

TENDER FORMS AND SUBMISSION CHECKLIST

Amended Roof, Asbestos and Energy Project

Project Structure

The tender covers one contract delivered in two sequential phases. Phase 1 comprises asbestos removal, insulated roof replacement and new rainwater goods. Phase 2 comprises Solar PV, BESS, Smart Energy Control / SCADA, electrical works, grid and generator integration, commissioning and handover. Tenderers must complete all returnables for both phases and provide separate phase prices and programmes together with one overall Contract Sum.

Schedule A - Form of Tender

Field	Tenderer response
Tenderer legal name	
Registered address	
Company number	
Contact name	
Email and telephone	
Total price excluding VAT	
VAT	
Total price including VAT	
Tender validity expiry	
Proposed completion period	
Date of mandatory site inspection	
Name of person who attended	
Phase 1 price excluding VAT	
Phase 2 price excluding VAT	
Overall Contract Sum excluding VAT	

Field	Tenderer response
Phase 1 proposed completion period	
Phase 2 proposed completion period	

We confirm that our tender price is based on our mandatory pre-tender site inspection, measurements and assessment. We have verified the roof areas, sheet quantities, gutters, downpipes, access and reasonably observable conditions and have included all work necessary to complete Phase 1 and Phase 2, subject only to the assumptions and exclusions expressly stated in this tender.

We confirm that both phases are included under one contract. We will coordinate the roof/PV interface before the Phase 1 roof system is ordered or installed. We will not begin roof-mounted Phase 2 work before Phase 1 Practical Completion and written release of the interface hold point. Our Phase 2 design and installation will preserve the Phase 1 roof, coating and workmanship warranties.

Signature field	Completion
Authorised signatory	
Position	
Signature	
Date	

PHASE 1 RETURNABLES

Schedule B - Tenderer Measured Quantities

Measured item	Tenderer quantity	Unit	Basis / drawing reference
Asbestos roof sheeting, exposed			
Asbestos roof sheeting below metal over-sheeting			
Lightweight metal over-sheeting			
Total renewed roof area			
Ridge length			
Verge length			

Measured item	Tenderer quantity	Unit	Basis / drawing reference
Gutter length			
Number and length of downpipes			
Roof penetrations			
Other measured items			

Schedule C - Mandatory Submission Checklist

No.	Submission item	Included	Document / page
1	Signed Form of Tender.	☐ Yes ☐ No	
2	Completed Pricing Schedule in Excel and PDF.	☐ Yes ☐ No	
3	PHASE 1 - Site inspection attendance confirmed.	☐ Yes ☐ No	
4	PHASE 1 - Measured roof schedule completed.	☐ Yes ☐ No	
5	PHASE 1 - Marked-up roof measurement drawing included.	☐ Yes ☐ No	
6	PHASE 1 - Asbestos specialist - Evidence of asbestos competence and relevant experience.	☐ Yes ☐ No	
9	PHASE 1 - Roof system datasheets, U-value, fire classification and warranties.	☐ Yes ☐ No	
10	Statement demonstrating minimum 50-year roof design life.	☐ Yes ☐ No	
12	PHASE 1 - Gutter and downpipe sizing basis.	☐ Yes ☐ No	
13	PHASE 2 - PV design, capacity and yield.	☐ Yes ☐ No	
14	PHASE 2 - BESS capacity, power and degradation data.	☐ Yes ☐ No	
15	PHASE 2 - SCADA functions, web/app information and cybersecurity response.	☐ Yes ☐ No	
16	PHASE 2 - Generator integration method.	☐ Yes ☐ No	
17	Outline programme and risk register.	☐ Yes ☐ No	
19	Insurance evidence.	☐ Yes ☐ No	

No.	Submission item	Included	Document / page
20	Assumptions, exclusions, qualifications and deviations schedule.	☐ Yes ☐ No	

Schedule D - Asbestos and Waste Return

Item	Tenderer response
Named asbestos specialist	
Competence evidence reference	
Proposed HSA notification approach	
Proposed waste carrier and permit details	
Proposed authorised receiving facility	
Packaging/transport method	
Air monitoring or clearance approach	
Records to be provided at completion	

Schedule E - Roof and Rainwater Goods Return

Item	Tenderer response
Roof panel manufacturer/system	
Panel thickness and insulation type	
Declared U-value	
Fire classification	
Coating/material specification	
Design life evidence	
Product warranty	
Workmanship warranty	

Item	Tenderer response
PV mounting compatibility & Structural/loading and PV mounting methodology.	
Proposed gutter system and size	
Proposed downpipe size/quantity	
Hydraulic sizing reference	

PHASE 2 RETURNABLES

Tenderers shall provide the Phase 2 PV design and yield, BESS capacity and performance data, SCADA control philosophy and cybersecurity response, desktop/web/mobile interface details, grid/export proposal, generator-integration sequence, named specialist companies, competence evidence, Phase 2 programme, testing, commissioning, training, warranties and support arrangements.

Tenderers shall identify whether each assumption, exclusion, qualification, deviation, provisional sum or third-party dependency applies to Phase 1, Phase 2 or both phases.

Schedule F - Phase 2 Technical Return

Phase 2 returnable	Tenderer response / document reference
PV design, capacity and annual yield	
BESS usable capacity, continuous/peak power and degradation	
SCADA control philosophy and operating modes	
Web, desktop and smartphone interfaces	
Cybersecurity, data ownership and hosting	
Grid connection and export limitation	
Existing generator integration sequence	
Named Phase 2 specialists and competence evidence	
Phase 2 programme, testing and commissioning plan	

Phase 2 returnable	Tenderer response / document reference
Phase 2 warranties, support and recurring fees	

Schedule G - Assumptions, Exclusions and Deviations

Tenderers must list every assumption, exclusion, qualification, deviation, provisional sum and third-party dependency. Silence will be taken as full compliance with the tender documents.

No.	Description	Price impact	Programme impact