



Appendix Two: DPS Qualification Questionnaire

Qualification Questionnaire for admittance to a Dynamic Purchasing system “DPS” for Supply of Pre-owned Fire Appliances and Fire and specialist rescue and support vehicles.

RESPONSES MUST BE IN SUBMITTED IN WORD OR PDF FORMAT

Where there is a discrepancy between the Word and PDF documents, the PDF version will take precedence

eTenders Reference:	Ref 206613
DPS Title:	DPS Supply of Pre-owned Fire Appliances and Fire and specialist rescue and support vehicles.
Initial Closing Date & Time for Receipt of Applications: Note applications can be sent at any time during the term of the DPS	Monday 7 th March 2022
All Queries via	eTenders website.
Please Insert Organisation Name:	
Contact name	
Contact email	
Contact number	

1. INSTRUCTIONS FOR COMPLETION

Candidates must ensure they have read the Request to Participate document before they attempt to complete this Qualification Questionnaire.

Candidates must read and follow the Instructions contained in both this and the RTP document in relation to attachments and the format for submission.

This Qualification Questionnaire must be completed in full and submitted as the Response for evaluation of Selection Criteria.

Completed applications and all required attachments must be submitted by the initial deadline date shown on the front page of this document and submission is via the electronic tender post box facility on the portal www.etenders.gov.ie only.

This initial deadline may facilitate the formation of the DPS. However, applications may be received at any time throughout the term of the DPS.

General Contact Information

Candidate Summary				
Weighting: Pass/Fail				
Pass Requirement: Tenderers must complete this Section				
Organisation Name:				
Contact Name:				
Position:				
Address:				
Telephone (Office):				
Telephone (Mobile):				
Email:				
Website:				
VAT Registration Number:				
Date of Establishment:				
Legal Status (Company, Sole Trader, etc.):				
Is the Candidate a Small and Medium Enterprise (SME)?	Yes		No	
SMEs are enterprises which employ fewer than 250 persons and which have an annual turnover not exceeding €50 million, and/or an annual balance sheet total not exceeding €43 million				
Is the Candidate a Public Body or Local Authority?	Yes		No	
Is the Candidate a consortium / group of Economic Operators?	Yes		No	
If yes, please provide the following information				
Name	Legal Status	Element to be Delivered / Role		

Declaration of Bona Fides

Declaration of Bona Fides (Under Public Sector Directive 2014/24/EU - Article 57)			
Weighting: Pass/Fail Pass requirement: Applicants must complete, sign and date this Declaration. The Contracting Authority reserves the right at its discretion to exclude a non-compliant applicant under each heading. This must be completed by each group member.			
Economic Operators will be excluded from the procurement process if, within the past five (5) years, there is evidence of a conviction relating to a specific criminal offence listed below (see 1.1) or if they have been the subject of a binding legal decision which found a breach of legal obligations to pay tax or social security contributions (see 1.2) (except where this is disproportionate e.g. where only minor amounts are involved).			
1.1	Has the Economic Operator or a member of their proposed consortium, (if applicable), Director, or Partner or any other person who has powers of representation, decision or control, been convicted of any of the following offences?	Yes	No
		Please indicate your answer by marking 'X' in the relevant box	
1.1a	participation in a criminal organisation, as defined in Article 2 of Council Framework decision 2008/841/JHA;		
1.1b	corruption, as defined in Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of Member States of the European Union and Article 2(1) of Council Framework Decision 2003/568/JHA as well as corruption as defined in Irish Law or the jurisdiction in which the Economic Operator is established;		
1.1c	fraud within the meaning of Article 1 of the Convention on the protection of the European Communities' financial interests;		
1.1d	the subject of a conviction for terrorist offences or offences linked to terrorist activities or for inciting or aiding or abetting or attempting to commit an offence;		
1.1e	the subject of a conviction for money laundering or terrorist financing;		
1.1f	the subject of a conviction of child labour and other forms of trafficking in human beings;		
1.2	Non-payment of taxes or social security obligations Has it been established by a judicial or administrative decision having final and binding effect in accordance with Irish law or the legal provisions of the country in which the Economic Operator is established (if outside Ireland), that the Economic Operator is in breach of obligations related to the payment of tax and social security contributions? If the response to 1.2 above is in the affirmative, please provide further information on the decision and the amounts involved.		

An Economic Operator who answers 'Yes' in any of the situations set out in paragraphs 2.1.a to 2.1.i will be excluded.

2.1	Please indicate if any of the following situations have applied, within the past three (3) years, or currently apply, to your organisation. The Economic Operator:	Yes	No
		Please indicate your answer by marking 'X' in the relevant box	
2.1a	has, in the performance of any public contract, failed to comply with applicable obligations in the field of environmental, social and labour law applying at the place where the works were carried out or the services provided, as established by EU law, national law, collective agreements or by international, environmental, social and labour law listed in Annex X of Directive 2014/24/EU;		
2.1b	is bankrupt or the subject of insolvency or winding-up proceedings, its assets are being administered by a liquidator or by the court, or has entered into an arrangement with creditors, suspended its business activities or is in any analogous situation arising from a similar procedure under national laws and regulations;		
2.1c	is guilty of grave professional misconduct which renders its integrity questionable;		
2.1d	has entered into agreements with other Economic Operators aimed at distorting competition;		
2.1e	has a conflict of interest within the meaning of Article 24 of 2014/24/EU that cannot be effectively remedied by other, less intrusive, measures;		
2.1f	confirms that it has had prior involvement in the preparation of the procurement procedure which has resulted in a distortion of competition, as referred to in Article 41 of 2014/24/EU, that cannot be remedied by other, less intrusive, measures;		
2.1g	has shown significant or persistent deficiencies in the performance of a substantive requirement under a prior public contract, a prior contract with a contracting entity, or a prior concession contract, which led to early termination of that prior contract, damages or other comparable sanctions.		
2.1h	is guilty of serious misrepresentation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the selection criteria; or		
	has withheld such information or is not able to submit supporting documents required under Article 59 of Directive 2014/24/EU; or		
2.1i	has undertaken to: unduly influence the decision-making process of the contracting entity, or		

	• obtain confidential information that may confer upon the applicant undue advantages in the procurement procedure; or • negligently provide misleading information that may have a material influence on decisions concerning exclusion, selection or award.		
Declaration re Statutory Obligations			
We confirm that we are fully compliant with the following legislation, or equivalent legislation in our country of establishment / operation:		Yes	No
(i)	Employment Equality Acts 1998-2011		
(ii)	Equal Status Acts 2000-2011		
(iii)	National Minimum Wage Act 2000 as amended		
(iv)	Organisation of Working Time Act 1997 as amended		
(v)	Safety, Health and Welfare at Work Act 2005 and Safety, Health and Welfare at Work (General Application) Regulations 2007		
(vi)	Disability Act 2005		
(vii)	General Data Protection Regulation 2016/679		
(viii)	We have procedures in place to ensure that our subcontractors, if any are used for this contract, apply the same standards.		
This Declaration is made for the benefit of the Contracting Authority I certify that the information provided in this declaration is accurate and complete to the best of my knowledge and belief. I understand that the provision of inaccurate or misleading information in this Declaration will lead to my organisation being excluded from participation in this and future tenders and I am signing on behalf of:			
Name of Economic Operator:			
Authorised Signatory:			
Name in Block Capitals:			
Position:			

Tax Status

Tax Clearance		Please confirm YES/NO	
I confirm and declare being tax compliant. The Contracting Authority can verify your tax clearance status through Revenue's online facility at http://www.revenue.ie/en/online/tax-clearance.html To this end, please confirm:		Yes	
		No	
Tenderer Name:			
Tenderer PPSN/ Tax Reference Number			
Access Number			
OR, I confirm that I hold a current valid paper Tax Clearance Certificate (generally relates to Non-Residents)			
Registration Number		Certificate Number	
OR, I confirm that I have applied for Tax Clearance status or a Tax Clearance Certificate which will be made available on request		Yes	
		No	

Turnover/Financial Standing

Turnover			
I confirm that we have the requisite turnover to be considered for the contract. Note: Tenderers must demonstrate that they have generated a requisite turnover for one of the three (3) immediately preceding financial years. €100,000 Or Alternatively, confirm on headed paper that they are Public Body or Local Authority.			
Year	2020	2019	2018
Turnover (in any of the last three years).			
			Yes

I confirm that upon request, we will provide audited financial statements for each year.	No	
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Ability to Pay Debts –		
We Confirm that we have the financial capacity to pay our debts identified on the current statement of assets and liabilities as being the debts as they fall due.	Yes	
	No	
I confirm that I will provide evidence of the capacity to pay our debts with a letter from principal auditors promptly on request and prior to (and as a condition of) award of contract.	Yes	
	No	

ALTERNATIVELY

Confirmation of being a Public Body or Local Authority		
We Confirm that we are a public body or local authority and have provided evidence on company headed paper.	Yes	
	No	

Insurances

Insurances					
I confirm that we have the following insurances in place					
Insurance Type	Level required if successful	Level in Place	Details of Any Excess	Renewal Date	
Employers Liability	€13,000,000				
Public Liability	€6,500,000				
AND					
I confirm that if successful, where the levels required under the contract/framework are higher than those currently in our possession, I will be in a position to put the required forms and levels of insurances required in place.				Yes	No
AND					
I confirm that I will provide the following promptly on request: - evidence of insurances in place or - letter from Insurance Broker confirming that the required levels can be put in place if successful				Yes	No

Previous Experience

Pre-owned Fire Appliances and Fire and specialist rescue and support vehicles.	
Contract/Referee No. 1	
Delivery dates	
Client / Referee Name and Address	
Name of Principal Contact	
Phone Number	
Email	
Full details of pre-owned Fire appliances and /or fire and specialist rescue vehicles	
Number of machines supplied	
Approx. value	
Contract/Referee No. 2	
Delivery dates	
Client / Referee Name and Address	
Name of Principal Contact	
Phone Number	
Email	
Full details of pre-owned Fire appliances and /or fire and specialist rescue vehicles	
Number of machines supplied	
Approx. value	

ALTERNATIVELY

Confirmation of being a Public Body or Local Authority		
We Confirm that we are a public body or local authority and have provided evidence on company headed paper that you are the owner and operator of a Fire service vehicles.	Yes	

Health & Safety Compliance

Do you comply with all relevant Safety, Health & Welfare at Work legislation?	Yes		No	
Candidates must provide information which demonstrates operation of health & safety systems and procedures in line with all relevant Safety Health & Welfare at Work legislation.				
Please insert response here:				
I confirm that evidence of compliance will be provided promptly on request.			Yes	
			No	