



18 September 2026

Re: Invitation to Tender for Works Contractors and PSCS Services for the Replacement of External Windows and Doors at Blessington FETC (Wicklow), Baltinglass OETC (Wicklow) and Kildare FETC (Kildare).

A Dhaoine Uaisle,

On behalf of KWETB, you are hereby invited to tender for Contractors and PSCS Services to supervise and manage the above project.

The work requirements are as outlined in the following attached documents:

- **Invitation to Tender (ITT)**
- **Suitability Assessment Questionnaire (SAQ)** - based on the DoEY template for the purposes of this tender.
- **Volume A** - The Works Requirements
- **Volume B** - The Form of Tender and Schedule
- **Volume C** - The Pricing Document
- **Volume D** - Additional Information Pack (incl. Preliminary H&S Plan)

Tenderers may price for one, two, or all three projects. Tenders must price each project separately. It is envisaged that individual contracts will be awarded per school. Tenderers should also take note that submissions must be fixed price, based on the works set out in the tender documents.

Please ensure that all items within the pricing document are fully completed and priced in order to be compliant. Where items are not priced, the Tender may be deemed invalid.

Please note the extra over items within the Baltinglass pricing document must be priced and included within your tender. Where these items are not priced, the Tender may be deemed invalid.

Tenderers must associate themselves with this competition in order to access the tender documents and to ask and receive queries.

All communications between the Tenderers and the Contracting Authority in relation to this competition shall be in writing via the eTenders platform.

It is recommended that Tenderers visit the site to note all pertinent details necessary to complete their tender. Claims of lack of knowledge will not be entertained. Confirmation of site visit arrangements can be made by contacting KSNPM via the eTenders message facility.

The following dates have been reserved with the schools for site visits. Please contact the relevant school directly to arrange a suitable time and confirm your visit in advance. Should you need to coordinate an alternative date, please contact the school's point of contact directly. If you experience any issues scheduling a site visit, please contact Suzanne Kierans at skierans@ksnpm.ie.

Eircode	Site Contact Number	Address	Point of Contact	Phone Number/Email	Site Visit Availability
W91 F3CH	(059) 648 1002	Baltinglass OETC	Paul Scott	paul.scott@kwetb.ie	September 28 (morning) or October 1

W91 HDH9	(045) 891 099	Blessington FETC	Caroline McCabe	carolinemccabe@kwetb.ie	September 28, 29 or 30
R51 AX65	(045) 522 003	Kildare FETC	Deirdre Curtin	deirdrecurtin@kwetb.ie	September 22, 23, 25 (9am-1pm)

The completed tender documents are to be returned to KSNPM via eTenders. Please note that submissions may take time to upload to the eTenders platform, so allow adequate time. Any eTenders technical difficulties should be directed to the eTenders helpdesk.

Tenderers must submit their response for each project, with all documents provided in a readable format (i.e. PDF) and bound together in a zip file. Tenderers are required to read the Contractor Suitability Declaration for Small Works carefully and ensure they meet the minimum standards stated therein. Tenderers who do not meet those requirements should not submit a tender as they will be excluded at award stage. All Tenderers are liable for their own costs of tendering. The basis for evaluation of each individual school contract will be lowest price. The successful applicant will be appointed Works Contractor and Project Supervisor for the Construction Stage (PSCS) on the project, in accordance with the Safety, Health and Welfare at Work (Construction) Regulations.

Please ensure that all relevant documents are fully completed, signed and returned, otherwise your tender submission will be deemed invalid.

Please ensure that all items within the pricing document are fully completed and priced in order to be compliant. This includes for extra over items required.

Please note the closing date for submission of tenders is as per the eTenders notice.

Tenders sent to any other address, or received after the specified date and time, will be deemed invalid tenders. Unsigned tenders/tender proposal forms will likewise be deemed invalid. The signature on the Form of Tender/Tender Proposal Form must be that of a Principal or Director of the firm. Tenders must be in the format prescribed in the Form of Tender/Tender Proposal Form, and all required documents must be submitted

All queries relating to this tender competition must be submitted (and will be answered) through the e- Tenders website. Queries must be submitted as soon as possible and, in any event, before the query deadline date as per eTenders notice.

The Contracting Authority may, at its discretion, respond to queries raised after that date. If the Contracting Authority responds to a query, it will send the response to each Candidate, unless the Candidate raising the query has clearly designated the query as confidential and the Contracting Authority agrees that it should be treated as confidential.

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on behalf of Kildare Wicklow Educational and Training Board