Bord Oideachais & Oiliúna
LUIMNIGH & AN CHLÁIR
LIMERICK & CLARE
Education & Training Board

Invitation To Tender

To: **Tendering Contractors**

Re: **Heating System Upgrade & Gas Conversion Emergency Works Project 2026 at Scariff Community College, Drewsborough, Scariff, Co. Clare**

Tender Ref. **LCETB/2026/2789**

Date: **08/09/2026**

Dear Tendering Contractor,

On behalf of Limerick and Clare Education and Training Board you are invited to tender for the proposed **Heating Services Upgrade & Gas Conversion Emergency Works Project 2026 at Scariff Community College, Drewsborough, Scariff, Co. Clare,** in accordance with the accompanying 'Instructions to Tenderers' and tender documents. Please refer to the attached schedule of documents and drawings for the full listing of tender documents.

Your tender should include the following documents.

- Signed Declaration of Suitability for Contractors for Small Works
- Signed Volume B Form of Tender and Schedule
- Signed Volume C Pricing Document and Schedule of Prices

Tenderers are strongly advised to visit and check the site relative to all aspects of the work and include for same in their tender. No claims whatsoever will be entertained by the Engineer due to the lack of knowledge of site conditions or existing installations.

Tendering contractors shall only visit the school by prior arrangement. Requests for an appointment for a site visit shall be made by contacting Ms. Angela McNamara, Principal via email at angela.mcnamara@lcetb.ie or telephone on (061) 921 083. Tendering contractors visiting the school must report to the office on arrival and follow any instructions while on campus.

Programme:

Intended Contract Dates:

- Tender Return 21/09/2026
- Contract Award 25/09/2026
- Mobilise on Site 28/09/2026
- Phase 1 Completion 02/11/2026
- Substantial completion 05/01/2027

The appointed contractor must be available to mobilise to site immediately following contract award with sufficient manpower available to complete the Phase 1 works during the Autumn School Term between September 28th and November 2nd 2026 and the Phase 2 Works between

November 2nd and January 5th 2026. The contractor will be required to work outside of normal school hours as required to complete much of the works as outlined in the Preliminary Plan as the school will remain in operation during normal school hours during the school term.

Declaration of Suitability

Tenderers are required to read the Declaration of Suitability for Contractors for Small Works carefully and to make sure that they meet the minimum standards stated therein. A copy of this document has been attached to this notice. If requested to do so tenderers must provide the necessary evidence of compliance stated in this document within 7 days, including evidence of annual turnover and Health & Safety competency. Tenderers who do not meet those requirements should not submit tender documents as they will be excluded at award stage.

Contract

The applicable works contract will be the Short Public Works Contract. A copy of the conditions of this contract & instruction to tenderers is attached to this tender notice. The contract will be awarded on the basis of most economically advantageous tender in terms of lowest comparative compliant tender price as stated on the Form of Tender. Please note that the lowest or any tender need not necessarily be accepted and the acceptance of any tender will be subject to the approval of funding.

There is no Contractor or Employer named specialists. All sub-contractors are domestic.

In addition to items outlined in the Declaration of Suitability for Contractors for Small Works, it is a condition precedent to the award of the contract that the successful tenderer will provide:

- A Current Tax Clearance Certificate or in the case of a non –resident Contractor a statement of suitability on tax grounds from the Revenue Commissioners of Ireland.
- Evidence of Compliance with registered employment agreement (Construction Industry Pension Assurance and Sick Pay including death in service.
- Evidence of Current Insurance cover:
    - Public Liability Insurance Minimum €6,500,000
    - Employers Liability Insurance Minimum €13,000,000

The contractor shall note that it is a requirement that The Contractor's Public insurance must be extended to note **Limerick and Clare ETB** as an Additional Insured and a Non-Vitiation clause applied, similar notations are required under the Contractor's Products Liability and Contract Works Insurances.

The contractor will be required to arrange for their insurers to provide evidence of their insurances confirming the extension noting **Limerick and Clare ETB** as an Additional Insured and a Non Vitiation clause applying.

Project Supervisor Construction Stage (PSCS)

The successful tenderer will be appointed Works Contractor and Project Supervisor Construction Stage (PSCS) on the project in accordance with the Safety Health and Welfare at Work (Construction) Regulations

Return of Tenders

The deadline for receipt of tenders is outlined in etenders advertisement. Tenders shall be submitted in electronic soft copy via the etenders tender box only.

Tenders submitted in any other manner, by post in hand or via email will be deemed invalid tenders. Unsigned Form of Tender will likewise be deemed invalid tenders. The signature for the Form of Tender must be that of a Principal or Director of the firm. Tenders must be in the read only PDF format prescribed in the Form of Tender and all required documents must be submitted. Late tenders will not be accepted.

Unsigned Form of Tender will likewise be deemed invalid tender.

All queries in relation to this tender competition must be submitted via the etenders messaging service as soon as possible and in any event not later than 5 working days before the latest time for receipt of tenders, although the Contracting Authority may at its discretion respond to queries raised after that date. All responses from the Contracting Authority to these queries will be circulated to all tendering contractors via the etenders messaging service.

The Department of Education & Skills is subject to the requirements of the Freedom of Information Acts 1997, 2003 and 2014. If a candidate/tenderer considers that any of the information supplied in response to this notice is either commercially sensitive or confidential, this should be highlighted and reasons for its sensitivity given. The relevant material will, in response to a request under the Act, be examined in the light of exemptions provided for in the Act.

Is mise, le meas,

Gerard Fannin
Limerick and Clare Education and Training Board