



Selecting Common Procurement Vocabulary (CPV) Codes

When creating a contract notice for publication on eTenders, contracting authorities must select one CPV code as a main code (mandatory) and they can include additional sub-codes (optional) if required.

Structure of the CPV

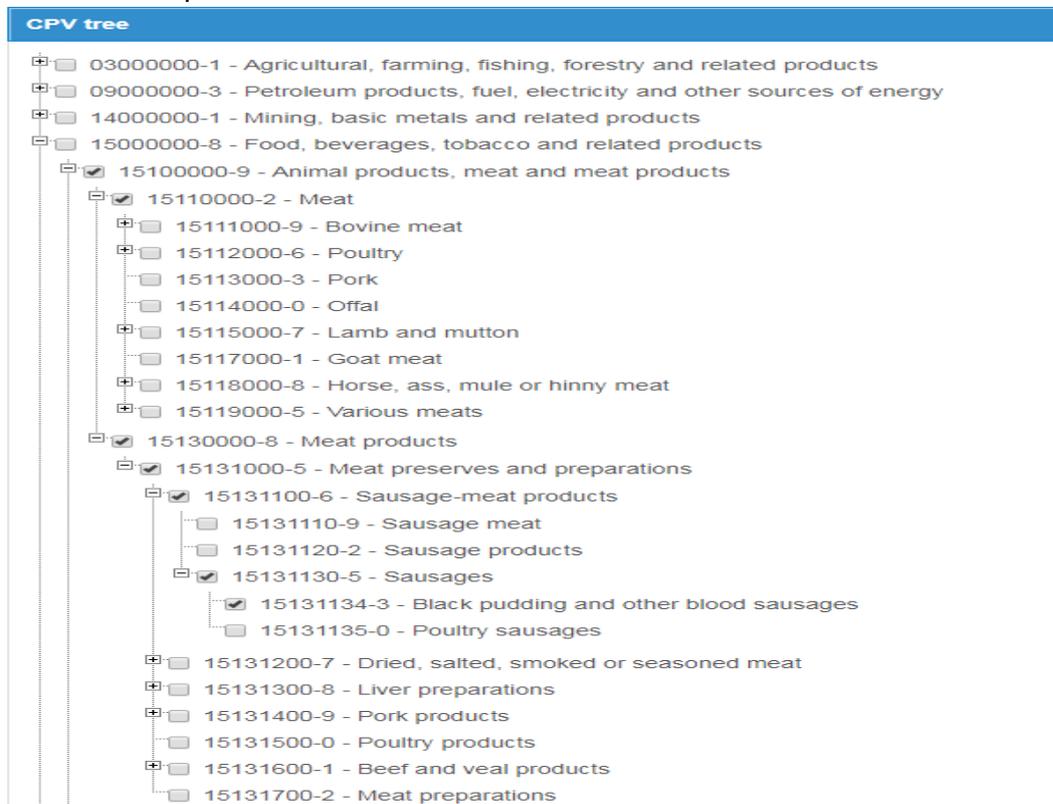
The CPV follows a tree structure with a hierarchy of divisions (first 2 digits), groups (3rd digit), classes (4th digit), categories (5th digit) and subcategories (6th to 8th digits). Overall, there are 45 divisions, 272 groups, 1,002 classes, 2,379 categories and 5,756 subcategories (9,454 codes in total).

The following table shows an example for Food, Beverages, Tobacco and related products;

Table 5: Example – CPV's hierarchical tree structure Code

Code	Level	Description
15 0 0 0 000	Division	Food, beverages, tobacco and related products
15 1 1 0 000	Group	Meat
15 1 3 0 000	Class	Meat products
15 1 3 1 000	Category	Meat preserves and preparations
15 1 3 1 100	Subcategory	Sausage-meat products
15 1 3 1 130	Subcategory	Sausages
15 1 3 1 134	Subcategory	Black pudding and other blood sausages

While below is a representation of how the above codes are selected in the CPV Structure on the eTenders platform





The image below shows the division code as the selected main CPV code, this ensures that all suppliers who have activated alerts under this divisional code will be alerted about any upcoming competitions in this division, meaning if a supplier has selected any individual code under this overall divisional category of “Food, beverages, tobacco and related products” then they will receive an alert regarding up coming competitions in that area.

Set categories		
<input type="checkbox"/>	Category	Main CPV code
<input type="checkbox"/>	15000000-8 Food, beverages, tobacco and related products	★
<input type="checkbox"/>	15100000-9 Animal products, meat and meat products	
<input type="checkbox"/>	15110000-2 Meat	
<input type="checkbox"/>	15130000-8 Meat products	
<input type="checkbox"/>	15131000-5 Meat preserves and preparations	
<input type="checkbox"/>	15131100-6 Sausage-meat products	
<input type="checkbox"/>	15131130-5 Sausages	
<input type="checkbox"/>	15131134-3 Black pudding and other blood sausages	

Registered Suppliers **will receive business alerts** for a published tender notice where:

- Both contracting authority and supplier have the same main code
- Both contracting authority and supplier have the same sub-code
- If contracting authority has main code and supplier has sub-code from the same main tree
- If supplier has main code and contracting authority has sub-code from the same main tree

Registered Suppliers **will not receive business alerts** for a published tender notice where:

- Contracting authority and supplier have different sub-codes even where it is in the same tree

Further assistance is available by contacting the eTenders helpdesk by email:
etenders@eu-supply.com.

