



CLARIFICATION DOCUMENT

This clarification document contains answers to all the questions raised to-date

Contracting Authority:	Dublin City Council
Competition:	Dublin City Council proposes to establish a Multi-Operator Framework Agreement for the appointment of a Co-ordinator for the Women in Business Programme for the Local Enterprise Office (LEO) Dublin City.
Procedure	Open
eTenders Ref:	RFT ID 8561865
Closing date for Queries:	22/07/2026 @ 17.00
Closing date for Submissions:	4/08/2026 @ 17.00
Clarification Number:	1
Issue Date Response:	17 th July 2026
This Clarification relates to:	Queries received up to 16 th July 2026
Information on Question	

Question: 1

Section 4.1 states that Tenderers may rely on the resources of other entities to meet the selection criteria. Where a Tenderer proposes to rely on the financial standing (turnover) of another entity, is there any restriction on the nationality, jurisdiction, or country of establishment of that entity, given this competition falls under the WTO Government Procurement Agreement (GPA)?

Answer

The Request for Tender (RFT) does not place restriction on the nationality, jurisdiction or country of establishment of such entities. However, all tenderers and any entities they rely on must comply with the applicable procurement requirements, including the exclusion grounds set out in the Declaration of Personal Circumstances as per Article 57 Statutory Obligations Declaration, Article 5k Declaration, and any other requirements in the procurement documents.

Question 2

Where such reliance is proposed, what evidence would the Contracting Authority require to demonstrate that the third-party entity's resources will genuinely be "at the Tenderer's disposal" (e.g., a letter of undertaking or commitment)?

Answer

Tenderers are legally entitled to rely on the standing of other entities e.g. partners, sub- contractors or parent companies, Tenderers must prove that they have the resources of the other parties at their disposal, example, by providing a signed declaration, letter of commitment, or other appropriate documentary evidence to this effect.

Question 3

Separately, what documentation would be acceptable to evidence the third-party entity's turnover itself (e.g., audited accounts, management accounts, accountant's letter), and where that entity reports in a currency other than euro, on what basis should the turnover figure be converted or reported?

Answer

For turnover, appropriate evidence may include audited financial statements, statutory accounts, management accounts or equivalent documentation that requires the required financial standing. When the currency is different to euro, tenders would need to state the exchange rate, the date of conversion to euros, and the source of the exchange rate.

Question 4

Does reliance on a non-Irish/non-EU entity's financial standing under Section 4.1 require that entity to be formally admitted as a consortium member for the purposes of the tender, or is a letter of financial support/guarantee sufficient without formal consortium membership?

Answer

Reliance on the financial standing of another entity does not in itself require that entity to be a consortium member. However, the tenderer must provide sufficient evidence that the resources of that entity will be available for the performance of the contract as required under section 4.1 of the Request for Tender (RFT).



Question 5

Could the Contracting Authority clarify what specific factors will be used to assess whether a reference contract's network is of "similar size and scale" to the network described in this RFT (e.g., minimum membership numbers, event frequency, geographic scope, or budget)?

Answer

The Contracting Authority will not rely on a single factor to judge whether a reference contract is deemed to be of similar size and scale, rather it will consider all of the information provided to decide if the submission meets the threshold. The Contract Authority is looking to satisfy itself that the tenderer is capable of meeting the requirements of the tender (as outlined in section 2.3 of the Request For Tender (RFT)).

Question 6

Where a tender is submitted by a consortium, is there any minimum or maximum percentage of the contract value or scope of work that must be delivered by the lead applicant versus other consortium members?

Answer

The Request for Tender (RFT) does not prescribe any minimum or maximum percentage of the contract value or scope of work that must be delivered by the lead applicant or the consortium member. However, under section 1.2 of the Request for Tender (RFT), the consortium must appoint a single point of contact who will assume overall responsibility for contract delivery and who is authorised to sign the framework agreement and any contract on behalf of consortia members.