

23 July 2026

<u>Clarification #</u>	<u>Question</u>	<u>Response</u>
1	For accuracy of pricing submission, can you supply more detailed information around the quantities in the pricing schedule.	As this contract is a drawdown agreement designed to support ongoing & fluctuating recruitment campaigns, exact drawdown volumes cannot be guaranteed. However, for the purpose of a transparent & equal evaluation of all bids, tenderers must input their costs against the specific baseline quantities currently detailed in <i>Pricing Schedule V 1 PB</i> . This ensures all submissions are assessed on an identical financial footprint.
2	In the spreadsheet Pricing Schedule V 1 PB, there are exact quantities to price, however in the request for tender document 1_PDF Merchandise V5 there is a requirement for variable unit quantity pricing. It is impossible to give an exact price per unit when you require quantities varying from 501 to 1000 etc. For example, a unit price for 500 would be more expensive than a unit price for 1000.	We appreciate that economies of scale significantly impact production costs. Costs should be entered against the quantities indicated on the Pricing Schedule
3	Where we see 1001+ could be any figure, for example 5000. The unit price here would change if you only order say 2500 & since you did not stipulate exact pricing it would stand.	See Question 2
4	Are there fixed quantities available to quote on.	No, there are no guaranteed or fixed purchase quantities for the duration of this framework, as spending is entirely demand-led. The quantities listed in the tender documents are careful estimates based on historical recruitment cycles & are intended solely as a baseline mechanism for scoring your financial templates.
5	You require options in colour of Black, Gold, White, Navy, Blue & Green for every item. Printing a colour logo on colour items will	The mandatory branding palette of the Defence Forces is comprehensively detailed in the newly uploaded DFPP_Brand_guideline document. This



	affect your logos & some items do not come in all the colours required. Can we supply the colours available in the items?	document outlines the permitted logo versions, background contrasts & colour application rules to protect the integrity of the crests. If a specific merchandise item cannot be sourced in a required colour, you may propose the closest commercially available alternative matching the guidelines. Clarification Request for Tenderers: Please formally list on Tender response document which specific merchandise items face colour restrictions & what alternative shades your supply chain can offer that align with the approved brand guidelines.
6	Would you be able to share with us the logo required on the branded merchandise or the number of colours required for branding the merchandise. As it is impossible to price branded merchandise without knowing how many colours are required for the logo.	The official logos, crests, layout specifications, & precise Pantone colour references are fully outlined in the DFPP_Brand_guideline document, which has been uploaded to the eTenders portal. For the purpose of your financial submission, please calculate all print costs based on a standard three-colour print process as specified within these guidelines.
7	In Section 3.2A of the RFT states that tenderers must have a minimum annual turnover of €1 million for each of the last three financial years, supported by an Auditor's Statement. However, Step 3 of the Tender Response Document (TRD) states that tenderers should declare they have an average annual turnover in excess of €250,000 over the last three years. As these two requirements appear to be inconsistent, could the Contracting Authority please clarify which turnover requirement applies for this competition?	We acknowledge this administrative error & thank you for bringing it to our attention. In accordance with the principle of proportionality under national procurement guidelines, the lower threshold is the correct requirement. The financial capacity criterion is officially amended to a minimum average annual turnover of €250,000 over the last three financial years. A revised RFT & TRD will be issued to reflect this.
8	Could the Contracting Authority please confirm the branding specification to be used when pricing the products in Appendix 1 & the Pricing Schedule? Specifically:	Yes, unless explicitly stated otherwise in the item description within Appendix 1 or the DFPP_Brand_guideline, all pricing must be based on a single branding position (front centre for garments, or single-side print for pens/mugs).



9	Should pricing be based on a single branding position?	No. As noted in the response to Question 6 & in accordance with the DFPP_Brand_guideline, tenderers must assume a three-colour print process as the baseline for all printed items to accommodate the standard Defence Forces/Joint Recruitment Office branding.
10	Where products typically use different branding methods (e.g. embroidery, laser engraving or digital print), should tenderers price using the standard branding method appropriate to the product?	Yes, tenderers should utilise the industry-standard branding method most appropriate to the durability & material of each specific product, while strictly adhering to the application rules in the DFPP_Brand_guideline (e.g., embroidery for apparel, laser engraving for metal items, screen/digital print for plastics). Please clearly specify the chosen branding method within your technical submission for each item.
11	Should artwork origination & setup costs be included within the unit prices?	Yes. To satisfy public sector accounting & evaluation rules, all setup, origination & tooling costs must be amortised & fully inclusive within the unit prices submitted in the pricing schedule. No separate or hidden setup fees will be paid during the contract term.
12	Are all the items to be branded or blank? Also, if branded is it a how many colours is the logo?	All items under this framework are to be supplied fully branded according to the rules in the DFPP_Brand_guideline. Blank items are not required. As stated previously, please calculate all costs using a standard logo application.
13	Do you want us to offer sustainable products where they are available?	Tenders must submit their proposals strictly in accordance with the specifications, requirements and evaluation criteria outlined in the published RFT. Please refer to Section 3.3.1 for specific environmental and sustainability scoring applicable to the products requested.
14	Do evaluation samples need Defence Forces branding or are identical products with alternative logos acceptable?	Defence Forces branding or colours are NOT required for the purpose of the sample evaluation.
15	The RFT asks for prices on multiple price breaks but on the excel they only mention the quantity per year. How are we to submit the pricing?	Pricing for evaluation should be provided on Appendix 2 – Pricing Schedule. As this the best estimate on actual quantities required. Pricing on multiple price breaks should be provided separately – clearly identifying



		the products and quantity break pricing as per RFT
16	The RFT mentioned multiple logos so should we quote based on a full colour print or one colour print?	Quote on one colour print will suffice.
17	On the TRD do we only need to submit prices and samples for the core items?	Samples are required for the core items only; we request pricing for all items but for evaluation purposes core items only will be evaluated.
18	Are the samples to be submitted on the same date as the tender?	All required product samples must be submitted on or before the closing date and time for the receipt of tenders, as specified in the RFT documentation. Samples received after the deadline will not be accepted or considered for evaluation. Tenderers must ensure that all samples are clearly labelled with the tenderer's name, the tender reference number and the specific item name from the core items.
19	The tender documentation refers to the successful supplier providing warehousing and stock management for drawdown throughout the framework period, while also identifying deliveries to multiple Defence Forces locations. To ensure all tenderers adopt a consistent pricing methodology, could the Contracting Authority please clarify the expected operational model for stock holding and distribution? Specifically: Is the successful supplier expected to hold stock for ongoing drawdown throughout the duration of the framework?	Yes. The successful tenderer must maintain sufficient stock levels to meet ongoing drawdown requirements throughout the framework term. The objective is to guarantee security of supply and swift fulfilment of orders as specified in the RFT documentation. • <i>Successful tenderer will be required to store three months' supply of stock at any one time.</i> • <i>Successful Tenderer must provide a Quarterly Stock Take report or when requested</i> • <i>Successful tenderer will be required to deliver Merchandising to the following locations"</i>
20	If so, can the Contracting Authority provide any guidance on the anticipated drawdown model, such as expected order frequency, typical order quantities, estimated number of delivery locations, or any minimum order values that tenderers should assume for pricing purposes?	Drawdowns are demand-driven. Tenderers should assume one coordinated reorder per quarter to all designated locations. Tenderers must reference the annual quantities specified in the pricing schedule (Excel sheet) provided with the RFT. See above



		Delivery is required to the following seven specific Defence Forces locations: • G1 Recruitment Officer, 1 Bde Headquarters, Collins Barracks, Old Youghal Road, Cork, T23 VA02 • G1 Recruitment Officer, 2 Bde Headquarters, Cathal Brugha Barracks, Dublin 6 • Air Corps Recruitment, Irish Air Corps, Casement Aerodrome, Baldonnell, Dublin 22 • G1 Recruitment Officer, DFTC Headquarters, Curragh Camp, Co. Kildare, R56 TK26 • Personnel Management Section, Naval Base, Haulbowline, Cork, P24 FY71 • Office of Reserve Affairs, Ceannt Barracks, Curragh Camp, Co. Kildare, R56 XV50 • Joint Recruitment Office, Defence Forces Headquarters, Newbridge, Co. Kildare, W12 AD93 No minimum order value or volume is guaranteed per individual drawdown. Tenderers must formulate their pricing based on the quarterly delivery model described above.
21	Where products are supplied through multiple drawdown orders to different Defence Forces locations, should all associated costs—including warehousing, inventory management, pick-and-pack, packaging and individual deliveries—be deemed to be included within the tendered unit prices?	Yes. The core items listed in the RFT. All associated costs—including warehousing, inventory management, pick-and-pack, packaging and final delivery to the seven locations listed above must be fully absorbed and factored into the tendered unit prices.

