting Authority would like to embrace a greener approach to its ICT installations. The systems must embrace any technology which reduces ECO power consumption over time.

3. Data Protection Impact Assessment and Compliance

The Contracting Authority requires that all temporary CCTV systems are designed using the concept of Privacy by Design and Privacy by Default and implemented in full compliance with all applicable data protection legislation, including GDPR.

A key requirement across all deployments is the identification of any technology (AI or other systems). Tenderers must clearly identify, describe, and certify all AI-related technologies included in their proposed solution. Any AI functionality must be switched off by default and will not be switched on without written authorisation from the Contracting Authority.

A Data Protection Impact Assessment (DPIA) will be required under this Framework. A primary DPIA will be developed with the supplier to address the overall design, architecture, and operational model of the Special Events CCTV solution. The DPIA will be completed using the DPIA Template currently used by the Contracting Authority (see **Annex 3**).

In addition, a supplementary event-specific DPIA must be completed prior to each Special Event deployment to reflect variations in location, camera placement, coverage areas, event type, duration, and any specific privacy risk arising from the event.

The successful Tenderer who is awarded a Contract will be responsible for developing the DPIA and assisting the Contracting Authority's local Data Controllers in completing both the primary DPIA and the event-specific DPIA. The successful Tenderer must also complete any documentation required to assist the DPIA process, specifically Section 3.2 of the Garda DPIA document.

In co-ordination with the local Garda Crime Prevention Officer and Digital Communications Operations (DCO) personnel, the successful Tenderer will ensure privacy masking is applied to all camera views which cause recognised privacy issues for the system. All cameras deployed must be capable of masking areas that pose a privacy risk.

3.1 Governance

The successful Tenderer will introduce their main company contact to liaise with the Contracting Authority's Data Protection Officer in respect of CCTV deployments under this Framework.

3.2 Data Handling and Security

Footage from the CCTV system will be securely stored and available for authorised personnel and follow the Contracting Authority Public CCTV: Code of Practice. Designated event and Contracting Authority personnel will have access to live footage during event, however, only the Contracting Authority personnel will have access to recorded footage, ensuring adherence to data privacy laws.

The successful Tenderer must handover or as data processor store all data and metadata recorded at the Special Event or VIP visit on behalf of the Contracting Authority so it can be stored as required by

the Contracting Authority's DPIA instructions. All copies must be destroyed by the Tenderer once confirmation is received from the Contracting Authority that all data has been safely received and stored.

All data including video and metadata generated during a Special Event or VIP visit will be the property of the Contracting Authority.

All footage will be retained by the Contracting Authority or nominated processor for a minimum of (30) days post-event (depending on DPIA), after which it will be securely deleted or disposed of as per the Contracting Authority's policy.

3.3 CCTV Signage

CCTV signs (see **Annex 5**) must meet the legislative requirements for the Irish language and shall be provided and erected temporarily by the successful Tenderer.

Large signs will be placed on all routes approaching temporary cameras coming into the event and smaller signs will be installed at each camera location or in close proximity. The signs will identify the Contracting Authority as the operator of the temporary CCTV cameras.

Signs will be located with the agreement of the event coordinator. The successful Tenderer will liaise with the event coordinator responsible for the area where the signs is being erected temporarily and will be responsible for any additional costs meeting the event coordinators requirements relating to the erection of each sign. Tenderers will liaise with the relevant local Authority in advance when required. All signs will be removed after the event by the successful Tenderer and stored for future events.

4. Temporary CCTV Systems

This section outlines the minimum technical and operational requirements relating to the design, deployment, and operation of temporary CCTV System infrastructure at Special Events and VIP visits.

The purpose of the system is to monitor and record all critical areas ensuring safety, security, and compliance with event-specific regulations. When planning CCTV infrastructure for Special Events, it is important to consider the scale of the event, the specific security needs, and the environment in which the event takes place.

A separate CCTV Temporary Services Preliminary Health and Safety Plan will be included (see **Annex 4**), and the successful Tenderer must meet all requirements for PSDP and PSCS outlined in the attached document (see **Annex 8**) and must enter into the client agreement under the Construction Regulations 2013.

4.1 Camera Mounting and Housing

Cameras should be mounted on robust, secure temporary structures, such as poles or MEWPs as specified in Masts or MEWPs **5.3.1**. Mounting heights and angles should be optimized to achieve maximum coverage and safety.

All outdoor cameras must be housed in weatherproof enclosures and conform to IP67 standards (minimum) to protect against adverse weather conditions. Cameras deployed in public or high-risk areas must be secured with anti-tamper fixings to prevent tampering or damage.

4.2 Power Considerations

Since events often take place in temporary settings, the successful Tenderer will require a self-sufficient power solution that can support the CCTV system throughout the events duration.

It is possible that the event may supply a power source, but it will be up to the successful Tenderer to ensure the system remains operational without relying on permanent infrastructure. It is also the responsibility of the Tenderer to meet all current electrical legislative and regulatory requirements (I.S. 10101:2020).

4.2.1. Power Source

Each camera must have a reliable power source, which could include mains electricity, Power over Ethernet (PoE), battery systems, or silent diesel generators in specific installations.

Generators are a common solution for large events. Generators can provide the necessary power to run CCTV systems, especially in outdoor or off-grid locations. When using generators:

- Ensure sufficient capacity to support all cameras, monitors and recording equipment.
- Consider redundancy in case of power failure.
- Ensure proper fuel management for continuous operation.
- Ensure Health & Safety requirements are met as outlined in CCTV Temporary Services Preliminary Health and Safety Plan (see **Annex 4**)

The Contracting Authority would like to embrace a greener approach (to include ECO friendly alternatives to diesel) and are aware that solar-powered CCTV is a growing trend. If the successful Tenderer uses solar panels as an alternative power source, it is important to ensure sufficient redundancy.

4.2.2. Certification of all ESB Connections

Certification of all electrical connections is required if deemed necessary by a qualified electrician certified by Register of Electrical Contractors of Ireland (RECI) to ensure a safe working system.

The publication “*National Code of Practice for Customers Interface*” (Version 5, April 2021 – DOC-030303-AEN) provides a single interpretation of ESB requirements. This document also covers the electrical supply requirements for CCTV camera installations. Updates and regional alternatives may be advised by the electricity service provider in each case.

The installation of electrical works at each camera site and consumer unit must meet all ESB and ETCI specifications and power requirements shall continue to be based on 230V AC mains supply.

4.3. Design of CCTV Camera System

The CCTV system should provide full coverage of key areas (outlined by operational event and Garda management), including entrances, exits, high-traffic zones, main event and VIP areas, parking and critical infrastructure.

A detailed survey must be conducted with operational Garda Management to determine optimal locations based on the layout and flow of the event. The successful Tenderer should provide a documented map of the temporary system, including GPS coordinates for each camera location (latitude, longitude, northings, and eastings).

CCTV cameras or other camera technology should provide complete coverage with minimal blind spots, utilising wide-angle lenses or multiple cameras for overlapping coverage in large spaces.

4.3.1. Camera Types and Technology

The proposed solution must include fixed and Pan-Tilt-Zoom (PTZ) camera capabilities as a minimum requirement. Additional camera types and technologies listed below may be proposed where available and suitable for event specific requirements. The Tenderer must provide costs for each camera type in the Statement of Requirements document (see **Annex 9**), but the Contracting Authority may not purchase all the camera types quoted for.

- Fixed cameras including multi-sensor for general event monitoring of static areas such as entrances, exits, and walkways.
- PTZ cameras for real-time monitoring and tracking of events or individuals in large dynamic areas.
- Thermal cameras to detect the presence of people at water areas and to ensure visibility in low-light conditions, if necessary.
- Dome cameras for discreet monitoring in sensitive areas.
- Radar technology to detect and track movement in designated event zones, enhancing perimeter awareness and early threat detection (if authorised in law by the Garda Commissioner).

All cameras, including PTZ cameras, should include an adequate number of privacy zones to ensure privacy in compromising areas in accordance with DPIA requirements. All cameras proposed for deployment at Special Events must be secure by default.

4.3.2. Camera Fittings

All camera fittings used to secure the cameras to the poles or supporting structure must be stainless steel or rust, and corrosion proof.

4.3.3. AC Power Points

All existing 230V AC power points used to power the cameras, radios, and all ancillary equipment must be inspected and replaced if showing signs of rust or degradation. All replacement parts must be IP67 rated (minimum) and secured properly. An electrical cert should be supplied if any replacement is made.

4.3.4. Data Cabling/Fibre Cable Connectors

All copper data cabling and ancillary equipment used must be outdoor-rated Cat6, with UV resistant PVC outer sheath. Operating temperature -20 degrees Celsius to 60 degrees Celsius.

All fibre connections used must be outdoor-rated and capable of operating within the same temperature range. All cabling and connections must support Gigabit Ethernet (1000Base-T).

4.4. Features of CCTV Cameras

The Contracting Authority will outline below the features it requires to have available on the cameras supplied through this Framework. However, in the interest of openness and transparency, Tenderers may outline alternatives or equivalents which meet the same standards outlined in this section.

4.4.1. Features of Camera

- 256 pre-positions.
- Pre-set titles of 20 characters for each pre-set.
- 16 Programmable tours.
- 4 learned patrols, each with up to 30-minute duration.
- A minimum of 24 Privacy Zones required but this may increase with PTZ (but in DPIA if more

zones are required the camera must match that requirement).

- Digital Zoom - Use this option to enable or disable digital zoom.
- White Balance - Change the camera white balance settings to suit the area.
- Wide Dynamic - Enable WDR.
- Sunshield - Reduces tilt range of the camera for when a sunshield is fitted.
- Auto Flip - Use this option to set how the camera behaves when full tilt down is reached.
- Proportional - Automatically reduces/increases pan/tilt speed depending on zoom ratio.
- Freeze Pre-set - This option freezes the image, when moving between pre-sets.
- Attack Detect - Camera will re-initialise camera motors so that camera looks back to the original position if the camera is physically forced/moved. Default is on.
- Upright Mount - Can be used to flip the image, so the camera can be used on a pole or a ceiling.

4.4.2. Video Analytics at the Edge

All video cameras will be capable of video analytics at the edge even when PTZ cameras are in motion. All analytic capabilities will be identified by the Tenderer and incorporated into the DPIA before commissioning. All analytics identified must be capable of being turned off.

All analytics should have a default setting of '**OFF**' and may only be enabled by the Contracting Authority or the successful Tenderer following authorisation from the Garda Commissioner. All settings will be administrator controlled.

The cameras proposed by the Tenderer should be capable of providing most, if not all of the features listed below, with a default setting of '**OFF**'.

- Intelligent tracking
- Image stabilization
- Fence Guard
- Motion Guard
- Speed Monitor
- Loitering Guard
- Object Analysis
- Motion detection
- ANPR Capable
- Fixed and Dynamic Masking Capable
- Occupancy levels

It is recognised that Tenderers may use different terminology for different features, but the fundamentals should be similar for each feature. It is up to the successful Tenderer to ensure the Contracting Authority understands all their AI features and what they offer.

4.4.3. Low Power

'**Low Power Mode**' for inactive periods of operation, '**Intelligent Illumination**' and '**Night Setting Pre-sets**' to control the illumination activity and low consumption components that all add up to a greatly reduced power device for applications such as solar, fuel, battery, and other low voltage sensitive applications.

4.4.4. Camera - On-board Recording

The Contracting Authority going forward may require a camera on-board recording option (minimum of 256Gb) to give network backup. Network sensing should automatically sense when network

connection is lost to ensure that full HD, real time images can be recorded inside the camera, ensuring no information is lost. On return to full connectivity, the video should be retrieved by the recorder automatically on network return.

Preference would be given to in-built recording devices but if an external card must be used, it should be installed at the factory or before installation. Any external recording devices should be of industrial standard and have the same warranty period as the camera.

The camera supplier will set out how they will implement the on-board recording, including the quality of the system, the encryption used on the recording device, and the impact, if any, on the security setup of the camera.

It may be the case that that on-board recording is not available on all CCTV cameras currently utilised by potential Tenderers. However, it is expected that all new or replacement cameras will be capable of on-board recording going forward.

4.4.5. Codecs - Image Compression

H.264, MJPEG, H.265 specification

4.4.6. Resolution & Frame Rate

Resolution	25/50fps	Aspect	30/60fps
4K	3840x2160	16:9	3840x2160
HD1080p	1920x1080	16:9	1920x1080

All cameras must be capable of delivering HD (High-Definition) video with a minimum resolution of 1080p (Full HD) and capable of supporting video analytics. Minimum frame rate of 30 frames per second to ensure smooth video capture, especially in crowded or fast-moving environments.

4.4.7. Adaptive Bitrate Streaming

Higher bitrates offer better quality but require more bandwidth. If the Contracting Authority has bandwidth issues, the successful Tenderer should be able to offer the use of Adaptive bitrate streaming (ABR) or similar, to dynamically adjust the bitrate based on network conditions.

4.4.8. Streaming

Four (4) streams: Two (2) configurable streams in H.264 or H.265; One (1) I-frames-only stream based on first stream; One (1) M-JPEG Stream.

the Contracting Authority requires streaming and will require configurable streams for different features. The key is the Contracting Authority may want to stream to a local and central recorder and route video to other locations.

4.4.9. Security

Signed firmware.

Secure Boot.

TPM (Trusted platform module).

4.4.10. Network Protocols

TCP/IP, IPv4, ONVIF (S), 802.1x, SSL, HTTPS, RTP, RTSP, 360SDK, QoS, IGMP v3, SNMP v3, NTP, FTP, Digest Authentication, ICMP, ICMPv6, RTSP, FTP, ARP, DHCP, APIPA (Auto-IP, link local address), NTP (SNTP), SNMP (V1, V3, MIB-II), 802.1x, DNS, DNSv6, DDNS (DynDNS.org, selfHOST.de, noip.com), SMTP, iSCSI, UPnP (SSDP), Diffusers (QoS), LLDP, SOAP, Dropbox™, CHAP.

4.4.11. Network

All Cameras must support **POE Class 6**

4.4.12. Fibre Optic Kit – SFP Module

The Contracting Authority will be pursuing a fibre first policy for camera links. On that basis, the Contracting Authority prefers a SFP module insert in the camera. This media converter module should be designed to accept a wide range of 100Mbps SFP modules for use with Multimode or Single mode optical fibre with LC or SC connectors. The media converter module along with the SFP module is user-installed directly into the camera to provide an integrated fibre optic connection.

If the SFP module insert is not possible then the successful Tenderer must provide a Fibre Optic Kit which is compact and uses limited power. This section is conditional on fibre being available at a temporary site.

4.4.13. Compression Levels

CBR, VBR

4.4.14. Operating Temperature

-20°C to 60°C (minimum)

4.4.15. Mounting Options

All mounting options must be safe, secure and meet all health and safety requirements.

4.4.16. Vandal Rating

IK10 (minimum)

4.4.17. IP Rating

IP 67 (minimum)

4.5. Transmission - Video Links (Fibre, Wired or Wireless)

The connectivity infrastructure for the CCTV system is a critical component in ensuring seamless operation and reliable transmission of video, audio, and data between CCTV cameras, communication vehicles, mobile units, and other security systems. The system must support wired and wireless connectivity depending on the layout and geographical requirements of the event site.

The successful Tenderers ability to route CCTV data to the Contracting Authority networks using data transmission systems through third-party providers or existing infrastructure must be demonstrated.

4.5.1. Wired Connectivity

Fibre Optic Cabling: Where applicable, fibre optic cables should be used for high-speed, long-distance transmission of video feeds, ensuring high-definition quality with minimal latency.

Cat 6 Ethernet Cables: For shorter distances, high-quality Ethernet cables (Cat 6) should be used to ensure reliable connectivity between cameras and local network hubs.

Redundancy: Dual or multiple network connections should be implemented to provide failover options in the event of network disruptions. This can include backup fibre optic, Ethernet links or mesh networks to key locations for enhanced reliability.

4.5.2. Connection to Camera Mounts

All fibre or wired data connections must be secure and away from public access.

4.5.3. Data Encryption

All CCTV data must be transmitted, stored, and accessed in compliance with applicable data protection regulations. The system must include secure encryption methods for data storage (AES-256) and transmission (TLS 1.3) to prevent unauthorized access or tampering.

4.5.4. Wireless Connections

If it is not possible to physically connect camera locations using physical fibre, a dedicated wireless network should be deployed to connect mobile CCTV cameras and temporary monitoring stations but with strict criteria as follows:

- All wireless links must be low latency Gigabit links, capable of handling multiple HD video streams simultaneously. Must have a high level of encryption and secure.
- Licenced links preferred but un-licenced links can be considered. The Tenderer must assess the use of un-licenced links based on available bandwidth and interference at each proposed location.
- If using licenced links, the successful Tenderer should clearly outline the proposed use of such links and additional costs. The successful Tenderer will be responsible for acquiring any such licence on behalf of the Contracting Authority. Licence fees and conditions of use should be clearly stated.
- In large event or remote sites, low latency point-to-point wireless links (microwave, radio, prioritised 4G/5G or satellite) should be used to create secure connections between the cameras and the control room, particularly when fibre optic cabling is impractical.

4.5.5. Transmission System Plan

The successful Tenderer is required to set out, describe, and document the transmission system plan. Guarantees are required that the monitoring centre will be provided with images displaying a high level of signal quality in terms of latency, signal level, interference, noise, bandwidth, and image quality and that a high level of link resilience is achieved.

The transmission plan should outline to the Contracting Authority how the Tenderers design attempted to reduce the requirement of having to work at height and outline where this was not possible outlining the reasons impeding such an approach.

4.5.6. Charges Liable to the Contracting Authority

All charges for the provision of fibre cables, duct services, radio licencing, licences, rental charges, ground protection and fencing should be identified and detailed by the successful Tenderer.

All liabilities should be agreed with the Contracting Authority and will be paid for by the successful tenderer who will be reimbursed by the Contracting Authority.

5. Temporary Communications Vehicle

This section outlines the minimum technical and operational requirements relating to a Temporary Communications Vehicle, which is a critical component of the CCTV event monitoring system for selected Special Events and VIP visits.

It will serve as the central monitoring hub for the event's security, providing continuous monitoring of all CCTV camera feeds, ensuring prompt response to incidents, and enabling communication between Gardaí, security personnel, and event stakeholders. This section outlines the requirements for the Temporary Communications Vehicle setup.

NB: The Temporary Communications Vehicle should comply with the accessibility requirements outlined in If required for extraordinary events, the successful Tenderer who is awarded a Contract under a Framework Agreement must manage any planning process (for each Special Event/VIP visit) in full and must take on all costs associated with this process and the Contracting Authority will reimburse these costs later.

Part 9 of the planning and Development Regulations 2001 (S.I. 600/2001) may be required on some occasions (unlikely). In the case any planning notices are placed with the local Authority and the Contracting Authority, planning notices will be placed in national, local, and regional newspapers and site notices will be required to be erected in the vicinity of each camera requiring planning permission. The full details of these requirements must be ascertained from the relevant planning authority. The Contracting Authority and the Office of Public Works (OPW) are not able to provide services in respect of this requirement.

5.1 Accessibility

The proposed solution must comply with all relevant, existing accessibility legislation and Government guidance, including but not limited to:

- Disability Act 2005;
- Code of Practice on Accessibility of Public Services and Information Provided by Public Bodies (S.I. 163/2006);
- EU Web Accessibility Directives (S.I. 358/2020);
- The European Accessibility Act (S.I. 636/2023) which must be implemented by June 2025; and,
- Employment Equality Act 1998.

The Contracting Authority strives to be a leader in inclusive employment and is committed to ensuring people with disabilities have equitable opportunities to work within the organisation. Notwithstanding the Contracting Authority's exemption from Part 5 of the Disability Act 2005, and the operational nature of the deployment of Special Event telecommunications equipment, the Contracting Authority will endeavour to ensure the accessibility of all its equipment and facilities within the constraints of Health and Safety regulations bearing in mind that these temporary installations may not allow for that.

The Tenderer should outline how the solutions offered conforms to EN 301 549 standards. Details must be provided on how the solution offered, if applicable, exceeds minimum legislative requirements with particular attention to conformance to Web Content Accessibility Guidelines (WCAG) 2.2.

The Tenderers proposal should describe their methodology for identifying user needs, characteristics, capabilities, and preferences with respect to accessibility in development including their approach to user testing. Detailed information on compatibility and operability with assistive technologies must be provided. All new systems must be designed to enable persons with disabilities to operate and use the CCTV system in any monitoring solution provided (*this paragraph may not apply to temporary installations*).

, where feasible (bearing in mind the temporary nature of events), and must also meet all of the Contracting Authority's Temporary CCTV Services Preliminary Health and Safety Plan (PHSP) requirements. Communications Vehicles may not be requested for use at all events.

5.2 General Requirements

The Temporary Communications Vehicle should be equipped with all the necessary technology and equipment. The communications vehicle must be strategically located to have a clear line of sight and accessibility to key event areas and communications masts or equipment, ensuring uninterrupted

monitoring.

The setup must be operational twenty-four (24) hours a day for the duration of the event (if required), including pre-event setup, event days, and post-event breakdown. Stand down of Temporary Communications Vehicle is at the discretion of the Contracting Authority's operational management and the event management may also dictate when equipment leaves the site.

5.2.1 Layout

The Temporary Communications Vehicle must be designed to accommodate at least four (4) personnel with a minimum of two (2) ergonomic workstations in a mobile unit. Each workstation must accommodate two (2) screens (minimum 27") to facilitate the user monitoring multiple programs (e.g. VMS, Garda PULSE) in parallel. The workstation must also include adequate desk space for a TETRA radio base station(s).

The Temporary Communications Vehicle must be equipped with suitable furniture (operator chairs, desks, etc.) to ensure comfort during long shifts. The layout must include secure storage space for any additional equipment or sensitive materials.

To support situational awareness during special events, one television unit with sufficient connectivity must be installed which will be dedicated to continuous news broadcasting.

The layout must comply with all health and safety standards.

5.2.2 Stability

The setup must be secure and robust enough to withstand environmental factors (wind, rain, etc.) and to avoid any vibrations that might interfere with the monitoring process. If the communications vehicle is on metal tracking, any stands or supports must be buffered by rubber to reduce vibration in the truck.

Tenderers must ensure proper weight distribution to prevent tipping, and the vehicle or structure must be level (suppliers must be able to level the truck). All equipment must be securely fastened within the vehicle to avoid damage during movement or extreme weather.

Tenderers must ensure the floor of the Temporary Communications Vehicle is level and stable to prevent any equipment from shifting, which could cause operational disruptions. Non-slip mats and stabilizers are beneficial. Adequate cleaning equipment must be supplied to keep the vehicle or structure clean in muddy conditions.

5.3 Technical Specifications

5.3.1 Masts or MEWPs

If the Contracting Authority is hiring a Temporary Communications Vehicle, it is preferable that the vehicle is equipped with a minimum of one (1) attached pump up mast but two is preferable. The mast must be designed for quick setup, stability, and ease of use in dynamic event environments. Key considerations include:

- The mast must provide sufficient height for clear line-of-sight over event crowds or obstacles, while being sturdy enough to withstand adverse weather conditions. It must include reliable anchoring to prevent instability.
- The mast should be constructed from lightweight but strong materials such as aluminium or steel, weather-resistant, and able to support mounted CCTV cameras, antennas, or other monitoring equipment securely.
- The mast should be easily deployable and retractable, allowing for rapid setup and takedown.

Telescoping or foldable designs are ideal for compact storage and transport.

- The mast should include safe mounting points for CCTV equipment, power lines, and communication cables, and ensure safe operation in compliance with event safety standards.
- All equipment must have a health and safety plan for adverse weather conditions and dangerous hazardous environments.

MEWP's may also be required for the placement of cameras to allow for versatile camera angles and optimal coverage of large areas such as crowds, stages, and parking lots.

The MEWP must be capable of reaching a sufficient height, to provide clearance. It must meet all safety standards and be equipped with stabilisers to ensure operation in various terrain and weather conditions. It must also be operated by a certified and experienced operator. A clear decision-making model must be in place if using MEWPs, to ensure all weather conditions are monitored and actions are taken in accordance with those weather conditions. This should be a recorded process available for inspection.

The successful Tenderer must comply with Health and Safety standards when using MEWPs as referenced in Temporary CCTV Services Preliminary Health and Safety Plan (see **Annex 4**).

5.3.2 Power Supply and Backup Systems

The Temporary Communications Vehicle must have stable and continuous power supply, including a backup power system (e.g. generator or UPS) to ensure no interruption in operation. An on-board generator is preferable, but a silent diesel-powered external generator with adequate power rating and fuel supply will suffice.

NB: Any generator used must not be fuelled by petrol.

Power outlets must be provided for all necessary equipment, such as monitors, communication devices, and backup systems. Power Distribution Units (PDUs) will be essential for distributing electricity from a power source to the various components.

Adequate exterior lighting must be provided to ensure visibility and safety in all operational areas outside the control room, particularly during night-time conditions.

The successful Tenderer must meet all health and safety requirements in relation to electrical installations and storage of all flammable or hazardous materials.

5.3.3 Climate Control

The Temporary Communications Vehicle must have air conditioning and heating to ensure a comfortable and operational environment for the personnel regardless of outside weather conditions.

5.3.4 Communication Equipment

The Temporary Communications Vehicle must facilitate communication equipment, including radios, intercoms, or VoIP (Voice Over IP) to maintain clear and continuous coordination between the communications vehicle and on-site personnel.

The Temporary Communications Vehicle should have a designated area for a communications cabinet to enable easy patching of equipment (VoIP, HDMI, networking, and radio) throughout the communications vehicle.

5.3.5 CCTV Monitoring Equipment

The Temporary Communications Vehicle wall must be equipped with high-resolution monitors to view live feeds from all event cameras. The number of monitors should be sufficient to display feeds from

all cameras simultaneously. Software for integrated display systems may also be used once it allows for quick switching between camera views.

5.3.6 Cable Routing

All power and data cables should be securely organised to prevent interference, tangling, trip hazard or damage. Cables should be routed through protective channels, cable trays, or conduits, ensuring they are neatly secured and insulated to avoid accidents. Additionally, flexible and weather-resistant cables should be used for outdoor or mobile setups to withstand environmental conditions. Pedestrian walkways must be protected from trip hazards due to cabling.

5.3.7 CCTV Protection for Vehicle

The Temporary Communications Vehicle should be protected by its own CCTV cameras covering 360-degree approach to the vehicle. This should be available 24/7 during the event.

5.3.8 Data Storage and Recording

All video recording solutions should be installed to handle data from all event and internal cameras, with the ability to record in HD. The system must support continuous recording for the entire duration of the event, with footage retained for a minimum of (30) days post-event for security and audit purposes.

The storage system should be scalable and capable of handling the data load, considering the number of cameras, resolution, and recording time.

6. Large Outdoor Video Displays

This section outlines the requirements for the provision of Large Outdoor Video Display systems intended to support the Contracting Authority during Special Events and VIP visits such as The National Ploughing Championships.

6.1 General Requirements

The successful Tenderer will provide Large Outdoor Video Display screens, monitors, or mobile video display solutions to facilitate the Contracting Authority's requirements, such as:

- Display of Garda or event messaging
- Public safety information
- Event specific content approved by the Contracting Authority
- Community engagement

Displays must be capable of operating reliably for the duration of each event and must be suitable for use in public environments with varying lighting and weather conditions. The positioning, orientation, and content displayed on each system shall be subject to approval by the Contracting Authority and event management.

6.2 Technical Specifications

The Large Outdoor Video Display systems provided under this Framework must support high-definition video with a minimum resolution of 1080p. Display solutions must be modular and scalable, allowing deployment in different configurations to suit the operational requirements of each Special Event.

For the purpose of this Framework, the successful Tenderer must be capable of providing outdoor display solutions across a range of size categories, including:

- Compact displays of approx. 15m² (e.g. 5m x 3m)
- Mid-size displays of approx. 28m² (e.g. 7m x 4m)
- Large displays of approx. 60m² (e.g. 10m x 6m)

These sizes categories are indicative only. The Contracting Authority will specify the required display size on event-by-event basis, and the successful Tenderer must be capable of supplying appropriate display solutions aligned with operational needs of each event.

Displays must provide sufficient brightness and contrast ratios to ensure clear visibility in outdoor high and low-light conditions. Displays must have multiple HDMI, Ethernet and display ports available.

All equipment proposed for outdoor use must be weather-resistant and compliant with applicable electrical and safety Regulations. The successful Tenderer must provide all necessary supporting equipment including processors, controllers, power distribution, and cabling required for safe and effective operation.

7. Outdoor Public Announcement (PA) Systems

This section outlines the requirements for the provision of temporary Outdoor PA Systems to support communication at outdoor Special Events and VIP visits. Outdoor PA System are intended to enable the controlled dissemination of public information, safety messages, emergency instructions, and crowd management announcements, as directed by the Contracting Authority.

7.1 General Requirements

The successful Tenderer will provide temporary Outdoor PA Systems suitable for deployment at Special Events held in open environments.

Outdoor PA systems must support the effective communication of real-time announcements to members of the public. Systems must be capable of operating reliably for the duration of each event (if required) and must be suitable for use in varying conditions, including high ambient noise levels.

The design, positioning, and coverage of Outdoor PA Systems must take account of event layout, crowd size, environmental factors, and public safety considerations, and shall be subject to approval by the Contracting Authority.

7.2 Technical Specifications

The Outdoor PA solution must be scalable and modular, capable of supporting events at varying size and complexity, from small outdoor gatherings to large-scale public events.

Systems must include appropriate microphones, amplifiers, speakers, signal processing equipment, and control interfaces to ensure clear and legible audio coverage across all designated outdoor zones. The system design must minimise feedback, sound distortion, and signal loss.

Where required, wireless microphones, battery backup units, and integration with other event communication systems must be supported. All equipment must be suitable for outdoor use and comply with current EU and national electrical and safety standards.

All sundry items e.g. batteries, power leads must be supplied by the successful Tenderer.

7.3 Power and Connectivity

The successful Tenderer shall provide all necessary cabling, connectors, and power distribution equipment required to support the Outdoor PA System. Where required, the Outdoor PA system must

be capable of operating from generator power or temporary event electrical supplies. Backup power solutions must be provided for mission-critical communication areas to ensure continuity of service.

8. Health and Safety

The Special Event setup must comply with all relevant health and safety regulations, including fire safety, electrical safety, and ergonomic design where possible. Adequate fire extinguishing equipment should be provided, and all staff must be trained in emergency evacuation procedures.

The Contracting Authority recognise the risks of working at height at these Special Events and all future design of CCTV systems should be implemented with the goal of reducing working at height. This means that if the height of cameras can be reduced on buildings or poles, then it should be done and access to equipment boxes should also be prioritised for ground access if possible, bearing in mind event security concerns.

The successful Tenderer should liaise with local Garda and health and safety personnel to make sure health and safety regulations are complied with including Temporary CCTV Services Preliminary Health and Safety Plan (see **Annex 4**) and must meet all requirements for PSDP and PSCS (see **Annex 8**).

9. Ancillary Equipment

The successful Tenderer will be responsible for the provision of ancillary services and equipment necessary to provide the equipment above as a managed service.

The ancillary services and equipment necessary to provide the core requirement includes specific requirements referenced in sections 4, 5, 6, 7 or 8 above:

- The provision of temporary power (by way of mobile generator or rechargeable battery) where access to mains power is not available.
- Mobile elevated work platforms (MEWPs)
- Site fees if applicable

The ancillary services and equipment necessary to provide the core requirement also includes:

- Vehicle access and ground protection trackways
- Outdoor floodlighting
- Fencing
- Traffic management during the installation of equipment; and,
- Health and Safety Services (in connection with the provision of the services; see **Annex 4** for further details).

Where the Contracting Authority is seeking the provision of the services in relation to an event being organised by a third party, (e.g. the Ploughing Championships, Bloom, Electric Picnic etc.), the successful Tenderer will be responsible for engaging with the event organiser(s) with respect to the provision of ancillary equipment and services e.g. on-site power, floodlighting, fencing etc.

Where the Contracting Authority is seeking the provision of services in relation to an event being organised by the Contracting Authority itself then the successful Tenderer will be responsible for the provision of ancillary equipment and services itself.

The successful Tenderer will also have the option of sourcing barriers, floodlighting and generators through the Contracting Authority's existing Framework for this equipment. However, in all cases the Contracting Authority will expect the successful Tenderer to take responsibility for managing and

coordinating the complete provision of the services required.

10. Service Level Agreement

The Tenderer must provide a Service Level Agreement (SLA) will ensure each system (special event/VIP visit) is maintained in full operational and working order during the event. The SLA will be in place for the term of the event with an option to extend the time period if the event is extended for unseen reasons.

10.1 Resolution Times and Equipment Uptime

10.1.1 Technical Issue Resolution

- Minor technical issues must be resolved as required.
- Major technical issues, such as camera outages, system outages, or power failures, must be addressed immediately with backup systems activated if needed as required.
- All issues should be resolved by the onsite support technician who should have immediate access to spare parts as required.

10.1.2 Uptime Guarantee

The successful Tenderer must guarantee an up time of 97% for the systems during the event, measured from the time the system is activated to the events conclusion. If a system fails to meet this uptime, the successful Tenderer must provide immediate action to restore functionality or offer an alternative solution.

10.1.3 Backup

If any camera or system component fails, the successful Tenderer must immediately activate backup systems or replace faulty equipment. If the failure occurs during the event, the successful Tenderer must implement a solution without delay to avoid gaps in event monitoring.

10.1.4 Provision of Services

The successful Tenderer will provide the services required to support the operational requirements to the Contracting Authority with regard to additions, modifications, and changes as they occur during the time in which the SLA is in place. The following indicators will be used to measure performance (KPIs):

Operational KPIs

- **System Uptime (%)**
Measures the percentage of time systems are fully operational. Target: 97% or higher.
- **Incident Response Time**
Time taken to respond to reported faults or outages. Should align with SLA commitments.
- **Resolution Time**
Average time to resolve technical issues once reported.
- **Preventive Maintenance Compliance**
Percentage of scheduled maintenance tasks completed on time.

Technical KPIs

- **Footage Quality Compliance**
Percentage of cameras delivering footage that meets resolution and clarity standards.

- **Storage Availability**
Measures whether video storage meets retention requirements (e.g., 30 days of footage).
- **System Integration Success Rate**
Tracks successful integration with other systems.
- **Downtime per Camera**
Average downtime per camera per event, helping identify recurring issues.

Service & Support KPIs

- **Customer Satisfaction Score (CSAT)**
Based on feedback from internal stakeholders or end users.
- **First-Time Fix Rate**
Percentage of issues resolved on the first visit or attempt.
- **Compliance with SLA Terms**
Tracks adherence to service level agreements, including response and resolution times.

Security & Compliance KPIs

- **Data Protection Compliance**
Ensures vendor practices align with General Data Protection Regulation (GDPR) and other relevant regulations.
- **Audit Pass Rate**
Percentage of internal or external audits passed without major findings.
- **Vulnerability Response Time**
Time taken to patch or mitigate known security vulnerabilities.
- **TPRM**
Meet compliance with TPRM criteria during periodic reviews.

10.2 Passwords

All passwords will be handed over to the Contracting Authority, including administrator passwords. The Contracting Authority will be updated and notified if or when passwords change. The Tenderer should not use a password which is used by any of their customers or employees.

10.3 Licencing Requirements

The successful Tenderer shall be responsible for providing all necessary licences associated with the proposed CCTV system. This includes, but is not limited to, user licences, camera licences, audio licences, analytic licences, etc.

10.4 Personnel

The successful Tenderer must provide suitable qualified, trained, and experienced personnel to deliver all services under this Framework.

Personnel must have the relevant technical expertise to support the installation, configuration, operation, and decommissioning of all equipment, including CCTV systems, Communications Vehicles, Large Outdoor Screens, and PA systems.

Personnel must hold all relevant and current certifications, licences, and qualifications required to perform their duties. This includes, but not limited to:

- A valid PSA licence for personnel involved in CCTV operations.

- Qualified electricians certified by REC for all electrical installation works.
- Safe Pass
- Manual Handling
- Appropriate driving licences for operating or towing vehicles and trailer-mounted equipment.

Personnel involved in electrical installation and operation must be appropriately trained and competent in handling electrical systems, including high-voltage supplies.

The successful Tenderer shall ensure that all personnel conduct themselves in a professional manner at all times while operating on behalf of the Contracting Authority. The Contracting Authority reserves the right to request the removal or replacement of any personnel deemed unsuitable.

10.5 Installation, Operation and Decommissioning

All installation, operation and decommission activities must be carried out by qualified technicians.

The successful Tenderer must ensure that all equipment is installed, configured, and fully operational at the agreed time prior to the event. This includes ensuring that all systems are fully tested, and any required adjustments are made in advance of event commencement. The Tenderer will be responsible for ensuring that all required power supplies, cabling, and ancillary equipment are available on-site and verified to be in full working order. All equipment must be securely mounted and, where required, suitably protected for outdoor use.

Operational support must be available throughout the event to manage and resolve any technical issues. This may include the provision of on-site technical support where required to ensure the continuous operation of all systems.

Following the event, the successful Tenderer shall be responsible for the safe decommissioning and removal of all equipment and associated infrastructure. All equipment must be removed within agreed timeframes.

NB: Some event managers lock down event sites at the start and end of events, which does not allow for vehicle traffic during that time. The successful Tenderer must comply with such directions. Please allow for these delays in your costings.

10.5.1 Post-Event Clean up

After the event concludes, the successful Tenderer will begin the process of decommissioning and removing all equipment and systems within an agreed timeframe following event completion.

This includes the dismantling of all equipment, cabling, and any temporary installations, ensuring that the venue is left in a clean, secure and safe condition. All temporary installations (i.e. cables, power sources, etc.) must be fully removed without causing damage to the venue.

A post-event inspection shall be carried out by the successful Tenderer to ensure that all equipment has been removed properly, and the venue is free from any debris or leftover materials. Any issues identified during the inspection must be promptly addressed and rectified.

10.6 Reporting and Documentation

After the event is finished and the equipment removed, the successful Tenderer will submit a report detailing all works carried out and any issues encountered during the event. The successful Tenderer will confirm that the site has been restored to its original state.

11. Detailed Award Criteria Scoring:

The Award Criteria set out in Part 2: Instructions to Tenderers, **section 3.4.2** above are further subdivided into individual sub-criteria below. Individual sub-criteria will be scored on either a pass / fail basis or a scored basis by the evaluation team using the scoring methodology set out in **section 3.4.3**. Where sub-criteria are scored on a pass / fail basis the maximum marks available for the sub-criteria are set out below.

Ref	Document Ref	Requirement	Max Marks per Sub-criteria	Min Marks per Sub-criteria
		Section A - Project Delivery – 1,400 marks		
A.1	Appendix 1	Delivery & Project Management - 400 marks		
A.1.1		The Tenderer must provide a Project Delivery Plan (where a temporary system is required) outlining how their proposed solution will be rolled out - detailing timelines, resourcing needs and any delivery expectations and criteria required? This plan will be utilised for every event.	200	120
A.1.2	2.3	The Tenderer must outline how they propose to carry out any local authority planning process for a special event and indicate how this service will be provided by the company's own resources or a third-party contractor.	100	60
A.1.3		Where the Tenderer is planning to use a third party to deliver their solution and manage the implementation, please outline how they will subscribe to AGS Temporary CCTV Services Preliminary Health and Safety Plan (PHSP) supplied and how you will ensure it is implemented.	100	60
A.2	Appendix 1	Innovative Design Solution - 500 marks		
A.2.1	2.5	The Tenderer must outline how their proposed Video Management System integrates with other VMS manufactures.	200	120
A.2.2	2.5	The Tenderer must outline how their proposed CCTV system can be scaled up or adapted during an event to meet changing security needs.	300	180
A.3	Appendix 1	Cybersecurity – 200 points		
A.3.1	2.6	The Tenderer must explain how they encrypt video data between video camera and VMS. Please outline alternative solution if applicable.	200	120
A.4	Appendix 1	DPIA & Governance - 300 marks		
A.4.1	3.0	The Tenderer must outline how they propose to develop the Data Protection Impact Assessment (DPIA) requirements for the Contracting Authority and indicate how this service will be provided i.e. by the company's own resources or a third-party contractor.	200	120
A.4.2	3.0	The Tenderer must outline how they will develop or upgrade a CCTV system using the concept of Privacy by design and Privacy by default.	100	60
		END	1400	840

Ref	Document Ref	Requirement	Max Marks per Sub-criteria	Min Marks per Sub-criteria
		Section B - CCTV Infrastructure & Technical Solution – 6,300 marks		
B.1	Appendix 1	Infrastructure - 800 marks		
B.1.1	4.1	How does your system design minimise the need to work at height during installation and maintenance? Include details on camera placement, pole design, and equipment accessibility. NB: Higher marks will be rewarded for solutions that demonstrate practical methods of reducing working at height activities, improving ground-level equipment access, and supporting safer installation and maintenance methods.	400	240
B.1.2	4.2	The Tenderer must outline their proposed power solution for temporary CCTV installations at special events. How will you	400	240

Ref	Document Ref	Requirement	Max Marks per Sub-criteria	Min Marks per Sub-criteria
		Section B - CCTV Infrastructure & Technical Solution – 6,300 marks		
		ensure continuous operation regardless of access to mains infrastructure? NB: Higher marks will be rewarded for resilient and self-sufficient power solutions that support continuous operation and minimise reliance on permanent infrastructure.		
B.2	Appendix 1	Design of the CCTV System – 1,000 marks		
B.2.1	4.3	The Tenderer must supply a documented map as per Section 4.3 (see Annex 6 and 7 in RFT). NB: Higher marks will be rewarded for clearly structured and detailed maps that demonstrate effective camera placement, operational coverage, and suitability for the event environment.	400	240
B.2.2	4.3.1	The Tenderer must provide the range of camera types they propose to deploy and explain how each will meet the functional needs of the event with examples. NB: Higher marks will be rewarded for solutions that demonstrate a range of camera technologies and clearly explain how the proposed cameras meet different operational and security requirements.	400	240
B.2.3	4.3.2	The Tenderer must comply with Section 4.3.2 and provide the technical specification for ' Camera Fittings ' supporting the camera. NB: Higher marks will be rewarded for robust and suitable camera mounting solutions that comply with section 4.3.2.	100	60
B.2.4	4.3.4	The Tenderer must comply with Section 4.3.4 regarding ' Data Cabling/Fibre Cable Connectors '. Please provide technical specification of the cabling and connectors. NB: Higher marks will be rewarded for robust and suitable data cabling and fibre connectors that comply with section 4.3.3.	100	60
B.3	Appendix 1	Features of the CCTV Cameras – 2,700 marks		
B.3.1	4.4.1	The Tenderer must outline all ' Features of Camera ' being proposed. NB: Higher marks will be rewarded for solutions that demonstrate enhanced camera functionality and operational capability.	100	60
B.3.2	4.4.2	The Tenderer must outline the Masking Capability being proposed for each camera type. NB: Higher marks will be rewarded for solutions that demonstrate flexible and effective masking capabilities across all proposed camera types.	200	120
B.3.3	4.4.2	The Tenderer must outline all ' Video Analytics ' in the cameras being proposed. NB: Higher marks will be rewarded for solutions that demonstrate enhanced video analytic functionality and operational capability.	100	60
B.3.4	4.4.3	The Tenderer must outline the ' Low Power ' capability of each camera. NB: Higher marks will be rewarded for cameras that demonstrate efficient power consumption, extended operational performance and suitability for temporary or remote deployments.	100	60
B.3.5	4.4.5	The Tenderer must outline which ' Codecs Image Compression ' options are available and codecs they propose to use. NB: Higher marks will be rewarded for solutions that demonstrate efficient image compression methods that maintain image quality while optimising bandwidth and storage usage.	100	60
B.3.6	4.4.6	The Tenderer must outline what ' Resolution ' is available on each camera proposed.	100	60

Ref	Document Ref	Requirement	Max Marks per Sub-criteria	Min Marks per Sub-criteria
		Section B - CCTV Infrastructure & Technical Solution – 6,300 marks		
		NB: Higher marks will be rewarded for solutions that demonstrate high image quality and resolution.		
B.3.7	4.4.7	The Tenderer must outline if the proposed cameras have ' Adaptive Bitrate Streaming ' or alternative capability. NB: Higher marks will be rewarded for solutions that demonstrate efficient bandwidth management and the ability to maintain reliable video performance under varying network conditions.	100	60
B.3.8	4.4.8	The Tenderer must outline if the proposed cameras comply with ' Streaming ' requirements. NB: Higher marks will be rewarded for solutions that demonstrate flexible and configurable streaming capabilities suitable for simultaneous local, central and remote video distribution requirements.	100	60
B.3.9	4.4.9	Please outline how security of the camera is achieved. Please refer to section 4.4.9 and outline for each proposed camera. NB: Higher marks will be rewarded for solutions that demonstrate robust camera security features, secure device management and protection against unauthorised access or firmware compromise.	100	60
B.3.10	4.4.10	Please outline what ' Network Protocols ' will be used. Please refer to section 4.4.10 and outline for each proposed camera. NB: Higher marks will be rewarded for solutions that demonstrate secure, interoperable and standard based network protocol support across all proposed cameras.	100	60
B.3.11	4.4.12	Please outline which ' Fibre Optic Kit - SFP Module ' is available or outline alternatives. NB: Higher marks will be rewarded for solutions that provide flexible and interoperable fibre connectivity options that support deployment across varying event environments.	100	60
B.3.12	4.4.14	Please provide the ' Operating Temperatures ' that are available on proposed cameras. NB: Higher marks will be rewarded for cameras that demonstrate wide operating temperature ranges and suitable for outdoor and adverse environmental conditions.	100	60
B.3.13	4.4.15	Please provide the ' Mounting Options ' available on each proposed camera. NB: Higher marks will be rewarded for solutions that demonstrate flexible and secure mounting options suitable for a range of deployment environments.	100	60
B.3.14	4.4.16	The CCTV camera must have a vandal rating. Please provide the ' Vandal Rating ' details. NB: Higher marks will be rewarded for cameras that exceed the minimum vandal rating requirement .	100	60
B.3.15	4.4.17	The CCTV camera must have an Ingress Protection (IP) rating. Please provide the ' IP Rating ' details. NB: Higher marks will be rewarded for cameras that exceed the minimum ingress protection rating requirement.	100	60
B.3.16	4.4.17	The Tenderer must confirm the cameras IP rating is certified for use in Irish weather conditions. NB: Higher marks will be rewarded for cameras that demonstrate enhanced environmental protection and suitability for long-term operation in Irish weather conditions.	100	60
B.3.17	4.5.1	The Tenderer must describe the connectivity infrastructure of their proposed CCTV system, including support for both wired and wireless transmission. How do you choose the appropriate method based on site layout, distance, and environmental factors? NB: Higher marks will be rewarded for solutions that demonstrate resilient and flexible connectivity infrastructure,	200	120

Ref	Document Ref	Requirement	Max Marks per Sub-criteria	Min Marks per Sub-criteria
		Section B - CCTV Infrastructure & Technical Solution – 6,300 marks		
		<i>clear justification for transmission methods, and suitability for different site layouts, distances and environmental conditions.</i>		
B.3.18	4.5.1	The Tenderer must outline what measures they have implemented to ensure network redundancy in case of connectivity failure? NB: Higher marks will be rewarded for solutions that demonstrate robust network resilience, effective redundancy measures, and the ability to maintain operational continuity during connectivity failures.	400	240
B.3.19	4.5.4	The Tenderer must outline how the proposed transmission system is secured against cyber or third-party attacks. Please provide the specification of the video links (all links should be licenced) proposed and what network security protocols will be used, bearing in mind security is a key requirement for these Links. Also, include details of how you propose to achieve end-to-end low latency of the CCTV network. NB: Higher marks will be rewarded for solutions that demonstrate strong cyber security measures, secure and resilient licenced links, and the ability to deliver reliable low latency end-to-end CCTV connectivity.	400	240
B.4	Appendix 1	Temporary Communications Vehicle - 1400 Points		
B.4.1	5.1.1	The Tenderer must provide plans and dimensions of the proposed temporary communication vehicle(s). Their proposed design should include one television unit, with sufficient connectivity (satellite, GSM, etc.), two (2) workstations and must accommodate at least four (4) personnel. NB: Higher marks will be rewarded for ergonomic design.	400	240
B.4.2	5.1.2	The Tenderer must comply with AGS Health and Safety around ' Stability ' requirements for the temporary communications vehicle. Please outline how this will be achieved. NB: Higher marks will be rewarded for solutions that demonstrate enhanced vehicle stability, vibration reduction, safe weight distribution, and effective environmental protection measures during deployment and operation.	100	60
B.4.3	5.2.1	The Tenderer must describe how they will comply with ' Mast or MEWP ' conditions in 5.2.1. Please explain what will be provided by the Tenderer. NB: Higher marks will be rewarded for compliance with Mast and MEWP requirements and detailed information on the equipment and services to be supplied by the Tenderer	200	120
B.4.4	5.2.2	The Tenderer must outline the power supply systems they intend to use including whether the generator is on/off board the vehicle. NB: Higher marks will be rewarded for solutions that demonstrate reliable and resilient power supply arrangements suitable for continuous operational use during events.	100	60
B.4.5	5.2.4	The Tenderer must describe how they will comply with the requirements regarding ' Communication Equipment ' in 5.2.4. NB: Higher marks will be rewarded for practical, scalable and integrated communication solutions that support efficient coordination between the vehicle and on-site personnel.	200	120
B.4.6	5.2.5	The Tenderer must describe how they will comply with the requirements regarding ' CCTV Monitoring Equipment ' in 5.2.5. NB: Higher marks will be rewarded for monitoring solutions that demonstrate effective camera management, flexible display configuration and operator usability.	200	120
B.4.7	5.2.7	The Tenderer must describe how they will protect the Temporary Communications Vehicle for the duration of the event.	100	60

Ref	Document Ref	Requirement	Max Marks per Sub-criteria	Min Marks per Sub-criteria
		Section B - CCTV Infrastructure & Technical Solution – 6,300 marks		
		<i>NB: Higher marks will be rewarded for solutions that demonstrate practical and effective measures to protect the vehicle from unauthorised access, damage, and theft during the event.</i>		
B.4.8	5.2.8	The Tenderer must describe their ' Data Storage and Recording ' solutions. <i>NB: Higher marks will be rewarded for secure, resilient and scalable storage and recording solutions that support continuous HD recording, evidential integrity, efficient retrieval and the required retention periods.</i>	100	60
B.5	Appendix 1	Large Outdoor Video Display – 400 marks		
B.5.1	6.2	The Tenderer will agree to provide Large Outdoor Video Display screens. Please outline the sizes of the screens being provided. <i>NB: Higher marks will be rewarded for range and availability of sizes.</i>	100	60
B.5.2	6.2	The Tenderer must describe the connectivity of the video displays provided. <i>NB: Higher marks will be rewarded for solutions that demonstrate reliable and easy to integrate connectivity options suitable for live event operations.</i>	100	60
B.5.3	6.2	The Tenderer must describe the specifications and resolution of the display system. <i>NB: Higher marks will be rewarded for solutions that demonstrate high-quality display specifications, suitable resolution and brightness levels and overall suitability for outdoor environments.</i>	200	120
		END	6300	3780

Ref	Document Ref	Requirement	Max Marks per Sub-criteria	Min Marks per Sub-criteria
		Section C - Support Services		
C.1	Appendix 1	Service Level Agreements - 700 Points		
C.1.1	10	The Tenderer must describe how they propose to deliver a ' Service Level Agreement ' as outlined in Section 8. <i>NB: Higher marks will be rewarded for a clear and effective approach to service delivery, technical support, and compliance with the SLA requirements in section 10.</i>	400	240
C.1.2	3.2	The Tenderer must provide details of how they will extract all of the Contracting Authority's video data, and system generated metadata after the special event.	300	180
		END	700	420

Ref	Document Ref	Requirement	Max Marks per Sub-criteria	Min Marks per Sub-criteria
		Section D – Environmental Sustainability		
D.1	Appendix 1	Service Level Agreements - 600 Points		
D.1.1		Tenderers must demonstrate their ability to provide goods in an environmentally friendly manner and to provide energy efficient products, which minimize environmental impact. Tenderers must provide: - A Certificate of Conformity or Product Information Sheet confirming compliance with applicable EU directives and standards. - The details of a valid Energy Label and evidence of the products registration on the EPREL database.	300	180

		• Test results should be provided by demonstrating compliance with relevant European standards applicable to the proposed device. This may include but is not limited to: - EN 50564 for standby and off-mode power consumption. - EN 62368-1 for electrical safety. - EN 55032 and EN 55035 for electromagnetic compatibility. Compliance with RoHS requirements for restriction of hazardous substances. • Details of arrangements for the return, reuse, recycling or disposal of end-of-life equipment. • Evidence of registration with the relevant producer's registration scheme for WEEE and batteries, and evidence that specific products supplied have been reported to the scheme. Tenderers should also provide details of relevant ISO Certifications held (i.e. ISO14001), if available.		
D.1.2	4.2.1	Please provide any green energy solutions you can offer. Include details on expected performance under various weather conditions. NB: Higher marks will be rewarded for practical and sustainable power solutions that reduce reliance on diesel generators, demonstrate appropriate redundancy, and maintain reliable system performance under varying weather conditions	300	180
		END	600	360

Appendix 2: Pricing Schedule

Tenderers must complete the pricing schedule provided in the Worksheet “*Section D - Cost Items*” in Excel Workbook “*T.083.2026 Attachment 4_Temporary CCTV Services RFT SOR Final.xlsx*”.

Appendix 3: Tenderers' Statement

[Tenderers shall complete and return the following form of Tenderers' Statement printed on the Tenderers' headed notepaper and signed by the Tenderer.]

TENDERERS' STATEMENT

TO: **The Commissioner of An Garda Síochána** (the "Contracting Authority")

RE: Request for Tenders to establish a Single-Supplier Framework for the provision of Temporary CCTV and related Services for Special Events as a Managed Service, for An Garda Síochána

Having examined your Request for Tenders (the "RFT") including the Instructions to Tenderers, the Selection and Award Criteria, the Requirements and Specifications, and the Terms and Conditions of the Services Contract, we hereby declare the following:

1. We understand the nature and extent of the Services required to be delivered as described in Requirements and Specifications at Appendix 1 to the RFT.
2. We accept all of the Terms and Conditions of the RFT, the Framework Agreement, the Services Contract, and the Confidentiality Agreement and agree, if awarded a Services Contract, to execute the Framework Agreement at Appendix 5, the Services Contract at Appendix 6 to the RFT and the Confidentiality Agreement at Appendix 7 to the RFT.
3. We accept all the Selection and Award Criteria as set out in Part 3 of the RFT.
4. We agree to supply the Contracting Authority with the Services in accordance with the RFT and our Tender.
5. We agree that, if awarded any Services Contract we shall, in the performance of such contract, comply with all applicable obligations in the field of environmental, social and labour law.
6. We confirm that we have complied with all requirements as set out at Part 2 of the RFT.
7. We confirm that all prices quoted in our Tender will remain valid for the period of time, commencing from the Tender Deadline, specified at paragraph 2.10.3 of the RFT.
8. We shall, if awarded any Services Contract under the RFT, have in place on the Effective Date of the Services Contract all insurances (if any) as required by paragraph 2.21.1 of the RFT.
9. We confirm that all Data Subjects whose Personal Data is provided in our Tender have consented to the processing of such Personal Data by us, the Contracting Authority, the Evaluation Team and the supplier of the etenders.gov.ie website, for the purposes of our participation in this Competition or that we otherwise have a legal basis for providing such Personal Data to the Contracting Authority for the purposes of our participation in this Competition and that we will provide evidence of such consent and / or legal basis to the Contracting Authority upon request.

10. We do not come within the category of prohibited economic operators identified in Regulation (EU) No 833/2014 of 31 July 2014 (as amended by EU Regulation 2022/576 or any subsequent amendments to same).
11. The origin of Services connected to our Tender, if any, are not subject to the prohibitions set out in Regulation (EU) No 833/2014 (as amended by EU Regulation 2022/576 or any subsequent amendments to same).
12. The subcontractor(s) on whose capacity we rely as part of our Tender (where the value of that subcontract exceeds 10% of the value of the Services Contract) does not come within the category of prohibited economic operators identified in Regulation (EU) No 833/2014 of 31 July 2014 (as amended by EU Regulation 2022/576 or any subsequent amendments to same).

SIGNED

Company

(Authorised Signatory)

Print name

Address

Date

Appendix 4: Declaration as to Personal Circumstances of Tenderer

Re: Request for Tenders to establish a Single-Supplier Framework for the provision of Temporary CCTV and related Services for Special Events as a Managed Service, for An Garda Síochána

NAME: [Click here and insert name]

ADDRESS: [Click here and insert address]

I, [Click here and insert name of Declarant], of [Click here and insert name of entity] do solemnly and sincerely declare that:

1. I am a [insert role of Declarant] of [Click here and insert name of entity] and am authorized by [Click here and insert name of entity] to make this declaration which relates to a tender (“the Tender”) submitted by [Click here and insert name of entity] in response to an RFT dated titled “*Request for Tenders to establish a Single-Supplier Framework for the provision of Temporary CCTV and related Services for Special Events as a Managed Service, for An Garda Síochána*” published by the Commissioner of An Garda Síochána (“the Contracting Authority”).
2. Neither [Click here and insert name of entity] nor any person who is a member of the administrative, management or supervisory body of [Click here and insert name of entity] nor any person who has powers of representation, decision or control in [Click here and insert name of entity] has:
 - a. ever been the subject of a conviction for participation in a criminal organisation, as defined in Article 2 of Council Framework Decision 2008/841/JHA.
 - b. ever been the subject of a conviction for corruption, as defined in Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of Member States of the European Union and Article 2(1) of Council Framework Decision 2003/568/JHA as well as corruption as defined in the national law of the Contracting Authority or the law of the state in [Click here and insert name of entity] is established.
 - c. ever been the subject of a conviction for fraud within the meaning of Article 1 of the Convention on the protection of the European Communities’ financial interests.
 - d. ever been the subject of a conviction for terrorist offences or offences linked to terrorist activities, as defined in Articles 1 and 3 of Council Framework Decision 2002/475/JHA respectively, or for inciting or aiding or abetting or attempting to commit an offence, as referred to in Article 4 of that Framework Decision.
 - e. ever been the subject of a conviction for money laundering or terrorist financing, as defined in Article 1 of Directive 2005/60/EC of the European Parliament and of the Council.
 - f. ever been the subject of a conviction for child labour and other forms of trafficking in human beings as defined in Article 2 of Directive 2011/36/EU of the European Parliament and of the Council.
3. [Click here and insert name of entity]:
 - a. is not in breach and has not breached its obligations relating to the payment of taxes

or social security contributions.

b. has carried out the preparation of the Tender independently.

4. [Click here and insert name of entity]:

a. has, in the performance of all public contracts, complied with applicable obligations in the field of environmental social and labour law that apply at the place where the works are carried out or the goods and services provided, that have been established by EU law, national law, collective agreements or by international, environmental, social and labour law listed in Schedule 7 of the European Union (Award of Public Authority Contracts) Regulations 2016 (Statutory Instrument 284 of 2016).

b. is not bankrupt or the subject of insolvency or winding-up proceedings, its assets are not being administered by a liquidator or by the court, it is not in an arrangement with creditors, its business activities are not suspended nor is it in any analogous situation arising from a similar procedure under national laws and regulations.

c. is not guilty of grave professional misconduct.

d. has not entered into agreements with other economic operators aimed at distorting competition.

e. is not aware of any conflict of interest due to its participation in the Competition;

f. has not had any prior involvement in the preparation of the Competition;

g. has not shown significant or persistent deficiencies in the performance of a substantive requirement under a prior public contract, a prior contract with a contracting entity, or a prior concession contract, which led to early termination of that prior contract, damages or other comparable sanctions.

h. is not guilty of serious misrepresentation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the Selection Criteria for this Competition and did not withhold such information and did not fail or is not able to submit supporting documents in respect of this Competition as required under Regulation 59 of the European Union (Award of Public Authority Contracts) Regulations 2016 (Statutory Instrument 284 of 2016).

i. has not undertaken to unduly influence the decision-making process of the Contracting Authority in respect of the Competition or obtain confidential information that may confer upon it undue advantages in respect of the Competition; or negligently provided misleading information that may have a material influence on decisions concerning exclusion, selection or award.

5. [Click here and insert name of entity] does not come within the category of prohibited economic operators identified in Regulation (EU) No 833/2014 of 31 July 2014 (as amended by EU Regulation 2022/576 or any subsequent amendments to same);

6. The origin of goods connected to the Tender, if any, are not subject to the prohibitions set out in Regulation (EU) No 833/2014 (as amended by EU Regulation 2022/576 or any subsequent amendments to same);

7. Any subcontractor, supplier or other entity on whose capacity [Click here and insert name of entity] relies as part of the Tender does not come within the category of prohibited economic operators identified in Regulation (EU) No 833/2014 of 31 July 2014

(as amended by EU Regulation 2022/576 or any subsequent amendments to same).

I understand and acknowledge that the provision of inaccurate or misleading information in this declaration may lead to my business/firm/company/partnership being excluded from participation in this or future tenders, and I make this solemn declaration conscientiously believing the same to be true and by virtue of the Statutory Declarations Act, 1938. This declaration is made for the benefit of the Contracting Authority.

Signature of Declarant

Declared before me by _____ who is personally known to me

(or who is identified to me by _____ who is personally known to me) or*

at _____ this _____ day of _____ 20__

(signed)

Practising Solicitor/Commissioner for Oaths

**Please include such other form of identification used to identify the Declarant as permitted by the Statutory Declarations Act, 1938 (as amended)*

Appendix 5: Framework Agreement

Framework Agreement for the provision of CCTV Services for An Garda Síochána

THIS FRAMEWORK AGREEMENT IS MADE ON THE [date e.g. 2nd] day of [month] 2025:

(“the Framework Agreement”)

BETWEEN:

The Commissioner of An Garda Síochána of Garda Headquarters, Phoenix Park, Dublin 8, (“the Contracting Authority”); and

[Insert Supplier Name] whose principal place of business is at [insert address] (“the Framework Member”)

(each a “**Party**” and together the “**Parties**”)

WHEREAS:

1. By Request for Tender advertised on eTenders on the Xth of September 2026 and in the supplement to the Official Journal of the European Union, OJEU Notice Number XXXXXX of 2026 dated XXth of September 2026, and entitled “*Request for Tenders to establish a Single-Supplier Framework for the provision of Temporary CCTV and related Services for Special Events as a Managed Service, for An Garda Síochána*” (“the RFT”), the Contracting Authority invited economic operators (“Tenderers”) to negotiate a Framework Agreement for the provision of the Goods and Services described in **Appendix 1** of the RFT (the “Services”). References to the RFT shall include any clarifications in relation to the RFT issued by the Contracting Authority via the messaging facility on www.etenders.gov.ie between Xth of September 2026 and the Yth of October 2026 (the “RFT Clarifications”). The RFT (including the RFT Clarifications) is hereby incorporated by reference into this Framework Agreement.
2. The Framework Member submitted a response to the RFT dated XXth of October 2026 (“the Submission”). References to the Submission shall include any clarifications issued in writing by the Framework Member to the Contracting Authority between the XXth of October 2026 and the YYth of June 2026 (the “Submission Clarifications”). The Submission (including the Submission Clarifications) is hereby incorporated by reference into this Framework Agreement.
3. The Framework Member was appointed to the Framework as a result of the evaluation of its Submission in accordance with the RFT.

IT IS HEREBY AGREED AS FOLLOWS:

1. DEFINITIONS AND INTERPRETATION

“**Commencement Date**” means _____;

“**Services Contract**” means the template contract attached at **Appendix 6** to the RFT;

“**Framework Term**” means the period set out in Clause 2.5 of this Framework Agreement;

“**Month**” means a calendar month;

“**Prime Contractor**” has the meaning set out in Part 1, paragraph 2.5 of the RFT;

“**Subcontractor**” has the meaning set out in Part 1, paragraph 2.5 of the RFT;

Unless otherwise specified herein, a defined term used in this Framework Agreement shall have the same meaning as assigned to it in the RFT.

- 1.1 To the extent that any specific provision in a Services Contract is inconsistent or conflicts with any term or condition of this Framework Agreement, the relevant provision of the Services Contract shall prevail.
- 1.2 Headings are included for ease of reference only and shall not affect the construction of this Framework Agreement.
- 1.3 Unless the context requires otherwise, words in the singular may include the plural and vice versa.
- 1.4 References to any statute, enactment, order, regulation or other legislative instrument shall be construed as a reference to the statute, enactment, order, regulation or instrument as amended, unless specifically indicated otherwise.

2. APPOINTMENT OF FRAMEWORK MEMBER, SCOPE AND TERM OF THE FRAMEWORK AGREEMENT

- 2.1 In consideration of payment by the Contracting Authority of the sum of €2.00, the receipt of which is hereby acknowledged by the Framework Member, the Framework Member accepts its appointment under the provisions of this Framework Agreement.
- 2.2 This Framework Agreement does not entitle the Framework Member to be consulted in respect of or awarded any Services Contract during the Framework Term. The Client may at its or their sole discretion choose not to enter into any Services Contract pursuant to this Framework Agreement.
- 2.3 The Contracting Authority does not give any guarantee and/or warrant the actual value of any Services and/or number of Services Contracts (if any) which may be procured in connection with this Framework Agreement and the Parties acknowledge that the Client is not bound to enter into any Services Contract or other arrangement with the Framework Member as a result of entering into this Framework Agreement. Without prejudice to the foregoing the Framework Member hereby acknowledges that the Contracting Authority intends (but shall be under no obligation) to promote the Framework Agreement and to encourage use of the Framework Agreement and the Framework Member may be required to provide reasonable assistance in this respect.

2.4 This Framework Agreement does not confer exclusivity on the Framework Member. The Client may at its sole discretion opt to carry out a separate contract award procedure for contracts falling within the scope of this Framework Agreement. In this event, the Client shall observe all obligations at law and shall not afford any advantage to the Framework Member.

2.5 This Framework Agreement shall take effect on the Commencement Date and expire 24 Months thereafter (“the Framework Term”) unless terminated earlier in accordance with this Framework Agreement.

The Contracting Authority reserves the right to extend the Framework Agreement for up to twelve (12) months with up to two (2) such extensions, subject to the Contracting Authority’s obligations at law.

3. FRAMEWORK AGREEMENT MANAGEMENT PROVISIONS

3.1 The Framework Member hereby agrees and undertakes to comply with the Framework Agreement management provisions as set out in Schedule 1 to this Framework Agreement or as may be notified in writing by the Contracting Authority to the Framework Member from time to time.

4. SERVICES CONTRACT

4.1 This Framework Agreement relates to the provision of the Services.

4.2 Where the Framework Member is awarded a Services Contract further to the procedure set out in accordance with clause 5, it shall supply the Services to the Contracting Authority in accordance with the Services Contract. Subject to the provisions of this Framework Agreement and to the satisfaction of any pre-conditions to the award of a Services Contract, the successful Framework Member shall be required to enter into the Services Contract with the Contracting Authority.

5. PROCEDURE FOR AWARD OF SERVICES CONTRACTS

5.1 Award of Services Contracts

5.1.1 The Contracting Authority may draw down Services directly from the Framework Agreement by providing the Framework Member with:

- the scope and term of the Services Contract including the details of the specific requirements set out in the specification of requirement in the RFT.
- the deadline (date and time) for the supply of the Goods taking into account the complexity and the time needed to fulfil the requirements.
- any additional conditions (if any) that will apply to the Services Contract in addition to the terms and conditions already set out.

5.1.2 For more complex requirements or for larger scale orders the Contracting Authority will engage with the Framework Member to define a scope of work and agree a delivery plan for the fulfilment of an order.

5.1.3 All Correspondence will be through the eTenders Messaging system to provide an audit trail of work completed under the Framework Agreement.

- 5.1.4 The Contracting Authority will award a Services Contract following agreement between the parties.
- 5.1.5 The Term of any Services Contract awarded, including any provisions for the extension of the Services Contract will be set out in the Services Contract.

6. APPLICABLE LAW AND JURISDICTION

- 6.1 This Framework Agreement and any Services Contract(s) or Framework Agreement awarded under it will be subject to the laws of Ireland and to the exclusive jurisdiction of the Irish courts.

7. COMPLIANCE WITH LAWS

- 7.1 The Framework Member shall comply with all applicable laws relating to the discharge of its obligations under this Framework Agreement and all Services Contract(s) or Framework Agreement.

8. TAX CLEARANCE

- 8.1 The Framework Member shall comply with all applicable EU and domestic taxation laws and requirements.
- 8.2 Prior to the award of any Services Contract or Framework Agreement, the Framework Member shall promptly supply its Tax Clearance Access Number and Tax Reference Number to facilitate online verification of their tax status by the Client. By supplying these numbers, the Framework Member acknowledges and agrees that the Contracting Authority has the permission of the successful Tenderer to verify its tax cleared position online. Where relevant, the provisions of this paragraph 8.2 apply equally to Subcontractors.

9. ANTI COMPETITIVE CONDUCT

- 9.1 Without prejudice to the generality of clause 7.1, the Framework Member shall comply with the Competition Act 2002 (as amended, the “2002 Act”). The 2002 Act makes it a criminal offence for Candidates to collude on prices or terms in a public procurement competition.

10. CONFLICTS OF INTEREST

- 10.1 Any actual or potential conflict of interest on the part of a Framework Member (including for the purposes of this clause 10 any employee(s), supplier(s), agent(s) or Subcontractor(s)) (a “Conflict”) must be fully disclosed to the Contracting Authority immediately in writing as soon as the Conflict becomes apparent to the Framework Member. In the event of any Conflict, the Contracting Authority may invite the Framework Member to propose means by which the Conflict might be removed. The Contracting Authority will, in their absolute discretion, decide on the appropriate course of action.

11. REGISTERABLE INTEREST

- 11.1 Any registerable interest involving a Framework Member and the Contracting Authority or a Framework Client, member of the Government, member of the Oireachtas (Parliament), or employees of the Client’s and/or divisions/agencies under the aegis of the relevant Ministers, and their relatives, must be fully disclosed in any Response. In the event of this information only coming to the notice of a Framework Member after the submission of a Response, it must be communicated to the Contracting Authority and / or Client immediately upon such information becoming known. The terms “registerable interest” and “relative” shall be interpreted as per Section 2 of the Ethics in Public Office Act 1995.

12. CONFIDENTIALITY

- 12.1 All communications between the Contracting Authority or a Framework Client and the Framework Member must be treated as being strictly confidential. The Framework Member undertakes to comply with all reasonable directions of the Contracting Authority or the Framework Client as appropriate with regard to the use and application of all and any confidential information and shall comply with the Confidentiality Agreement(s) executed by the Framework Member pursuant to clause 12.2 below. All of the Framework Member's employees and personnel, including Subcontractors and their employees and personnel, who provide the Goods may be required, at the absolute discretion of the Contracting Authority, to sign a confidentiality agreement in a format as determined by the Contracting Authority.
- 12.2 The Framework Member shall execute a Confidentiality Agreement in the form set out at **Appendix 6** to the RFT.
- 12.3 No publicity regarding this Framework Agreement or any Mini Competition or Services Contract or Framework Agreement pursuant to this Framework Agreement is permitted unless and until the Contracting Authority has given their prior written consent to the relevant communication.

13. NOTICES

- 13.1 Any notice or other written communication to be given under this Framework Agreement shall either be delivered personally or sent by registered post or email. The Parties will from time to time agree primary and alternative contact persons and details for the purposes of this clause 13.
- 13.2 All notices shall be deemed to have been served as follows:
1. if personally delivered, at the time of delivery
 2. if posted by registered post, at the expiration of 48 hours after the envelope containing the same was delivered into the custody of the postal authorities (and not returned undelivered); and
 3. if communicated by email, on the next calendar day following transmission.

14. GIFTS

- 14.1 The Framework Member shall not offer, give or agree to give to any person holding an office in the Contracting Authority or any Framework Client, any gift or consideration of any kind as an inducement or reward in relation to the obtaining or execution of any Services Contract. In the event of any breach of this clause 14.1, the Contracting Authority may terminate this Framework Agreement and any existing Services Contract(s) or Framework Agreement respectively and recover from the Framework Member any loss resulting from any such termination.

15. COSTS AND EXPENSES OF FRAMEWORK AGREEMENT

- 15.1 All costs and expenses incurred by the Framework Member relating to its participation in this Framework Agreement and in any Mini-Competition shall be borne solely by the Framework Member. The Contracting Authority shall not have any responsibility or liability for any costs or expenses of whatsoever nature incurred by the Framework Member in this regard.

16. TERMINATION

- 16.1 This Framework Agreement may be terminated by the Contracting Authority, without liability for compensation or damages, by serving three (3) months written notice to the Framework Member.
- 16.2 The Contracting Authority shall have the right (in addition to its rights under clause 16.1 and any other rights which it has at law) to terminate this Framework Agreement immediately and without liability for compensation or damages on the happening of any of the following events:
- 16.2.1 if the Framework Member commits any serious breach or a series of breaches of any provision of this Framework Agreement and fails to remedy such breach(es) to the reasonable satisfaction of the Contracting Authority, (if the breach(es) are capable of remedy), within 30 days after receipt of a request in writing from the Contracting Authority or a Framework Client. Without prejudice to the generality of the foregoing, a failure to comply with the Framework Agreement management provisions as set out in Schedule 1 to this Framework Agreement shall be deemed to be a serious breach of this Framework Agreement;
- 16.2.2 if the Framework Member commits any serious breach or a series of breaches of any Services Contract or Framework Agreement awarded pursuant to this Framework Agreement and fails to remedy such breach(es) to the reasonable satisfaction of the Contracting Authority or the relevant Framework Client, within 30 days after a receipt of a request in writing from the Contracting Authority or Framework Client.
- Without prejudice to the generality of the foregoing, the following shall be deemed to be a serious breach of a Services Contract or Framework Agreement awarded pursuant to this Framework Agreement:
- 16.2.3 if the Framework Member becomes insolvent, becomes bankrupt, is wound up, enters into examinership, commences winding up, has a receiving order made against it, makes any arrangement with its creditors generally or takes or suffers any similar action as a result of debt, or an event having an equivalent effect;
- 16.2.4 in circumstances where the Client becomes aware that any of the exclusion grounds listed in Regulation 57 of the European Union (Award of Public Authority Contracts) Regulations 2016 (Statutory Instrument 284 of 2016) apply to the Framework Member;
- 16.2.5 in circumstances where the Contracting Authority or a Framework Client becomes aware of any conflict of interest on the part of the Framework Member which cannot, in the opinion of the Contracting Authority or Framework Client, be removed by other means; and
- 16.2.6 in circumstances where the Contracting Authority or Framework Client becomes aware of any registrable interest on the part of the Framework Member.
- 16.3 Subject to clause 16.2.2, the termination of a Services Contract or Framework Agreement awarded under this Framework Agreement does not affect the validity of this Framework Agreement.
- 16.4 Termination of this Framework Agreement shall not affect any antecedent and accrued rights, obligations or liabilities of either Party, nor shall it affect any provision of this Framework Agreement which is expressly or by implication intended to come into or continue in force on

or after such termination.

17. FREEDOM OF INFORMATION

- 17.1 The Framework Member acknowledges that the Contracting Authority and the Framework Client s are subject to the Freedom of Information Act 2014 and the European Communities (Access to Information on the Environment) Regulations 2007 to 2018. Information furnished to the Contracting Authority or Framework Client s by the Framework Member may be released pursuant to the Contracting Authority or Framework Client 's statutory obligations. If the Framework Member considers that any of the information supplied by it to the Contracting Authority or to a Framework Client under this Framework Agreement or any Services Contract or Framework Agreement should not be disclosed because of its sensitivity it should, when providing the information, indicate this and specify the reason for its sensitivity. The Contracting Authority or the Framework Client will consult the Framework Member about this sensitive information before making a decision on any request received under the above legislation. The Contracting Authority and the Framework Client s accepts no liability whatsoever in respect of any information provided which is subsequently released (irrespective of notification) or in respect of any consequential damage suffered as a result of such obligations.

18. DISPUTE RESOLUTION

- 18.1 In the event of any dispute arising out of or relating to this Agreement (the "Dispute"), the Parties shall first seek settlement of the Dispute as set out below.
- 18.2 The Dispute shall be referred as soon as practicable to [insert Contractor senior contact] within the Contractor and to [insert Contracting Authority contact] within the Contracting Authority or Framework Client respectively.
- 18.3 If the Dispute has not been resolved within fifteen (15) Business Days (or such longer period as may be agreed in writing by the Parties) of being referred to the nominated representatives, then either Party may refer the Dispute to an independent mediator, the identity of whom shall be agreed in advance by the Parties.
- 18.4 If the Parties are unable to agree on a mediator or if the mediator agreed upon is unable or unwilling to act, either Party may within twenty-one (21) days from the date of the proposal to appoint a Mediator or within twenty-one (21) days of notice to either Party that the mediator is unable to act, apply to Centre for Effective Dispute Resolution ("CEDR") Ireland to appoint a mediator.
- 18.5 Any submissions made to and discussions involving the mediator, of whatever nature, shall be treated in strict confidence and without prejudice to the rights and/or liabilities of the Parties in any legal proceedings and, for the avoidance of doubt, are agreed to be without prejudice and legally privileged. The Parties shall make written submissions to the mediator within ten (10) Business Days of his/her appointment.
- 18.6 The Parties shall share equally the cost of the mediator. The costs of all experts and any other third parties who, at the request of any Party, shall have been instructed in the mediation, shall be for the sole account of, and shall be discharged by that Party.
- 18.7 For the avoidance of doubt, the obligations of the Parties under this Agreement shall not cease or be suspended or delayed by the reference of a dispute to mediation. The Contractor shall comply fully with the requirements of the Agreement at all times.

18.8 If, and to the extent that, any Dispute has not been settled pursuant to the mediation within thirty (30) days of the commencement of the mediation, either party may apply to the Irish courts at any time thereafter.

IN WITNESS WHEREOF this Framework Agreement has been executed by the Parties hereto as of the date first above written.

SIGNED by _____, being an Officer so authorised by the CONTRACTING AUTHORITY in the presence of: _____ Witness	SIGNED by _____, being an Officer so authorised by the FRAMEWORK MEMBER in the presence of: _____ Witness
---	--

Schedule 1: Framework Management Provisions

- A. The Client's Contact and the Framework Member's Contact shall liaise on a regular basis to address any issues arising which may impact on the performance of this Agreement and to agree milestones, compliance schedules and operational protocols as required by the Client from time to time. If requested in writing by the Client, the Framework Member shall meet formally with the Client to report on progress and shall comply with all written directions of the Client.
- B. The Contractor agrees to:
 - 1. liaise with and keep the Client's Contact fully informed of any matter which might affect the observance and performance of the Framework Member's obligations under this Agreement;
 - 2. maintain such records and comply with such reporting arrangements and protocols as required by the Client from time to time; and
 - 3. comply with all reasonable directions of the Client.
- C. The Client or its authorised representative may inspect the Framework Member's premises, lands and facilities (or such part or parts thereof relating solely to this Agreement) with due access to relevant personnel and records upon reasonable notice in writing to ensure compliance with the terms of this Agreement. The Framework Member shall comply with all reasonable directions of the Client thereby arising. The cost of inspection shall be borne by the Client.

Appendix 6: Services Contract

Tenderers should see Service Contract details as per attachment Appendix 6 Services Contract

Schedule B: Services: The Specification

[Insert when completing contract]

Schedule C: Charges

[Insert when completing contract]

Schedule D: Service Levels

[Insert at RFT stage, if applicable, or when completing contract]

The Commissioner of An Garda Síochána

External Organisation

Controller-Processor Agreement

for

**The provision of Temporary CCTV and related Services for Special
Events as a Managed Service**

Version	Notes
0.1	Initial the Contracting Authority draft [update and maintain version control, with first agreed version constituting v1.0]

1. Parties

1.1 This Controller-Processor Agreement (“this Agreement”) is made between:

The Commissioner of An Garda Síochána, a statutory body established under the Garda Síochána Act 1924 and having its principal place of business at the Garda Síochána Headquarters, Phoenix Park, Dublin 8 (“The Contracting Authority”);

and,

[Insert details of external organisation] (“The Contractor”)

2. Context

2.1 The processing involves the collection, recording, transmission, storage and controlled access to CCTV video footage and associated metadata for the purposes of public safety, crime prevention, detection, and evidential use.

2.2 This Agreement sets out the joint understanding and agreement of how The Contracting Authority and [Insert details of external organisation] will manage this arrangement in accordance with their responsibilities under relevant data protection legislation.

2.3 The parties to this Agreement shall adhere to the responsibilities set out herein and ensure that all relevant personnel are aware of and act in compliance with this Agreement.

3. Definitions

3.1 **Data Protection legislation:** the Data Protection Acts 1988-2018, the EU General Data Protection Regulation (2016/679) (GDPR), and EU Directive 2016/680 (the Law Enforcement Directive, or LED), and all other applicable laws and regulations relating to the processing of Personal Data and privacy, including where applicable the guidance and codes of practice issued by the Data Protection Commission (DPC).

3.2 **Data Controller, Data Processor, Data Subject, Personal Data, Sensitive Personal Data (also referred to as Special Categories of Personal Data), Processing, Third Party and Appropriate Technical and Organisational Measures** shall have the meanings as defined in the Data Protection Act 2018 and the GDPR.

4. Purpose

4.1 The purpose of this Agreement is to enable the provision, operation, and management of temporary CCTV systems and associated services for Special Events and VIP visits, including the collection, recording, storage, transmission, and controlled access to video footage and related metadata for public safety, crime prevention, detection, and evidential purposes.

5. Lawfulness of Processing

5.1 The functions of The Contracting Authority are set out in Section 7(1) of the Garda Síochána Act 2005 and include the Data Protection Acts 1988 to 2018 and the Data Protection Act 2018.

5.2 The relevant lawful basis for The Contracting Authority's processing of personal data is Section 71(2)(a) of the Data Protection Act 2018, which provides that processing of personal data by a data controller is lawful where necessary for the purposes of the prevention, investigation, detection or prosecution of criminal offences, including the safeguarding against, and the prevention of, threat to public security, or the execution of criminal penalties. Under Section 71(2)(a) of the Data Protection Act 2018.

5.3 [Insert details of external organisation] has been engaged by The Contracting Authority as a data processor on The Contracting Authority's behalf in respect of the processing activities related to this agreement. The processing undertaken by [Insert details of external organisation] relates to the collection, recording, transmission, storage, retrieval, viewing, and controlled disclosure of CCTV footage and associated metadata in support of policing, public safety, and evidential requirements. This agreement outlines the agreed terms between the parties under which the processing is to be undertaken, in line with the requirements of Section 80 of the Data Protection Act 2018.

6. Confidentiality

6.1 The parties shall take steps to ensure all access to the personal data processed for the purposes outlined above is kept confidential and limit access to this personal data to only those individuals who are required to have access to the data in order to carry out their respective functions. The parties shall ensure that all such individuals who have access to the personal data are subject to an undertaking of confidentiality.

6.2 the Contractor as data processor shall keep confidential all personal data processed and shall take steps to ensure the reliability of any employee or agent who may have access to the personal data. The data processor shall ensure that access to the personal data is limited to those individuals who are required to have access to the data to give effect to the processing activity related to this agreement.

6.3 The obligation of confidentiality provided by the Contractor as data processor shall not apply to where The Contracting Authority as data controller has expressly authorised the furnishing of such personal data to third parties or if there is an obligation under the law to make the information available to a third party.

7. Types of Personal Data processed and categories of data subjects

7.1 The personal data, including special category personal data, which the parties shall process will only concern the relevant personal data related to processing activities outlined above in Section 4.

7.2 Personal data processed under this Agreement includes video images of individuals, still images, behavioural observations, location data, time and date stamps, and associated system-generated metadata captured by CCTV systems.

7.3 Special categories of Data are not intentionally processed under this Agreement. However, incidental capture may occur (e.g. images revealing racial or ethnic origin, health conditions, or religious beliefs) where individuals are recorded within CCTV coverage areas. Such processing is considered necessary and proportionate for law enforcement and public safety purposes and

is carried out in accordance with Section 71(1)(b) and section 71(2)(a) of the Data Protection Act 2018.

8. Data Protection Obligations

- 8.1 For the purpose of this Agreement, The Contracting Authority and the Contractor in their capacities as data controller and data processor will be responsible for fulfilling the obligations placed on data controllers and data processors by the GDPR and the Data Protection Act 2018.
- 8.2 The parties shall ensure that the data they process for the purposes outlined in Section 5 above is processed in compliance with the data protection principles set out in Article 5 GDPR and/or section 71 of the Act of 2018.

9. Processor's Obligations

- 9.1 In carrying out processing activities related to this agreement, the Contractor as a data processor acting on behalf of The Contracting Authority will implement appropriate and adequate technical and organisational measures to safeguard the confidentiality, accuracy, integrity and availability of the personal data processed under this Agreement and to guard against any unlawful access to or processing of this personal data (including unauthorised disclosure, deterioration, alteration or disclosure of personal data), taking account of the nature of the personal data concerned, the accessibility of the data, the nature, scope, context and purpose of the processing, and any risks to the rights and freedoms of individuals arising from the processing concerned.
- 9.2 The Contractor as data processor will regularly review the administrative, physical and technical safeguards relevant to processing undertaken related to this agreement and shall inform The Contracting Authority where more effective measures have been identified.
- 9.3 The Contractor as data processor shall document the implementation of technical and organisational measures safeguards relevant to processing undertaken related to this agreement in accordance with the requirements of data protection legislation.
- 9.4 The processing of personal data by the Contractor as data processor shall take place within the terms of this agreement and the associated contract for services and only to the extent that the controller has instructed the processor to do so insofar as the processor is required by the law to act otherwise. If the processor is required by law and/or an order of any court or competent jurisdiction or any regulatory, judicial or governmental body to disclose the personal data, the processor shall, except where prohibited by law, first advise The Contracting Authority as data controller of the details of the proposed disclosure and provide The Contracting Authority with a reasonable opportunity to take any steps it considers necessary to protect the confidentiality of the personal data related to the proposed disclosure, including but not limited to seeking such judicial redress as The Contracting Authority may see fit in the circumstances.
- 9.5 The Contractor as data processor shall not process the personal data for any other purpose than as described in this agreement and any associated contract for services.
- 9.6 The Contractor as data processor shall not subcontract its obligations in relation to the processing of data under this agreement without the prior written agreement of The Contracting

Authority as the data controller. Where the data processor proposes the engagement of a subcontractor the data processor shall carry out adequate due diligence to ensure the subcontractor is capable of providing the level of protection of personal data required by this agreement and data protection legislation. Where The Contracting Authority as data controller agrees to the subcontracting of any of the processing obligations of the data processor, the data processor shall ensure that the subcontractor is bound by terms and conditions that guarantee at least the same level of protection for personal data processed as this agreement and will ensure that the conditions for subcontracting of subcontractor as outlined under Section 80 of the Data Protection Act 2018 are met. Where the data processor engages a subcontractor and the subcontractor fails to fulfil its data protection obligations, the data processor shall remain liable to The Contracting Authority as the data controller for the performance of those obligations.

- 9.7 The Contractor as data processor shall, save as may be provided by law, securely erase or return to The Contracting Authority as the data controller all personal data processed by the data processor at the election of the data controller or upon termination the associated contract for services related to this processing activity, unless required by law to retain the data.
- 9.8 The Contractor as data processor shall provide reasonable assistance to The Contracting Authority as the data controller with any data protection impact assessments and associated consultation processes with the Data Protection Commission (DPC) as may be required in relation to processing of personal data related to this agreement.
- 9.9 The Contractor as data processor shall indemnify The Contracting Authority as data controller against any and all losses, expenses, damages, costs or penalties incurred by the data controller arising from or in connection with the data processor acting outside or contrary to the lawful instructions of the controller and/or any other breach by the data processor of its obligations under this agreement.
- 9.10 The Contractor as data processor shall make available to The Contracting Authority as the data controller all information necessary to demonstrate compliance with this section and with applicable data protection legislation.

10. Transfer out of European Union/EEA

- 10.1 The Contractor will not transfer personal data processed under this agreement to a country outside the EEA without prior authorisation by The Contracting Authority as the data controller. The parties will take forward all necessary measures to ensure the transfer is done in a manner that satisfies data protection legislation.

11. Data Subject's Rights

- 11.1 The Contracting Authority as the data controller be responsible for fulfilling all the obligations placed on data controllers by the GDPR and the Data Protection Act 2018 in respect of safeguarding the rights of data subjects concerning access to, and the correction, deletion or erasure of, personal data, to enable the fulfilment by the data controller of its obligation to respond to requests by data subjects to exercise their rights under data protection legislation.

- 11.2 The Contractor as data processor shall assist The Contracting Authority as necessary in ensuring compliance with its obligations in respect of the exercise of rights by data subjects to personal data processed related to this agreement. Such assistance may include access, correction, deletion or erasure of related personal data, making any information requested available to The Contracting Authority as the data controller, implementing the instructions of the controller without undue delay and implementing other appropriate measures as far as possible to enable The Contracting Authority to fulfil its responsibilities as a data controller.
- 11.3 The Contractor as data processor shall promptly notify The Contracting Authority as data controller if the data processor receives a request from a data subject to exercise their rights under data protection legislation in relation to personal data processed related to this agreement. The data processor may notify the data subject of The Contracting Authority's responsibility as data controller in respect of any such request, but shall not further respond to the request unless on the written instructions of The Contracting Authority as the data controller or where otherwise required by law. In the latter case the data processor shall, to the extent permitted by law, inform The Contracting Authority as the data controller of the legal requirement before responding to the request.
- 11.4 The Contracting Authority has a dedicated Data Protection Unit that manages all Subject Access Requests and other data protection queries from data subjects on behalf of the organisation. Where a request related to data processed by the Contracting Authority under this agreement is notified to The Contracting Authority, this unit and the Contracting Authority Data Protection Officer should be contacted for assistance with the proposed response.

12. Data Breach

- 12.1 The Contractor as data processor shall notify The Contracting Authority as the data controller as soon as it becomes aware but no later than 24 hours of becoming aware of a personal data breach affected the personal data processed related to this agreement. The data processor will provide The Contracting Authority with sufficient information to enable The Contracting Authority to meet its responsibilities as a data controller under data protection legislation in respect of personal data breaches, including in respect of safeguarding the rights of data subjects and meeting any obligations of the data controller to inform the data subjects and the data protection supervisory authority, the Data Protection Commission (DPC).
- 12.2 Where a data breach (or suspected data breach) is identified by the Contractor as the data processor that includes personal information that was processed under this Agreement they will immediately upon becoming aware of the breach (or suspected breach) inform The Contracting Authority as the data controller, describing at minimum:
- The nature of the personal data breach;
 - The categories and numbers of data subjects affected;
 - The categories and numbers of personal data records concerned;
 - The cause of suspected cause of the breach;
 - The likely consequences of the breach;
 - The measures taken or proposed to be taken to address the breach; and,

- The relevant contact persons for next steps regarding the breach.

12.3 The Contractor as data processor shall cooperate with The Contracting Authority as the data controller and take such reasonable steps as are necessary to assist in the investigation, mitigation and remediation of any personal data breach.

12.4 The Contracting Authority as data controller will determine, based on the circumstances of the breach, whether to notify the DPC and, where appropriate, the data subject or data subject(s) impacted. the Contractor as data processor will cooperate as required with any associated notification process.

12.5 The parties agree that they shall cooperate with the DPC and take such reasonable steps as are necessary to assist in the investigation, mitigation and remediation of any personal data breach.

14. Freedom of Information

14.1 The Freedom of Information (FOI) Act 2014 repealed the Freedom of Information Acts 1997 and 2003 and extended the scope of the legislation to include the Contracting Authority as a public body within the meaning of the Act 2014. Under Part 1(n) of Schedule 1 of the FOI Act, a number of agencies were defined as “*partially included*” of which the Contracting Authority is one. Schedule 1 of the FOI Act states that the Contracting Authority is subject to the Act in relation to “*administrative records relating to human resources, finance or procurement matters*” only. As a result, the FOI Act excludes operational policing matters and accordingly the personal data shared processed by The Contracting Authority under this Agreement is not encompassed within the scope of FOI as it pertains to The Contracting Authority.

14.2 the Contractor as data processor will assist The Contracting Authority as may be required with any FOI requests for records related to this agreement that fall within the scope of the FOI legislation as it applies to The Contracting Authority as outlined above.

15. Points of Contact and Dispute Resolution

15.1 The parties shall appoint a single point of contact to actively seek improvements to ongoing data processing relevant to this Agreement, including the ongoing oversight and review of the effectiveness of this Agreement. The points of contact for each of the parties are:

- Assistant Principal Officer, Digital Communications Operations
- [insert external organisation contact]

15.2 The parties agree that they will endeavour in the first instance to resolve any disputes regarding the operational implementation of this Agreement by the above points of contact. Only if necessary will the dispute be escalated to Principal Officer Head of ICT Operations Services

16. Review

16.1 This Agreement will be reviewed by the parties within six (6) months from the date of signing and thereafter at regular intervals as may be agreed.

17. Miscellaneous

17.1 The parties to this agreement undertake to cooperate in amending or adjusting this agreement in the event of any changes to data protection or other applicable legislation or any amendment to the associated contract for services related to this processing activity.

18. Date of Effect and Duration

18.1 This Agreement will have effect from the date of its signing.

18.2 This Agreement shall continue in effect until the termination of the associated contract for services related to this processing activity.

Signed

On behalf of the Contracting Authority

On behalf of the Contractor

Date: __/__/__

Appendix 7: Confidentiality Agreement

THIS AGREEMENT is made on the [date] day of [month] 20 [year] BETWEEN:

The Commissioner of An Garda Síochána, of Garda Headquarters, Phoenix Park, Dublin 8 (hereinafter “the Contracting Authority”) of the one part;

and

[Contractor’s legal name: to be completed on signing.], of [address: to be completed on signing.] (hereinafter called “the Contractor”) of the other part.

WHEREAS

- A. By Request for Tenders dated [insert date] entitled “*Request for Tenders to establish a Single-Supplier Framework for the provision of Temporary CCTV and related Services for Special Events as a Managed Service, for An Garda Síochána*” (the “RFT”) the Contracting Authority invited tenders (“Tenders”) for the provision of the Goods/Services described in **Appendix 1** to the RFT (the “Goods” “Services”) (“the Competition”). The Contractor submitted a response to the RFT dated the [insert date of Tender].

The Contractor has been identified as the preferred bidder in the Competition.

- B. For the purposes of the Competition and any subsequent contract awarded thereunder (if any) (“the Contract”), certain confidential information as defined at clause 2 of this Agreement, will be furnished to the Contractor. The Confidential Information is confidential to the Contracting Authority.

NOW IT IS HEREBY AGREED in consideration of the sum of €2.00 (the receipt of which is hereby acknowledged by the Contractor) as follows:

1. The Contractor acknowledges that Confidential Information may be provided to them by the Contracting Authority and that each item of Confidential Information shall be governed by the terms of this Agreement.
2. For the purposes of this Agreement "Confidential Information" means:
 - 2.1 unless specified in writing to the contrary by the Contracting Authority all and any information (whether in documentary form, oral, electronic, audio-visual, audio- recorded or otherwise including any copy or copies thereof and whether scientific, commercial, financial, technical, operational or otherwise) relating to the Contracting Authority, the supply of Services under the Contract and all and any information supplied or made available to the Contractor (to include employees, agents, Subcontractors and other suppliers) for the purposes of the Contract(s) including personal data within the meaning of the Data Protection Laws; and

2.2 any and all information which has been derived or obtained from information described in sub-paragraph 2.1.

3. For the purposes of this Agreement “Data Protection Laws” means all applicable national and EU data protection laws, regulations and guidelines, including but not limited to Regulation (EU) 2016/679 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (the “General Data Protection Regulation”), and any guidelines and codes of practice issued by the Office of the Data Protection Commission or other supervisory authority for data protection in Ireland from time to time

4. Save as may be required by law, the Contractor agrees in respect of the Confidential Information:

4.1 to treat such Confidential Information as confidential and to take all necessary steps to ensure that such confidentiality is maintained;

4.2 not, without the prior written consent of the Contracting Authority, to communicate or disclose any part of such Confidential Information to any person except:

- (i) to those employees, agents, Subcontractors and other suppliers on a need-to-know basis; and/or
- (ii) to the Contractor’s auditors, professional advisers and any other persons or bodies having a legal right or duty to have access to or knowledge of the Confidential Information in connection with the business of the Contractor

PROVIDED ALWAYS that the Contractor shall ensure that all such persons and bodies are made aware, prior to disclosure, of the confidential nature of the Confidential Information and that they owe a duty of confidence to the Contracting Authority; and shall use all reasonable endeavours to ensure that such persons and bodies comply with the provisions of this Agreement.

5. The obligations in this Agreement will not apply to any Confidential Information:

- i in the Contractor’s possession (with full right to disclose) before receiving it from the Contracting Authority; or
- ii which is or becomes public knowledge other than by breach of this clause; or
- iii is independently developed by the Contractor without access to or use of the Confidential Information; or
- iv is lawfully received from a third party (with full right to disclose).

6. The Contractor undertakes:
 - 6.1 to comply with all directions of the Contracting Authority with regard to the use and application of all and any Confidential Information or data (including personal data as defined in the Data Protection Laws);
 - 6.2 to comply with all directions as to local security arrangements deemed reasonably necessary by the Contracting Authority including, if required, completion of documentation under the Official Secrets Act 1963 and comply with any vetting requirements of the Contracting Authority including by police authorities;
 - 6.3 upon termination of the Competition (or the Contract) for whatever reason to furnish to the Contracting Authority all Confidential Information or at the written direction of the Contracting Authority to destroy in a secure manner all (or such part or parts thereof as may be identified by the Contracting Authority) Confidential Information in its possession and shall erase any Confidential Information held by the Contractor in electronic form. The Contractor will upon request furnish a certificate to that effect should the Contracting Authority so request in writing. For the avoidance of doubt “document” includes documents stored on a computer storage medium and data in digital form whether legible or not.
7. The Contractor shall not obtain any proprietary interest or any other interest whatsoever in the Confidential Information furnished to them by the Contracting Authority and the Contractor so acknowledges and confirms.
8. The Contractor shall, in the performance of the Contract, access only such hardware, software, infrastructure, or any part of the databases, data or ICT system(s) of the Contracting Authority as may be necessary for the purposes of the Competition (and obligations thereunder or arising therefrom) and only as directed by the Contracting Authority and in the manner agreed in writing between the Parties.
9. The Contractor agrees that this Agreement will continue in force notwithstanding any court order relating to the Competition or termination of the Contract (if awarded) for any reason.
10. The Contractor agrees that this Agreement shall in all aspects be governed by and construed in accordance with the laws of Ireland and the Contractor hereby further agrees that the courts of Ireland have exclusive jurisdiction to hear and determine any disputes arising out of or in connection with this Agreement.
 - A. In this Agreement, the following terms shall have the meanings respectively ascribed to them:
11. **“Data Controller”** has the meaning given under the Data Protection Laws;
“Data Processor” has the meaning given under the Data Protection Laws;
“Data Subject” has the meaning given under the Data Protection Laws;
“Data Subject Access Request” means a request made by a Data Subject in

accordance with rights granted under the Data Protection Laws to access his or her Personal Data;

“Personal Data” has the meaning given under Data Protection Laws:

“Processing” has the meaning given under the Data Protection Laws;

- B. The Contractor shall comply with all applicable requirements of the Data Protection Laws.
- C. The Parties acknowledge that for the purposes of the Data Protection Laws, the Contracting Authority is the Data Controller, and the Contractor is the Data Processor in respect of Confidential Information which is Personal Data. Schedule A sets out the scope, nature and purpose of Processing by the Contractor, the duration of the Processing and the types of Personal Data and categories of Data Subject.
- D. Without prejudice to the generality of clause 11(B), the Contractor shall, in relation to any Confidential Information which is Personal Data:
 - (1) process that Personal Data only on the written instructions of the Contracting Authority;
 - (2) ensure that it has in place appropriate technical and organisational measures, reviewed and approved by the Contracting Authority, to protect against unauthorised or unlawful processing of Personal Data and against accidental loss or destruction of, or damage to, Personal Data, appropriate to the harm that might result from the unauthorised or unlawful processing or accidental loss, destruction or damage and the nature of the data to be protected, having regard to the state of technological development and the cost of implementing any measures (those measures may include, where appropriate, pseudonymising and encrypting Personal Data, ensuring confidentiality, integrity, availability and resilience of its systems and services, ensuring that availability of and access to Personal Data can be restored in a timely manner after an incident, and regularly assessing and evaluating the effectiveness of the technical and organisational measures adopted by it);
 - (3) ensure that all personnel who have access to and/or process Personal Data are obliged to keep the Personal Data confidential;
 - (4) not transfer any Personal Data outside of the European Economic Area unless the prior written consent of the Contracting Authority has been obtained, and the following conditions are fulfilled;
 - (i) appropriate safeguards are in place in relation to the transfer, to ensure that Personal Data is adequately protected in accordance with Chapter V of Regulation 2016/679 (General Data Protection Regulation);
 - (ii) the data subject has enforceable rights and effective legal remedies;
 - (iii) The Contractor complies with its obligations under the Data Protection Laws by providing an adequate level of protection to any Personal Data

that is transferred; and

- (iv) The Contractor complies with reasonable instructions notified to it in advance by the Contracting Authority with respect to the processing of the Personal Data;
- E. The Contractor shall promptly notify the Contracting Authority if it receives a Data Subject Access Request to have access to any Personal Data or any other complaint, correspondence, notice, request any order of the Court or request of any regulatory or government body relating to the Contracting Authority's obligations under the Data Protection Laws and provide full co-operation and assistance to the Contracting Authority in relation to any such complaint, order or request (including, without limitation, by allowing Data Subjects to have access to their data).
- F. The Contractor shall without undue delay report in writing to the Contracting Authority any data compromise involving Personal Data, or any circumstances that could have resulted in unauthorised access to or disclosure of Personal Data.
- G. The Contractor shall assist the Contracting Authority in ensuring compliance with its obligations under the Data Protection Laws with respect to security, impact assessments and consultations with supervisory authorities and regulators.
- H. The Contractor shall at the written direction of the Contracting Authority, amend, delete or return Personal Data and copies thereof to the Contracting Authority on termination of this Agreement unless the Contractor is required by the laws of any member of the European Union or by the laws of the European Union applicable to the Contractor to store the Personal Data.
- I. The Contractor shall permit the Contracting Authority, the Office of the Data Protection Commission or other supervisory authority for data protection in Ireland, and / or their nominee to conduct audits and or inspections of the Contractor's facilities, and to have access to all data protection, confidentiality and security procedures, data equipment, mechanisms, documentation, databases, archives, data storage devices, electronic communications and storage systems used by the Contractor in any way for the provision of the services. The Contractor shall comply with all reasonable directions of the Contracting Authority arising out of any such inspection, audit or review.
- J. The Contractor shall fully comply with and implement policies which are communicated or notified to the Contractor by the Contracting Authority from time to time.
- K. The Contractor shall maintain complete and accurate records and information to demonstrate its compliance with this clause 11 and allow for inspections and contribute to any audits by the Contracting Authority or the Contracting Authority's designated auditor.
- L. The Contractor shall:
 - 1. take all reasonable precautions to preserve the integrity of any Personal Data which it processes and to prevent any corruption or loss of such Personal

Data;

2. ensure that a back-up copy of any and all such Personal Data is made [insert frequency] and this copy is recorded on media from which the data can be reloaded if there is any corruption or loss of the data; and
 3. in such an event and if attributable to any default by the Contractor or any Sub- contractor, promptly restore the Personal Data at its own expense or, at the Contracting Authority's option, reimburse the Contracting Authority for any reasonable expenses it incurs in having the Personal Data restored by a third party.
- M. The Contracting Authority does not consent to the Contractor appointing any third party processor of Personal Data under this agreement.
- N. Save for clauses 11B, 11C, 11D(4) and 11E, all the obligations on the Contractor in this clause 11 relating to the processing of Personal Data shall apply to the processing of all Confidential Information.

SIGNED for and on behalf of the Contracting Authority

(being a duly authorised officer)

Witness

SIGNED for and on behalf of the Contractor

Witness

Schedule A to the Confidentiality Agreement: Data Protection

[complete when completing the confidentiality agreement]

Processing, Personal Data and Data Subjects

1. Processing by the Contractor

1.1 Subject matter of processing

- Video imagery from CCTV cameras onsite at an event

1.2 Nature of processing

- Viewing video as captured for quality assurance and technical validation of the system.
- Downloading video footage for review by Garda members for evidentiary purposes

1.3 Purpose of processing

- Validate and quality assure system operation.
- Provide video footage to Garda members for evidentiary purposes.

1.4 Duration of the processing

- Individual recordings will generally be held for up to 30 days.
- An Individual recording may be extracted and held separately for evidentiary purposes in the Contracting Authority's system.
- No data will be held longer than 30 days after the expiry of the Contact.

2. Types of personal data

- Video imagery

3. Categories of data subject

- Members of the general public attending events or in proximity to an event
- Garda members and staff
- Event staff

4. Approved third party processors.

[Include approved data Processors or “None” (where there no approved processors) at contract award stage].

End of Document

Annex 1: Digital Evidence Management

1 Strategic Approach to Digital Evidence Management System (DEMS)

CCTV is just one part of the overall video infrastructure of AGS. Other areas are Automated Number Plate Recognition (ANPR), Body-worn Cameras, In-Car CCTV, Interview rooms, etc. Any future developments in Garda CCTV Infrastructure will have to align with the Strategic approach to Digital Evidence Management. The project approach is outlined as follows:

1.1 DEMS Project Overview and Scope of Work

- **Core Purpose:** The AGS DEMS aims to manage data from various electronic devices, including recording systems (CCTV), alongside in-car cameras, body-worn cameras (BWCs), interview room recording systems, and cameras used for crime scene photos and video. The system will manage the entire information lifecycle for video and stills from capture and storage to production and publishing.
- **Existing Systems Integration:** The DEMS will integrate with Records Management System (PULSE), Computer-Aided Dispatch (CAD) System, and existing VMS. The ability to integrate and migrate data from the CCTV system is paramount.

1.2 Functional Requirements for CCTV and Other Digital Evidence for DEMS

- **Acquisition and Upload Capabilities:**
 - The system must acquire, process, authenticate, store, and play back digital images, audio, and video.
 - Ability to upload evidence regardless of format (printed/handwritten, photograph, video, audio recording) and file size.
 - Support for uploading from multiple devices, including SD cards, hard drives, optical disks, thumb drives, and mobile devices.
 - Simple import process with file previews.
 - Ability to automatically acquire evidentiary video files copied from existing CCTV/interview room servers and / or network file shares.

NB: *In relation to Tenderers quoting for this CCTV tender, AGS are really concerned around open integration and are not keen on the concept of proprietary CCTV playback software.*

- **Data Management and Storage:**
 - **Storage Options:** Require solutions for cloud storage only.
 - **Scalability:** The system must be highly scalable to support millions of original assets with copies stored simultaneously.
 - **Data Integrity:** Must maintain the original copy of evidentiary files, with any manipulation only permitted on a working copy.
 - **Chain of Custody:** The system must provide chain of custody reports and include measures to prevent data tampering, deletion, and unauthorised copying. An auditing system is essential to record who accesses video data, when, and for what purpose.
 - **Metadata and Organisation:** Ability to enter metadata when uploading, search content using defined metadata fields, and allow for easy categorisation and reordering of documents/videos within a case (e.g., into custom folders). Require the solution to be able to facilitate a case folders containing all digital evidence, notes, and information

for a specific case.

- Retention Policies: Needs to manage data retention periods, differentiating between evidentiary and non-evidentiary data.
- **Viewing and Playback:**
 - Assure that any acquired asset can be viewed within the DEMS, supporting viewing as thumbnails or full-size images.
 - Evidentiary video files should be stored with associated players.
 - Full screen viewing mode for photos and PDFs.
 - Ability for the system to share with external views such as a judge or solicitor to view/examine selected evidence.
 - Option for transcription when playing videos, if required.
- **Editing and Redaction:**
 - Include editing tools such as rotate, zoom, multi-crop, and overlay.
 - The system must have the ability to redact information, including blurring the identity of certain people (e.g., children, witnesses) or sensitive areas (e.g., private homes).
 - Ability to cut longer videos into shorter clips.
 - Ability to grab a frame from a video and capture the image, which can be stored in the system and captured in the Audit.
- **Sharing and Disclosure:**
 - Support secure sharing of case files with external users, linked to user identity, with activity included in an audit trail.
- **User Access and Security:**
 - **Access Control:** Administrator-definable multilevel security for access to files, information, and evidence, including granular permissions and restricting access to specific folders or files based on roles.
 - **Authentication:** Support for Active Directory integration and multi-factor authentication.
 - **Data Security:** Encryption of data both in transit and at rest (e.g., SSL encryption). The solution must use Secure Hash to verify if evidence originals have been modified.
 - **System Monitoring:** Proactive system monitoring capable of detecting and notifying administrators of component failures (email/text alerts).
 - **Uptime:** Required system uptime (e.g., minimum 99%).
 - **Disaster Recovery:** Require a copy of the vendor's disaster recovery plan and a method to return all data to the Contracting Authority if the provider goes out of business.
- **System Reliability:** Rapid recovery and seamless uptime in case of hardware malfunction. For Cloud based solutions, require a region-specific backup.
- **Reporting and Dashboards:**
 - Ability for members to customise appearance/format of exhibit lists.
 - Ability to print or save and export search results in PDF.
 - Main dashboard displaying alerts, notifications, and calendar view.
 - Case-specific dashboards configurable by authorised users with filters, graphical results, and role-based views.

1.3 Benefits of Integrating CCTV into DEMS

- **Evidentiary Value:** CCTV footage is a recognised and valuable source of evidence in criminal cases, alongside dashcams and mobile phone recordings. The availability of quality video evidence can significantly improve case outcomes, with some prosecutors reporting an increase in guilty pleas when such evidence is presented.
- **Objective Record:** CCTV, like other video sources, provides an objective account of incidents, which can reduce reliance on subjective perceptions and increase transparency.
- **Accountability and Transparency:** Capturing a record of incidents through CCTV can contribute to increased transparency and perceived legitimacy in law enforcement operations.
- **Enhanced Analysis:** Integrating CCTV data into DEMS allows for the application of advanced analytics, including artificial intelligence (AI) (**Will require new Legislation**), to process video, identify individuals, and establish their relationships to multiple incidents, thereby generating new intelligence.

1.4 Technical Capabilities for Managing CCTV in DEMS

Effective management of CCTV within a DEMS requires several technical capabilities:

- **Acquisition and Playback:** The system must be able to acquire, process, authenticate, store, and play back digital video files, including those from CCTV, in common formats (e.g., MP4). Evidentiary video files should be stored with associated players to ensure accessibility.
- **Editing and Redaction:** DEMS solutions typically include editing tools such as rotate, zoom, multi-crop, and overlay. Crucially, they must offer redaction capabilities to blur the identities of certain individuals (like children), or sensitive information captured in private settings, especially before public disclosure. This process can be automated or semi-automated to meet the increasing demand.
- **Search and Organisation:** The system needs robust search functionalities, allowing users to find assets and evidence online by various criteria such as case number, user ID, location, crime type, date, or notes. Proper categorization and tagging of videos are critical for efficient data retention and access.
- **Audit:** The DEMS will provide a full audit and allow for chain of custody reports and include measures to prevent data tampering, deletion, and unauthorised copying.
- **Scalability and Standards:** The DEMS will be highly scalable to support millions of digital assets and any copies stored simultaneously. Storing assets and data in non-proprietary, industry-standard formats is also important for flexibility and interoperability.
- **Integration with Other Systems:** A high degree of integration with other law enforcement systems, such as records management systems (PULSE), is essential. This integration can automate processes like data tagging and enable the extraction of case-relevant evidence.

1.5 Challenges in Managing CCTV in DEMS

Despite the benefits, several challenges exist:

- **Data Volume and Storage Costs:** CCTV, like other digital evidence, generates enormous quantities of data, leading to significant storage and management costs - vendors must outline video standards and sizes.

- **Technical Compatibility and Quality:** Video from various sources, including CCTV, must be in non-proprietary codecs.
- **Privacy Concerns:** While CCTV typically covers public spaces, concerns arise regarding the public release of footage. All Cameras and networks must be encrypted.