

Clarification Document Health and Safety Training:

Q. . have noticed that the instruction for criterion C and D seems to be mixed up. Can I proceed and correct this myself?

A. . will upload a revised Tender Response document, with the criterion switched around to the correct places.

Q. Referring to 4.4 of CFT Invitation to Health and Safety Training document: Is this Call for Tender process part of a two-step process, i.e. 1) the Tender Response Document (TRD) which we are completing now is to enable us to become a Framework member and 2) if successful in 'stage 1' would subsequently lead to us being contacted for a Request for Quotation / Mini-Competition for the various individual lots?

A the purpose of the tender is to qualify for the Framework.

In the case of Multi party Framework agreement contracts may be awarded as follows: Call of Method or Mini Competition.

Q. Referring to 4.4 of CFT Invitation to Health and Safety Training document A and B, can you please confirm that there is no text/lines missing regarding the definitions of RFQ's call off method and Mini Competition call off method?

A. No you are not missing any text or Lines at A and B

Q. Referring to the TRD on page 3, you reference Completed Section 3 - Award Criteria Cost and B to F - there doesn't seem to be Criteria F in the document - can you please confirm?

A3. please be advised the award Criteria should read A relates to Cost, B - E relates to Quality.

Q. Referring to the TRD pages 31-34 - what do these relate to?

A. Please ignore pages 31 to 34

Q. Is there any word count restrictions in the TRD?

A . As a Guide Tenderer's Response (Max 2 Pages of Arial text 12 high) Appendices such as Brochures are allowed

Q . In the pricing document at the EFR section, you have noted 12 learners under the cost per course. The max PHECC allow per course is 8. Should I amend this or should I allow for training of 12 people by use of 2 instructors?

A . Please let me know which lot you are referencing ?

Q. I have noticed that the instruction for criterion C and D seems to be mixed up. Can I proceed and correct this myself?

A . Please be advised we have updated the Tender Response Document and rearranged the Criteria to correct.

Q .Can you please clarify how much Product Liability Insurance is required. (pg 12 of Tender Document)

A . The level of Public Liability insurance is Minimum indemnity €6.5 Million (see page 22 of Request for Tender Document)

Q . Can you please advise Appendix 4 Declaration states: Request for Tenders for the provision of Bus Hire Services, can we amend this to read The Provision of Health and Safety Training Courses?

A . Yes, please amend to match the Tender, you intend to submit documents.

Q . The tender document has turnover for 2022, 2023 and 2024. As we have accounts available for 2025 is it possible to show turnover figures for 2025, 2024 and 2023.

A . Yes, it is acceptable to show figures for 2025,2024 and 2023, adjust headings to match.

Q 1 Using the word "Guideline" if we exceed 2 pages will our response be evaluated? This is especially in light of criterion B and C and the use of a large font of Ariel 12 (the questions themselves use Ariel 11).

Criterion C requests "comprehensive information" on trainers proposed. Where multiple trainers are proposed this page length becomes prohibitive for comprehensive information. Criterion B has quite a lot of parts and our Cancellation Policy alone covers at least a page

A The answer provided to the previous question, was a guide, if you exceed 2 pages, we are not imposing penalties or expect to exclude any suppliers submissions from the evaluation process.

Q. While we are aware we need to price per course for Lot 1, we note that the pricing schedule also shows a calculation showing "Total fee proposed per student / learner".
Therefore, which of these prices becomes relevant price at the invoicing stage – Is it

- 1) the total price per course included in Column D of Pricing Schedule or
- 2) the price per student / learner (Column E) x actual no of learners on the course or
- 3) the price per student / learner (Column E) x minimum no of learners (Column F of Pricing Schedule).

A. To avoid further confusion regarding Lot 1 First Aid on-site Training

(e) Learners on the Emergency First Aid Responder (EFR) (PHECC)-Onsite Training, Please provide cost per course for (8 Learners)

Uploaded revised Appendix 2 Pricing Schedule V2 (for use)

Q . We note that the pricing for Lot 1 (e) Emergency First Aid Responder is missing on page 23 of the revised Tender Response Document.

Can you please advise where we can fill in the pricing for Lot 1 (e) Emergency First Aid Responder on this Tender Response Document?

A. Uploaded revised Tender Response Documents, to include the Table for the following: Lot 1 (e) First Aid Response Recertification Training (PHECC) Onsite Training

Q. In Appendix 1 - Pricing Schedule Excel on Lot 1 Category (e) Emergency First Aid Responder (EFR) (PHECC)-Onsite Training, we note that the number of students per course is 8 but when asked for the cost per course there seems to be 12 learners.

Can you please confirm whether we cost for 8 learners or 12 learners?

A. To avoid further confusion regarding Lot 1 First Aid on-site Training e) Leaners on the Emergency First Aid Responder (EFR) (PHECC)-Onsite Training, provide cost per course for (8 Learners)

Uploaded Revised Appendix 2 Pricing Schedule (for use)
