



15/10/2025

Dear Tenderer,

You are invited to tender for the Multi-party Framework Agreement for Pavement and Associated Works 2026 for Tipperary County Council. The Framework will be established initially for 12 months with the option to extend for a further 2 periods of 12 months.

Please read the following three documents very carefully before preparing your tender:

- 1.** Instructions to Tenderers – ITT-W4-v2.0-18-11-24
 - 2.** TCC Instructions for Completing SAQ
 - 3.** SAQ – QW-Part-1-v2.1-18-11-2024-09-01-2025
- The minimum requirements for tenderers have changed since the previous tender, so please ensure that you can meet the minimum requirements before submitting a tender. The minimum requirements are Pass / Fail and tenderers who do not meet them will be eliminated from the process at the pre-qualification stage.
 - All of the SAQ documents, declarations and evidence should be submitted in PDF format, clearly named as what they are – not a string of digits, placed in a folder named **'SAQ Documents'** and compressed to a Zip file before uploading.

- The pricing document should be submitted in EXCEL format only. It should be placed in a folder named '**Pricing Document**' and the folder should be compressed to a Zip file before uploading.
- JPEGs and photographs of documents will not be accepted. Only Pdfs.
- Please do not use sub folders or nests of folders.
- Please do not upload any documents without first placing them in a clearly named folder and compressing it to a Zip file. This is important because if files are uploaded directly to ETenders without being pre-compressed in a Zip folder, the system renames them to a string of 15 digits and encloses them in a nest of folders which are very difficult to navigate. This makes it very difficult to ensure that we have downloaded all of the relevant files submitted and may result in your tender being incorrectly eliminated.

These instructions are given in order to assist you in submitting a tender which is likely to succeed in being placed on the Framework not to create onerous additional requirements.

If you have any queries regarding the tender please submit them through the ETenders Messaging System and we will endeavour to answer them as quickly as possible.

Kind regards,

Jacqueline McGrath,

Procurement Coordinator.