



**An Roinn Gnóthaí
Eachtracha agus Trádála**
Department of
Foreign Affairs and Trade

Tender Amendment Notice

**Multi Supplier Framework Agreement for the appointment of
Consultants with Evaluation Experience (in three lots)**

Amendment Date: 30th June 2026

Amendments

Section 2.21.1 (Page 13) of the RFT is hereby amended to include the following additional text:

The professional services provider(s) must ensure that she/he is adequately insured on normal and customary terms against the risks which may arise or be occasioned by the work to be carried out and in particular, will ensure that such insurance includes travel insurance with an adequate limit having regard to the nature and extent of such work.

Appendix 2 - Pricing Schedule of the RFT and Section 6 of the TRD stated as follows:

“Quoted daily rates (7.5 hours/day) for all lots must be expressed in euros and exclude VAT.

Quoted rates should be inclusive of all costs, including travel and subsistence. Tenderers should note that the required services will not be delivered in person.

Tenderers are requested to provide pricing in the following table in the TRD.

The quoted rates are the maximum permissible for the term of the framework. Tenderers should note that these rates may be adjusted for inflation only.

Level	Daily rate
Senior Consultant (over five years' experience)	€
Junior Consultant (under five years' experience)	€
TOTAL (addition of both daily rates) (for evaluation purposes)	€

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This is hereby amended to

“Quoted daily rates (7.5 hours/day) for all Lots must be expressed in euros and exclude VAT.

Quoted rates must be inclusive of all costs (e.g., domestic travel, facilities, organisational administrative overheads—such as equipment, supplies, telephone, email, and IT— institutional levy, and any other third-party costs) all exclusive of VAT. Depending on the Lot and the projects under each, there may be in-person meetings/engagements. Lot 1 projects are expected to be primarily undertaken remotely; Lot 2 projects are expected to have some in-person engagement; and Lot 3 projects are expected to involve international travel for fieldwork assignments.

International Travel and Subsistence costs associated with the provision of services are not to be included within the proposed Daily Rates. All international travel costs, subsistence, and related travel expenses incurred for the purposes of external professional services, subsequent to winning a mini-competition under the applicable Lot, will be payable at normal Irish Government Civil Service Departmental rates ([Subsistence Allowances Abroad](#)) Tenderers are requested to provide pricing in the following table in the TRD.

The quoted rates are the maximum permissible for the term of the Framework. Tenderers should note that these rates may be adjusted for inflation only.

Level	Daily rate
Senior Consultant (over five years' experience)	€
Junior Consultant (under five years' experience)	€
TOTAL (addition of both daily rates) (for evaluation purposes)	€

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END