

RFT ID 6856095- PROJ000010406 TTT045F - Single Supplier Framework Contracts the provision of Travel Management Services

Clarification Question (5) dated 18th November 2025

<u>Message Ref No:</u>	<u>Question</u>	<u>Contracting Authority Response</u>
543521	If submitting a tender as part of a consortium, must the lead company alone meet all mandatory requirements — such as licences, financial turnover, and qualifications — or can these requirements be met collectively across the consortium members (for example, turnover from one partner and staff resources from another)? From this, Does each consortia party need to submit the TRD A and B doc (assumable not), or if they all just need to complete the eSPD individually, the TRD A and B are completed in the consortium?	Tenderers are requested to refer to Sections 2.5 and 3.1(c) for the RFT, partial extracts below for convenience: <i>‘2.5 CONSORTIA AND PRIME / SUBCONTRACTORS</i> <i>Where a group of undertakings (in whatever form and regardless of the legal relationship between them) come together to submit a Tender in response to this RFT, the Contracting Authority will deal with all matters relating to this Competition through a single nominated entity authorised to represent all members of the group of undertakings. The Tenderer must provide details of all members of the group of undertakings and their role in the Tender and clearly and comprehensively set out the contact details including name, title, telephone number, postal address, facsimile number and email address of the nominated entity authorised to represent the Tenderer and to whom all communications shall be directed and accepted until this Competition has been completed or terminated. Correspondence from any other person will NOT be accepted, acknowledged or responded to.</i> <i>Prior to and as a condition of award of any Framework Contract, the successful Tenderer shall be required to designate a single entity who will carry overall responsibility for the Framework Contract (the “Prime Contractor”), irrespective of whether or not tasks are to be performed by a subcontractor or other consortium member (the “Subcontractor”).’</i> <i>‘3.1 COMPLIANT TENDERS (c) partial extract</i> <i>Tenderers should note that where a Tenderer is relying on the capacity of other entities (for example, Subcontractors) for the purposes of fulfilling any of the Selection Criteria in part 3.2 below it must ensure that each such entity:</i> <i>(i) completes and submits a separate eESPD in respect of each such entity, and</i>

		<i>(ii) when requested by the Contracting Authority, submit proof, to the satisfaction of the Contracting Authority, that each such entity will place the necessary resources at the disposal of the Tenderer.</i> <i>Where a Tenderer (Prime Contractor) intends to subcontract any share of any Contract to a Subcontractor, but is not relying on the capacity of such Subcontractor for the purposes of fulfilling any of the Selection Criteria in part 3.2 below, it must ensure that each such Subcontractor submits a separate eESPD in respect of such Subcontractor completing those sections of the eESPD which are specified in section 2.D of the eESPD for this Competition.</i> Tenderers are also requested to refer to Tender Response Document (TRD)- A, Sections A.2 Tenderer Information and A.2.a Consortia /Sub Contractors Information. A separate TRD A and TRD B is not required from each consortia party.
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