

REQUEST FOR TENDER

Roscommon Underwater Search and Recovery CLG (referred to as the “Contracting Authority”) of Racecourse Road, Roscommon Town, F42 C590 are seeking a competent supplier for the following pieces of equipment.

DESCRIPTION	QUANTITY
Drysuit: Provider must be able to call to the Roscommon Clubhouse to measure all divers for drysuit	20
Drysuit boat Cox suits: Provider must be able to call to the Roscommon Clubhouse to measure all Coxswains for Coxsuit	2
Thermal undersuit 200gsm: Provider must be able to call to the Roscommon Clubhouse to measure all divers for Thermal undersuit 200gsm	22
Semi-dry Wetsuit 7.5mm: Provider must be able to call to the Roscommon Clubhouse to measure all divers for Semi-dry Wetsuit 7.5mm	7
Minimum 15lrz Torch rechargeable. 30lrz desirable.	20
Buoyancy compensating device (BCD): Provider must be able to call to the Roscommon Clubhouse to measure all divers for BCD	20
dive computer	20
Diving cylinders 12L short	3
Diving cylinders 12L Long	3
Diving cylinder 15L Long	6
Snorkel Kits (Mask, snorkel, fins & boots) Sizes 3 small, 3 medium, 3 large, 1 extra large	12

Please refer to **Appendix 1** for a full **SPECIFICATION OF REQUIREMENTS** for the item(s).

[PLEASE NOTE ANY BRAND NAMES REFERENCED ARE FOR ILLUSTRATIVE PURPOSES ONLY AND TO DEMONSTRATE THE STANDARD REQUIRED].

PLEASE NOTE: SUPPLIERS MUST QUOTE FOR SPECIFICATION AS NOTED AND NOT INCLUDE MORE THAN ONE QUOTE - THIS MAY INVALIDATE YOUR SUBMISSION

1.0 Instruction to Tenderers:

Tenderers are required to submit the following completed documentation:

- Please complete **Appendix 2 – Form of Tender**. All costs must be quoted in **euro (€)**, exclusive of VAT (VAT value and rate noted separately) and remain valid for up to 180 days from date of

tender submission and for the duration of the contract. This document must be signed, dated and completed in full. **PLEASE ALSO PROVIDE SEPARATELY A FULL BREAKDOWN OF COSTS**

- **Specification of items** – please provide a detailed specification with brand names/pictures as appropriate for items, also please provide details of warranty, delivery and after sales service as relevant – **this information forms part of the award criteria and is essential for quotes to be evaluated.**
- **Delivery** – quotes need to include delivery on site to the Roscommon Search and Recovery Clubhouse, Racecourse Road, Roscommon Town, F42 C590. Please specify delivery timeline.
- **Warranty** – please detail in your quote warranty terms as applicable for all items
- **Tax Affairs** – Evidence of Tax Compliance, which will be confirmed by providing a current tax reference number and e Tax Clearance access number will be required for the winning contractor.

Failure to include any of the above information may result in exclusion from the competitive process and your tender may not go to evaluation.

2.0 Award Criteria

The evaluation criteria used will be the most economically advantageous proposals by reference to suitability and cost. Marks will be awarded under the following criteria [scored from 100 marks weighted as indicated below]. Tenders will be required to score a minimum of 60% to stay in the competition:

- **Addressing the Specification of Requirements** **70 marks (70%)**

[This will be assessed based on visuals and details provided to demonstrate meeting the specification as outlined at section 1 of this tender call document]

- **Warranty** **10 marks [10%]**

[This will be assessed based on extent of warranty provided]

- **Cost** **20 marks (20%)**

For full transparency and clarity please note the below scoring mechanism and rationale will be operated by the Contracting Authority for non-cost criteria:

Score	Meaning	Interpretation
81% - 100% of the marks	Excellent	An excellent response demonstrating excellent understanding offering assurance to client – strongly supported.
71% - 80% of the marks	Very good	A very good response demonstrating very good understanding offering assurance to client – fully supported.
61% - 70% of the marks	Good	A good response demonstrating good understanding offering assurance to client – well supported.
Less than 70% is unacceptable		

3.0 Timetable

Tender Queries:

All queries and requests for clarification must be submitted through the **eTenders messaging facility** by the deadline specified on etender. Unless otherwise advised by the Contracting Authority, queries received after this deadline may not be responded to.

Tender Submission:

A complete digital copy of the Tender must be submitted electronically through **eTenders** no later than the date and time specified on etender. Late submissions may not be accepted.

QUOTES IN ANY OTHER FORMAT OR AFTER THIS DATE AND TIME WILL NOT BE ACCEPTED

PLEASE NOTE: this contract is subject to funding,

4.0 Additional Information

- No additional fees or costs, other than those originally quoted for the services when tendering will be paid, and any additional fees or costs will be borne by the tenderers themselves, unless otherwise agreed. The Contracting Authority will not be liable in respect of any costs incurred by interested providers in the preparation of the tender or any associated work effort.
- The Contracting Authority may withdraw this tender process at any time prior to a written contract being entered into.
- Please note that the lowest tender may not be chosen.
- Responses to this tender request will be evaluated in their own right. No recognition will be given to information previously submitted.
- Before any contract is awarded the successful tenderers (and agent, where appropriate) will be required to promptly produce a Tax Clearance Access Number, or in the case of a non-resident tenderer, a statement from the Revenue Commissioners confirming suitability on tax grounds. All payments under the contract will be conditional on the service provider(s) having their taxes in order
- The Contracting Authority reserves the right to terminate contracts with providers who are underperforming or in breach of the terms and conditions of their Contract Agreement
- If for any reason it is not possible to award the contract to the designated successful tenderer emerging from this competitive process, or if having awarded the contract the contracting authority considers that the successful tenderer has not met its obligations the contracting authority reserves the right to award the contract to the next highest scoring tender on the basis of the terms advertised. This shall be without prejudice to the right of the contracting authority to cancel this competitive process and/or initiate a new contract award procedure as its sole discretion.
- After the official opening of Tenders, information relating to the examination, clarification, evaluation and comparison of Tenders and recommendations concerning this contract will not be disclosed to Tenderers or any other persons save as required by law

- Any conflicts-of-interest involving a tenderer must be fully disclosed to the Contracting Authority. Failure to disclose a conflict-of-interest may disqualify a bidder or invalidate an award of contract, depending on when the conflict-of-interest comes to light
- Detailed pricing of all Tenders will be examined for arithmetical errors and the following approach to the correction of such errors will apply:
 - ✓ Where there is a discrepancy between amounts in figures and words the amount in words shall apply.
 - ✓ Where there is a discrepancy between the Unit price and the total amount derived from the multiplication of the Unit price and the quantity, the Unit price as quoted will normally govern unless, in the opinion of the Contracting Authority, there is a gross mathematical error in the Unit price, in which event the total amount as quoted will govern.
- The Contracting Authority reserves the right (but shall not be obliged) to request Tenderers to attend interviews. These interviews will be for the purpose of clarification only. If this proves necessary, Tenderers will be informed as soon as possible with regard to the proposed date for interviews.
- If a Tender fails to comply in any respect with the requirements set out in this Invitation to Tender or is ambiguous, the Contracting Authority be entitled at its absolute discretion, (but shall not be obliged):
 - ✓ To reject the Tender as non-compliant;
 - ✓ Without prejudice to the Contracting Authority's right to reject the Tender, to meet with, raise issues and/or seek clarification from the Tenderer in respect of the relevant Tender;
 - ✓ Without prejudice to the Contracting Authority's right to reject the Tender, to request the Tenderer to provide the Contracting Authority with information or items which have not been provided or have been provided in an incorrect form; and/or
 - ✓ Without prejudice to the Contracting Authority's right to reject the Tender, to waive a requirement which, in the opinion of the Contracting Authority, is not material and/or is procedural.

This contract is subject to funding.

**APPENDIX 1 - SPECIFICATION OF REQUIREMENTS FOR THE SUPPLY AND DELIVERY OF
REQUIRED DIVING ACCESSORIES**

PLEASE NOTE: Quotes for other specifications or including options will not be considered. Only quotes for **new** items will be considered.

Item	DESCRIPTION	QUANTITY
1	Drysuit: Provider must be able to call to the Roscommon Clubhouse to measure all divers for drysuit	20
2	Drysuit boat Cox suits: Provider must be able to call to the Roscommon Clubhouse to measure all Coxswains for Coxsuit	2
3	Thermal undersuit 200gsm: Provider must be able to call to the Roscommon Clubhouse to measure all divers for Thermal undersuit 200gsm	22
4	Semi-dry Wetsuit 7.5mm: Provider must be able to call to the Roscommon Clubhouse to measure all divers for Semi-dry Wetsuit 7.5mm	7
5	Minimum 15lrz Torch rechargeable. 30lrz desirable.	20
6	Buoyancy compensating device (BCD): Provider must be able to call to the Roscommon Clubhouse to measure all divers for BCD	20
7	dive computer	20
8	Diving cylinders 12L short	3
9	Diving cylinders 12L Long	3
10	Diving cylinder 15L Long	6
11	Snorkel Kits (Mask, snorkel, fins & boots) Sizes 3 small, 3 medium, 3 large, 1 extra large	12

1. 20 x Drysuits: Provider must be able to call to the Roscommon Clubhouse to measure all divers for drysuit

- Irish climate/cold water Drysuit
- Good value for money considering the craftsmanship
- Warranty provided
- Relatively lightweight
- Robust yet flexible enough for good movement.
- Telescopic design
- Drysuit must have front entry
- Silicone neck seals
- Silicone Cuff seals
- Integrated dive boots
- Different colours on offer
- Shoulder dumps on all drysuits
- Neoprene neck protector
- Brass zip
- Membrane drysuit
- Provider must be able to call to the Roscommon Clubhouse to measure all divers for drysuits

- Provider must be able to quote for 8 female drysuits (Sizes to be confirmed at fitting provided by supplier)
- Provider must be able to quote for 12 male drysuits (Sizes to be confirmed at fitting provided by supplier)
- Provider must be able to have club logo and divers initials incorporated onto the drysuit.

2. 2 x Drysuit Coxswain: Provider must be able to call to the Roscommon Clubhouse to measure all Coxswains for Cowsuit

- Warranty provided
- Coxswain drysuits must have no valves
- Irish climate/cold water Drysuit
- Good value for money considering the craftsmanship
- Relatively lightweight
- Robust yet flexible enough for good movement.
- Telescopic design
- Drysuit must have front entry
- Silicone neck seals
- Silicone Cuff seals
- Integrated socks
- Different colours on offer
- Brass zip
- Provider must be able to call to the Roscommon Clubhouse to measure all Coxswains for drysuits
- Provider must be able to have club logo and divers initials incorporated onto the Cowsuit.

3. 22 x Thermal undersuit: Provider must be able to call to the Roscommon Clubhouse to measure all divers for Thermal undersuit 200gsm

- Suitable for Irish climate
- Warranty provided
- Good value for money considering the craftsmanship
- Fleece lined
- Machine washable
- Undersuit thickness Min 200g
- Quick drying design
- Bacteria and fungus resistant
- Pockets on hips
- Elastic foot stirrups
- Elastic thumb stirrups
- Provider must be able to have club logo and divers initials incorporated onto the Thermal undersuit.
- Provider must be able to call to the Roscommon Clubhouse to measure all Coxswains and divers for Thermal undersuit

4. 7 x Semi-dry Wetsuit

- Irish climate/cold water semi dry wetsuit
- Warranty provided
- Good value for money considering the craftsmanship
- Relatively lightweight
- Robust yet flexible enough for good movement.
- Provider must be able to quote for 7 female/male semi-drysuits (Sizes to be confirmed at fitting provided by supplier)
- Provider must be able to call to the Roscommon Clubhouse to measure all divers for semi dry wetsuit.
- Provider must be able to have club logo and divers initials incorporated onto the semi dry wetsuit.
- Neoprene material no less than 7.5mm in thickness
- Hood to be provided min 3mm/max 5mm thickness.

5. 20 x Underwater Torch rechargeable

- Good value for money considering the craftsmanship
- Warranty provided
- Relatively lightweight
- Rechargeable
- Waterproof to depths up to 50m
- Protection case provided using highly resistant materials
- LED must be adjustable
- Must meet specifications of ≥ 1500 lumens of power
- Minimum 15hrz Torch rechargeable. 30hrz desirable.
- Minimum of 125 minutes of burn time
- Visual LED charge indicator
- Must have a flashing mode integrated
- Adjustable wrist strap

6. 20 x Buoyancy compensating device (BCD) Provider must be able to call to the Roscommon Clubhouse to measure all divers for BCD

- Good value for money considering the craftsmanship
- Warranty provided
- Male and female divers
- Durable
- Lightweight but robust
- Integrated pockets
- Soft back padding
- Integrated rear trim weight pockets
- Stainless steel D-rings at the shoulders and waist on both sides
- Knife mount grommets
- Pull forwards waist closure

- Shoulder and kidney dump valve
- Inflate/deflate hose
- Quick release shoulder straps
- Belly buckle and check buckle
- Velcro waist strap

7. 20 x Underwater Dive computers

- Good value for money considering the craftsmanship
- Warranty provided
- Silicone strap material
- Toughened glass
- Lightweight
- Good display resolution
- Colour display
- Large font options
- Lithium-Ion battery
- Good battery life
- Memory/history capabilities
- Thermometer
- Time and date
- Depth sensor
- Compass
- Gyroscope
- GPS
- Bluetooth connectivity
- Smartphone capability
- Dive profile availability
- Decompression model
- Nitrox and Air support
- Safety stops
- Deep stops
- Dive ascent/descent rate indicator
- No fly time
- Basic NDL + multi-gas deco planner
- Backlight
- Audible alarms

8. 3 x Diving cylinders 12L Short

- Good value for money considering the craftsmanship
- Warranty provided
- Short cylinder
- DIN convertible Cross-Flow valve
- Tank boot provided
- Light weight
- Working pressure 200 bar steel galvanised

9. 3 x Diving cylinders 12L Long

- Good value for money considering the craftsmanship
- Warranty provided
- Long cylinder
- DIN convertible Cross-Flow valve
- Tank boot provided
- Light weight
- Working pressure 200 bar steel galvanised

10.6 x Diving cylinders 15L Long

- Good value for money considering the craftsmanship
- Warranty provided
- Long cylinder
- DIN convertible Cross-Flow valve
- Tank boot provided
- Light weight
- Working pressure 200 bar steel galvanised

11.12 x Snorkel Kits for new trainees (Mask, snorkel, fins & boots)

- Good value for money considering the craftsmanship
- Durable and good quality face mask with toughened glass
- Adjustable straps
- Snorkel attachment on mask
- Snorkel provided
- Light weight fins. Sizes 3 small, 3 medium, 3 large, 3 extra large
- Minimum 5mm dive boots. Sizes 3 small, 3 medium, 3 large, 3 extra large

QUOTES MUST INCLUDE Supply & delivery to Roscommon Search & Recovery Clubhouse, Racecourse Road, Roscommon Town, F42 C590.

APPENDIX 2 - FORM OF TENDER

THIS FORM OF TENDER MUST BE COMPLETED AND RETURNED BY ALL TENDERERS.

Failure to submit a fully completed signed Form of Tender will invalidate the offer

To:	Roscommon Underwater Search and Recovery CLG
From:	

I/We have examined the tender documentation and thereby offer to provide the services in accordance with the details contained within this document and confirm this quote will remain valid for up to 180 days from date of submission and for the duration of the contract.

ITEM[S]*	€
Supply for purchase of the following equipment; 20 x Drysuit: Provider must be able to call to the Roscommon Clubhouse to measure all divers for drysuit 2 x Drysuit boat Cox suits: Provider must be able to call to the Roscommon Clubhouse to measure all Coxswains for Coxsuit 22 x Thermal undersuit 200gsm: Provider must be able to call to the Roscommon Clubhouse to measure all divers for Thermal undersuit 200gsm 7 x Semi-dry Wetsuit 7.5mm: Provider must be able to call to the Roscommon Clubhouse to measure all divers for Semi-dry Wetsuit 7.5mm 20 x Minimum 15lhz Underwater dive Torch rechargeable 20 x Buoyancy compensating device (BCD): Provider must be able to call to the Roscommon Clubhouse to measure all divers for BCD 20 x Underwater Dive computers: 30lhz desirable. 3 x Diving cylinders 12L Short 3 x Diving cylinders 12L Long 6 x Diving cylinders 15L Long 12 x Snorkel Kits (Mask, snorkel, fins & boots) Sizes 3 small, 3 medium, 3 large, 1 extra large See specifications of requirement for full details	
TOTAL COST EX VAT [FOR EVALUATION]	
VAT Rate % & Value €	

TOTAL COST INCL VAT			
Signed:			
Name (in Capital Letters):			
On behalf of :			
Address:			
Email:			
VAT Number			
Telephone:		Date:	

**** In addition to a fully completed form of tender, please provide full specification of the product to include Visuals/Brand names as relevant for each lot being tendered.***