

Key dates for initial 2025 Tour Guiding Panel Submissions

Support / Information on how to Complete your Submission on the eTenders platform

27th August at 11am

We understand that filling out a response document might feel new or even a bit overwhelming—especially if this is your first time applying as a tour guide or facilitator to The National Museum of Ireland.

The team at the National Museum of Ireland have organised an online session where you can ask questions and get support. Our goal is to make the process as simple and straightforward as possible for you.

We're here to encourage and support you every step of the way.

If you would like to join the Support / Information Meeting on Monday 25th August at 11am, please email Educationarch@museum.ie in advance to receive the TEAMS Link

Closing date for initial 2025 Submissions

Monday 15th September at 12 noon

This is the date by which you need to complete the online submission and press SUBMIT. You will get a notification to say that your tender has been submitted. The team at the National Museum of Ireland are looking forward assessing your suitability.

Suitability and Notification Emails

Week of 22nd September

This week the team at the National Museum of Ireland hope to finalise the evaluation of the submissions we receive. We are so grateful to you all who have taken the time to apply. We anticipate being in a position to email you this week to let you know if your application has been selected and if you are being called for a clarification meeting.

Clarification Meetings with Tours Guides & Facilitators

Week of 29th September

The team at the National Museum of Ireland may like to meet you before accepting you onto our Panel of Tour Guides and Facilitators and it also gives you a chance to ask us some questions. We will have 'clarification meetings at a time that suits you during this week'. Our preference for these to be in-person meetings.