

CLARIFICATION DOCUMENT

This clarification document contains answers to all the questions raised to-date

Contracting Authority:	Galway and Roscommon Education and Training Board
Competition:	The Establishment of a Multi-Party Framework Agreement for the Supply of Printed Matter for GRETb
Procedure	Open Procedure - OJEU
eTenders Ref:	CFT 8799180
OJEU Ref:	TED Ref: 550945-2026
Closing date for Queries:	Friday 28 th August 2026
Closing date for Tenders:	Tuesday 8 th September 2026 12:00
Clarification Number:	#1 #2 #3 #4
Issue Date:	13 th August 2026
This Clarification relates to:	#1 #2 #3 #4

Question #1 A

Letterheads -what is the embossed element on the letterhead.

Answer #1 A

The embossed element is the icon part of the logo

Question #1 B

Roll Books – Is the page count 76 pages? Are all the pages printed the same? Does the perforation go across the full 210mm of the page?

Answer #1 B

76 pages printed double sided. All pages printed the same, and the perforation goes across the full page.

Question #1 C

Year book – Is it 120 pages or 12 pages?

Answer #1 C

Please provide a price for a 120 pages Yearbook

Question #1 D

Exam answer booklets line 9 and 10 – Are the pages the printed the same and are they saddle stitched.

Answer #1 D

All pages printed the same and stapled.

Question #1 E

Exam answer booklet line 10 – Is this A4?

Answer #1 E

Yes, A4 size

Question #1 F

Exam answer booklet line 11 and 12 – What size is this / Is it a booklet, if so is it saddle stitched?

Answer #1 F

A4 Size and stapled

Question #1 G

Document wallets – Do they have to be glued, most wallets now are interlocking fixing?

Answer #1 G

Please price as per the Pricing Sheet Specification

Question #1 H

Visitor Sign in book – Is this A4. Are there 50 two part sets per book. Are both parts alike. Is there any numbering involved. Are any pages perfed?

Answer #1 H

A4 size. 50 two-part sets per book (White & Pink) Print common on all parts and pages to be numbered. There is no perforation.

Clarification 2

Question #2 A

Item 10 : there are only 4 pages. is this 4ppA4 folded or 2xA4 sheets corner stapled?



gretb

Bord Oideachais agus Oiliúna
na Gaillimhe agus Ros Comáin
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Answer #2 A

Please note that it is 12 pages (6 X A4 Sheets and top left corner stapled). Pricing schedule updated

Question #2 B

Items 11 and 12: how many pages?

Answer #2 B

12 pages for both. (6 X A4 Sheets and top left corner stapled) Pricing scheduled updated

Question #2 C

Item 18: 28pp on 100gsm is too thin to perfect bind. Can we saddle stitch?

Answer #2 C

Please price as per specification.

Question #2 D

Item 27: lanyard card: are they personalised? re they drilled (to clip on the lanyard)?

Answer #2 D

Please price without personalisation and not drilled

Clarification 3

Question #3

I think your formula in column H is probably wrong. It adds the ex vat price to the VAT rate rather than to the VAT amount. It should probably be $=F4+(F4*G4)$

Answer #3

Formula amended. Apologies for error.

Please note that REVISED 1 – Appendix 2 – Printed Matter – Pricing Sheet contains all clarification revisions.

Clarification 4

Question #4A

Point no 4 - How many perforations on the sheet and is any of them a cross perforation. Would it be possible to see an example?

Answer #4A

As per Clarification #1B - 76 pages printed double sided. All pages printed the same, and the perforation goes across the full page. No examples are available.

Question #4B

Point no 11- what size please and I assume these are loose or what way are the finished?

Answer #4B

As per Clarification #2B - 12 pages for both. (6 X A4 Sheets and top left corner stapled) Pricing scheduled updated

Question #4C

Point no 12- what size please and I assume these are loose or what way are the finished?

Answer #4C

As per Clarification #2B 12 pages for both. (6 X A4 Sheets and top left corner stapled) Pricing scheduled updated