

Appendix E – Previous Contract Experience

Supply of Festive Decorative Lighting

Tender Reference: DCDCLG-2026-001

Contracting Authority: Dunleer Community Development CLG

E1. Purpose

The purpose of this Appendix is to enable the Contracting Authority to assess the Tenderer's experience in supplying commercial-grade festive lighting and related decorative products.

Tenderers shall provide details of contracts of a similar nature completed within the last **three (3) years**.

The Contracting Authority reserves the right to verify any information provided.

E2. Tenderer Information

Information	Details
Company Name	
Contact Person	
Position	
Telephone	
Email	

E3. Relevant Contract Experience

Tenderers should provide details of a minimum of **three** comparable contracts.

Contract 1

Information	Details
Client Organisation	
Client Contact Name	
Position	
Telephone	
Email	
Contract Title	
Contract Value (€)	

Information	Details
Contract Period	
Year Completed	
Description of Goods Supplied	
Number of Decorative Features	
Number of Lighting Products	
Any Specialist Products Supplied	

Requirement	Yes	No
Delivered on Programme	☐	☐
Delivered within Budget	☐	☐
Contract Completed Successfully	☐	☐
No Significant Claims	☐	☐
Client Satisfaction Achieved	☐	☐

Contract 2

Information	Details
Client Organisation	
Client Contact Name	
Position	
Telephone	
Email	
Contract Title	
Contract Value (€)	
Contract Period	
Year Completed	
Description of Goods Supplied	
Number of Decorative Features	

Information	Details
Number of Lighting Products	
Any Specialist Products Supplied	

Requirement	Yes	No
Delivered on Programme	☐	☐
Delivered within Budget	☐	☐
Contract Completed Successfully	☐	☐
No Significant Claims	☐	☐
Client Satisfaction Achieved	☐	☐

Contract 3

Information	Details
Client Organisation	
Client Contact Name	
Position	
Telephone	
Email	
Contract Title	
Contract Value (€)	
Contract Period	
Year Completed	
Description of Goods Supplied	
Number of Decorative Features	
Number of Lighting Products	
Any Specialist Products Supplied	

Requirement	Yes	No
Delivered on Programme	☐	☐
Delivered within Budget	☐	☐
Contract Completed Successfully	☐	☐
No Significant Claims	☐	☐
Client Satisfaction Achieved	☐	☐

E4. References

The Contracting Authority reserves the right to contact any reference supplied.

By signing this Appendix, the Tenderer confirms that the named organisations may be contacted regarding the performance of the contracts listed.

E5. Declaration

I certify that the information contained within this Appendix is accurate.

Company: _____

Authorised Representative: _____

Position: _____

Signature: _____

Date: _____