

PRELIMINARY Health & Safety Plan

Prepared by:

Byrne + McCabe Design Ltd.

Project Supervisor for Design Stage

Client & Site:

**Myshall Community Centre
Myshall
Co Carlow
R21 P797**

DATE	REVISION	REVISED BY	CHECKED BY	REV NO.
Feb 2026	INITIAL PLAN			

NOTE

**Any risks associated with future design development will
be reviewed and included in revised plan**

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Appendices

1. Design Risk Assessments

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Directory

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Consultant: Byrne + McCabe Design Ltd Upper Main Street Graiguenamanagh Co. Kilkenny Contact: Phillip Byrne Thomas McCabe	Ph: 059 972 5684 Fax: 059 972 5684	info@bmccdesign.ie
PSDP: Byrne + McCabe Design Ltd Upper Main Street Graignamanagh Co Kilkenny Contact: Philip Byrne Health & Safety co-ordinator	Ph: 059 972 5684 Fax: 059 972 5684 Ph: 086 845 2329	info@bmccdesign.ie philip@bmccdesign.ie
Project Supervisor Construction Stage: Contact:	TBA	TBA
Fire consultant n/a Contact:	N/A	
Mechanical and Electrical Engineers : Contact:	Ph: Fax: N/A	
Contract Managers:		
Site Manager:	TBA	TBA

2.0 Scope of the Project

The proposed works:

Proposed replacement of existing roof including several building works.

The proposed works include for connecting into existing roof and internal works.

Timescale:

Schedule of works to be carried out in line with the clients' requirements and reviewed by the PSDP before any work is undertaken. AF1 form will be provided to HSA by PSDP

Start: TBA

Duration: 4 – 5 months

Finish: TBA

Health & Safety Principles:

This project will be carried out within the provisions of the Safety, Health & Welfare at Work Act 2005, and the various regulations written under the Act in particular the Safety, Health & Welfare at Work (General Application) Regulations, 2007, and the Safety, Health & Welfare at Work (Construction) Regulations 2006 and in particular the general principles of prevention and the specific requirements for construction sites.

General Principles of Prevention

- (a) The avoidance or risks.
- (b) The evaluation of unavoidable risks.
- (c) The combating of risks at source.
- (d) The adaptation of work to the individual, especially as regards the design of places of work, the choice of work equipment and the choice of systems of work, with a view, in particular, to alleviating monotonous work and work at a predetermined work rate and to reducing their effect on health.
- (e) The adaptation of the place of work to technical progress.

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- (f) The replacement of dangerous articles, substances or systems of work by non-dangerous or less dangerous articles, substances or systems of work.
- (g) The development of an adequate prevention policy in relation to safety, health and welfare at work, which takes account of technology, organization of work, working conditions, social factors and the influence of factors related to the working environment.
- (h) The giving to collective protective measures of priority over individual protective measures.
- (i) The giving of appropriate training and instructions to employees.

Requirements to Apply the General Principles of Prevention to Construction

- (a) keeping the construction site in good order and in a satisfactory state of cleanliness;
- (b) choosing the location of workstations bearing in mind how access to these workplaces is obtained, and determining routes or areas for the passage and movement of equipment;
- (c) the conditions under which various materials are handled;
- (d) technical maintenance, pre-commissioning checks and regular checks on installations and equipment with a view to correcting any faults which might affect the safety and health of persons at work;
- (e) the demarcation and laying-out of areas for the storage of various materials, in particular where dangerous materials or substances are concerned;
- (f) the conditions under which the dangerous materials used are removed;
- (g) the storage and disposal or removal of waste and debris;
- (h) the adaptation, based on progress made with the site, of the actual period to be allocated for the various types of work or work stages;
- (i) co-operation between employers and self-employed persons;
- (j) interaction with industrial activities at the place within which or in the vicinity of which the construction site is located.

All contractors are expected to comply with their obligations under the legislation and the principles of prevention.

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3.0 Site Restrictions – Other Activities

The site is located in Myshall. It is currently a Community Centre servicing Myshall and the surrounding areas.

The Community Centre will need to be used during the construction and re-development of works.

The works mainly concentrate on the roof structure, internal works to the first floor.

The carpark is needed for Committee so limited area only for compound. The field to side is owned by Committee. This field can be used during construction with permission of the Committee.

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4.0 Particular Risks

List any of the particular risks in the first schedule of the Safety, Health & Welfare at Work (Construction) Regulations 2006, that may apply to this project and outline control measures to be adopted to offset these risks

Work which puts persons at work at risk of burial under earthfalls, engulfment in swampland or falling from a height, where the risk is particularly aggravated by the nature of the work or processes used or by the environment at the place of work on site. – **Not Relevant**

Work which puts persons at work at risk from chemical or biological substances constituting a particular danger to the safety and health of such persons or involving a legal requirement for health monitoring. – **Not Relevant**

Work with ionising radiation requiring the designation of controlled or supervised areas as defined in article 20 of Directive 80/836/Euratom. - **Not Relevant**

Work near high voltage power lines - **Relevant**

Work exposing persons at work to risk of drowning - **Not Relevant**

Work on wells, underground earthworks and tunnels – **Not Relevant**

Work carried out by divers at work having a system of air supply - **Not Relevant**

Work carried out in a caisson with a compressed air atmosphere - **Not Relevant**

Work involving the use of explosives - **Not Relevant**

Work involving the assembly or dismantling of heavy prefabricated components - **Relevant**

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5.0 General Arrangements

Material Storage:

All Materials will be stored inside the site boundary, PSCS/contractor will provide containers for storage, and these will remain locked and only accessed by site management these will be situated inside the within the boundary of the site outlined in red. Refer to drawing 25-210-001 Site Layout.

Vehicle Movement \ Parking:

A designated parking area will be provided. No anti-social parking will be allowed on site. Care to be taken with members of the public turning on site.

Access:

Site hoarding and fencing will be erected, and no unauthorised persons will be allowed enter site area.

Deliveries will be co-ordinated by the Site Foreman. The vehicles will be unloaded by the teleporter and materials stored in the designated area.

Mechanical Plant:

All plant will access site car park, this will be co-ordinated by the Site Foreman.

Temporary Services:

Temporary services will use existing services Power water and sewage line for welfare facilities. Mobile toilet should be located on site.

Personal Protective Equipment:

P.P.E. must be worn at all times

Other Arrangements:

PSCS/contractor should be aware of the dangers of working where farm machinery may be working.

Overview of Main Risk Elements:

Working at Heights – PSCS shall ensure all scaffolding is designed and erected to comply with working at height regs.

Excavations – Area must be scanned for services and trenches should be shored (refer to risk assessment)

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6.0 Information for Contractors

Each contractor is required to submit his Safety Statement before commencing work on the site.

Contractors may be asked to submit method statements for some works on site.

Sub-contractors will be expected to abide by the PSCS "Safety Requirements for Subcontractors" as attached.

List other sub-contractor arrangements.

All contractors will be made aware of the particular risks and the restrictions of working in and close to existing farm at site induction stage.

PSCS/Contractor will ensure in as far as is reasonably practicable that all subcontractors are controlled in their activities as to keep disruption including noise and dust to a minimum.

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SAFETY REQUIREMENTS FOR SUBCONTRACTORS

These are the minimum standards required regarding the Safety, Health and Welfare performance of subcontractors on site.

- All subcontractors are expected to carry out their works on site in accordance with the terms of the Safety, Health & Welfare at Work Act 2005 and the various regulations made under the act. Especially the Safety, Health & Welfare at Work (General Applications) Regulations 2007 and the Safety, Health & Welfare at Work (Construction) Regulations 2006.
- Subcontractors must comply with the PSCS/contractor Safety Policy and the provisions of the PSCS/contractor Safety Statement.
- Where a contractor has assumed the role of 'Project Supervisor for the Construction Stage', as outlined in the Construction Regulations, the subcontractor must co-operate with the company in its efforts to meet its obligations under the regulations. The subcontractor must comply with the terms of any 'Safety & Health Plan' written under the regulations for the site.
- All subcontract works must be carried out in a way that does not endanger other persons on the site or any member of the general public.
- Scaffolding used by subcontractor's employee's must be inspected by their employer or a competent person appointed by the employer to ensure it is erected and maintained to a safe standard, even where the scaffold was erected for other contractors.
- Subcontractor's employees are not permitted to alter or interfere with any scaffold erected for themselves or others.
- Plant and equipment on the site may not be used or interfered with unless the subcontractor obtains authorization to do so.
- All plant and equipment brought on to the site by subcontractors must be safe, in good condition and a copy of any necessary certification must be made available to the PSCS/contractor Site Staff.
- No power tools or electrical tools of voltage greater than 110 volts may be brought onto the site. All transformers, generators leads and tools must be in good condition.
- Materials equipment and tools brought onto site must be stored in areas designated by the Site Manager.

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- No material or substance, which would be classified as hazardous to health under the regulations, will be brought onto site until the Site Manager has been supplied with the relevant 'Material Safety Data Sheet' for the substance and arrangements for its proper use and storage have been put into place.
- Subcontractors are asked to note that they are responsible for keeping their work areas tidy. All debris and waste material must be cleared as work proceeds.
- All persons on site will wear safety helmets, safety footwear and hi visibility vests at all times. This includes site staff, subcontractors and visitors to the site. Other personal protective equipment (P.P.E.) must be worn where a hazard exists (ear, eye, respiratory and fall hazards). Subcontractors should note that it is their legal duty to provide such equipment to their employee's and to enforce its use.
- Subcontractors must provide suitable welfare facilities and first aid equipment for their employees in accordance with the regulations, unless prior arrangements have been made to use PSCS/contractor facilities.
- Subcontractor's employees must comply with any Safety instruction given to them on site by the Site Manager or his Foremen.
- Site inspections will be carried out from time to time. Subcontractors informed of hazards or defects noted during these inspections will be expected to take immediate action to remedy the situation.
- Subcontractors must provide the Site Manager with the name of the person they have appointed as Site Safety Liaison. A copy of the subcontractor's site-specific Safety Statement will be submitted to the Site Manager before work commences on site.
- Subcontractors must provide the Site Manager with a list of personnel complete with Safe Pass Card numbers and expiry dates before work commences on site.
- Subcontractors must provide to the Site Manager a list of personnel involved in activities requiring Construction Skills Certification complete with their Construction Skills Certification card number and expiry date.
- A detailed method statement may be requested from subcontractors carrying out high-risk activities on site. The method statement must be submitted and agreed with the Site Manager before work commences.

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7.0 Communication & Co-operation

Detail arrangements to communicate with and frequency of communication.

	<u>Detail arrangements</u>
Architect: Byrne + McCabe Design Ltd. Contact: Phillip Byrne Thomas McCabe	Meetings as required
PSDP: Byrne + McCabe Design Ltd. Contact: Philip Byrne	Meetings as required
Project Supervisor Construction Stage: Contact:	TBA
Site Team:	Site management will liaise on an ongoing basis for duration of project
Sub-contractors	Site management will liaise on an ongoing basis for duration of project.

8.0 Accident & Emergency Procedures

Names of Site First persons and persons to take charge in an emergency:

Contracts manager

Site foreman

Safety Officer

Assembly Point:

Outside Site Office

Emergency evacuation routes:

These will be pointed out to all personnel at induction stage.

The Site entrance

Means of raising the alarm

Emergency response team

Emergency Drills

Emergency drills Will be held every few months or when a large number of new employees start on site. Emergency procedures will be explained to everybody entering the site at induction stage.

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PSCS/CONTRACTOR

Name of Site:

EMERGENCY NUMBERS

FIRE, AMBULANCE, GARDAI **999 or 112**

HOSPITAL

_ GARDA STATION

BORD GAIS EMERGENCY 1850-20-50-50

E.S.B. EMERGENCY 1850-372-999

COUNTY COUNCIL(WATER \ DRAINS)

EIRCOM FAULTS 1902

Doctor-

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PSCS/CONTRACTOR

SITE EMERGENCY PROCEDURES

If a serious accident \ emergency occurs the following procedure should be followed:

1. Phone the Emergency Services – Dial **999 or 112**.

Your location is:

2. Inform the emergency services of the type of incident and the number and type of injuries.

3. Locate a Site First Aider. Your First Aiders are

4. The First Aid Station is located: at the ***Site Office***.

5. Notify the Site Manager Gay Doyle or in his absence

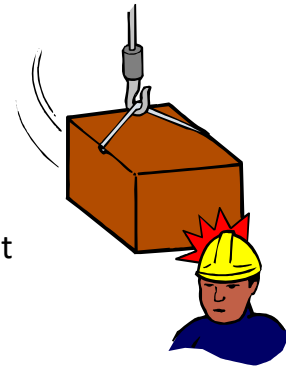
6. The Assembly Point is:



1. Clear the area immediately and make your way to the assembly point.
2. Notify the Fire Brigade – Dial 999 or 112.
3. An extinguisher may be used if it is safe to do so.
4. No one is to return to the location of the fire unless authorised by a member of the fire Brigade.

In the case of a fire:

Remember never put yourself in danger



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9.0 Accident / Incident Reporting

All accidents / incidents are to be reported immediately to the Site Manager.

All accidents / incidents will be investigated and recorded as per the Company Accident / Incident investigation and Recording Procedure.

Where an accident necessitates an absence of work for more than 3 days and is reportable to the Health & Safety Authority or an incident is defined as a dangerous occurrence in the Principal Regulations then the relevant form (IR 1 or IR 3) will be completed by the Safety Manager and posted to the H.S.A. a copy will be kept on site.

Where an accident is reportable and occurs to an employee of a sub contractor the sub contractor will make the notification to the Health & Safety Authority and furnish a copy to the Site Manager

List other accident and incident reporting arrangements.

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10.0 Welfare Arrangements

The following welfare facilities will be provided in the site compound initially. Further facilities will be provided as the numbers on site increase and in accordance with the requirements of the Fourth Schedule of the Safety, Health & Welfare at Work (Construction) Regulations 2006 and General Applications 2007.

List Facilities.

Toilets and washing facilities

Canteen (provided on developments larger than 3no. houses) – Not required

First Aid at Site Office – Not required

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11.0 Information & Training

All persons starting work on this site will complete a site Induction programme. The programme will be devised by the Safety Officer and approved by the Safety Manager and will include the Safety Rules for this project.

All persons starting work on site will have to produce evidence that they have completed the Safe Pass training program.

Sub-contractors are required to submit the names of persons requiring induction before they commence on site. Induction will be delivered by the Safety Manager or the Site Safety Officer.

Toolbox talks will be conducted on site as appropriate. Toolbox talks will be conducted by the Site Manager or the Site Safety Officer.

Proof of competency will be required for persons engaged in scaffolding, and the driving of cranes and all machinery on site. Proof must be supplied to the Site Manager before commencing work on the site.

Information to operatives on site will be disseminated via notice on the site notice board or through the Safety Representative.

The company's training policy as outlined in the Company Safety Statement will apply to this project. Other training requirements will be identified as the project progresses, and the necessary training will be given.

List other arrangements for information and training.

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12.0 Consultation

All persons must attend site safety induction before starting work on this site. Particular risks will be communicated at induction and through regular toolbox talks as required.

All issues brought to the attention of the site management will be investigated by site management and action taken where necessary.

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13.0 Safety File

The following arrangements will apply this site.

- At project commencement we request a schedule of items required by the PSDP for inclusion in the safety file.
- As each section of works is complete the relevant information is procured from the contractors, compiled and forwarded to the PSDP, and noted at site meetings.
- As-builts are marked up by agreement with the relevant designer, signed off and forwarded to the PSDP.
- Provision of information from subcontractors is linked to payment schedules as to ensure prompt delivery of documentation.
- All information to the PSDP has to be receipted.

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14.0 Monitoring & Auditing

Safety Tours: The Site Manager will conduct weekly safety tours of the site and complete the "Site Safety, Health and Welfare Report". A copy will be kept for file.

Form	Responsibility
AF2 Notification of site to H.S.A.	Contracts Manager. A copy will be posted on site.
GA2 Excavator Loader used as crane	Ground works sub-contractor (copy to be kept on site)
GA1 Crane test & examination	Mobile Crane supplier-(Site manager to inspect before start of work on site)
GA1 Crane Automatic Safe Load Indicator	Mobile Crane supplier-(Site manager to inspect before start of work on site)
GA1 Lifting Appliance - 12 month inspection	-Mobile Crane supplier-(Site manager to inspect before start of work on site). - lifting appliances Plant Manager responsible-copy to be kept on site.
GA2 Lifting Appliance – Weekly Inspection.	Machine Operator. – Site Manager to check weekly.
GA2 Wire Rope Test & examination	Mobile Crane supplier-(Site manager to inspect before start of work on site).
GA2 Chains, slings etc. test & examination	-Sub contractors-(Site manager to inspect before start of work on site). - equipment Safety Manager responsible-copy to be kept on site.
GA1 Chains, slings etc. six month examination	-Sub contractors-(Site manager to inspect before start of work on site). - equipment Safety Manager responsible-copy to be kept on site.
GA2 Mobile elevating work platforms - test & examination	-Sub contractors-(Site manager to inspect before start of work on site).
GA2 Mobile elevating work platforms - six month examination	-Sub contractors-(Site manager to inspect before start of work on site).
GA3 Report of Inspection of scaffold	Site Manager
AF3 Report of Inspection Excavation	Site Manager

Once fortnight the PSDP, Safety Representative and the Site Manager will conduct a joint safety tour.

The, Site Manager will inspect the site on a daily basis and rectify any defects found.

The Safety Manager will monitor and analyse site safety instructions and safety prohibitions to identify trends and commonly occurring problem areas.

The Safety Manager will monitor and analyse accident and incident data to identify trends and common causal factors.

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Statutory Forms:

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15.0 Project Review

1. This project will be reviewed before completion to ensure lessons are learned so that performance may be improved in the future.
2. Parties to the review will be the PSDP, and the PSCS.
3. Topics for the review will include.
 - a. Build
 - b. Programme
 - c. Sequence
 - d. Performance of sub contractors
 - e. Accident performance
 - f. Information flow

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Appendix 1

Risk Assessments.

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