



**Tailte
Éireann**

Clárúchán, Luacháil,
Suirbhéireacht
Registration, Valuation,
Surveying

RFT - Provision of Paper Mapping Products for Tailte Éireann

Clarifications

Issue: 5

Date: 11/08/2026

Message ID	Question	Contracting Authority Response
1	The Contracting Authority wishes to advise that an error was identified in the marking allocated to Criterion B (Proposed Implementation Plan) in the Request for Tenders document. A revised RFT document has been uploaded reflecting the correct marks allocation. Tenderers should disregard the previous version and rely on the revised documentation. All other requirements remain unchanged.	
2	Can you please provide Appendix 2 Pricing Schedule) which appears to be missing from the range of documents already provided.	As outlined in the RFT, tenderers must include all costs associated with this contract by completing the rate card contained within the relevant Tender Response Document (TRD), depending on the Lot being tendered for. The pricing schedule is included within each individual TRD.
3	There is a request for a letter to be provided from the principal accountant. Please can you provide the address that they should address this to. Previously we have provided appendices which compiles the additional documentation you request (including the one above). It is stated in the tender that appendices are no longer accepted. Please can I ask how you would like the additional documentation such as the above letter, insurance confirmations etc provided to you if not as appendices.	The letter may be addressed from the Tenderer's principal accountant directly to the Tenderer and then submitted via eTenders as part of the tender response. As per the TRD, additional information provided as appendices is not permitted in response to the award criteria. Any such information provided WILL NOT BE EVALUATED by the Contracting Authority as part of the selection or award criteria if relevant. However, where supporting financial evidence is specifically requested as part of the selection criteria, such documentation must be submitted for the purposes of assessing financial capacity.



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4	Please confirm that there is no requirement to complete Appendix 3A because the Article 28 threshold is not met.	Tailte Éireann confirms that Appendix 3A is not required to be completed and submitted as part of tender responses as the Article 28 of EU Regulation 2022/2560 financial threshold is not triggered under this Call for Tender.
5	Lot 1 - Cover for Wiro-bind Book Can you please confirm the scoring in three positions - the scoring required makes the cover like a single piece rather than a separate front and back which would be the norm for wiro-binding. If the cover is a single piece, is it 'half-canadian'? please confirm.	For both Lot 1 products, the cover is to be produced as a single-piece wraparound cover, scored in three places and punched for Wire-O binding. This is a half-Canadian Wire-O construction, not separate front and back covers, with the wire exposed at the back only.
6	Annex A – Resource Allocation Schedule – CV Requirements for Production and Technical Personnel. We note the requirement at Annex A for "comprehensive CVs (2-3 pages each)" for all personnel listed, including Paper Map Printers and Technical Support roles, in addition to Operational/Contract Support roles such as Contract Manager and Duty Manager. For roles such as Contract Manager and Duty Manager, who act as named, contract-facing points of accountability, we understand and welcome the requirement for detailed individual CVs demonstrating relevant experience. However, for production and technical roles (e.g. Paper Map Printers, pre-press, finishing and technical support staff), we would respectfully highlight that this is an unusual requirement for a competitive tender of this	TÉ confirms that comprehensive CVs of 2-3 pages are required for the proposed Contract Manager and Duty Manager. For Paper Map Printer and Technical Support roles, full CVs are not required. Tenderers should instead provide a short biographical summary for the personnel proposed, setting out their relevant experience, qualifications and/or training, proposed role and availability. Tenderers should also confirm the overall staffing capacity available within the relevant production and technical functions to support delivery of the contract. This approach will satisfy the intent of the requirements of Award Criterion C & Annex A of the TRD. Not that this approach applies to all Lots under this Request for Tender



nature. A project such as the Map Book may draw on a significant number of production staff across our business, each contributing to varying degrees — from a small, specific task through to substantial hands-on involvement — depending on production scheduling and volumes at the time. Requiring named, 2-3 page individual CVs for each such member of staff would be disproportionate to their role in the contract, and we are conscious that compiling this level of individual personal and professional detail risks disclosing information that staff in non-client-facing production roles may reasonably regard as private, particularly where CVs may form part of a submission that could later be shared, evaluated by a wider panel, or subject to release under Freedom of Information.

Could TE please confirm whether, for Paper Map Printer and Technical Support roles specifically, tenderers may instead provide:

- the number of staff typically available within each production/technical function relevant to this Lot;
- a role-level summary of the typical qualifications, training, accreditations and years of relevant experience held within that function (e.g. "Print Room Operatives: X staff, typically Y+ years' litho/digital press experience, trained to [relevant standard]"); and



	confirmation of the team's overall capacity and availability to service the contract, rather than named, individual 2-3 page CVs for each production/technical staff member — with full individual CVs continuing to be provided for the named Operational/Contract Support personnel (Contract Manager, Duty Manager, and equivalent key contract roles)? We would welcome TE's confirmation that this approach would satisfy the intent of the Annex A requirement, so that we can ensure our submission is fully compliant while appropriately protecting the personal information of individual staff members.	
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