

REQUEST FOR QUOTATION

Garden of Eden Fresh Herbs Ltd

Supply, Delivery, Installation and Commissioning of an Automated Packing Machine for Fresh Herb and Salad Products

July 2026

Important procurement note: This document constitutes a functional and performance-based specification prepared for tendering purposes.

The benchmark product is ULMA SIENNA LSBI HERB VERSION or equivalent. Tenderers may propose equivalent solutions, provided that they meet or exceed the stated functional and performance requirements.

1. Outline Proposal and Organisation Details

Garden of Eden Fresh Herbs Ltd is an established fresh-produce business based at Lower Main Street, Rush, Co. Dublin, K56 AY98. The company grows, sources, packs and supplies fresh herbs, baby leaf and salad products to retail, foodservice, prepared-food and produce customers.

The company is seeking tenders for the supply, delivery, installation, commissioning and training associated with one automated packing machine suitable for fresh herb, baby leaf and salad products. The project is being advanced as part of a LEADER application and will proceed only after all funding, procurement and approval requirements are satisfied.

The aim is to improve packing throughput, pack consistency, traceability, presentation, product handling, waste reduction and operational resilience. No order will be placed and no contract will be awarded until the required procurement and grant approval procedures are completed.

2. Scope of Supply

Tenderers are invited to submit a fixed-price quotation for a complete packing solution that includes, as a minimum:

- One automated horizontal flow-pack or equivalent automated packing machine suitable for fresh herb, baby leaf and salad products.
- Infeed system / conveyor suitable for manual or automated product loading and consistent product spacing.
- Film reel holding and film control system suitable for production use, with film tracking, print registration and end-of-film management where applicable.
- Forming, longitudinal sealing and cross-sealing system suitable for fresh produce packs.
- Date / batch coding capability suitable for product traceability.

- Product detection system in the sealing/cutting area, suitable for light or irregular herb and salad products that may otherwise be difficult to detect.
- Output / exit conveyor and pack discharge arrangement suitable for finished-pack handling.
- Control panel / interface with recipe storage or equivalent fast-changeover functionality.
- Safety guarding, emergency stops and operator safety features.
- Delivery to Garden of Eden Fresh Herbs Ltd, Rush, Co. Dublin.
- Installation, commissioning, acceptance testing, operator training and technical manuals.
- Warranty, service support and availability of spare parts.

3. Technical Specification

Tenderers must complete the technical response column and confirm whether each requirement is fully met, partially met or not met. Equivalent or superior solutions will be considered where they meet the functional requirement. (Please see a separate RFQ response Document)

Requirement	Minimum specification	Tenderer response
Quantity	One complete automated packing machine / packing line solution.	Tenderer to confirm.
Products	Fresh culinary herbs, baby leaf greens and salad products in loose, bunched or tray/pack presentation as relevant to production requirements.	Tenderer to confirm product suitability and list any exclusions.
Pack style	Horizontal flow-pack / pillow-pack style, or an equivalent sealed pack format suitable for fresh herbs and salad products.	Tenderer to describe pack style.
Pack size range	Must be capable of handling product dimensions broadly covering approximately 250 x 120 x 90 mm, 320 x 120 x 50 mm, 320 x 180 x 50 mm and 280 x 140 x 20 mm, or equivalent product/pack sizes required by the purchaser.	Tenderer to confirm minimum and maximum pack dimensions.
Output speed	Target output of approximately 50-60 packs per minute where product, film and operating conditions permit. Tenderer must state guaranteed and maximum operating speeds for the proposed products.	Tenderer to state speed assumptions.
Film / packaging compatibility	Machine must be suitable for solderable food packaging films used for fresh produce, including BOPP or equivalent film in the approximate range of 20-30 microns, and should support lower-impact or recyclable packaging materials where technically feasible.	Tenderer to confirm compatible materials.
Sealing performance	Reliable longitudinal and cross-seal performance suitable for fresh produce packs, with adjustable temperature, pressure and speed settings as appropriate.	Tenderer to describe sealing system.

Product detection	Product detection in the sealing/cutting area suitable for light, leafy or irregular herb products to reduce product damage, mis-seals and downtime.	Tenderer to describe detection method.
Coding / traceability	Integrated or compatible date/batch coding system, with bracket/mounting and interface where required.	Tenderer to describe coder and consumables.
Changeover	Fast and repeatable changeover between relevant pack sizes and products, with stored recipes or equivalent settings where available.	Tenderer to describe changeover process/time.
Controls and reporting	Clear operator interface; ability to store settings; preference for manuals, alarms, efficiency data or production metrics where available.	Tenderer to describe controls.
Construction and hygiene	Food-production suitable construction, corrosion-resistant materials in relevant areas, cleanable design and accessible components for maintenance.	Tenderer to confirm materials and hygiene features.
Safety and compliance	CE marked or equivalent compliant equipment, with declaration of conformity, guarding, emergency stops, risk assessment and operating manuals.	Tenderer to provide evidence.
Utilities	Tenderer must state all electrical, compressed air, water, extraction, network, space, drainage and environmental requirements before contract award.	Tenderer to list utility requirements.
Layout and footprint	Tenderer must provide a proposed layout drawing/footprint and confirm handedness/product flow suitable for the site.	Tenderer to provide layout.
Delivery and installation	Tender price must include delivery, positioning, installation, commissioning and site acceptance testing unless clearly stated otherwise.	Tenderer to confirm included items.
Training	Tender price must include operator and basic maintenance training for relevant staff, delivered on site at commissioning.	Tenderer to confirm training scope.
Warranty	Minimum 12-month warranty from successful installation/commissioning, covering defects in materials and workmanship, excluding misuse or consumables.	Tenderer to state warranty.
Service and spares	Tenderer must describe service response, remote/phone support, spare-parts availability, routine maintenance requirements and annual service options.	Tenderer to describe support.

4. Delivery, Installation and Programme

Tenderers must provide a delivery and installation programme from date of written order. The programme should include design/specification confirmation, manufacture or supply lead time, delivery, installation, commissioning, training and acceptance testing.

Tenderers should identify any long-lead items, dependencies, site requirements or actions required from Garden of Eden Fresh Herbs Ltd before installation.

5. Budget

All tenders must be submitted in Euro. Unquantified costs will not be accepted. Tenderers must provide a full cost breakdown covering goods, delivery, installation, commissioning, training, warranty, optional items, consumables and any ongoing service costs.

Indicative budget range: EUR 130,000 to EUR 170,000 excluding VAT, based on pre-tender market guidance. This range is provided for budgeting and tender-guidance purposes only and does not represent a supplier selection, contract award or final eligible project cost. The final contract price will be determined following completion of the tender process.

Tenderers must clearly state the VAT rate, VAT amount, total cost including VAT, payment terms, quote validity period and any assumptions or exclusions. VAT treatment will be verified by the purchaser and its advisers.

6. Selection / Evaluation Criteria

The tender evaluation committee will award the contract to the Most Economically Advantageous Tender (MEAT), based on the following award criteria. Failure to meet a stated mandatory requirement may result in elimination from the competition.

Criterion	Weighting	Minimum required
Cost, including VAT, delivery, installation, commissioning, training, expenses and incidentals	45%	N/A
Meeting technical specifications, including product suitability, pack size range, output speed, coding, detection, safety, hygiene and changeover capability	35%	20%
Relevant experience, service support, warranty, spare-parts availability and references for comparable equipment	10%	5%
Availability and ability to deliver, install, commission and train within the required project timeline	10%	5%

7. Scoring Mechanism for Non-Cost Criteria

Score	Interpretation
81% - 100% of the marks	Excellent response that fully meets or exceeds the specification and provides comprehensive and convincing assurance that the tenderer will deliver to an excellent standard.
61% - 80% of the marks	Very good response that demonstrates strong understanding of the specification and provides convincing assurance that the tenderer will deliver to a high standard.
51% - 60% of the marks	Satisfactory response which demonstrates reasonable understanding and gives reasonable assurance of delivery, but does not provide sufficient evidence to award a higher mark.
1% - 50% of the marks	Response where reservations exist. Lacks detail and does not provide confidence that the required goods/services will be successfully delivered.
0	No response, partial response only, poor evidence provided, or failure to meet the specification.

8. Instructions to Tenderers

Tenders must include all of the following items as part of the tender submission:

1. Name, registered address and contact details of the company or individual submitting the tender.
2. Detailed description of the proposed equipment and confirmation of compliance with each technical requirement.
3. Full itemised price in Euro, including VAT rate, VAT amount, total including VAT, delivery, installation, commissioning, training and all associated costs.
4. Quote number, quote date and quote validity period. A minimum quote validity period of six months is preferred.
5. Proposed delivery, installation, commissioning and training programme.
6. Details of qualifications, relevant experience and comparable installations.
7. Confirmation of ability to provide an up-to-date Tax Clearance Certificate / Tax Clearance Access Number, where required. Non-resident suppliers/contractors must also provide the appropriate Irish tax-clearance evidence where required. *Further guidance on Tax Clearance for non-residents is available on the Revenue website at [Non-resident applications \(revenue.ie\)](https://www.revenue.ie/en/non-resident-applications)*
8. Evidence of insurance is appropriate to the delivery, installation and commissioning activity. A copy of the insurance policy will be required.
9. Warranty terms, service support arrangements, spare-parts availability and maintenance requirements.
10. Declaration of conformity / CE documentation or equivalent, safety information and user manuals to be provided before or at installation.
11. Details of all assumptions, exclusions, optional items, consumables and purchaser responsibilities.
12. Confirmation that no order, deposit, manufacture, delivery, installation or project work will commence until a written purchase order/contract is issued by the purchaser after procurement and funding approval requirements are met.

9. Site Visit, Queries and Closing Date

Access to view the site is by appointment only. Tenderers should contact:

Item	Details
Contact name	James Jones
Company	Garden of Eden Fresh Herbs Ltd
Address	Lower Main Street, Rush, Co. Dublin, K56 AY98
Email	edenherbs@hotmail.com
Telephone	+353 86 334 3306

Queries and clarification questions may be submitted via the eTenders platform up to **27/07/2026**. Please be aware that clarification questions and responses may be shared with all parties who have expressed an interest in quoting, to ensure equal treatment and transparency.

Closing date for receipt of tenders: **6/08/2026**.

The onus is on the tenderer to ensure that their tender is delivered by the time and date specified. Late or incomplete tenders may not be evaluated.

10. Tender Submission Format

Tenders should be submitted via eTenders Platform.

Garden of Eden Fresh Herbs Ltd reserves the right not to award a contract, to seek clarification, to verify references and to proceed only where funding, procurement and internal approvals are in place.

