



**An Roinn Gnóthaí
Eachtracha agus Trádála**
Department of
Foreign Affairs and Trade

Tender Amendment Notice

Amendment Date: 27th August 2026

Amendment: Amendment to specification in Table 1, Appendix 1 and table in Appendix 2 Pricing Schedule

Amendment to Table 1 Appendix 1 Requirements and Specifications and table in Appendix 2 Pricing Schedule

Please note the following amendments to the below sections of the RFT:

Appendix 1, Table 1

See table below which has been amended in the RFT, this relates to the following items only:

- Item 5 Invite card Notional quality updated to 1000
- Item 7 Letterhead paper Paper size updated to A4, removal of requirement for Typeface Quaraat OT.

Title of Goods		Specification of materials	Quantity per Order/Batch	Estimated Quantity per annum
1	Business Card	Single sided, 85mm x 54mm, Regal Ivory Board 380 mic, Gold foil Harp State Green (PMS 3292U) and Gold (PMS 872U) Typeface Quaraat OT required	Batches of 100 up to 300 cards per order	10,000
2	Business Card	Double sided, 85mm x 54mm, Regal Ivory Board 380 mic, Gold foil Harp State Green (PMS 3292U) and Gold (PMS 872U) Typeface Quaraat OT required	Batches of 100 up to 300 cards per order	30,000
3	Place Card	115mm x 52mm 250gm card Gold foiled Harp Matte finish	Batches of 250 cards per order	2,000

		State Green (PMS 3292U) and Gold (PMS 872U)		
4	Compliment Slip	210mm x 90mm 100gsm paper	Batches 1000 slips per order	3,000
5	Invite Card	6" x 4" 400gm card Gold foil edge and Harp Matte finish	Batches of 250 cards per order	1000
6	Menu Card	300gsm Card, 115mm x 52mm, Gold foil Harp, Matte finish	Batches 250 cards per order	1,000
7	Letterhead Paper	Single sided, A4, 100gm paper	Batches of 5000 sheets per order	5,000
8	Treaty Paper	225 x 320 printed pantone 190sgm uncoated paper	Batches of 1000 sheets per order	4,000
9	Treaty Boxes	Box with lid, 27.3cm x 39.3cm, State green with gold foil Harp on the lid, green folder included (26cm x 37.5cm) with gold foil Harp on the front.	Batches of 10 boxes per order	100
10	Preparation service	Cost related to conversion of print orders from DFAT Layout.	1	1

Appendix 2 Pricing Schedule

See table below which has been amended in the RFT, this relates to the following items only:

- Item 5 Invite card Notional quality updated from 100 to 1000
- Item 7 Letterhead paper Paper size updated to A4, removal of requirement for Typeface Quaraat OT.

Title of Goods		Specification of materials	Quantity per Order/Batch	Notional Quantity per annum	Total Price of Goods (all-inclusive) ex VAT for Notional Quantity	VAT Rate %
1	Business Card	Single sided, 85mm x 54mm, Regal Ivory Board 380 mic, Gold foil Harp	Batches of 100 up to 300 cards per order+-	10,000		
2	Business Card	Double sided, 85mm x 54mm, Regal Ivory Board 380 mic, Gold foil Harp	Batches of 100 up to 300 cards per order	30,000		
3	Place Card	115mm x 52mm 250gsm card Gold foiled Harp Matte finish State Green (PMS 3292U) and Gold (PMS 872U)	Batches of 250 cards per order	2,000		
4	Compliment Slip	210mm x 90mm 100gsm paper	Batches 1000 slips per order	3,000		
5	Invite Card	6" x 4" 400gsm card Gold foil edge and Harp Matte finish	Batches of 250 cards per order	1000		
6	Menu Card	300gsm Card, 115mm x 52mm, Gold foil Harp, Matte finish	Batches 250 cards per order	1,000		
7	Letterhead Paper	Single sided, A4, 100gsm paper	Batches of 5000 sheets per order	5,000		

8	Treaty Paper	225 x 320 printed pantone 190gsm uncoated paper	Batches of 1000 sheets per order	4,000		
9	Treaty Boxes	Box with lid, 27.3cm x 39.3cm, State green with gold foil Harp on the lid, green folder included (26cm x 37.5cm) with gold foil Harp on the front.	Batches of 10 boxes per order	100		
10	Preparation Service	Cost related to conversion of print orders from DFAT Layout.	1	1		

End